



Georgia Department of Education

Policies and Procedures

Policy Title:	Walkers and Riders, State Schools		
Policy Number:	SS-6017 JGGA		
Release Date:	07-13-06	Last Revised:	

Purpose:

To ensure the safe arrival and departure of students at the State Schools.

Applicability

This policy applies to the Office of State Schools, the Atlanta Area School for the Deaf, the Georgia Academy for the Blind and the Georgia School for the Deaf. This policy also has application to all school bus drivers from other schools or agencies transporting students to a State School pursuant to IEP-required services.

Policy

Each of the State Schools shall have appropriate and sufficient procedures and staffing patterns in place to ensure that students will arrive and depart safely.

Procedures

1. Students shall be appropriately supervised from the time they are dropped off at school until they leave campus at the end of the day.
2. Assigned school personnel will meet students in a designated area at a designated time.
3. Supervision will begin as soon as they disembark at their State School destination.
4. Students arriving after or departing at other than designated times shall be signed in and out in the Administration office.
5. Parents must provide a written document if there is a change in transportation. The written document must include a telephone number where the parent or legal guardian may be reached for confirmation.

6. With pre-approval from the School Director, students 16 years and older with written parental permission may ride public transportation to and from school.

7. With pre-approval from the School Director, students who are licensed drivers and who have signed parental permission, including proof of insurance, may drive themselves to and from school. Students may not access their cars during the school day, and must park in designated student parking only. Students will not be permitted to allow other State School students to ride in their car at any time. Students failing to observe procedures and rules established by the State School(s) regarding driving cars on campus may have driving privileges suspended pursuant to action of the School Director.