Budget Planning and Development for Optimal Success

Department of Special Education Services and Supports
Objectives

- Budgeting Basics
- IDEA Grants and Their Use
- Using Resources to Your Advantage
- Getting to Know Your Grant Award Letter
- FY23 Budgeting Tips & Budget Management
- FY22 Subgrant Reporting
- Cross Functional Monitoring
Budgeting Basics - Purpose

➢ Satisfies a minimum level of program information for the LEA
➢ Meet requirements imposed by Georgia law
➢ Estimate expenditures
➢ Provides a tool to measure fiscal performance
Budgeting Basics - Planning

When planning for budgeting for all federal programs, the LEA must:

- adhere to the LEA’s approved Consolidated LEA Improvement Plan (CLIP)
- coordinate funds to meet the goals and needs of the LEA
- include all supporting program documents (job descriptions, class size reduction worksheets, class size reduction documentation, private school documents, etc.)
- account for the expense of all funds in the year in which they are allocated
Budgeting Basics - Development

➢ Use the Budget Submission Checklist as a guide
➢ Include number of personnel (either in budget description or units)
➢ Description should not include the object name
  ➢ Wrong description example – expendable equipment
  ➢ Right description example – 5 ipads, 10 laptops
➢ Include evidence base for all interventions
  • Selecting Evidence-Based Interventions
Budgeting Basics – Development

The development of annual budgets is part of a continuing planning process.

➢ Budget by each program: LEAs must submit a program budget for each applicable program in the consolidated application each fiscal year.

➢ The budget must be approved by the appropriate program manager or specialist before funds are available through Georgia’s Grants Accounting Online Report System (GAORS).

➢ Budgets should be submitted as soon as the LEA CLIP is approved and no later than October 1.
IDEA Grants and Their Use
IDEA Federal Grants

Part B Formula Grants

• Assist states in providing a free appropriate public education in the least restrictive environment for children with disabilities, ages three through 21.
  • Grants to States program. Authorized by Part B, Section 611 for children ages three through 21.
  • Preschool Grants program. Authorized by Part B, Section 619 for children ages three through five.
Budgeting Basics – Use of Funds

34 CFR 300.202

(a) General. Amounts provided to the LEA under Part B of the Act –

(1) Must be expended in accordance with the applicable provisions of this part;

(2) Must be used only to pay the excess costs of providing special education and related services to children with disabilities, consistent with paragraph (b) of this section; and

(3) Must be used to supplement, State, local, and other Federal funds and not to supplant those funds.
Using Resources to Your Advantage
Using Resources to Your Advantage

Budget, Grants and Consolidated Application

FY 2023 Allocations
- FY 2023 Initial Allocations
- FY 2022 Final Allocations
- FY 2022 Initial Allocations
- FY 2021 Final Allocations
- FY 2021 Initial Allocations
- Indirect Costs Calculator
- Budget Pages
- IDEA Allowable Expenditures

FY 2023 Consolidated Application
- IDEA Budget Submission Checklist
- Forms
- Proportionate Share Calculation Worksheet
- CCEIS Calculation Worksheet for Original Allocation and ARP Funds

Maintenance of Effort
- FY23 MOE Eligibility Worksheet
- Exceptions to MOE Compliance Requirement Form
- MOE Adjustment Form
- FY23 New Charter MOE Requirement Form
## FY23 Allocations Resource

