



Georgia Department of Education Georgia's Tiered System of Supports for Students Roles and Responsibilities



District Team

Purpose: Ensure effective implementation and build district capacity for Georgia's Tiered System of Supports for Students framework

Responsibilities	Tasks
<ul style="list-style-type: none"> • Support Georgia's Tiered System of Supports for Students framework by developing the infrastructure for implementation and sustainability at the district and school level • Provide leadership for continuous improvement and systems change • Identify a District Coordinator for Georgia's Tiered System of Supports for Students and clearly define roles and responsibilities • Create, implement and monitor a Tiered System of Supports for Students action plan with critical next steps, pro-active district-wide strategies, and targeted school(s) strategies • Ensure Georgia's Tiered System of Supports for Students goals and actions are embedded in the district's strategic plan • Regularly analyze data (i.e., stakeholder engagement, capacity, resources, infrastructure, general supervision, equity gaps, strengths/weaknesses, barriers, and leverage points) and make adjustments as needed using a problem-solving process to improve student outcomes • Understand current fiscal, personnel, and material resources needed to support implementation of Georgia's Tiered System of Supports for Students and provide needed supports for implementation such as resources, professional learning, and technical assistance • Establish formalized feedback loops between the district and school teams • Convene stakeholders for opportunities for action planning, sharing information/progress, and celebrating success at established checkpoints • Monitor and report implementation progress to the Georgia Department of Education (GADOE) Tiered System of Supports for Students coach and other stakeholders 	<ul style="list-style-type: none"> • Actively participate in regularly scheduled meetings • Actively participate in Georgia's Tiered System of Supports for Students trainings, meetings and technical assistance, including coaching • Provide technical assistance for school teams implementing Georgia's Tiered System of Supports for Students • Complete District Fidelity of Implementation Rubric and Essential Components Fidelity of Implementation Worksheet • Collect and submit to District Coordinator evidence of ratings for the District Fidelity of Implementation Rubric • Assess and report the impact of evidence-based interventions on student outcomes • Share assessment results from fidelity measures and student outcomes with the school team and other stakeholders



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School Team

Purpose: Ensure effective school-level implementation and build school-level capacity for Georgia's Tiered System of Supports for Students framework

Responsibilities	Tasks
<ul style="list-style-type: none"> • Support Georgia's Tiered System of Supports for Students framework by developing the infrastructure for implementation and sustainability at the school level • Provide leadership for continuous improvement and systems change • Regularly analyze data and make adjustments as needed using a problem-solving process to improve student outcomes • Create, implement and monitor a Tiered System of Supports for Students action plan with critical next steps, pro-active strategies, school-wide/universal strategies, targeted strategies, and evidence-based practices for targeted students • Ensure goals and action steps needed to implement Georgia's Tiered System of Supports for Students are included in the School improvement plan and monitor fidelity of implementation • Establish formalized feedback loops between the District Team and School Team to develop knowledge, skills, and abilities and increase capacity for implementation of Georgia's Tiered System of Supports for Students • Convene stakeholders for action planning, sharing information/progress, and celebrating success at established checkpoints • Align roles, functions, and structures with implementation supports necessary to build and sustain evidence-based practices/interventions • Monitor the impact of universal, targeted, and intensive supports and evidence-based practices/interventions • Monitor and report fidelity of implementation and student outcomes to district coach and other stakeholders 	<ul style="list-style-type: none"> • Actively participate in regularly scheduled meetings • Actively participate in Georgia's Tiered System of Supports for Students trainings, meetings and technical assistance, including coaching • Complete School Fidelity of Implementation Rubric and Essential Components Fidelity of Implementation Worksheet • Collect and submit to School Coordinator evidence of ratings for the School Fidelity of Implementation Rubric • Monitor the impact of implementation of evidence-based practices/interventions and strategies on student outcomes • Share assessment results from implementation measures and student outcomes with district teams and other stakeholders



