



# Georgia Department of Education

## Policies and Procedures

Policy Title:	<i>School Bus Inspections, State Schools</i>		
Policy Number:	<i>SS-4006 Descriptor Code-EDCA</i>		
Release Date:	<i>09-29-03</i>	Last Revised:	

### **Purpose**

To describe procedures for school bus inspections for the three State Schools.

### **Applicability**

This policy applies to all school buses utilized by the Atlanta Area School for the Deaf, the Georgia Academy for the Blind, and the Georgia School for the Deaf

### **Policy**

All school buses utilized by the Atlanta Area School for the Deaf, the Georgia Academy for the Blind, and the Georgia School for the Deaf shall be inspected monthly and annually in accordance with State Board of Education Rule 160-5-3-.03, School Bus Inspection.

### **Procedures**

1. The School Director shall designate qualified staff to inspect each school bus monthly and record the results using the Georgia Department of Education School Bus Inspection Form, DE Form 0534.
2. The Department of Motor Vehicle Safety shall inspect each school bus annually.
3. The School Director shall notify the Director of State Schools in writing of any material or construction defect found in new school buses.
4. All license plates and inspection stickers required by law shall be kept valid and current.

### **Authority and/or Cross-Reference**

- O.C.G.A. 20-2-188 (E)
- O.C.G.A. 40-8-220
- State Board of Education Rule 160-5-3-.03