Reimbursement Matters: High Cost and Residential and Reintegration Grants

Department of Special Education
Services and Supports
Budget Unit

Amber McCollum, Program Manager
Nicole Croom, Program Specialist
Scott Dorsey, Program Specialist
Malissa Roberts, Program Specialist
Georgia’s Systems of Continuous Improvement

GaDOE has adopted the Georgia Systems of Continuous Improvement as a methodology for supporting districts and schools. Today’s presentation focused on “Identifying Needs”.

![Diagram showing the systems of continuous improvement process]

[Diagram details: Identify Needs, Select Interventions, Plan Implementation, Implement Plan, Examine Progress, Coherent Instruction, Effective Leadership, Supportive Learning Environment, Professional Capacity, Family & Community Engagement, Ready to Lead]
Learning Target

• Participants will learn the grant requirements:
  ➢ Residential & Reintegration Grant
  ➢ High Cost Fund (Grant)

• Participants will learn how to apply for the grants:
  ➢ Residential & Reintegration Grant
  ➢ High Cost Fund (Grant)

• Participants will learn about grant updates:
  ➢ High Cost Fund (Grant)
Budgets, Grants and Consolidated Application Team

Program Manager
Amber McCollum

Program Specialist
Nicole Croom

Program Specialist
Scott Dorsey

Program Specialist
Malissa Roberts
Who We Serve

Division for Special Education Services and Supports
FY 2019 Budget Liaison Map.
Pique Your Interest

• Source of revenue
  • Residential and Reintegration Grant – state funds
  • High Cost Fund Grant – federal funds

• Offsets expenditures

• Helps to maintain quality programs for all students
Residential and Reintegration Grant
Purpose of Residential and Reintegration Grant

Funds assist LEAs with partial funding for a high cost placement of a student with disabilities to a private residential program or reintegration back from a residential program.
Priorities for Funding
State Rule 160-4-7-.18

1. Children with profound and severe disabilities requiring residential services who are wards of the State.
2. Children with profound and severe disabilities requiring reintegration from a residential program.
3. Children with profound disabilities who need residential services.
4. Children with severe disabilities who need residential services.
Parameters for Residential and Reintegration Application

- A full continuum of services has been considered before a residential placement is considered.
- Only direct special education costs, related services, and room and board for the current fiscal year (July 1 through June 30).
- Minimum amount is $30,000.
- Documentation submitted with the application.
Parameters for a Private Residential School

• A private residential school must:
  • Comply with the student’s IEP and Georgia Rules governing special education
  • Be on the approved state list

• An LEA must first consider an in-state private residential school before an out of state school

• A private out of state school must meet the requirements of the state in which it is located
Residential and Reimbursement Grant Example

Student Profile: Autism Disorder, Anxiety Disorder, Major Medical Disabilities

Prior Services: Self-contained class in the public school before referral to private schools. Seven different private schools to include at home therapy, nursing, behavior therapy, and hospitalization BEFORE current residential facility placement. Lots of equipment needs for communication and daily living skills.

Special Education Daily Services - $140,040
Related Therapies - $10,392
Room and Board - $174,480

Total annual cost for this student - $324,912
Partial Funding- State Rule 160-4-7-.18

(i) Educational costs for students meeting the Residential and Reintegration Services Grant Program criteria shall be shared between the LSS and the department. The LSS shall assume a percentage of the total education cost equal to the percent of local funds utilized for the total educational program in the respective school district. The department shall maintain a record of the percent requirement for LSS and state participation in this program. It is the LSS's responsibility to initiate and submit an application for these funds. The LSS may use other funds from public or private agencies to assist in the cost of educating a student in a private school or private facility, provided the services are arranged by the LSS.
Submission Timeline

Available on Special Ed Budget website

Application Window
January 1 – February 15

Superintendent must sign application
Submission of Application Residential and Reintegration Grant

GaDOE Application Submission Methods:

1. **Scan & Email to Budget Liaison:** (Preferred)
   Use **GaDOE Portal Email** to submit application.

