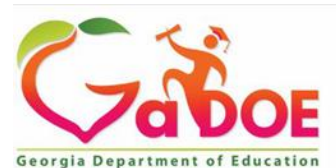


Georgia Instructional Materials Center

VI Cohort Loan Request



Borrower & Program Information		
Teacher Name:		District:
Email:		Phone:
Equipment Loan Date: <small>(course commencement)</small>		Equipment Return Date: <small>(course completion)</small>
Shipping Address		
Address (1):		
Address (2):		
City:	State:	Zip:
Loan Agreement		
<p>The Georgia Instructional Materials Center, (hereafter referred to as the GIMC) agrees to lend to the borrower named in this request (Borrower) the following (Equipment). Please place a checkmark next to each (Equipment) item:</p> <ul style="list-style-type: none"> <input type="checkbox"/> APH Light Touch Braille <input type="checkbox"/> Sensory Learning Kit (SLK) <input type="checkbox"/> FVLMA kit (Functional Vision and Learning Media Assessment) <p>In consideration of the value of the loan, the Borrower agrees to the following terms and conditions.</p> <p>1) <u>Duration of the Loan Agreement</u>. The Equipment will be loaned to THE BORROWER on or about the requested date and returned to the GIMC not later than the above stated Equipment Return Date. It is understood and agreed that THE BORROWER assumes all responsibility for all costs associated with return shipment of the Equipment to the GIMC.</p> <p>2) THE BORROWER agrees that the GIMC may request the return of the Equipment at any time, for any reason or no reason, with seven days (one week) notice, and that THE BORROWER will return all of the Equipment promptly (within seven days, or one week).</p> <p>3) The GIMC reserves the right to extend any loan period to THE BORROWER at its discretion. If THE BORROWER foresees that it will need an extension of the Equipment Loan, it must request in writing to the GIMC for said extension in writing not less than thirty (30) days before the Agreement Termination Date.</p> <p>4) <u>Condition of the Equipment</u>. THE BORROWER agrees that it will return the Equipment in the same condition that it was in when it left the GIMC, ordinary wear and tear not excepted. If THE BORROWER needs to repair or replace any equipment during the course of its use, it will contact the GIMC immediately, and will return the Equipment to the GIMC. The GIMC will not guarantee replacement EQUIPMENT. If the GIMC determines that the Equipment is not in the same or better condition that it was when it left the GIMC as a result of neglect, it may repair or replace any piece or part of the Equipment and THE BORROWER will pay the cost upon receipt of a bone fide invoice.</p>		
Borrower Signature:		Date:
Equipment Return: GIMC (Repository), 2895 Vineville Ave, Macon, GA 31204		
Instructions: Please complete this form entirely email it to Justin Harris (justin.harris@doe.k12.ga.us) or Eddie Burley (eburley@doe.k12.ga.us)		