Charter School Checkpoints:
Title I 101

New Charter School Workshop
April 25, 2012
Presenter

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Where to begin . . .
What is Title I?
Title I, Part A

Title I, Part A is a part of the Elementary and Secondary Education Act (ESEA). This act provides federal funds through the Georgia Department of Education to local educational agencies (LEAs) and public schools with high percentages of poor children to help ensure that all children meet challenging State academic content and student academic achievement standards.
Title I

- $$ Earned by number/percentage of F/R Lunch
- How are you going to verify this data?

- $$ Serve Most Academically At-Risk Students
- How are you going to serve your students?

Targeted Assisted

Schoolwide
Targeted Assistance Program

- Identify Your Academic Needs As a School
- Write a Title I Plan (Refer to TA Checklist)
- Develop Multi-Criteria, Academic-based Selection Process
- Create Rank Order Listing of ALL Students
- Determine Cut-Off (What $$ will allow)
- Serve ONLY Identified Students
- Evaluate Annually
- Write a Title I Plan (Refer to TA Checklist)
Schoolwide Program

Identify Your Academic Needs As a School

Write a Title I Plan (Refer to SWP Checklist)

Develop Multi-Criteria, Academic-based Selection Process

Create Rank Order Listing of ALL Students

Determine Cut-Off (What $ will allow)

Serve ONLY Identified Students

Evaluate Annually

40% F/R Minimum
Items To Address

1. Budget Process
   – Chart of Accounts (Function & Object Codes)
     • 1000 – Instructional (Students)
     • 2210 – Staff Development (Teachers)
     • 2900 – Support Services (Parents)
     • 2700 – Student Travel (Field Trips – Be Cautious!!!)
   – Reimbursement is NOT an Option!
   – Instructional Program Must Be Evident Through Budget
   – Learn/Know Your LEA’s Financial Internal Controls
2. Parent Involvement

   - Most Frequent Weakness Found
     - Need More Than PTO President & Treasurer Involved
     - Involve All Parents (Especially Parents of Title I Students)
     - Documentation Required
       - Notification (Invitations/Newsletters/Phone-Logs)
       - Agendas & Sign-in Sheets
   
   - Parent Involvement Policy (Checklist)
   
   - Parent’s Right-To-Know
   
   - Notification of Teacher HQT Status
Items To Address

3. HQT (Highly Qualified Teacher)
   – Some Flexibility Under PSC Definitions
   – No Option for Title I Funded Teacher/Parapro
   – Principal Attestation

4. Periodic Certification
   – After-the-Fact Documentation
   – Required Twice Each Year

5. Time Logs

6. GaMEP Occupational Surveys (Title I, Part C)
# Dates of Note – Title I

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<tr>
<th>Date</th>
<th>Requirement</th>
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<tr>
<td>April 1</td>
<td>Notification of LEA of expansion/growth for upcoming year</td>
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<tr>
<td>June 19-22</td>
<td>Title I Summer Conference – Atlanta</td>
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<td>July 1</td>
<td>Title I Allocations Awarded – Beginning of Fiscal Year</td>
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<td>August 1</td>
<td>Comprehensive LEA Improvement Plan (CLIP) submitted for approval</td>
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<td>August 15</td>
<td>Letter of Intent to transition from Targeted (TA) to Schoolwide (SWP)</td>
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<td>October 31</td>
<td>Completion reports for previous fiscal year due to DOE</td>
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<td>October 1</td>
<td>District Title I Budget due for review/approval – School Much Earlier</td>
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<td>January 1</td>
<td>Typical 5&lt;sup&gt;th&lt;/sup&gt; month of school – Thus adjusted allocations in place for those charter schools that experience growth/expansion</td>
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<tr>
<td>February</td>
<td>Annual GCEL Conference (optional)</td>
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<tr>
<td>May 15</td>
<td>Last date to submit budget amendments</td>
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Choose Your Pathway . . .
This Way . . .
. . . Or This Way?
State Title I Contact for Charter Schools

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