### FY23 Allocations

<table>
<thead>
<tr>
<th>LEA ID</th>
<th>LEA</th>
<th>IDEA 611 Flowthrough</th>
<th>IDEA 619 Preschool</th>
<th>DEA 611 + 619</th>
<th>15% CCEIS Max for Required/Optional</th>
<th>Indirect Cost Rate</th>
<th>Indirect Cost Max IDEA 611 Flowthrough</th>
<th>Indirect Cost Max IDEA 619 Preschool</th>
<th>Total FY23 Cumulative Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>601</td>
<td>APPLING COUNTY SCHOOL DISTRICT</td>
<td>$839,054</td>
<td>$31,079</td>
<td>$870,133</td>
<td>$130,519</td>
<td>8.00</td>
<td>$62,152</td>
<td>$2,302</td>
<td>$870,133</td>
</tr>
<tr>
<td>602</td>
<td>ATKINSON COUNTY SCHOOL DISTRICT</td>
<td>$401,846</td>
<td>$19,305</td>
<td>$421,151</td>
<td>$63,172</td>
<td>2.01</td>
<td>$7,917</td>
<td>$380</td>
<td>$421,151</td>
</tr>
<tr>
<td>603</td>
<td>BACON COUNTY SCHOOL DISTRICT</td>
<td>$479,785</td>
<td>$17,560</td>
<td>$497,345</td>
<td>$74,601</td>
<td>4.10</td>
<td>$18,896</td>
<td>$691</td>
<td>$497,345</td>
</tr>
<tr>
<td>604</td>
<td>BAKER COUNTY SCHOOL DISTRICT</td>
<td>$107,704</td>
<td>$8,459</td>
<td>$116,163</td>
<td>$17,424</td>
<td>6.57</td>
<td>$6,639</td>
<td>$521</td>
<td>$116,163</td>
</tr>
<tr>
<td>605</td>
<td>BALDWIN COUNTY SCHOOL DISTRICT</td>
<td>$1,511,663</td>
<td>$41,951</td>
<td>$1,553,614</td>
<td>$233,042</td>
<td>2.11</td>
<td>$31,236</td>
<td>$866</td>
<td>$1,553,614</td>
</tr>
<tr>
<td>606</td>
<td>BANKS COUNTY SCHOOL DISTRICT</td>
<td>$511,553</td>
<td>$14,914</td>
<td>$526,467</td>
<td>$78,970</td>
<td>5.08</td>
<td>$24,730</td>
<td>$721</td>
<td>$526,467</td>
</tr>
<tr>
<td>607</td>
<td>BARROW COUNTY SCHOOL DISTRICT</td>
<td>$2,637,345</td>
<td>$88,510</td>
<td>$2,725,855</td>
<td>$408,878</td>
<td>1.46</td>
<td>$37,951</td>
<td>$1,273</td>
<td>$2,725,855</td>
</tr>
<tr>
<td>608</td>
<td>BARTOW COUNTY SCHOOL DISTRICT</td>
<td>$2,913,078</td>
<td>$89,852</td>
<td>$3,002,930</td>
<td>$450,439</td>
<td>2.76</td>
<td>$78,241</td>
<td>$2,413</td>
<td>$3,002,930</td>
</tr>
<tr>
<td>609</td>
<td>BEN HILL COUNTY SCHOOL DISTRICT</td>
<td>$711,050</td>
<td>$37,599</td>
<td>$748,649</td>
<td>$112,297</td>
<td>4.34</td>
<td>$29,575</td>
<td>$1,563</td>
<td>$748,649</td>
</tr>
<tr>
<td>610</td>
<td>BERRIEN COUNTY SCHOOL DISTRICT</td>
<td>$658,119</td>
<td>$32,164</td>
<td>$690,283</td>
<td>$103,542</td>
<td>2.93</td>
<td>$18,733</td>
<td>$915</td>
<td>$690,283</td>
</tr>
<tr>
<td>611</td>
<td>BIBB COUNTY SCHOOL DISTRICT</td>
<td>$5,313,316</td>
<td>$128,764</td>
<td>$5,442,080</td>
<td>$816,312</td>
<td>2.77</td>
<td>$143,211</td>
<td>$3,470</td>
<td>$5,442,080</td>
</tr>
<tr>
<td>612</td>
<td>BLECKLEY COUNTY SCHOOL DISTRICT</td>
<td>$564,842</td>
<td>$24,483</td>
<td>$589,325</td>
<td>$88,398</td>
<td>2.68</td>
<td>$14,742</td>
<td>$639</td>
<td>$589,325</td>
</tr>
<tr>
<td>613</td>
<td>BRANTLEY COUNTY SCHOOL DISTRICT</td>
<td>$737,044</td>
<td>$38,395</td>
<td>$775,439</td>
<td>$116,315</td>
<td>1.00</td>
<td>$7,297</td>
<td>$380</td>
<td>$775,439</td>
</tr>
<tr>
<td>614</td>
<td>BROOKS COUNTY SCHOOL DISTRICT</td>
<td>$520,262</td>
<td>$15,828</td>
<td>$536,090</td>
<td>$80,413</td>
<td>5.60</td>
<td>$27,589</td>
<td>$839</td>
<td>$536,090</td>
</tr>
<tr>
<td>615</td>
<td>BRYAN COUNTY SCHOOL DISTRICT</td>
<td>$1,569,615</td>
<td>$32,979</td>
<td>$1,602,594</td>
<td>$240,389</td>
<td>4.17</td>
<td>$62,832</td>
<td>$1,320</td>
<td>$1,602,594</td>
</tr>
<tr>
<td>616</td>
<td>BULLOCK COUNTY SCHOOL DISTRICT</td>
<td>$2,313,922</td>
<td>$52,626</td>
<td>$2,366,548</td>
<td>$354,982</td>
<td>1.00</td>
<td>$22,910</td>
<td>$521</td>
<td>$2,366,548</td>
</tr>
<tr>
<td>617</td>
<td>BURKE COUNTY SCHOOL DISTRICT</td>
<td>$966,127</td>
<td>$29,858</td>
<td>$995,985</td>
<td>$149,397</td>
<td>3.25</td>
<td>$30,410</td>
<td>$939</td>
<td>$995,985</td>
</tr>
<tr>
<td>618</td>
<td>BUTTS COUNTY SCHOOL DISTRICT</td>
<td>$795,145</td>
<td>$24,466</td>
<td>$819,611</td>
<td>$122,941</td>
<td>2.89</td>
<td>$22,334</td>
<td>$687</td>
<td>$819,611</td>
</tr>
</tbody>
</table>

