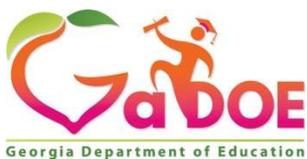


# Post-School Survey for 2018-2019 Exiters FY2020 Data Collection

**Georgia Department of Education  
Division for Special Education Services and Supports**



**January 17, 2020**



## 1. Post-School Data Rationale

The monitoring priorities and indicators of the OSEP State Performance Plan (SPP) mandate the gathering of data on the post-school activities of individuals exiting special education. The SPP Monitoring Priority Indicator for post-school transition is defined as “the percent of youth who had IEPs, are no longer in secondary school and who have been competitively employed, enrolled in some type of post-school school, or both, within one year of leaving high school..... **timing the data collection so that at least one year has passed since the students left school.**” The specific reporting practices require that we “address all youth who left school, including those who graduated, dropped out and aged out”.

To meet the requirements of the SPP, the Post-School Survey for individuals exiting school during the 2018-2019 school year will be conducted between May 15, 2020 and July 31, 2020. The report must be submitted to the Division for Special Education by July 31, 2020.

The survey will be completed via the MyGaDOE Web Portal. The application will open for reviewing student data on February 17, 2020 and open for data entry May 15, 2020. You must be provisioned in the role of Special Education Director for your district to access the survey. If you have questions about becoming provisioned, please contact the **Information Systems Customer Support Center** by emailing [dticket@doe.k12.ga.us](mailto:dticket@doe.k12.ga.us) or by calling **1-800-869-1011**.

## 2. Post-School Survey Data Element Detail

The Post-School Survey is a pre-populated survey based on exit data submitted by districts in the FY 2019 Student Record on individuals who exited high school during the 2018- 2019 school year. Please collect Post-School Activity information between May 15, 2020 and July 31, 2020. Report each individual in the ONE Post-School Activity that best describes his/her post-school status.

Post-School Outcomes FY 2020 Data Collection for 2018-2019 Exiters

[System Data Submission](#) > Post-School Data Collection Entry

School Year:  System:

School:

| GTID | Last Name | First Name | Gender | LEP | Primary Area of Disability       | Race / Ethnicity | Exit Status  | Post-School Activity |
|------|-----------|------------|--------|-----|----------------------------------|------------------|--|----------------------|
|      |           | Angela     | F      | N   | Emotional/Behavioral Disorder    | White            | Special Education Diploma or Certificate of Attendance | Please select..      |
|      |           | Jimmy      | M      | N   | Moderate Intellectual Disability | Black            | Graduated from High School                             | Please select..      |

Example Survey (Post-School Activity will be blank until the application is open, and data is entered.)

## 2.1 Data Elements

- 2.1.1 **School Name** (pre-populated) Students are reported by secondary school of record at the time of exit.
- 2.1.2 **Georgia Unique Students Testing Identifier – GTID** (Pre-populated)
- 2.1.3 **Student Last Name** (Pre-populated)
- 2.1.4 **Student First Name** (Pre-populated)
- 2.1.5 **Gender** (Pre-populated)
- 2.1.6 **Limited English Proficient – LEP Status** (Pre-populated) Students are reported by LEP status in FY2019 Student Record; yes, no or monitored
- 2.1.7 **Primary Area of Disability** (Pre-populated) Students are reported by IDEA Area of Disability
- 2.1.8 **Race/ethnicity** (Pre-populated) Students are reported by race/ethnicity as identified in FY2019 Student Record
- 2.1.9 **Exit Status** (Pre-populated) Describes the means by which students with disabilities exited high school during the 2018-2019 school year. This includes any individual who received a Regular High School Diploma, a Special Education Diploma /High school Certificate of Attendance, or Dropped Out.
- 2.1.10 **Post-School Activity** Report each individual in the ONE Post-School Activity from the drop-down list that best describes his/her post-school status. **Drop down list of Post-School Activities with view only capability (prior to May 15, 2020)**

Post-School Outcomes FY 2020 Data Collection for 2018-2019 Exiters

[System Data Submission](#) > Post-School Data Collection Entry

School Year: 2020 System: County (6)

