Special Education Directors Webinar

April 11, 2023

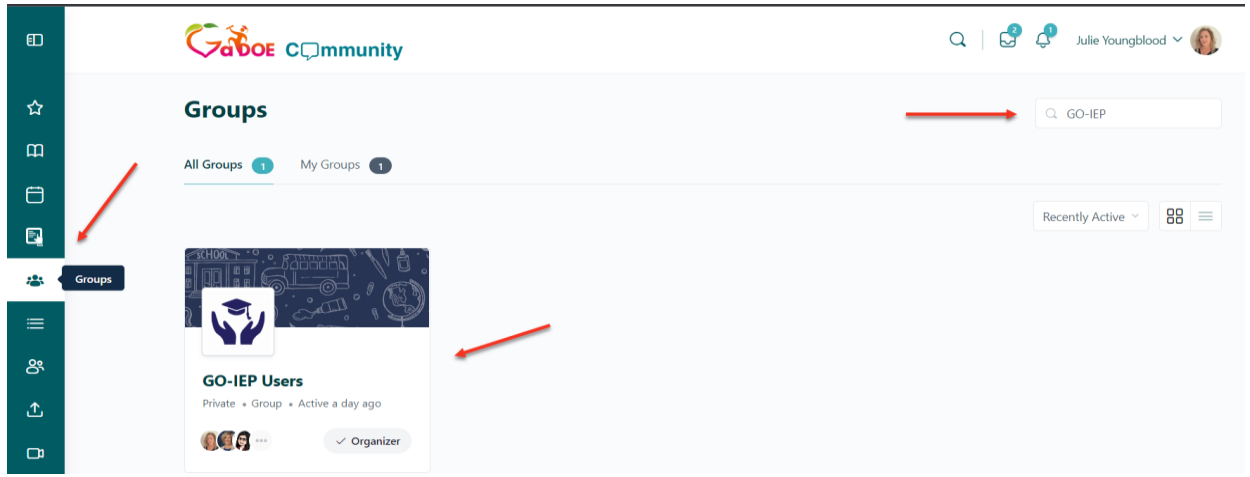
Joining the GaDOE Community

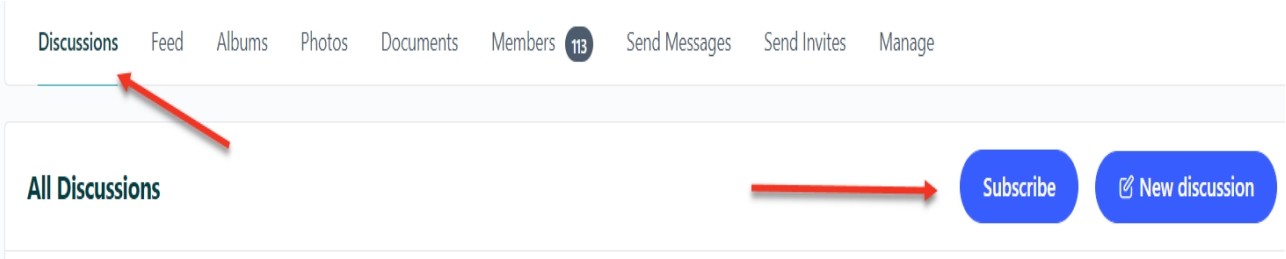
- GaDOE Professional Learning Opportunities webpage: https://plo.gadoe.org/.
- Learn how to join our GaDOE Community. GaDOE_Community_Invite_to_Join_flyer.pdf