September 2, 2022

**FY23 Allocations**
# FY23 Allocations Resource

## FY23 Allocations

<table>
<thead>
<tr>
<th>LEA ID</th>
<th>LEA</th>
<th>IDEA 611 Flowthrough</th>
<th>IDEA 619 Preschool</th>
<th>IDEA 611 + 619</th>
<th>15% CCEIS Max for Required/Optional</th>
<th>Indirect Cost Rate</th>
<th>Indirect Cost Max IDEA 611 Flowthrough</th>
<th>Indirect Cost Max IDEA 619 Preschool</th>
<th>Total FY23 Cumulative Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>601</td>
<td>APLING COUNTY SCHOOL DISTRICT</td>
<td>$839,054</td>
<td>$31,079</td>
<td>$870,133</td>
<td>$130,519</td>
<td>8.00</td>
<td>$62,152</td>
<td>$2,302</td>
<td>$870,133</td>
</tr>
<tr>
<td>602</td>
<td>ATKINSON COUNTY SCHOOL DISTRICT</td>
<td>$401,846</td>
<td>$19,305</td>
<td>$421,151</td>
<td>$63,172</td>
<td>2.01</td>
<td>$7,917</td>
<td>$380</td>
<td>$421,151</td>
</tr>
<tr>
<td>603</td>
<td>BACON COUNTY SCHOOL DISTRICT</td>
<td>$479,785</td>
<td>$17,560</td>
<td>$497,345</td>
<td>$74,601</td>
<td>4.10</td>
<td>$18,896</td>
<td>$691</td>
<td>$497,345</td>
</tr>
<tr>
<td>604</td>
<td>BAKER COUNTY SCHOOL DISTRICT</td>
<td>$107,704</td>
<td>$8,459</td>
<td>$116,163</td>
<td>$17,424</td>
<td>6.57</td>
<td>$6,639</td>
<td>$521</td>
<td>$116,163</td>
</tr>
<tr>
<td>605</td>
<td>BALDWIN COUNTY SCHOOL DISTRICT</td>
<td>$1,511,663</td>
<td>$41,951</td>
<td>$1,553,614</td>
<td>$233,042</td>
<td>2.11</td>
<td>$31,236</td>
<td>$866</td>
<td>$1,553,614</td>
</tr>
<tr>
<td>606</td>
<td>BANKS COUNTY SCHOOL DISTRICT</td>
<td>$511,553</td>
<td>$14,914</td>
<td>$526,467</td>
<td>$78,970</td>
<td>5.08</td>
<td>$24,730</td>
<td>$721</td>
<td>$526,467</td>
</tr>
<tr>
<td>607</td>
<td>BARROW COUNTY SCHOOL DISTRICT</td>
<td>$2,637,345</td>
<td>$86,510</td>
<td>$2,725,855</td>
<td>$408,878</td>
<td>1.46</td>
<td>$37,951</td>
<td>$1,273</td>
<td>$2,725,855</td>
</tr>
<tr>
<td>608</td>
<td>BARTOW COUNTY SCHOOL DISTRICT</td>
<td>$2,913,078</td>
<td>$89,852</td>
<td>$3,002,930</td>
<td>$450,439</td>
<td>2.76</td>
<td>$78,241</td>
<td>$2,413</td>
<td>$3,002,930</td>
</tr>