2. **GaDOE Address:** (Mailed / Rare)
   Special Education Services and Supports (15th Floor)
   Georgia Department of Education
   1562 Twin Towers East
   205 Jesse Hill Jr. Drive, SE
   Atlanta, Georgia 30334
Residential & Reintegration Grant Application Resources
Resources for RRG Submission

• Application instructions, checklist, and professional development modules are located on the Special Education website.

• Training annually with New Directors and/or Special Education Director's Webinars in addition to the online training modules.

• The application should be submitted between January 1\textsuperscript{st} – February 15.
Resources for RRG Submission

Resources available on GaDOE website at:

Special Education Services and Supports ➔ Budgets, Grants and Consolidated Application
State Grant for Residential and Reintegration Services

Resources for Guidance
- High Cost and Residential and Reintegration Grant Submission
- High Cost and Residential and Reintegration Grant Submission PowerPoint
- FY18 IDEA Budgeting Best Practices and Requirements
- Time and Effort Reporting PowerPoint
- Financial Management Complaints
- Equitable Services for Private and Home School Students Webinar
- FY20 Cross-Functional Monitoring Guidance Document
- FY20 IDEA Fiscal Monitoring Checklist for GNETS
- FY20 IDEA Fiscal Monitoring Checklist for LEAs
- Federal Programs Monitoring

Federal Grant for High Cost Fund
- Georgia's High Cost Grant Submission Training Webinar
- Georgia's High Cost Grant Online Submission Manual
- Georgia's Plan for High Cost
- Grant for High Cost Funds - Sample Application
- Grant for High Cost Funds Q&A

State Grant for Residential and Reintegration Services
- Grant for Residential and Reintegration Services Application
- Grant for Residential and Reintegration Services Instructions
Residential & Reintegration Grant Resources

Online Training Module
Residential & Reintegration Grant Module Location

Residential Reintegration Grant

Department of Special Education Services and Supports

Welcome to the Residential and Reintegration Grant training module.
Residential and Reimbursement & High Cost Fund Grant Application Reviews

• We typically receive anywhere from seven to twenty Residential and Reintegration grants a year.

• We know there are more than what is submitted!

• We review very quickly in the first week of February, and "typically" take it to the February board meeting for very quick turnaround.
High Cost Fund Grant Application
High Cost Fund Grant Application Updates

- **Application Deadline**: Extended to February 15
- **Narrative Section**: Removed & Not Required
- **Invoices (Contractors)**: Removed & Not Required
- **Transportation Cost**: Districts can use the actual mileage rate the district spends on providing transportation for students. Transportation expenses must be prorated to cover the grant. New method aligns with other expenditure requirements. Provides district more flexibility.
- **Application Maximum**: 15 HCG applications is the maximum number of applications qualifying districts can submit.
High Cost Fund Grant Application Updates

- Narrative section has been removed
- Invoices are no longer required

### Narratives for HCF Application

**INITIAL APPLICATION:** Complete the following information to describe the prior programs, interventions and duration of interventions in which the student has participated.

<table>
<thead>
<tr>
<th>Describe Prior Special Education Services</th>
<th>Intervention(s)</th>
<th>Duration of Intervention</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe the unique features of the child determined to be &quot;high need.&quot; (Include developmental, cognitive, social, emotional and medical factors)</td>
<td></td>
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</tr>
<tr>
<td>Summarize the individualized education program developed for the child. (Description should include all evaluations/consultations/services provided through the IEP and funded by the HCF)</td>
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<tr>
<td>Describe the timelines established to monitor progress of the child. (Include dates and describe the data used to monitor progress)</td>
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<tr>
<td>Will the plan result in a reduction of services in the future? If yes, describe the anticipated outcomes for the child as a result of this intensive intervention. If no, describe the chronic nature of the child’s disability.</td>
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</tr>
<tr>
<td>Describe any specialized training to implement the plan for the high cost child? (Include training for staff, as well as, parents or caregivers)</td>
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<td></td>
</tr>
</tbody>
</table>

### Upload of Supporting Documentation

Invoices for any contractual services that document the services and expenses must be included with the grant application.

