



## Positive Behavioral Interventions & Supports (PBIS) Team Meeting Evaluation

Date: \_\_\_\_\_ Recorder: \_\_\_\_\_

- |   |     |    |                        |
|---|-----|----|------------------------|
| 1. Was someone designated to chair/convene the meeting?   | Yes | No |                        |
| 2. Was someone designated to record decisions?  | Yes | No |                        |
| 3. Did you develop and review an agenda at the beginning of the meeting?  | Yes | No |                        |
| 4. Did you follow-up on tasks from the last meeting?  | Yes | No |                        |
| 5. Was data used to determine a precision statement?  | Yes | No |                        |
| 6. Did the team develop a hypothesis as to why the problem may be sustaining?   | Yes | No |                        |
| 7. Was an intervention plan developed to address the identified school-wide problem?<br>(acknowledging, consistent discipline, supervision) | Yes | No | (prevention, teaching, |
| 8. Was the action plan updated?   | Yes | No |                        |
| 9. Was there a designated person for each activity in the action plan?  | Yes | No |                        |
| 10. Did everyone have an opportunity to participate in the discussion?  | Yes | No |                        |
| 11. Was there a plan for communicating updates with stakeholders? (celebrations, data, input, decisions)                                    | Yes | No |                        |
| 12. What changes would you make in how the meeting was conducted?   |     |    |                        |

**Evaluation of Team Meeting (Mark your ratings with an "X")**

	Our Rating:	Yes	So-So	No
1. Was today's meeting a good use of our time?				
2. In general, did we do a good job of <b><u>tracking</u></b> whether we're completing the tasks we agreed on at previous meetings?				
3. In general, have we done a good job of actually <b><u>completing</u></b> the tasks we agreed on at previous meetings?				
4. In general, are the completed tasks having the <b><u>desired outcomes</u></b> ?				
If some of our ratings are "So-So" or "No," what can we do to improve things?				