<tr>
<td>609</td>
<td>BEN HILL COUNTY SCHOOL DISTRICT</td>
<td>$711,050</td>
<td>$37,599</td>
<td>$748,649</td>
<td>$112,297</td>
<td>4.34</td>
<td>$29,575</td>
<td>$1,563</td>
<td>$748,649</td>
</tr>
<tr>
<td>610</td>
<td>BERrien COUNTY SCHOOL DISTRICT</td>
<td>$658,119</td>
<td>$32,164</td>
<td>$690,283</td>
<td>$103,542</td>
<td>2.93</td>
<td>$18,733</td>
<td>$915</td>
<td>$690,283</td>
</tr>
<tr>
<td>611</td>
<td>BIBB COUNTY SCHOOL DISTRICT</td>
<td>$5,313,316</td>
<td>$128,764</td>
<td>$5,442,080</td>
<td>$816,312</td>
<td>2.77</td>
<td>$143,211</td>
<td>$3,470</td>
<td>$5,442,080</td>
</tr>
<tr>
<td>612</td>
<td>BLECKLEY COUNTY SCHOOL DISTRICT</td>
<td>$564,842</td>
<td>$24,483</td>
<td>$589,325</td>
<td>$88,398</td>
<td>2.68</td>
<td>$14,742</td>
<td>$639</td>
<td>$589,325</td>
</tr>
<tr>
<td>613</td>
<td>BRANtLEY COUNTY SCHOOL DISTRICT</td>
<td>$737,044</td>
<td>$38,395</td>
<td>$775,439</td>
<td>$116,315</td>
<td>1.00</td>
<td>$7,297</td>
<td>$380</td>
<td>$775,439</td>
</tr>
<tr>
<td>614</td>
<td>BROOKS COUNTY SCHOOL DISTRICT</td>
<td>$520,262</td>
<td>$15,828</td>
<td>$536,090</td>
<td>$80,413</td>
<td>5.60</td>
<td>$27,589</td>
<td>$839</td>
<td>$536,090</td>
</tr>
<tr>
<td>615</td>
<td>BRYAN COUNTY SCHOOL DISTRICT</td>
<td>$1,569,615</td>
<td>$32,979</td>
<td>$1,602,594</td>
<td>$240,389</td>
<td>4.17</td>
<td>$62,832</td>
<td>$1,320</td>
<td>$1,602,594</td>
</tr>
<tr>
<td>616</td>
<td>BULLOCH COUNTY SCHOOL DISTRICT</td>
<td>$2,313,022</td>
<td>$52,626</td>
<td>$2,365,648</td>
<td>$354,982</td>
<td>1.00</td>
<td>$22,910</td>
<td>$521</td>
<td>$2,365,648</td>
</tr>
<tr>
<td>617</td>
<td>BURKE COUNTY SCHOOL DISTRICT</td>
<td>$966,127</td>
<td>$29,858</td>
<td>$995,985</td>
<td>$149,397</td>
<td>3.25</td>
<td>$30,410</td>
<td>$939</td>
<td>$995,985</td>
</tr>
<tr>
<td>618</td>
<td>BUTTS COUNTY SCHOOL DISTRICT</td>
<td>$795,145</td>
<td>$24,466</td>
<td>$819,611</td>
<td>$122,941</td>
<td>2.89</td>
<td>$22,334</td>
<td>$687</td>
<td>$819,611</td>
</tr>
</tbody>
</table>
### IDEA Budget Submission Checklist