School: Dundee County K-12 School - 0105

Save All

| GTID | Last Name | First Name | Gender | LEP | Primary Area of Disability       | Race / Ethnicity | Exit Status  | Post-School Activity  |
|------|-----------|------------|--------|-----|----------------------------------|------------------|--|---|
|      |           | Angela     | F      | N   | Emotional/Behavioral Disorder    | White            | Special Education Diploma or Certificate of Attendance | On Waiting List   |
|      |           | Jimmy      | M      | N   | Moderate Intellectual Disability | Black            | Graduated from High School                             | Other Employment - Part-Time, Self and Supported Employment |

Drop Down List of Post-School Activities

### Definitions for Post-School Activities

#### PLEASE READ THESE DEFINITIONS CAREFULLY.

(The Post-School Activity definitions and codes may also be downloaded from the survey application.)

#### Enrolled in Higher Education (1)

Individuals pursuing a college degree or certification by attending a higher education institution on a full or part time basis for at least 1 complete term, at any time in the year

since leaving high school. This includes public and private four-year colleges and universities, two-year community colleges, and technical colleges that meet the definition of Institution of Higher Education in the Higher Education Act (HEA).

### **Competitive Employment (2)**

Individuals who are competitively employed and working for pay at or above the minimum wage **and receiving customary pay rate, benefits and opportunities for advancement as those without disabilities**, in a setting with others who are nondisabled for a period of 20 hours a week for **at least 90 cumulative days at any time in the year** since leaving high school **AND ARE NOT** reported as Enrolled in Higher Education. This includes the military. The 90 days are cumulative, need not be consecutive and may include more than one job. **(9) Competitive integrated employment means work that -**

**(i) Is performed on a full-time or part-time basis (including self-employment) and for which an individual is compensated at a rate that-**

**(A) Is not less than the higher of the rate specified in section 6(a)(1) of the Fair Labor Standards Act of 1938 (29 U.S.C. 206(a)(1)) or the rate required under the applicable State or local minimum wage law for the place of employment;**

**(B) Is not less than the customary rate paid by the employer for the same or similar work performed by other employees who are not individuals with disabilities and who are similarly situated in similar occupations by the same employer and who have similar training, experience, and skills; and**

**(C) In the case of an individual who is self-employed, yields an income that is comparable to the income received by other individuals who are not individuals with disabilities and who are self-employed in similar occupations or on similar tasks and who have similar training, experience, and skills; and**

**(D) Is eligible for the level of benefits provided to other employees; and**

**(ii) Is at a location -**

**(A) Typically found in the community; and**

**(B) Where the employee with a disability interacts for the purpose of performing the duties of the position with other employees within the particular work unit and the entire work site, and, as appropriate to the work performed, other persons (e.g., customers and vendors), who are not individuals with disabilities (not including supervisory personnel or individuals who are providing services to such employee) to the same extent that employees who are not individuals with disabilities and who are in comparable positions interact with these persons; and**

**(iii) Presents, as appropriate, opportunities for advancement that are similar to those for other employees who are not individuals with disabilities and who have similar positions.**

**(Authority: Sections 7(5) and 12(c) of the Rehabilitation Act of 1973, as amended; 29 U.S.C. 705(5) and 709(c))**

### **Enrolled in Other Post-School Education or Training (3)**

Individuals attending a vocational training program that requires less than 2 years for completion and are enrolled on a full or part time basis for at least one complete semester, are not competitively employed, are preparing for gainful employment in a recognized occupation **AND ARE NOT** reported as Enrolled in Higher Education or Competitive Employment. This includes programs such as job corps, adult education, and workforce development.

**Other Employment – Part-Time, Self and Supported Employment (4)**

Individuals who are competitively employed and working for pay at or above the minimum wage in a setting with others who are nondisabled for a period of **LESS THAN** 20 hours a week for at least 90 cumulative days at any time in the year since leaving high school **AND ARE NOT** reported as Enrolled in Higher Education, Competitive Employment or Enrolled in Other Post-School Education or Training. This includes the family business, self-employment, and supported employment earning at or above minimum wage. The 90 days are cumulative, need not be consecutive and may include more than one job.