GO-IEP Updates in GaDOE Community

- GaDOE Community login page

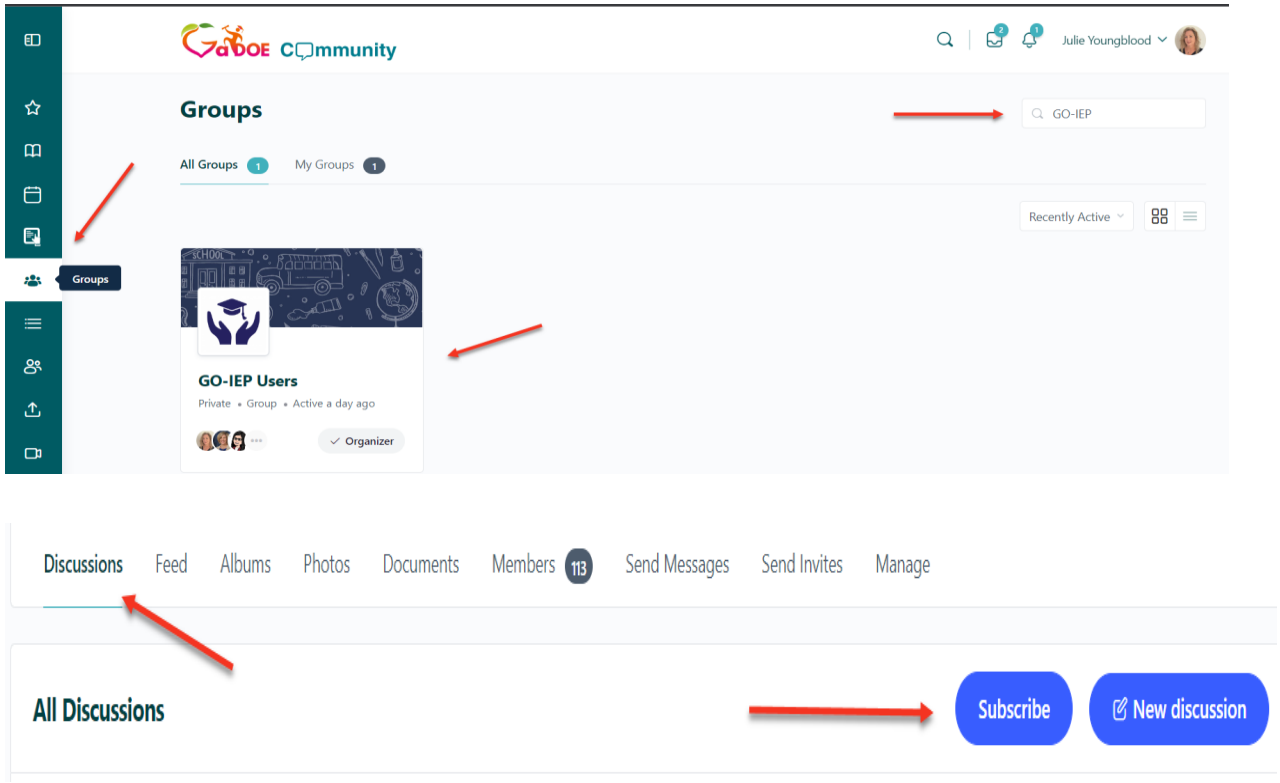
- Login or Create an Account
- Make sure you complete your profile with your work email.
- Select Groups.





GO-IEP Updates in GaDOE Community

- Search for “GO-IEP”.
- Click on the GO-IEP Users group.
- Select Discussions.
- Then **click Subscribe** to get emails any time a new discussion is posted.



GO-IEP and Data Webinars

- A listing of the GO-IEP and Data recorded webinars can be accessed from Data Presentations, Recordings, and Documents (gadoe.org).

- The Georgia Department of Education (GaDOE), Division for Special Education Services and Supports Data Team periodically hosts webinars related to SE Applications, Student Class, Student Record, and FTE to assist local system administrators with completing data collections for Special Education Reporting. The links to register for upcoming webinars or view past recordings can be accessed through the GaDOE Professional Learning Events Catalog.