- Verify Approved District Consolidated LEA Improvement Plan (CLIP)
- FY21 Maintenance of Effort (MOE) Portal: (Review Special Education MOE portal to plan for Eligibility and Compliance)
- Excess Cost Portal: Review portal to ensure prior year’s Results and Base calculations are fully approved
- FY22 Cross Functional Monitoring (CFM): Review the CFM Portal to ensure IDEA Fiscal Corrective Action Plans (CAPS) are complete and approved (If applicable)
- FY23 Maintenance of Effort (MOE) Eligibility Form: (Upload MOE Eligibility form into the Consolidated Application)
- Proportionate Share Worksheet: (Upload Worksheet into the Consolidated Application)
- Comprehensive Coordinated Early Intervening Services (CCEIS) Worksheet: (Upload CCEIS Worksheet into the Consolidated Application)
- IDEA Fiscal Self-Assessment: (Complete the IDEA Fiscal Self-Assessment that is in the Consolidated Application)
- Review Assurances Tab
- Suspension and Debarment: Check for any federally paid contracted employee or vendor that qualifies
- Enter detailed expenditures, including specifications for Proportionate Share and CCEIS into the IDEA budget
- Enter details about purchases that require prior approval/seek prior approval when needed
Adding Programs to the Consolidated Application

Step 1: Select Consolidated Application
Adding Programs to the Consolidated Application

**Step 2:** Fiscal Year 2023 (The correct fiscal year should automatically generate)

**Applications**

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>System ID</th>
<th>System Name</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2023</strong></td>
<td>600</td>
<td>Bartow County</td>
</tr>
</tbody>
</table>

**CLIP Status**

Approved
Adding Programs to the Consolidated Application

**Step 3:** Select “Program” Drop Down Arrow

---

**Program Status**

- **District Name:** [Blank]
- **Fiscal Year:** 2023
- **Programs:** Planning, Certification, Attachments, Audit Trail

**Add Program**

- **Charting School - Desalination Grant**

**Title Programs**

- **Program:** Title I-A, Improving Academic Achievement
  - **Type:** Single District, New, New, Original
Adding Programs to the Consolidated Application

Step 4: Choose the IDEA Grant and click “Add”
FY23 Budgeting Tips
Budget Tips

IDEA Budgets up to 100% Carryover

- IDEA 611 Flowthrough
- IDEA 619 Pre-School
- IDEA ARP 611
- IDEA ARP 619
- GNETs Federal Grant
Budget Tips

IDEA Budgets – No Carryover

- High Cost Grant
- Residential Reintegration
- Parent Mentor
- Rule 10
- Pre-School Disability
- GNETS State Grant
Budget Tips – Proportionate Share
Budget Tips – Proportionate Share

- Proportionate Share tab
- Proportionate Share Calculation Worksheet
- New Proportionate Share Tabs (611 and 619)

FY22 IDEA ARP 611 and IDEA ARP 619 Allocations

FY23 Proportionate Share set-aside will be calculated on separate tab by grant

Traditional LEAs only (not required for charters)

September 2, 2022
Budget Tips

**Proportionate Share Index:** LEAs must complete the Proportionate Share index located inside the IDEA 611 Consolidated Application.
Budget Tips

- **Proportionate Share Index**: LEAs must complete the Proportionate Share index located inside the IDEA 619 Consolidated Application.
Budget Tips – CCEIS
Budget Tips - CCEIS

Returning to the CCEIS tab in the Consolidated Application

<table>
<thead>
<tr>
<th>Program Information</th>
<th>Budget</th>
<th>Comments</th>
<th>Audit Trail</th>
<th>Assurances</th>
<th>Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uploaded Files</td>
<td>Exceptional Students</td>
<td>IDEA Fiscal Self Assessment</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Comprehensive Coordinated Early Intervening Services for High Risk Regular Education Students**

**I. Comprehensive Coordinated Early Intervening Services (CCEIS) Status (Check one only)**

- Not Applicable This Year
- Required CCEIS - must use the maximum 15% for IDEA and
- Optional Usage of CCEIS (up to 15%)
- Carryover (CCEIS or CCEIS)

**Initial IDEA**: Select from Drop-Down

**Initial Preschool**: Select from Drop-Down

**II. CCEIS Amount**

1. IDEA Initial Allocation (§11 and 812): $21,626,683.00
2. Maximum Available for CCEIS: $32,244,002.45
3. Optional usage amount for CCEIS if less than line 2 (up to 15% may be used): $0.00
4. CCEIS + CCEIS Complementary

