Hearing & Vision Screenings

Flow Chart for Referrals to Evaluation for Special Education
(Best Practice Guidance)

Below is a timeline for completion of the hearing and vision screenings once a student has been referred to special education and consent for evaluation has been received.

**Step 1:** Review previous vision and hearing screening results and follow-up recommendations. If a past request for follow-up has been made within one year, then the LEA should move to Step 3.

**Step 2:** If appropriate, conduct a hearing and vision screening. Rescreen the student, if needed.

**Step 3:** If additional actions are required, send home the 1st parent notification letter within **10 calendar days** of screening. (See Sample Letter)

**Step 4:** If the parent actions (follow-up) are not completed, then the LEA should send a 2nd parent notification letter within **5 calendar days** of the notification described in Step 3.

**Step 5:** If parent follow-up has not been completed, the LEA will provide a diagnostic evaluation (with informed parent consent) at no cost to the parent. The LEA should consider this action within **5 calendar days** of the 2nd parent notification described in Step 4.

**Note:** If the diagnostic evaluation is not completed, the other academic testing may be invalid.

*If the student already has a diagnosis of hearing loss or vision impairment prior to the referral to evaluation, see “Hearing & Vision Considerations”*