

Section 504 Resolution Agreement

Compliance Checklist

This checklist is designed to assist LEAs in completing the requirements of the Section 504 Resolution Agreement. While each LEA is responsible for its own compliance with the Section 504 Resolution Agreement, this tool outlines the general steps each LEA must complete under the Section 504 Resolution Agreement.

Check	Requirement	Document(s) on GaDOE Website that Contains More Information	Due Date
	All LEA key administrators and critical staff must complete training on Section 504 and the ADA.	Section 504 Training Schedule Section 504 Training Details	June 1, 2012
	Adopt and implement policies regarding student rights and procedural safeguards under Section 504 that are consistent with GaDOE's model rights and safeguards.	Section 504 Procedural Safeguards Section 504 Student Rights Adopting Section 504 Safeguards FAQ	June 15, 2012
	Provide written evidence to OCR that LEA has adopted and implemented Section 504 rights and safeguards.	Adopting Section 504 Safeguards FAQ	June 15, 2012
	Make the procedural rights and procedural safeguards available on LEA's website, where available.	Adopting Section 504 Safeguards FAQ	June 15, 2012
	Provide OCR with a list of names, positions and/or job titles of the persons that attended Section 504 and ADA training.	Section 504 Training Details Section 504 Resolution Agreement Training Report	June 20, 2012