September 2, 2022
Maintenance of Effort
# MOE Eligibility Worksheet

## Final Projections Tab

<table>
<thead>
<tr>
<th>School Year</th>
<th>State and Local Amount</th>
<th>MOE Result</th>
<th>State and Local Per Pupil</th>
<th>MOE Result</th>
<th>Local Amount</th>
<th>MOE Result</th>
<th>Local Per Pupil</th>
<th>MOE Result</th>
<th>Students with Disabilities Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comparison Year (Last Met Effort)</td>
<td>NA</td>
<td></td>
<td>NA</td>
<td></td>
<td>NA</td>
<td></td>
<td>NA</td>
<td></td>
<td>NA</td>
</tr>
<tr>
<td>2021-2022 Expenditures</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>1</td>
</tr>
<tr>
<td>2022-2023 Projected Expenditures</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>$</td>
<td>Met</td>
<td>1</td>
</tr>
</tbody>
</table>

**Directions:** Only enter data into WHITE cells. Use MOE portal information to find amounts for the comparison year. In the portal it is referred to as "Projected Effort". Use October FTE-1 SWD CHILD FIND Counts to complete enrollment information. For FY23, you may use projection or 22-1 FTE count. Complete the calculation worksheet tab to determine FY22 and FY23 amounts. Per Pupil Amounts are automatically entered when enrollment information is entered. Finally, to calculate Local MOE, please see instructions in Calculation Worksheet Tab. You must meet in at least one method category each year to be compliant and eligible. If you do not meet, you will need to request exceptions and adjustments.
MOE Eligibility Worksheet
Calculation Worksheet Tab – Comparison Year Amounts

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>State &amp; Local Aggregate After Allotments</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State &amp; Local Average Per Pupil Expenditure After Allowances</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Year</th>
<th>State and Local Amount</th>
<th>MOE Result</th>
<th>State and Local Per Pupil</th>
<th>MOE Result</th>
<th>Local Amount</th>
<th>MOE Result</th>
<th>Local Per Pupil</th>
<th>MOE Result</th>
<th>Students with Disabilities Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comparison Year (last MOE)</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2021-2022 Expenditures</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2022-2023 Expenditures</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Projected Expenditures</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td>$ -</td>
<td>Met</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Directions: Only enter data into yellow cells. Use N/A for portal information if funds for the comparison year in the portal is referred to as "Projected Effort," use October FTE 5 SWD CHILD FIND counts to complete enrollment information. For FY22, you may use or counts to determine MOE. Complete the calculation worksheet tab to determine FY22 and FY23 amounts. Per Pupil Amounts are automatically entered if enrollment information is entered. Finally, to calculate local MOE, please see instructions in Calculation Worksheet Tab. You must meet in at least one method category each year to be compliant and eligible. If you do not meet, you will need to request exceptions and adjustments.
Meeting the Eligibility Standard

Important Reminders

For IDEA budget approval, the **MOE Eligibility Worksheet** must be:

- Uploaded in the Consolidated Application (Con App)
  - IDEA 611 grant’s Uploaded Files tab OR general Attachments tab
- Completed (both worksheet tabs)
  - Correct comparison year amounts
  - Students with disabilities enrollment information

**AND**

The MOE Eligibility Worksheet must show that the LEA projects meeting in at least one method each year.
Locating Grant Award Notices
• GAN loaded to the Attachments tab in the Consolidated Application (Con App)
• Each federal award has a GAN
### Grant Award Notification (GAN)

**Recipient Name**

**Award Information**
- PR Award/FAIN: H027A220073
- Action Type: Allocation
- Award Type: Formula

**LEA Contacts**

GaDOE SPECIAL EDUCATION SERVICES AND SUPPORTS
Malissa Roberts (470) 316-8661
mroberts@doe.k12.ga.us

**Project Description**
IDEA FLOWTHROUGH SECTION 611 PART B - SPECIAL EDUCATION AGE 3-21 GRANTS

**Award Period**
- Budget Period: 7/1/2022 – 9/30/2023
- Federal Funding Period: 7/1/2022 – 9/30/2023

**Authorized Funding**

PL 108-446, PART B, INDIVIDUALS WITH DISABILITIES EDUCATION ACT SPECIAL EDUCATION - GRANTS TO STATES AND LEAs

- Current Award Amount: $2,913,078
- Restricted Indirect Cost Rate: 2.76
- LUA Prog. Code: 2824
- LUA Fund Code: 404

September 2, 2022
Grant Award Notification GAN

### LEGISLATIVE AND FISCAL DATA

**AUTHORITY:** PL 108-446, PART B, INDIVIDUALS WITH DISABILITIES EDUCATION ACT SPECIAL EDUCATION - GRANTS TO STATES AND LEAs

