

Co-Planning Protocol

Adapted from Marilyn Friend's 60-Minute Co-Planning Protocol

Prior to Planning Meeting: The general education teacher reviews the upcoming curriculum so that she can discuss it with the special education teacher during the planning meeting.

During the Meeting:

- 1) **The general education teacher outlines upcoming curriculum and content/material that will be addressed in class. (12 minutes)**

- 2) **Together, general education and special education teachers will review student data. Determine learning gaps, need for enrichment or acceleration, and specific student needs identified in the data. (10 minutes)**

- 3) **Together, general education and special education teachers should discuss challenges in the upcoming instruction in order to identify specialized instruction, scaffolding, support, etc. that may be needed to assist with student success. (15 minutes)**

- 4) **Together, general education and special education teachers should consider the model (from the 6 models) of co-teaching that will be utilized during lessons as well as which teacher will be responsible for which part of the lesson (if appropriate). (15 minutes)**

- 5) **Partnership discussions to discuss what has gone well, what adjustments are needed, housekeeping issues, etc. (8 minutes)**

After the meeting: The special education teacher prepares any specially designed instruction, accommodations or modification that are student specific and assists with general strategies for differentiation in order to make the lessons more successful.