**Other Employment – Sheltered Work or Day Habilitation (5)**

Individuals who attend sheltered workshops or day habilitation facilities.

**Deceased (6)**

Individuals who are deceased.

**On Waiting List (7)**

Individuals who are not currently employed and are on a waiting list of a service agency for supported employment, sheltered work or day habilitation.

**Unengaged (8)**

Individuals who are not enrolled in any type of post-school program, are not employed full or part-time, are not attending a sheltered program or are waiting for services from another agency. Individuals who are incarcerated at the time of the survey should be reported as unengaged.

**Returned to High School (9)**

**Valid** for individuals with an **“Exit Status” of “Dropout”** during the 2018-2019 school year who returned to school in 2019 – 2020 and were enrolled in school between April 1 and the close of the 2019 – 2020 school year.

**Or**

**Valid** for individuals with an **“Exit Status” of “Special Education Diploma”** during the 2018-2019 school year who returned to school in 2019 – 2020 and were enrolled in school between April 1 and the close of the 2019 – 2020 school year.

**Unable to Contact (10)**

Individuals who exited school and for whom no post-school data is available.

**3 Directions for Viewing and Completing Post-School Survey**

This survey will be completed via the Special Education Dashboard in the MyGaDOE Web Portal. You must be provisioned in the role of Special Education Director to access the survey. If you have questions about becoming provisioned, please contact the

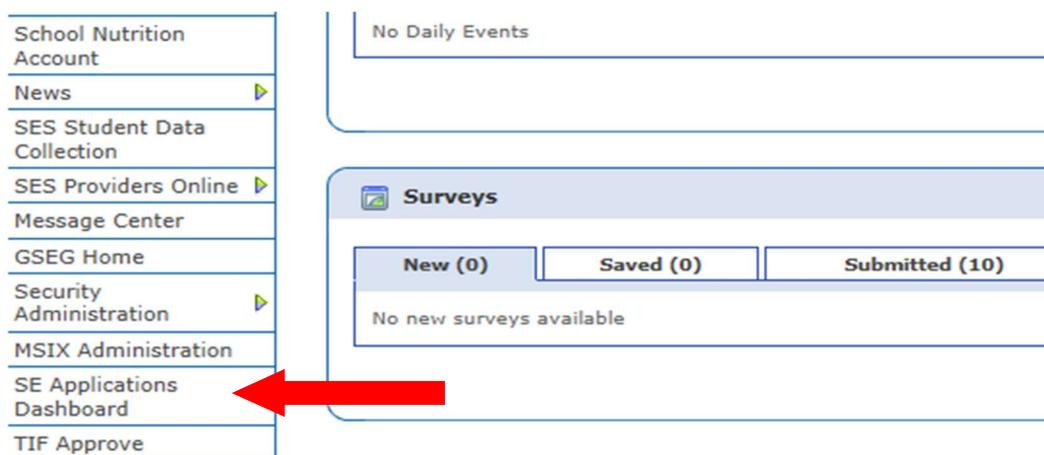
Information Systems Customer Support Center by emailing [dticket@doe.k12.ga.us](mailto:dticket@doe.k12.ga.us) or by calling 1-800-869-1011.

### 3.1 My GaDOE Web Portal:

Users must first log in to the MyGaDOE Web Portal. The portal can be accessed through the Georgia Department of Education (GaDOE) Website at <http://www.gadoe.org/>.

### 3.2 Post-School Survey Location

On your homepage, scroll until “SE Applications Dashboard” is displayed on the left-hand side of the page. Dependent upon your portal access, you will see a listing similar to the display below. Click on SE Applications Dashboard to open the dashboard.



