

# Georgia Online IEP Program (GO-IEP) A Brief Overview

Georgia Department of Education  
Division of Special Education  
Services and Supports



# General Information

- Georgia Online IEP (GO-IEP) combines data submitted to DOE in various reports to present student data to special education personnel accurately and securely
- GO-IEP is an extension of and is accessed through the Statewide Longitudinal Data System, or SLDS
- GO-IEP provides an electronic permanent record for each of your students. **Transfer student data** is available the morning after the student's GTID is claimed. Demographics and educational information, such as historical assessment scores are available in GO-IEP
- About 160 GA LEAs currently use GO-IEP

Prepopulated with all relevant data which GaDOE is able to access, including:

- Student Name
- Birthdate
- GTID
- Race/Ethnicity Codes
- Grade
- ELL Status
- Primary Disability
- Results of State Required Testing
- Previous Student Record Event Code Dates

## Features

- Appropriate administrators and teachers can access student information
- Appropriate special education staff can edit IEPs.
- Parental Consent Forms included in application
- Meeting Notices can be developed, and Parental Response, Notes and Outcomes can be recorded
  - Meeting dates are entered only on the meeting notice which will feed to the date on any associated form

## Features

# Initial Eligibility and Reevaluation Forms

- Each page is validated for completion and validity of dates
- Weaknesses entered prepopulate a list of valid disability considerations
- SDD only allowable within appropriate date ranges
- A DRAFT and FINAL eligibility can be printed
- Due dates are calculated, with special rules applied for SDD

## Features

IEP – a fully developed IEP can be written with all sections

- The Georgia Math Rubric for SWDs and GAA Participation Decision Guide have both been fully integrated
- The Accommodations grid for state required assessments includes only the allowable accommodations for each selected assessment
- A DRAFT and FINAL IEP can be printed
- An IEP Amendment can be created as a duplicate of the prior IEP to be edited and audited. When finalized, the amendment becomes the active IEP and feeds to all reports.

## Features

- Progress Reports are required to be completed
- Includes Access Log and Contact Log
- Documents can be uploaded
- AUDIT RULES:
  - An IEP or Eligibility can be quickly checked for common compliance errors, and an easily readable audit report is available for case managers to correct errors before submission

## Features

## Timelines Page / SR event codes Extract

- All dates entered in various forms (consent to evaluate, evaluation completion, eligibility report, IEP, reevaluation) which are critical for Student Records are automatically recorded allowing systems to submit accurate special education event codes for Student Records effortlessly. An SR extract can be uploaded to Data Collections for submission.
- Parent/Student participation in IEPs is included in this process

## Features

- SP – SP can be created when needed or active IEP converted to SP
- SOP – prepopulated from IEP
- User Manual (HELP) – available within the application
  - Includes information on using each page of GO-IEP as well as other helpful guidance for developing IEPs and completing eligibilities
- Training Site used by DOE staff for training is also used in systems for local training

## Features

# Reports

- Can be exported to Excel
- Critical reports are displayed on the Dashboard
- Filtered by Case Manager – IEP and Eligibility due dates, GAA students, primary and secondary disability, interpreter needed
- Filtered by IEP – Accommodations, ESY, Goals for data collection, Services, Transportation, Special Considerations
- Meetings – by type and meetings not completed
- Progress Reports – overdue or due soon

# QUICK VIEW DASHBOARD

Primary Disability		Case Manager	
Disability	Student Count	Case Manager	Student Count
AUTISM	520		2
DEAF	1		2
DEAF / HARD OF HEARING	42		1
EMOTIONAL/BEHAVIORAL DISORDER	180		36
			13

  

Eligibility		IEP	
Due Date Range	Student Count	Due Date Range	Student Count
Overdue	247	Overdue	1442
Overdue in 4 Weeks	28	Overdue in 1 month	416
Overdue in 4-24 Weeks	618	Overdue in 2-3 months	1769
Overdue in >24 Weeks	3986	Overdue in > 3 months	1194
NO Eligibility	680	NO IEP	738
Override Not Submitted	303	Override Not Submitted	303

  