**PROGRAM TITLE:** IDEA FLOWTHROUGH SECTION 611 PART B – SPECIAL EDUCATION AGE 3-21 GRANTS

**CFDA/SUBPROGRAM NO:** 84.027A

<table>
<thead>
<tr>
<th>LUA PROGRAM CODE</th>
<th>FUNDING YEAR</th>
<th>AWARD YEAR</th>
<th>CFDA</th>
<th>LUA FUND CODE</th>
<th>FY23 AWARD AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2824</td>
<td>2023</td>
<td>2023</td>
<td>027</td>
<td>404</td>
<td>$2,913,078</td>
</tr>
</tbody>
</table>

**PR/AWARD NUMBER:** H027A220073

**RECIPIENT NAME:** [REDACTED]

### TERMS AND CONDITIONS

(1) This Federal grant is awarded for the purpose of assisting the Local Educational Agency (LEA) to ensure that all children with disabilities between the ages of 3 and 21 have available to them a free appropriate public education (FAPE) that emphasizes special education and related services designed to meet their unique needs and prepare them for further education, employment, and independent living (34 C.F.R. Part 300.1). The term free appropriate public education means special education and related services that (a) Are provided at public expense, under public supervision and direction, and without charge; (b) Meet the standards of the State Educational Agency; (c) Include an appropriate preschool, elementary school, or secondary school education in the State involved; and (d) Are provided in conformity with an individualized education program (IEP) that meets the requirements of 34 C.F.R. Parts 300.320 through 300.324.
Closing Out FY22 Subgrants
Closing Out FY22 – Subgrants

• LEAs will report actual subgrant expenditures using Microsoft forms for this reporting period by October 30, 2022.
• All LEAs must complete and submit the proportionate share form except for Charter LEAs.
• Only required and optional LEAs must complete the CCEIS/CEIS form.

Proportionate Share
CCEIS/CEIS form
Closing Out FY22 - Subgrants

- Local educational agencies (LEAs) will submit the completion report for subgrant expenditures (i.e., proportionate share and Comprehensive Coordinated Early Intervening Services (CCEIS) or Coordinated Early Intervening Services (CEIS) expenditures) differently for FY 2022.
- The reporting change is due to LEAs having to calculate the set aside amounts for proportionate share and CCEIS/CEIS using Excel worksheets because of the IDEA 611 ARP and IDEA 619 ARP allocations.
Fiscal Year (FY) 2022 Completion Report for Subgrant Expenditures - Proportionate Share

Please complete the below to report expended funds for FY22 proportionate share. Please review the last approved budget in the FY 2022 Consolidated Application compared to your district's actual expenditures for proportionate share prior to completing the below to ensure reporting accuracy. **Input in all cells is required.** Please insert zero where applicable.

* Required

1. System ID/District Code (This can be found in the Consolidated Application) *
   
   Enter your answer

2. District Name *
   
   Enter your answer

3. Total IDEA 619 (3-5) proportionate share expenditures *
   
   Enter your answer

4. Total IDEA 619 (3-5) proportionate share carryover expenditures from FY21 *
   
   Enter your answer
Cross Functional Monitoring
Cross Functional Monitoring

Is your LEA on the schedule? Find out here.
# Cross Functional Monitoring

## Open Office Hours

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 7, 2022</td>
<td>1:00 - 2:00</td>
</tr>
<tr>
<td>October 26, 2022</td>
<td>1:00 - 1:45</td>
</tr>
<tr>
<td>January 25, 2023</td>
<td>1:00 - 1:45</td>
</tr>
<tr>
<td>February 22, 2023</td>
<td>1:00 - 1:45</td>
</tr>
</tbody>
</table>
Questions
Contact Us

Malissa Roberts
Program Manager
470-316-8661
mroberts@doe.k12.ga.us

Scott Dorsey
Program Specialist
470.423.6989
sдорsey@doe.k12.ga.us

Andrew Britt
Program Specialist
404.275.6394
andrew.britt@doe.k12.ga.us

Dr. Melissa Bates
Program Specialist
678.239.5118
melissa.bates@doe.k12.ga.us

Nicole Croom
Program Specialist
678.850.1171
ncroom@doe.k12.ga.us