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District Coordinator

Purpose: Provide district coordination for Georgia's Tiered System of Supports for Students framework

Responsibilities	Tasks
<ul style="list-style-type: none"> • Support the District Team with implementation and build capacity of Georgia's Tiered System of Supports for Students framework • Sustain fluid feedback loops that foster effective communication with the Georgia's Tiered System of Supports for Students Coach, the School Coordinator and the District Team • Coordinate the implementation and monitoring of the District Action Plan for Georgia's Tiered System of Supports for Students, including district fidelity of implementation and district outcomes • Ensure that Georgia's Tiered System of Supports for Students improvement strategies are aligned and embedded in the District Strategic Plan • Support the District Team in alleviating barriers that impede implementation of Georgia's Tiered System of Supports for Students framework • Understand the current infrastructure and available resources to support Georgia's Tiered System of Supports for Students • Assist in determining professional learning and resources needed for implementation and provide technical assistance including coaching for identified school(s) • Monitor and report fidelity of implementation and progress to the Georgia's Tiered System of Supports for Students Coach and other stakeholders • Utilize efficient data systems and assist with all levels of data analysis for Georgia's Tiered System of Supports for Students • Monitor and report data to the Georgia's Tiered System of Supports for Students Coach and other stakeholders 	<ul style="list-style-type: none"> • Coordinator regularly schedule meetings with the District Team • Complete and submit required record keeping including District Team meeting schedule, minutes, and agendas • Make contact 3x/monthly with assigned Coach – one time must be face-to-face • Make contact with District Team members and School Coordinator 2x/monthly • Provide technical assistance, including coaching as needed for District and School Teams • Oversee completion of and timely submission of required documents, reports and surveys • Collect and submit evidence of ratings for the District Fidelity of Implementation Rubric • Support schools to complete and submit required documents and provide evidence of implementation • Participate in state, regional, and district trainings and/or meetings to support effective implementation of Georgia's Tiered System of Supports for Students



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School Coordinator

Purpose: Provide school coordination for Georgia's Tiered System of Supports for Students framework

Responsibilities	Tasks
<ul style="list-style-type: none"> • Support the School Team with implementation and build capacity of Georgia's Tiered System of Supports for Students framework • Sustain fluid feedback loops that foster effective communication with the Georgia's Tiered System of Support for Students Coach, the District Coordinator and the School Team • Coordinate the implementation and monitoring of the School Action Plan for Georgia's Tiered System of Supports for Students, including school fidelity of implementation and school outcomes • Ensure that Georgia's Tiered System of Supports for Students improvement strategies are aligned and embedded in the School Improvement Plan (SIP) • Support the School Team in alleviating barriers that impede implementation of Georgia's Tiered System of Supports for Students framework • Understand the current infrastructure and available resources to support Georgia's Tiered System of Supports for Students • Assist in determining professional learning and resources needed for implementation and provide technical assistance including coaching for identified administrators and/or teachers needing support • Monitor and report fidelity of implementation and progress to the Georgia's Tiered System of Supports for Students Coach and other stakeholders • Utilize efficient data systems and assist with data analysis at the school, classroom, teacher and student level • Monitor and report data to Georgia's Tiered System of Supports for Students Coach and other stakeholders 	<ul style="list-style-type: none"> • Coordinator regularly schedule meetings with the school team • Complete and submit required record keeping including School Team meeting schedule, minutes, and agendas • Make contact 3x/monthly with assigned Coach – one time must be face-to-face • Make contact with School Team member(s) and District Coordinator 2x/monthly • Provide technical assistance, including coaching as needed for School Teams, identified administrators and/or teachers needing support • Oversee completion of and timely submission of required documents, reports and surveys • Collect and submit evidence of ratings for the District Fidelity of Implementation Rubric • Participate in state, regional, and district trainings and/or meetings to support effective implementation of Georgia's Tiered System of Supports for Students