Are there any invoices for any contractual services that document the services and expenses for this grant application? Yes
High Cost Fund Grant Application Updates

Transportation Updates

- GaDOE will no longer assign a transportation mileage rate
- Districts can use the actual mileage rate they spend on transportation
- District transportation mileage rates should be based on & calculated from actual SWD transportation cost & expenditures
- Transportation cost must be prorated for the year
- Provides more flexibility for districts
High Cost Fund Grant Application
Federal Regulations

• The Individual with Disabilities Act (IDEA) 2004 gives States an option to set aside funding for the creation of a “Risk Pool” designated to assist local school districts in meeting the high cost of providing special education services to children with disabilities meeting predetermined criteria.

• The High Needs Risk Pool is established in 34 C.F.R. § 611 (e) (3) of the IDEA 2004. The act allows the State to develop a State plan that establishes the following: a definition of a high needs child with a disability, the criteria for participation by school districts in the program, a plan to ensure that placements supported by the funds are consistent with requirements in 34 C.F.R. § 300.114 – 300.118, the funding mechanism for the distribution of funds under this program and an annual distribution schedule in accordance the appropriation of other funds in that fiscal year.
Federal Regulations Definition: High Needs Child

• A “High Needs Child” is defined as a child who has been identified as eligible for special education and related services and has a current Individualized Education Program (IEP). The intensity, frequency and diversity of the special education and related services needs of the child exceed the typical needs of a child with a disability.

• IDEA 2004 requires the eligibility for reimbursement for a high needs student be at least three times the average per pupil expenditure as defined in Section 9101 of the Elementary and Secondary Education Act of 1965.

  (at least three times the state average per pupil expenditure – approx. $27,000)
High Cost Fund Grant Purpose

- The Georgia Department of Education (GaDOE) has established a High Cost Fund Grant to support school systems and schools who serve our state’s students with the most difficult needs. These funds will assist local educational agencies in covering the direct special education instructional costs of children with disabilities who meet the criteria established in IDEA 2004 and the system plan for GHCF.
Why is the Should I be Interested in High Cost Fund Grant?

Source of revenue
Offsets your expenditures
Helps to maintain quality programs for all students
High Cost Fund Grant Eligibility Requirement

• IDEA 2004 requires the eligibility for reimbursement for a high need's student be at least three times the average per pupil expenditure (approximately $27,000)

• Number of applications cannot exceed .002 of the October special education student count ages 3-21 with a maximum of 15 applications for qualifying districts
High Cost Fund Grant Review

Applications Review

# of Applications

- FY2018
- FY2019
- FY2020
Profile of a High Needs Student

• Hearing Impaired
• Visually Impaired
• Other Health Impaired Students with nursing services
• Student with severe emotional, behavior disorder
• Student with Multiple Disabilities
Meet Jason

- Intellectual Disability
- Deaf/Hard of Hearing
- Interpreter (1:1)
- Speech Language Impairment Services
- Occupational Therapy Services
- Physical Therapy Services
- Transportation Services
- Nursing Services

Commonly missed eligible expenditures
- Assistive Technology
- Teacher Cost
- Transportation
Profile of a High Needs Student

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Services</td>
<td>$65,000.00</td>
</tr>
<tr>
<td>Interpreter Services</td>
<td>$55,000.00</td>
</tr>
<tr>
<td>Speech, OT, PT Services</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Transportation Cost</td>
<td>$6,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$201,000.00</strong></td>
</tr>
</tbody>
</table>
Allowable Costs for Reimbursement

*All costs must be specific to the high cost student and documented on the student’s IEP.*

<table>
<thead>
<tr>
<th>Special Education Services Expenditures</th>
<th>Related Services Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Teacher</td>
<td>• Counselor – Direct Services</td>
</tr>
<tr>
<td>• Paraprofessional</td>
<td>• Psychologist – Direct Services</td>
</tr>
<tr>
<td>• Speech</td>
<td>• OT and PT</td>
</tr>
<tr>
<td>• ESY Teacher Costs</td>
<td>• Social Worker</td>
</tr>
<tr>
<td>• ESY Paraprofessional Costs</td>
<td>• Nursing</td>
</tr>
<tr>
<td></td>
<td>• Bus Driver</td>
</tr>
<tr>
<td></td>
<td>• Bus Monitor</td>
</tr>
<tr>
<td></td>
<td>• AT Device – specific to student</td>
</tr>
</tbody>
</table>
High Cost Fund Grant Application Process
High Cost Fund Grant Application Process