Upcoming GO-IEP Enhancements Survey Summary

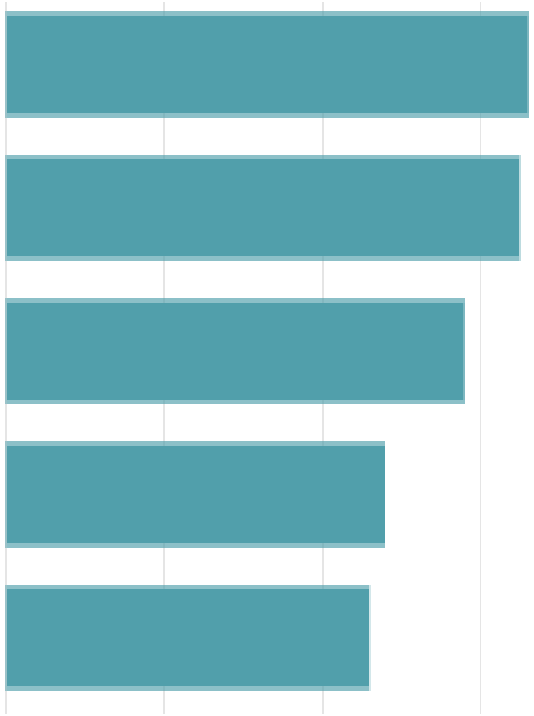
GO-IEP Stakeholders Session

G-CASE- Athens, GA

March 6, 2023

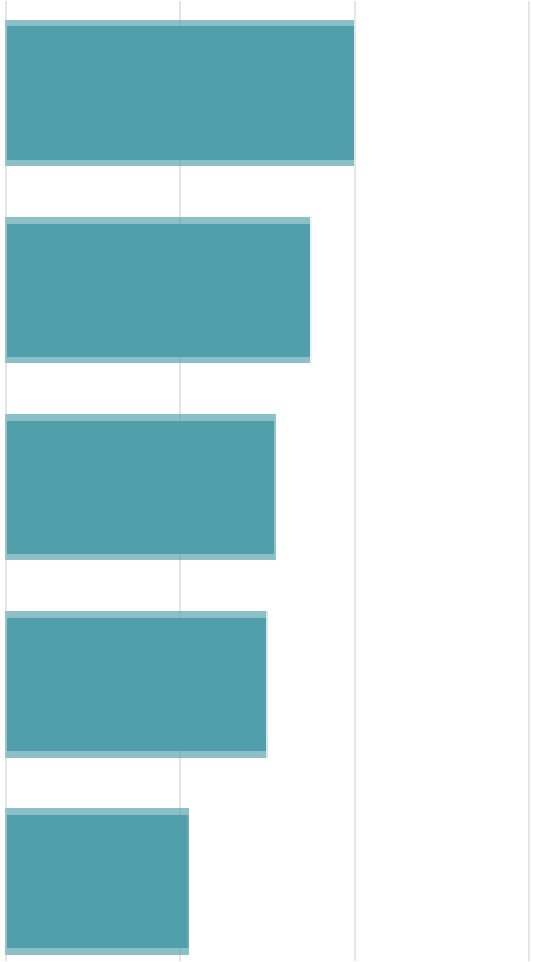
Prioritizing GO-IEP Backlog Items

1. Develop email notifications to remind case managers of items that are due soon or overdue.
2. Create caseload reports for team members and case managers.
3. Make the Dashboard the landing page again.
4. Revise the Transportation page of the IEP and the Transportation Report.
5. Revise the override to include a date field for when a system administrator recommends a Reevaluation Data Review be conducted sooner than the actual lapse date of the eligibility. Develop a report to track these students.



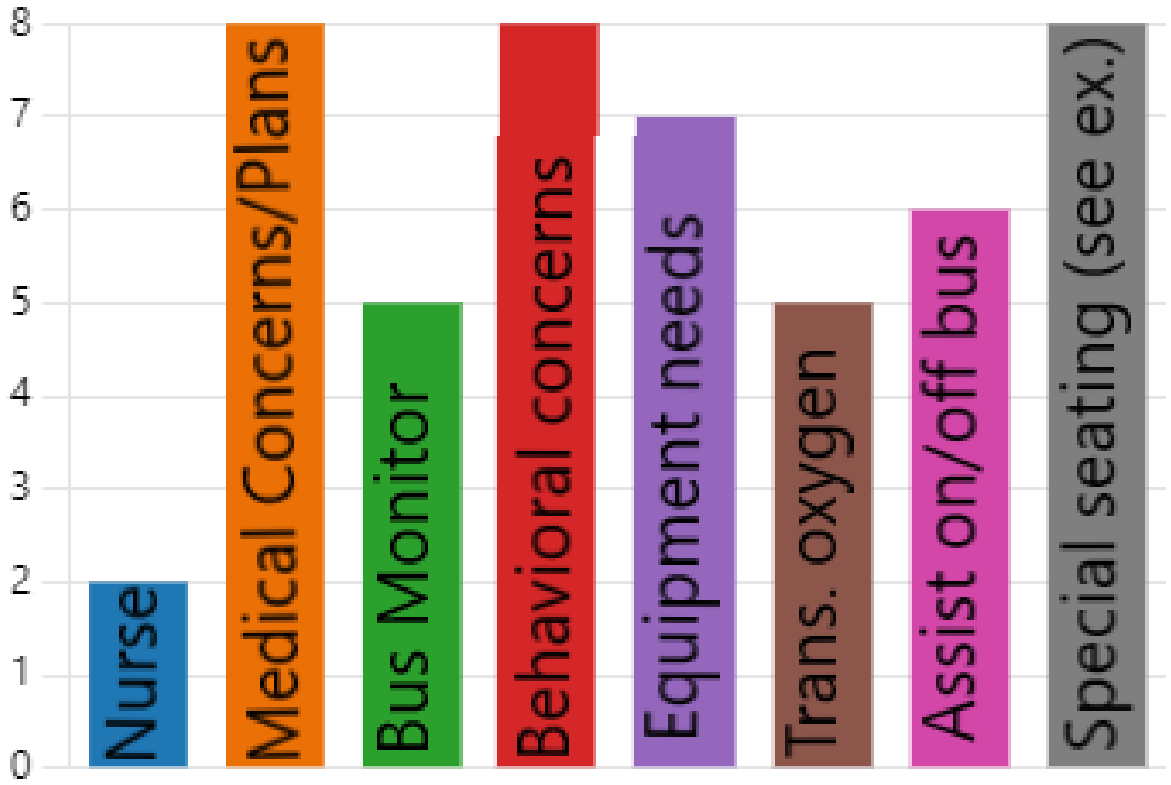
Prioritizing GO-IEP Backlog Items Continued