**Special Education Applications Dashboard**

School Year: 2020  
 District: County

District Superintendent: Torrance Choates  
 Address: [Redacted]  
 Email Address: [Redacted]@k12.ga.us

District SpEd Director: No Special Education Director has been selected as primary to receive communications and notifications  
[Update primary Special Education Director](#)

| Application Name                     | Application Status                             | Start Date             | Close Date             | Submitted By | Submitted On        |
|--------------------------------------|--|------------------------|------------------------|--------------|---------------------|
| SE Post-School Outcomes              | <a href="#">Available for Data Collection</a>  | 2/7/2020 12:00:00 AM   | 7/31/2020 11:59:59 PM  |              |                     |
| SE Disproportionality Determinations | <a href="#">Available for Data Viewing</a>     |                        |                        |              |                     |
| SE District Determinations           | <a href="#">Available for Data Viewing</a>     |                        |                        |              |                     |
| SE Parent Survey                     | <a href="#">Available for Data Viewing</a>     |                        |                        |              |                     |
| SE Cross Functional Monitoring       | <a href="#">GADOE Verification - Submitted</a> | 10/31/2019 12:00:00 AM | 12/31/2019 12:00:00 AM | ADMIN 1 SED  | 2/3/2020 4:49:15 PM |

### 3.3 Entering Data after May 15, 2020

Follow directions in 3.1 and 3.2 to access survey. Select your survey.

### 3.4 Report Post-School Outcomes

### 3.4.1 Select a School

Data will be displayed by school.

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

| School ID | SCHOOL_NAME                                | Total Students | Total Students Completed |
|-----------|--|----------------|--------------------------|
| 1000      | <a href="#">Freedom County High School</a> | 10             | 10                       |
| 1500      | <a href="#">Georgia High School</a>        | 12             | 10                       |

**Click on School Name to access student**

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

### 3.4.2 Report Post-School Activity

Report each individual in the ONE Post-School Activity from the drop-down list that best describes his/her post-school status.

Post-School Outcomes FY 2020 Data Collection for 2018-2019 Exiters

[System Data Submission](#) > Post-School Data Collection Entry

School Year: 2020 System: County (6)

School: Dundee County K-12 School - 0105

Save All

Drop Down List of Post-School Activities

| GTID | Last Name | First Name | Gender | LEP | Primary Area of Disability       | Race / Ethnicity | Exit Status  | Post-School Activity  |
|------|-----------|------------|--------|-----|----------------------------------|------------------|--|---|
|      |           | Angela     | F      | N   | Emotional/Behavioral Disorder    | White            | Special Education Diploma or Certificate of Attendance | On Waiting List   |
|      |           | Jimmy      | M      | N   | Moderate Intellectual Disability | Black            | Graduated from High School                             | Other Employment - Part-Time, Self and Supported Employment |

### 3.4.3 Save Post-School Activity

The survey can be completed in more than one sitting. Select "Save All" to retain all data entered. Select "Data Submission" to return to the prior page. You may save a copy of your data at any time by following the directions for downloading student data in the next section of this document.

### 3.5 Report Post-School Outcomes by Exporting and Uploading an Excel File (Optional – not recommended for smaller districts)

### 3.5.1 Export Survey

Select "Download Student Data".

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

| School ID | SCHOOL_NAME                                | Total Students | Total Students Completed |
|-----------|--|----------------|--------------------------|
| 1000      | <a href="#">Freedom County High School</a> | 10             | 10                       |
| 1500      | <a href="#">Georgia High School</a>        | 12             | 10                       |

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

### 3.5.2 Save Export

**Save the exported file as an Excel Workbook file.** (File extension is .xls)  
You **MUST** save the file before opening. Do **NOT** change the file or sheet name.

Postsecondary Education 4 20%  
Other Employment 5 25%  
UnEngaged + Waiting List 2 10%  
Total Respondents 21 NA  
Survey Rate of Return NA 100%  
Deceased 1  
Unable to Contact 0

File Download  
Do you want to open or save this file?  
Type: Microsoft Office Excel 97-2003 Worksheet  
From: portaluat.doe.k12.ga.us  
Open Save Cancel

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

| School ID | SCHOOL_NAME                                | Total Students | Total Students Completed |
|-----------|--|----------------|--------------------------|
| 1000      | <a href="#">Freedom County High School</a> | 10             | 10                       |
| 1500      | <a href="#">Georgia High School</a>        | 12             | 12                       |

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

### 3.5.3 Enter Post-School Activity

The excel file will include any data completed online. **Enter only the Post-School Activity ID code.** It is not required that the Post-School Activity Name be entered.

