

Compliance Rubric

Element	Not Addressed	Emergent	Operational	Fully Operational
Evidence of Written Procedures	<input type="checkbox"/> No written procedures are developed for implementing IDEA. Available documents are not reviewed for thoroughness and being current.	<input type="checkbox"/> Written procedures are developed for implementing IDEA though they may not be complete.	<input type="checkbox"/> There are written procedures that address all measurable indicators required to be reported to the DOE.	<input type="checkbox"/> There are thorough written procedures that address all measurable indicators and important processes that support the provision of FAPE and the appropriate use of federal, state, and local resources. Stakeholders have participated in developing these written procedures.
Accessibility of Written Procedures	<input type="checkbox"/> Written procedures are not easily available to staff at any level: district, local school administration, and classroom teacher.	<input type="checkbox"/> Written procedures are available to staff at district administrative level, but marginally so at the local school level.	<input type="checkbox"/> Written procedures are readily available to district personnel, local school administration, and classroom teachers.	<input type="checkbox"/> Written procedures are updated as needed and are readily available in multiple formats to district personnel, local school administration, and classroom teachers.
Evidence of Professional Learning	<input type="checkbox"/> Professional learning related to implementation of written procedures is not provided to staff.	<input type="checkbox"/> Professional learning regarding implementation of written procedures to support compliant practices is provided to district administrative staff.	<input type="checkbox"/> Professional learning that supports implementation of compliant practices is provided to staff to include administrators, classroom teachers, and support personnel.	<input type="checkbox"/> Professional learning in order to support implementation of compliant practices is provided to all appropriate staff to include administrators, classroom teachers, and support staff. Provisions are made for newly entering staff to have this same level of professional learning. All staff receive annual updates on any revisions or changes in procedures.

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Monitoring of Compliance with Procedures	<input type="checkbox"/> No established method exists of monitoring that practices are compliant with written procedures.	<input type="checkbox"/> Staff self-monitor compliance by means of procedural checklists and data collection.	<input type="checkbox"/> Staff self-monitor compliance by means of procedural checklists, data collection, and/or peer review instruments that are then submitted to administrators for review.	<input type="checkbox"/> Staff self-monitor compliance by means of procedural checklists, data collection, and/or peer review instruments that are then submitted to administrators for review. Staff is held accountable for the accuracy and compliance of these submissions through a monitoring process that provides feedback to improve compliance.
Effective Outcomes Related to Procedures and Practices	<input type="checkbox"/> No evidence is collected that demonstrates the impact of written procedures upon effective practices.	<input type="checkbox"/> Data that reports performance on measurable indicators addressed in written procedures is collected and submitted as required by the DOE.	<input type="checkbox"/> Data is collected and reviewed for improved performance on measurable indicators based on state targets. Data meets state targets.	<input type="checkbox"/> Data is collected and reviewed for improved performance on measurable indicators based on state targets. Data meets state targets and is used to inform and improve practices and procedures.