6. Revise the override to include an evaluation in process for IEP planning purposes.
7. Add a field to the System default page allowing a System Admin. to record additional local school system graduation requirements which would feed to all transition plans.
8. Show links to PDFs for parents in the SLDS Parent Portal.
9. Create reports for School Administrators to include students attending but not reported at their school.
10. Create a Tickets in Process Report allowing administrators to see a list of all open tickets to show ticket creator, system role, ticket owner, and module.



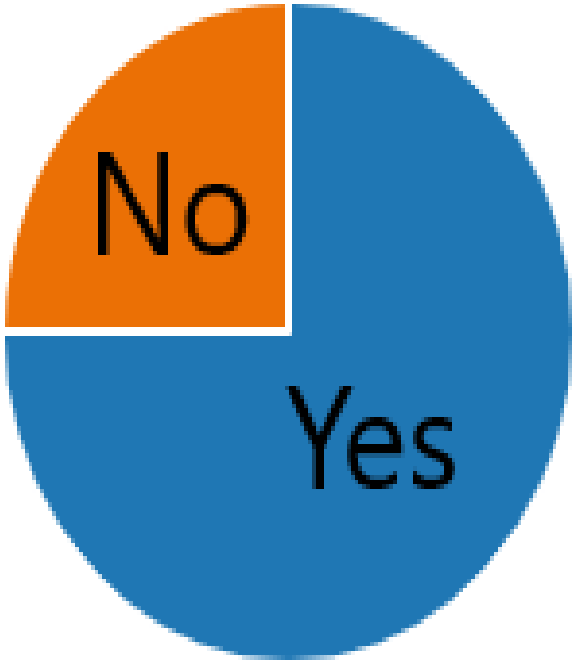
Prioritizing Items in the Transportation Report

Here is a priority of items that the LEAs would like to see included in the Transportation Report:



Transportation Report: Including Pickup and Drop-off Address

Would you like for the transportation report to include a pickup and drop-off address (if different from the student's home address) using a new field on the student's profile page?



Revisions to GO-IEP Reports

Stakeholders were asked to rate the following revisions to the GO-IEP reports from highest to lowest priority:

- Services report- include "as of" date for generation
- Color code the teacher caseload report
- Access Report
- Add columns for Primary/Secondary Disabilites

Thoughts About Translations

Georgia Department of Education

Thoughts About Translations

- There is not an option to have the full documents in GO-IEP to be printed and translated into Spanish (or any other language) due to concerns with electronic translations.
- Translations of three critical documents can be found here:

https://www.gadoe.org/Curriculum-Instruction-and-Assessment/Special-Education-Services/Pages/Sample-Special-Education-Forms.aspx

  - Translated languages: Arabic, Chinese, French, Korean, Portuguese, Spanish, and Vietnamese. For Parental Rights they are also available in Braille (digital) and Japanese.
- Some LEAs have been using the following resources:
  - translation.com.
  - https://translate.google.com/
  - www.duolingo.com
    - **GaDOE does not endorse any of these online applications.**

Thoughts About Translations Continued

- When using online translation applications (such as Google Translate), please remember this is not 100% accurate. Estimates are 85 - 90%.
- It is imperative to have a human translator review the documents for accuracy providing them to the parent.
- LEAs should continue to use a live interpreter for meetings.
- LEAs are encouraged to reach out to their neighboring LEAs to ask what vendors they use or recommend for human translators.
  - We encourage LEAs to do their own research.