### 3.5.4 Save Post-School Activity

When you have entered the activity ID codes, select "SAVE AS" and **save as an Excel Workbook file.**

| A          | B         | C          | D                | E   | F   | G         | H                          | I                              | J   | K      | L                |
|------------|-----------|------------|------------------|---|---|-----------|----------------------------|--------------------------------|-----|--------|------------------|
| GTID       | LAST_NAME | FIRST_NAME | POST_ACTIVITY_ID | POST_ACTIVITY_NAME  | EXIT_STATUS_DESCRIPTION                                   | SCHOOL_ID | SCHOOL_NAME                | Disability_Description         | LEP | GENDER | Race_Description |
| 723653452  |           | James      |                  |   | Dropout   | 1000      | Freedom County High School | Emotional/Behavioral Disorder  | N   | M      | White            |
| 653723452  |           | Junior     |                  | Other Employment - Sheltered Work or<br>5) Day Habilitation | Graduated from High School                                | 1000      | Freedom County High School | Mild Intellectual Disability   | N   | M      | Black            |
| 1524879162 |           | Justin     |                  | 7) On Waiting List  | Special Education Diploma or Certificate<br>of Attendance | 1000      | Freedom County High School | Specific Learning Disability   | Y   | M      | Hispanic         |
| 5487932158 |           | Lynsia     |                  |   | Graduated from High School                                | 1000      | Freedom County High School | Specific Learning Disability   | Y   | F      | White            |
| 415287963  |           | Alex       |                  | 1) Enrolled in Higher Education                             | Special Education Diploma or Certificate<br>of Attendance | 1000      | Freedom County High School | Autism                         | Y   | M      | White            |
| 850472365  |           | Kathy      |                  |   | Graduated from High School                                | 1000      | Freedom County High School | Emotional/Behavioral Disorder  | N   | F      | White            |
| 852147962  |           | Darryl     |                  |   | Dropout   | 1000      | Freedom County High School | Other Health Impairment        | N   | M      | White            |
| 1730489206 |           | Bobby      |                  |   | Graduated from High School                                | 1000      | Freedom County High School | Specific Learning Disability   | N   | F      | Black            |
| 2229414001 |           | Marlene    |                  |   | Graduated from High School                                | 1000      | Freedom County High School | Other Health Impairment        | N   | F      | White            |
| 2270973349 |           | Eliza      |                  |   | Special Education Diploma or Certificate<br>of Attendance | 1000      | Freedom County High School | Severe Intellectual Disability | N   | F      | White            |
| 2052130914 |           | Jon        |                  |   | Dropout   | 1500      | Georgia High School        | Specific Learning Disability   | N   | M      | White            |
| 5322134107 |           | Tyler      |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Emotional/Behavioral Disorder  | N   | M      | White            |
| 6822284156 |           | Tavish     |                  |   | Special Education Diploma or Certificate<br>of Attendance | 1500      | Georgia High School        | Emotional/Behavioral Disorder  | N   | M      | Black            |
| 7080853479 |           | Aron       |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Other Health Impairment        | N   | M      | White            |
| 3336879559 |           | Kayla      |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Emotional/Behavioral Disorder  | N   | F      | White            |
| 9098096713 |           | Timothy    |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Other Health Impairment        | N   | M      | White            |
| 1756452388 |           | Joshua     |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Specific Learning Disability   | N   | M      | White            |
| 4466664075 |           | Jesse      |                  |   | Dropout   | 1500      | Georgia High School        | Severe Intellectual Disability | N   | M      | White            |
| 8890890483 |           | James      |                  |   | Special Education Diploma or Certificate<br>of Attendance | 1500      | Georgia High School        | Specific Learning Disability   | N   | M      | White            |
| 8747237402 |           | Laura      |                  |   | Special Education Diploma or Certificate<br>of Attendance | 1500      | Georgia High School        | Other Health Impairment        | N   | F      | Hispanic         |
| 4534233541 |           | Britany    |                  |   | Graduated from High School                                | 1500      | Georgia High School        | Emotional/Behavioral Disorder  | N   | F      | White            |
| 8747998982 |           | Brian      |                  |   | Special Education Diploma or Certificate<br>of Attendance | 1500      | Georgia High School        | Other Health Impairment        | N   | M      | White            |

### 3.5.5 Upload Survey

Select "Upload Student Data with Activity Information".