Student Status		Progress Report Status	
Progress Report Status	Progress Report Count		
OVERDUE PROGRESS REPORTS	5674		
DUE IN 6 DAYS	0		

# Compliance



- Compliance issues are often addressed through the construction of the application which may limit choices when appropriate
- Reports & other displayed information assist staff with compliance
- Page validations and audits will detect incomplete fields, date problems, and many other common issues
  - "Required" areas will generate a validation error (checking a single page) or an audit error (checking across all pages in a form and referencing other forms when needed)
  - The IEP and eligibility cannot be "finalized" until ALL errors are cleared

# COMPLIANCE: TIMELINES

- DUE DATE Reminders

Show on the Timelines page as reminders of when IEPs, initial eligibility, and reevaluations are due

## Student Timelines

### Student Information

Name:		GTID:		Birthdate:	8/8/04
Grade:		LEA:		School:	
Primary Disability:	SPECIFIC LEARNING DISABILITY		Secondary Disability:		

### Due Dates

Reevaluation Due Date: 1/11/21  
Annual Review Due Date: 1/17/18

# COMPLIANCE: Meeting Notices

- Parent Notification
  - Tracks and archives notification of meetings; Transition is auto-included as a meeting purpose when required; Parental Consent and Excusal form available when appropriate for IEP meetings
- Required Participants
  - All team members are automatically entered in every Meeting Notice, and can easily be deleted when needed
  - Ensures all **required participants** have been invited with an audit

# COMPLIANCE: Eligibility

- Case History – All questions require a response and when appropriate, additional comments are required
- Vision and Hearing Screening must be uploaded and date will be validated
- Interventions are identified and date range for intervention, baseline dates, and progress monitoring dates are validated
- State required test results are prepopulated
- Student Data is required for all domains
- Disabilities to consider are provided based upon weaknesses identified in Student Data section
- SDD age rule is considered for both initial and reevaluation
- Exclusionary factors must be completed with Yes/No responses and rationale for Yes responses
- Final Eligibility choices must include rationale
- For students with multiple disabilities, the primary disability will be selected as part of the initial IEP or annual review

# COMPLIANCE: Reevaluation Process

- Available disabilities are limited to current disabilities, so that a committee cannot determine a student to be eligible for a disability that was not previously identified through a full eligibility report
- Conflicting options cannot be selected
- SDD - age rule is applied

# COMPLIANCE: IEP

- **Present Levels of Academic Achievement and Functional Performance**
  - Results of State and District Assessments will be automatically populated from the SLDS
  - Needs – requires source
  - Strengths, Parental Concerns, Impact of disability – Required
- **Special Considerations**
  - GO-IEP has revised the consideration of Assistive Technology section to assist with compliance
  - GO-IEP will generate an error message if a student has EBD, speech/language, VI, DHH, DB as an area of eligibility and appropriate special considerations are not considered/completed
  - Errors will be generated if a student is identified as a student with English as a second language (ELL) and appropriate special consideration factor is not considered/completed

# COMPLIANCE: IEP

- **Goals/Objectives**

- Goals and objectives will be linked to the PLAAFP (i.e. When “needs” are entered, Georgia Online IEP will notify the teacher of an error if the goal is not written to address each need)
- Objectives are required if student participates in GAA
- Date range audits
- Data is required in all fields to indicate how goals will be measured

- **Accommodations for Statewide Assessments**

- GO-IEP will provide appropriate options for accommodations based on the test selected
- GAA and Math Rubric decision-making forms included

# COMPLIANCE: IEP

- **Student Supports**

- Will be pre-populated with any accommodation selected for State required assessments
- Demonstrate a relationship between accommodations and needs - If any supports are listed, GO-IEP will require at least one weakness be indicated as requiring a support

- **Transition Plans**

- GO-IEP will ensure that the user has completed all required components of the Transition Plan when required due to grade and/or age
- Transition assessment and date, strengths and interests, course of study are required
- Post- secondary transition goals will be connected to annual transition goals.

