



Georgia Department of Education

Policies and Procedures

Policy Title:	<i>Animals on Campus, State Schools</i>		
Policy Number:	<i>SS-4002 Descriptor Code-IKI-1</i>		
Release Date:	<i>10-08-02</i>	Last Revised:	<i>09-15-03</i>

Purpose

To provide guidelines for the placement/housing of animals in instructional classrooms and/or other educational settings at the State Schools.

Applicability

This policy applies to all classrooms and/or other educational settings at the Atlanta Area School for the Deaf, the Georgia Academy for the Blind, and the Georgia School for the Deaf.

Policy

No animal shall be placed/housed at any State School without the School Director's prior consent.

General Provisions

- Permission shall be requested and granted from the School Director before an animal can be introduced into a classroom or kept on campus. An *Animals on Campus* form must be completed.
- Parents of all involved students shall be informed prior to the introduction of an animal to the school campus.
- The School Director shall determine the length of time an animal can stay in a classroom or on campus.
- In the event of health and safety concerns, the animal must be removed from the classroom or campus immediately.
- The teacher responsible for the animal shall submit with the request form:
 1. Goals and objectives for having the animal at school.
 2. Responsibility/designation for the care of the animal during its stay.
 3. Responsibility/designation for the care of the animal during breaks or vacations.
- In case of an accident, the teacher in charge of the animal shall notify his/her supervisor and submit an accident report to the School Director.

**Authority and/or
Cross-Reference**

- State Schools *Incident Reporting Policy*
(SS-3007)