• The Leader’s State of Mind
  • Reimbursement process-- for specific expenses within your budget (may reimburse IDEA funds and/or General Fund)
• Student Identification
  • Determine which students receive services that cost considerably more than others
• Only services listed on the IEP
  • IEPs need to be detailed and specific about how, what, and where services will be provided
  • IEPs must cover the entire year of reimbursement which is July 1- June 30th of the current FY
• Substantiating the expenses on the application
  • IEPs must be uploaded
Helpful Tip: Use the sample application as a guide to fill out the grant application for the identified students.
High Cost Fund Grant Application Process

GEM Software
https://www.gahcf.org

Application Window
January 1 – February 15

Special Education Director must sign off

**CLICK HERE TO CREATE A NEW ACCOUNT**

To access your account enter login and password below:

Login: 
Password: 

Login

The Login and Password ARE CASE SENSITIVE.

- GAHCF Technical Manual
- GAHCF_Technical Training Webinar

For technical support call the GEM HELP DESK at 207.985.8802 or email support@gemsoftwaredevelopment.com
(Please include the name of your school district in email.)
High Cost Fund Grant Application Process

• Step 1: Student Information Section

| School System: Oak Valley School System | Special Education Director:  
<table>
<thead>
<tr>
<th>Application ID: 1</th>
<th>Hugh Beaumont</th>
</tr>
</thead>
</table>
| School System Contact Person:  
| Beverly Billingsly | Special Education Director Email:  
|                      | testing@gemschoolsoftware.com |
| Contact Person Phone Number:  
| 2079858802 | Initial Grant  
| Contact Person Email Address:  
| kparks@gemsoftwaredevelopment.com | Ward of the State? Yes |
| Student's Name:  
| Cleaver, Theodore | Student's Date of Birth:  
| 10/10/2015 |
| Student's Primary Disability:  
| Autism | Secondary Disability: |
| Parent/Guardian (1):  
| June Cleaver  
| Relationship to Student (1):  
| Mother | Parent/Guardian (2):  
| Ward Cleaver  
| Relationship to Student (2):  
| Father |
| Street Address:  
| 123 Pine St  
| City/State/Zip:  
| Kennebunk, ME 04043 | Street Address:  
| 123 Pine St  
| City/State/Zip:  
| Kennebunk, ME 04043 |
| Phone:  
| 207 985 9999 | Phone:  
| 207 985 9999 |
High Cost Fund Grant Application Process

Step 2: Cost Worksheet:
Information feeds into Cost Summary Worksheet

COST WORKSHEET

Provide the specific and/or proportioned cost breakdown to meet the unique needs of this high cost child. Total cost of over $27,000 should be used as the minimum to be considered in the application. All services calculated for costs must be included in the student’s IEP.

All items must include specific, verifiable charges.

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Ed Services</td>
<td>Ex: Teacher Costs, Materials/Supplies specific to the child</td>
<td></td>
</tr>
<tr>
<td>SPED Service (Staff)</td>
<td>One-on-one para to assist throughout the day in classes and in transitions</td>
<td>$30138.00</td>
</tr>
<tr>
<td>SPED Service (Staff)</td>
<td>Contracted Speech services, ($55/hour) 1 hour weekly of services (37 weeks x 1 hour @ $55)</td>
<td>$2035.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$32,173.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Related Services</td>
<td>Ex: Transportation, OT, PT, Nursing Services</td>
<td></td>
</tr>
<tr>
<td>Related Service</td>
<td>OT Services OT - 1 hour monthly $74.969.40 annually / 84 students</td>
<td>$902.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$902.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Costs</td>
<td>Ex: Consultations, Training Costs, Independent Evaluations</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

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<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Third Party Funds</td>
<td>Ex: Health Ins., Medicaid</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

COST WORKSHEET SUMMARY

The amounts in this table are calculated automatically based on the amounts entered in the tables above.