# COMPLIANCE: IEP

- **Placement Options**

- GO-IEP will require the user to check options “considered”
- GO-IEP will require an explanation of the need for services provided in environments other than general education, when applicable

- **Services**

- GO-IEP will require special transportation as a service if transportation is listed as a need
- GO-IEP enforces date range rules, (i.e. can't implement prior to meeting, can't end more than one year minus one day from meeting date)
- At least one special education service is required --- cannot have just a related service

# COMPLIANCE: IEP

- **Extended School Year (ESY) Services**

- GO-IEP improves the ESY Consideration process by prompting the user with “yes” or “no” questions requiring additional explanations, in order to explain why ESY is or is not needed
- GO-IEP requires agreement among three areas, ESY determination, services and goals (i.e. If ESY is indicated as a need in the ESY section, then an ESY goal and service will be required)

## Student Profile for [redacted] (as of school year 2016-2017)

### Demographics

Grade: 09<sup>3</sup>  
Gender: male<sup>4</sup>  
Ethnicity: white, not of hispanic origin<sup>4</sup>  
Birth Date: [redacted]  
SWD: Y<sup>4</sup>  
Primary area: Other Health Impairment<sup>4</sup>



<sup>3</sup>Student Class File last received on: 05/24/2017

<sup>4</sup>FTE File last received on: 05/22/2017

The IEP developed through GO-IEP is available on the Student Profile in SLDS.

# FOR MORE INFORMATION

- <http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Special-Education-Services/Pages/Georgia-Online-IEP.aspx>

## Georgia Online IEP

---

More than five years ago, a decision was made to provide an online IEP application with a long range vision of making this application available to all LEAs to participate by local choice. The vision included the ability to write federally-compliant IEPs, with an easy-to-use interface and internal checks that would help teachers avoid the most common compliance issues. This application would store district IEP information and make reporting real-time and nearly effortless.

We have made amazing strides with the Georgia Online IEP (GO-IEP). At this time, all essential IEP and Eligibility functions of the system are in place. Over 100 districts have been trained and are now using GO-IEP. GADOE is currently prepared to support additional districts. GO-IEP can be used by systems with Infinite Campus, Schoolmax, Powerschool or Apsen as the SIS. If your system uses a different SIS, GADOE will provide information to assist the SIS in developing the appropriate access roles needed to work with GO-IEP.

**For video tutorials and monthly webinars, click on [GO-IEP Videos and Webinars](#).**

For further information, please contact Phoebe Atkins via email at [patkins@doe.k12.ga.us](mailto:patkins@doe.k12.ga.us) or by phone at [470-316-8633](tel:470-316-8633).

### Contact Information

---

**Linda Castellanos, Ed.S.**  
Program Manager

Phone: [404-656-0369](tel:404-656-0369)

Cell Phone: [404-719-8045](tel:404-719-8045)

FAX: 404-651-6457

E-mail: [lcastellanos@doe.k12.ga.us](mailto:lcastellanos@doe.k12.ga.us)

### Downloads

---

#### Resources

- [GO-IEP - A Brief Overview](#)
- [Map and List of School Districts Using GO-IEP](#)
- [Georgia Online IEP Demo Site](#)
- [GO-IEP Video Demonstration](#)
- [Georgia Online IEP Application](#)
- [Georgia Online IEP - Reports Available](#)
- [What's new in GO-IEP 2.0?](#)



# Questions

## Contact Information

Linda Castellanos, Program Manager

Cell: 404-719-8045

[lcastellanos@doe.k12.ga.us](mailto:lcastellanos@doe.k12.ga.us)

### NORTH

Phoebie Atkins

Cell: 470-316-8633

[patkins@doe.k12.ga.us](mailto:patkins@doe.k12.ga.us)

Julie Spires Youngblood

Cell: 470-316-8663

[jyoungblood@doe.k12.ga.us](mailto:jyoungblood@doe.k12.ga.us)

### SOUTH

Emily Dishman

Cell: 678-326-8087

[edishman@doe.k12.ga.us](mailto:edishman@doe.k12.ga.us)

Dale Rose

Cell: 678-340-0162

[drose@doe.k12.ga.us](mailto:drose@doe.k12.ga.us)

**Metro Area Charter Schools – please contact Julie Spires Youngblood.**

**All other Charter Schools - - please contact Dale Rose.**

Georgia Districts and Schools FTE Contact Map: 2019-20