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

| School ID | SCHOOL_NAME                                | Total Students | Total Students Completed |
|-----------|--|----------------|--------------------------|
| 1000      | <a href="#">Freedom County High School</a> | 10             | 10                       |
| 1500      | <a href="#">Georgia High School</a>        | 12             | 10                       |

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

Choose file and upload the appropriately saved file.

Post-School Outcomes FY 2020 Data Collection for 2018-2019 Exitors

[System Data Submission](#) > Post-School Data Collection File Upload

To upload a survey, follow these steps:  
1) Click **Browse**.  
2) Select the file containing the survey's data.  
3) Enter comments as needed.  
4) Click **Upload** to merge the file into the system database.

Filename:  
Choose File | No file chosen

Comment:

Upload

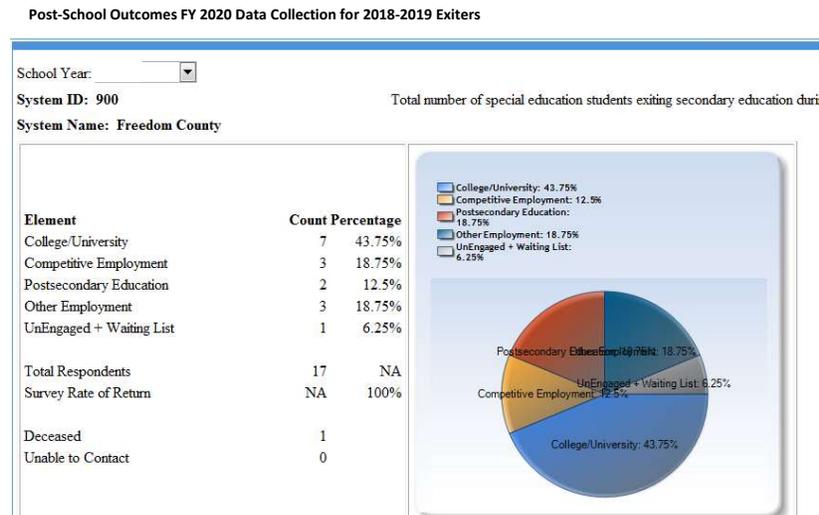
### 3.5.6 File Edits

You will not be able to upload your data if one of the errors has occurred.

- GTID not reported by district as student exiting secondary school in the prior school year.
- GTID reported by district as a student exiting with a regular diploma but reported with a Post-School Activity code of 9, returned to High School in the Post-School Survey. Activity code 9 is not a valid value for students who have earned a regular diploma.
- No Post-School Activity reported.
- Not a valid Post-School Activity code (1-10).

## 4 Track Reported Data

A dashboard is available to track the number and percentage of responses in each Post-School Activity. The survey return rate will not be calculated until after the survey is submitted.



## 5 Directions for Submitting Post-School Survey

The Post-School Survey can be accessed multiple times but once submitted, the survey cannot be changed.

Whether you complete your survey online or by uploading the data, you must submit the survey. On the survey page, select **“Submit”**. This will submit the survey. You will not be allowed to submit your survey until there is a valid Post-School Activity code for all individuals included in the survey. If you receive an error, select the school with missing information, make corrections and re-submit.

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

| School ID | SCHOOL_NAME                                | Total Students | Total Students Completed |
|-----------|--|----------------|--------------------------|
| 1000      | <a href="#">Freedom County High School</a> | 10             | 10                       |
| 1500      | <a href="#">Georgia High School</a>        | 12             | 9                        |

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit **Submit**

Can not submit data as the Post-School Activity information for 3 student(s) is incomplete.

Please contact Linda Castellanos with questions at [lcastellanos@doe.k12.ga.us](mailto:lcastellanos@doe.k12.ga.us).