1. Special Education Services  $32,173.00
2. Related Services  $892.00
3. Other Costs  $0.00
4. TOTAL Cost of Child  $33,065.00
5. Minus 3x annual cost  $-27,000
6. Minus Third Party Funds  $-0.00
TOTAL Allowable GHCF (Line 4 minus line 5 and 6)  $6,065.00

For which funding source(s) will this grant reimburse, State/Local and/or IDEA?

- State/Local
- IDEA

Actual Costs to District reduced further by a multiplier

What was missed?

- Teacher Costs
- AT Device
- Transportation
High Cost Fund Grant Application Process

• Step 3: IEP Upload for HCF Application

Provide a copy of the student's current Individual Education Program (IEP) outlining the services for the high cost child.

<table>
<thead>
<tr>
<th>Beginning Date:</th>
<th>Ending Date:</th>
</tr>
</thead>
</table>

...
High Cost Fund Grant
Allowable Expenditures
Examples of Eligible Expenditures

All costs must be specific to the high cost student and documented on the student’s IEP.

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<td>• AT Device – specific to student</td>
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</tbody>
</table>
High Cost Fund Grant
Unallowable Expenditures
Unallowable Expenditures

• Costs ineligible for reimbursement include the following: legal fees, court costs or other costs associated with a cause of action brought on behalf of a child with a disability to ensure a free appropriate public education, non-extraordinary nursing costs, English as a Second Language Instruction, indirect costs and administrative or leadership costs associated with the provision of the services to the child.

• Disbursements from this fund shall not be used to pay costs that otherwise would be reimbursed as medical assistance for a child with a disability under the State Medicaid program under Title XIX of the Social Security Act.
High Cost Fund Grant Application Resources
# High Cost Application Resources

<table>
<thead>
<tr>
<th>Offices &amp; Divisions</th>
<th>Programs &amp; Initiatives</th>
<th>Data &amp; Reporting</th>
<th>Learning &amp; Curriculum</th>
<th>State Board &amp; Policy</th>
<th>Finance &amp; Operations</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Teaching and Learning</td>
<td>Policy, Flexibility, and External Affairs</td>
<td>Charter Schools and District Flexibility</td>
<td>External Affairs</td>
<td>Policy</td>
<td>State Board of Education</td>
<td>Finance &amp; Business Operations</td>
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<td>Accounting Services</td>
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<td>Georgia Virtual Learning</td>
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<td>Student Support Teams</td>
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<td>Teacher and Leader Support and Development</td>
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<td>Human Resources</td>
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<td>Internal Support</td>
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<td>Pupil Transportation</td>
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<td>School Nutrition</td>
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<td>Technology Services</td>
<td>Office of School Safety and Climate</td>
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<td>School Climate</td>
<td>Student Safety and Wellbeing</td>
<td>GSHS Reports</td>
<td>Assessment &amp; Accountability</td>
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<td>Information Security</td>
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<td>Accountability</td>
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<td>Enterprise Systems and Applications</td>
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<td>Assessment</td>
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<td>Student Data Privacy</td>
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<td>College and Career Ready Performance Index (CCRPI)</td>
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<tr>
<td>Data Collections</td>
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<td>Georgia Virtual Learning</td>
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<td>IT Strategy</td>
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<td>Knowledge and Resource Management</td>
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<td>CIO Meetings</td>
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<tr>
<td>Career, Technical, Agricultural Education</td>
<td>Federal Programs</td>
<td>Special Education Services and Supports</td>
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<td>Title Programs</td>
<td>School Improvement</td>
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<td>School Counselor Resources</td>
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<td>Events and Conferences</td>
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<td>School and District Effectiveness</td>
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</table>
High Cost Application Resources

Important Information for New Directors

Special Education Implementation: Rules, Manual, and Forms
- Special Education Rules
- Implementation Manual
- Eligibility Categories
- IEP and Related Services Resources
  - Transition
  - Sample Special Education Forms

Budgets, Grants, Data Collection and Reporting
- Budget, Grants, and Consolidated Application
- Data Collection and Reporting

Professional Learning
- 2019 Guide to Writing IEPs Training Series
- 2019-20 Transition and AT Professional Learning NEW
- Co-Teaching Resources
- High Leverage Practices Professional Development and Webinars
- Professional Learning Resources
- Transition from High School
- Technical Assistance for Transition
- UDL Live Webinar Schedule