Prior Written Notice

Update

Prior Written Notice (PWN)

- Proposal or refusal to conduct an Initial Evaluation has been completed and is in production.
- We will begin RDR Phase 2 soon.
- We are considering developing PWN form for lack of attendance
- PWN Revocation will be added soon in GO-IEP. The template is available here:

  Prior Written Notice - Revocation of Consent for Special Education Services (PDF)

End of the Year Checklist

GO-IEP

System Administrators

Georgia Department of Education

GO-IEP Users

1. Ensure that all meetings dated during the current school year have been finalized.
2. Review the dashboard after student last day and prior to teacher last day and complete/finalize all Eligibilities, IEPs, or Progress Reports (PR) that are expired (nothing red should show).

   (Note: Once an IEP or Amendment is finalized a new PR will generate that will need to be completed or inactivated.)
3. If required locally, check that documents have been uploaded to the student's Documents tab.

End of the Year Checklist
System Administrators

1. Have school administrators review teacher dashboards prior to end of the year teacher check out processes being completed.
2. Check the ESY report to ensure that any ESY services are scheduled if needed over the summer break.
3. Check the Pending Evaluations report to determine whether any students need a summer evaluation.
4. Any evaluation requested for IEP purposes should be completed as soon as possible.

End of the Year Checklist
System Administrators (Continued)

5. After teacher last day, reassign caseloads and inactivate any staff member on the user list who has left the district.
6. Check the Timelines Report and enter any reason needed for lateness.
7. After Student Record (SR) sign off, download a copy of the final SR extract. Filter this extract for events 9 and 10. Remove SWD status and/or Primary Area of Eligibility (PAE) from the SIS for those students.

Timelines Report

Timelines Report

- Application will be opening; completion of evaluation dates should be verified.
- Timelines Report (gadoe.org)
- Verify the spreadsheets that you are maintaining during the school year, (GO-IEP is maintaining this for you).
- Please make sure you have a GTID number on students who are being evaluated.
- Reporting Timelines in SE Applications (link to the recording): https://login.community.gadoe.org/events/reporting-timelines-in-sp-ed-applications-2

Reevaluation Waiver

Reevaluation Waiver

- This is an actual reevaluation document continuing an eligibility without reviewing any data. As a result, you must have a thorough comprehensive eligibility report on file to use this option.
- Most LEAs choose not to use this option.
- In GO-IEP, only a System Admin can start a Reevaluation Waiver on the Timelines page.
- Reviewing a student's IEP progress report or discussing parent concerns is a review of data and should be documented in a Reevaluation Data Review (RDR), not a Reevaluation Waiver.

Joining GO-IEP

Joining GO-IEP

- There are approximately 191 Districts and Charter Schools currently using GO-IEP.
- Welcome to New LEAs joining GO-IEP:
  - Atlanta Public Schools
  - Effingham Public Schools
- Here is a link to the recording on the GaDOE website for more information:

  GO-IEP - A Brief Overview
- If you are interested in learning more about the GO-IEP program and/or joining, please reach out to us.

Section 504

Update

Section 504

Due to many requests from LEAs:

- We are considering the development of an additional companion product for Section 504.
- We will provide additional information as decisions are made.

Data & Georgia Online IEP (GO-IEP) Team Contact Information

Linda Castellanos
Program Manager
404-719-8045
lcastellanos@doe.k12.ga.us

GO-IEP LEAs, contact your assigned GO-IEP Program Specialist:

Dale Rose (South GA)
Program Specialist
678-340-0162
drose@doe.k12.ga.us

Emily Dishman (South GA)
Program Specialist
678-326-8087
edishman@doe.k12.ga.us

Julie Youngblood (North GA)
Program Specialist
470-316-8663
jyoungblood@doe.k12.ga.us

Lisa Buckner (North GA)
Program Specialist
678-378-1807
lbuckner@doe.k12.ga.us

Data & Georgia Online IEP (GO-IEP) Team Contact Information

LEAs not participating in GO-IEP, contact one of the Part B Data Managers:

Dawn Kemp
Part B Data Manager & Program Specialist
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dkemp@doe.k12.ga.us

Dominique Donaldson
Part B Data Manager & Program Specialist
404-796-4589
dominique.donaldson@doe.k12.ga.us

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