

# Students in Correctional Facilities



# FY22 SWD Reported\* as Served in Correctional Facilities

Local Education Agency	Total Number of SWD Reported
Department of Corrections	134
Department of Juvenile Justice	212
Foothills Charter High School	138
Effingham, Fayette, Cobb, Sumter, and McDuffie Counties	21
<b>*Total ALTERNATE SCHOOL CODE = 5555 in Student Class</b>	<b>505</b>

# Incarcerated SWD - Served v. Reported Discrepancy

- If your LEA is serving SWD who are incarcerated, why aren't they reported?
  1. My LEA is serving incarcerated SWD for another LEA, and that LEA is not reporting them.
  2. My LEA is serving and reporting incarcerated SWD, but they were not properly coded.
  3. My services to incarcerated SWD are a work in progress, and more information is needed.

# # 1 - LEAs Serving the Incarcerated SWD of other LEAs

- Generally, incarcerated youth should be served by the LEA in which the correctional facility is geographically located.
- However, it is permissible for youth to maintain enrollment in their prior LEA while detained or incarcerated in your LEA (see [Guidance for Serving Youth who are Incarcerated or Detained](#)).
  - These youth **must be** reported by one of the LEAs.
  - If you are serving another LEA's students and not enrolling them in your LEA, **verify** that the students are being reported by the LEA of enrollment.

# # 2 - Students improperly coded

- Students served in a Correctional Facility (including local jails and detention centers) must be coded in FTE with a **SPECIAL ED ENVIRONMENT = 8** and an **ALTERNATE SCHOOL CODE = 5555** in Student Class.
- Examples 1 and 2 that follow provide best practices examples for students incarcerated in your LEA, particularly for students who are incarcerated more than a few days.
- Enrollment in your LEA is not required as indicated in Examples 1 and 2 but should be considered.

# # 2 – Enrollment Factors to Consider

- There are several factors to consider in deciding the enrollment of incarcerated students which include:
  - identifying the length of student incarceration,
  - providing teacher credential information in Student Class for courses,
  - obtaining FTE funding for serving students,
  - verifying that SWD served in jails are reported correctly.

# # 2 – Responsibility for Serving Incarcerated SWD

- Important reminder – the LEA in which the jail or detention center is geographically located is responsible for the students served **unless the** home LEA prefers to maintain enrollment, provide services, and report the student.
- The LEA of enrollment **must** report the students served in local jails or detention centers. Failure to report these students is not an option.

# Coding Students in Correctional Facilities

## FTE

- **SPECIAL ED ENVIRONMENT = '8'**

## Student Class

- **ALTERNATE SCHOOL CODE** = the pseudo code of '5555' – in a local jail or correctional facility
- **ALTERNATE SYSTEM CODE** = system providing services
- **COURSE TEACHER CODE** = teacher providing services



# Example 1- Students in Correctional Facilities

- Student A is served in Polk County **LEA SYSTEM CODE = 715.**
- He is arrested and placed in a local jail in Muscogee County **LEA SYSTEM CODE = 706.**
- Polk will withdraw him, and Muscogee will enroll and report him as shown below
- He will be coded with:
  - **LEA SYSTEM CODE = 706**
  - **ALTERNATE SYSTEM CODE = 706**
  - **ALTERNATE SCHOOL CODE = 5555**
  - **SPECIAL EDUCATION ENVIRONMENT = 8**

# Example 2 - Students in Correctional Facilities

- Student B is served in Polk County LEA SYSTEM CODE = 715.
- He is arrested and placed in a local jail in Polk County
- Polk will NOT withdraw him.
- He will be coded with:
  - **LEA SYSTEM CODE = 715**
  - **ALTERNATE SYSTEM CODE = 715**
  - **ALTERNATE SCHOOL CODE = 5555**
  - **SPECIAL EDUCATION ENVIRONMENT = 8**

# # 3 More Information for Serving and Reporting Incarcerated Students

- The following resources are available to provide information:
  - [Guidance for Serving Youth who are Incarcerated or Detained](#)
  - [Supporting Youth with Disabilities in Juvenile Corrections](#)
  - <https://www2.ed.gov/policy/gen/guid/correctional-education/idea-letter.pdf>