Statewide Projects & Initiatives
- CEEDAR-GA Project

Dispute Resolution
- Overview
- Formal Complaints
- Mediation
- Due Process Hearings
- Due Process Hearing Decisions
- Dispute Resolution Parent Guides
- Parent Rights
- Special Education Legal Aid Providers
- IEP Team Meeting Facilitation
High Cost Application Resources

Resources for Guidance

- GLRS and GNETS Fiscal Cross-Functional Monitoring Webinar
- IDEA Fiscal Indicators for Cross-Functional Monitoring Webinar
- FY18 Cross-Functional Monitoring Indicator Document
- FY18 IDEA Budgeting Best Practices and Requirements
- FY 17 IDEA Supplanting Tests
- FY 17 IDEA Year in Perspective
- Proportionate Share Process Powerpoint
- Time and Effort Reporting Powerpoint
- Financial Management Complaints
- Equitable Services for Private and Home School Students Webinar

Federal Grant for High Cost Fund

- Georgia’s High Cost Grant Submission Training Webinar
- Georgia’s High Cost Grant Online Submission Manual
- Georgia’s Plan for High Cost
- Grant for High Cost Funds - Sample Application
- Grant for High Cost Funds Q&A

State Grant for Residential and Reintegration Services

- Grant for Residential and Reintegration Services Application
- Grant for Residential and Reintegration Services Instructions
High Cost Fund Grant Application Resources

Online Training Module
High Cost Fund Grant Module Location

Reimbursement Grant: High Cost Grant (Federal)

Department of Special Education Services and Supports

Welcome to the Reimbursement Grant: High Cost Grant training module.
High Cost Fund Grant Application Due Date
The GHCF Application Due Date

• The grant application may be submitted any time from January through the deadline of February 15 each year. An announcement will be made in the Director’s eBlast after approval of awards by the State Board. The system must post the grant and budget the funds in the Consolidated Application for approval prior to draw down of the funds. Funds must be expended prior to the close of the current school year.

• High Cost Fund Grant Submissions are submitted Electronically

• High Cost Fund Grant Submission Dates – (January 1 – February 15)
High Cost Fund Grant FAQs

• The Special Education Director must sign off on all applications BY THE DEADLINE.
• The email contains the maximum reimbursement but is often reduced due to availability of funds.
• Each LEA may request reimbursement for two of every 1,000 students with disabilities.
• The maximum number of High Cost Fund Grant Applications a qualifying district can submit is fifteen (15).
• These funds/expenditures may not be carried over.
• Use the online submission manual to create an account!
• Click on the link to access other frequently asked questions: High Cost Funds Q&A
Final Tips for High Cost Grants

• High Cost Grants are a bonus for a district: extra money that’s not expected or guaranteed

• Applications take considerable time to prepare; Don’t wait till the last minute

• Don’t expect reimbursement for the whole amount of the application; numbers of applications and corresponding finances will influence rate of reimbursement

• **Grant period – July 1 through June 30**

• **Funds must be used by June 30th of the current fiscal year**

• LEA’s will be notified via the EMAIL BLAST when the board item has been approved

• LEA’s who receive a High Cost Fund Grant will receive a Grant Award Notification
Final Tips for High Cost Grants

• Documentation of expenses already incurred and to-be incurred must be fully supported by evidence that the expenses have been or will be paid out by the district
• Funds are granted for expenditures you made this year and must be used to reimburse your district in those same categories (or Fund Sources)
• Funds provided for reimbursement through these grants will come in a separate budget all together
• Is an allowable MOE exception if MOE is not met
  * See budget liaison for details
QUESTIONS
Contact Us

Amber McCollum
Program Manager
404.463.0535
amccollum@doe.k12.ga.us

Nicole Croom
Program Specialist
404.463.3553
ncroom@doe.k12.ga.us

Scott Dorsey
Program Specialist
404.656.2847
sdorsey@doe.k12.ga.us

Malissa Roberts
Program Specialist
404.656.3067
mroberts@doe.k12.ga.us