

160-4-7-.16 GEORGIA LEARNING RESOURCES SYSTEM (GLRS).

(1) DEFINITIONS.

(a) Definitions related to all special education rules can be found in State Board of Education Rule 160-4-7-.21 DEFINITIONS.

(12) EACH GEORGIA LEARNING RESOURCES SYSTEM (GLRS) PROGRAM SHALL:

(a) -Engage in the following statewide activities.

1. -Develop and provide training, coaching and support for the implementation of evidence-based practices to support children with disabilities through on-going professional learning in coordination with with assistance from the Georgia Department of Education, Division for ~~Exceptional Students~~Special Education Services and Supports (GaDOE/~~DES~~DESSESS).

~~—(i) Meet the needs of special education and general education teachers, administrators, and support staff; support school improvement initiatives; and review training results and revise as indicated for continuous improvement.~~

2. -Provide, with training and supervision by the GaDOE/~~DES~~DESSESS, assistance to Local Education Agencies (LEA)s in preparation of their ~~Comprehensive Local Education Agency~~Consolidated LEA Improvement Plan (CLIP), including the Individuals with Disabilities Education Act (IDEA) and ~~NCLB~~ goals; ~~assist with Focused Monitoring on-site visits; assist with the development and implementation of the Corrective Action Plan; and assist in the revision of the CLIP following Focused Monitoring on-site reviews, as requested.~~Support LEAs with IDEA monitoring.

3. -Assist LEAs with the development and implementation of any corrective action plans; and assist in the revision of the CLIP following any monitoring on-site reviews, if requested.

34. -Collaborate with the GaDOE/~~DES~~, special education division, and other and state, regional, and local partners to develop, revise and deliver training and ~~provide information and~~ support to parents, school and district leaders, professional teachers, support staff, related service providers, advocacy groups and other agencies regarding appropriate educational services for children with disabilities.

~~—4. Provide statewide access to materials related to school improvement and research-based instructional strategies for short term loan and use in professional learning and programming for children with disabilities either directly or through the catalog of GLRS holdings.~~

~~(b) -Engage in other activities relating to GLRS responsibilities as determined by local regional and state priorities in conformity with state work scope requirements. These activities may include appropriate and related activities recommended by local GLRS advisory boards that are not included in the above activities, such as support for regional consortia and GLRS regional needs assessments, comprehensive data analysis of each regions' LEAs, in conformity with the GLRS Scope of Work requirements.~~

~~(c) -Operate within established parameters as set forth in approved project applications of the reviewed GLRS scope of work and budget to satisfy the terms of the contract.~~

~~—1. Each program shall have a functioning regional advisory board constituted according to provisions in state law. The GLRS Advisory Board shall consist of at least one special education representative from each LEA within its designated service area. The board shall jointly determine programmatic aspects of the program in conformance with Georgia's State Performance Plan.~~

~~—2. If a majority of the LEAs served by the GLRS program desire to change the fiscal agent, a vote shall be taken no later than April 1 to be effective for the ensuing fiscal year. The fiscal agent responsibility may be transferred to a regional education services agency (RESA) or a LEA provided the new fiscal agent agrees to serve for a minimum of three years.~~

~~—3. State funding, if available, for the GLRS program shall be through a categorical grant appropriated by the Georgia General Assembly. If available, funding shall be awarded annually by the State Board of Education (GaBOE) to an approved fiscal agent for the operation of the GLRS program upon approval of an application by the GaDOE. The funding allocation shall be determined by legislative appropriation and shall reflect specific amounts required for personnel or other purposes as determined by the GaBOE.~~

~~(d) Annual program reports shall be submitted to the GaDOE. Designate a fiscal agent to oversee the established parameters of the contract. The fiscal agent may be a RESA or LEA in that GLRS region.~~

~~1. If most of the LEAs served by the GLRS program desire to change the fiscal agent, a vote shall be taken no later than January 30 of each fiscal year to allow GaDOE ample time for contract forecasting for the next year. Each fiscal agent services at the discretion of the GaDOE. Written notification must be sent to GaDOE to request the change by January 30.~~

~~2. If available, funding shall be awarded annually by the State Board of Education to an approved fiscal agent for the operation of the GLRS program upon review of a scope of work and budget submitted annually to the GaDOE.~~

~~(e) -Submit quarterly program reports as directed by GaDOE. Each GLRS program shall be evaluated on-site through a continuous improvement accountability process or as determined necessary by the GaDOE/DES.~~

~~(f) Be evaluated through a continuous improvement accountability process or as determined necessary by the GaDOE/DSESS.~~

(23) -THE FISCAL AGENTS FOR GLRS PROGRAMS SHALL:

~~(a) -Submit a project application to the GaDOE for receipt of funds to operate the GLRS program. The application, including budget details, program activities, and evaluation plans shall be submitted annually by the fiscal agent. The budget shall include specific proposed expenditures of state and federal funds allocated to the GLRS program. Indirect costs shall only be charged against actual expenditures. This charge shall be charged only if the fiscal agent has an approved indirect cost plan based on the restricted state approved rate.~~

~~(a**b**) -Submit a scope of work and detailed budget to the GaDOE by April 1 of each fiscal year, for receipt of funds to operate the GLRS program. The scope of work must include program activities and evaluation plans. The budget must be itemized and align to the scope of work. Both the GLRS scope of work and budget shall be submitted annually and approved by the State board. Recruit, select, employ and dismiss program personnel. Each fiscal agent will be minimally required to employ one individual on a twelve month basis to serve as director of GLRS services. This person will be required to possess, at a minimum, a level five professional renewable certificate in special education or school psychology. Leadership certification, in addition to the required certification, is a preferred qualification.~~

~~(e**b**) -Recruit, select, employ, and terminate program personnel. If additional certified personnel are employed they will be required to possess, at a minimum, a level five professional renewable certificate in special education or school psychology. Personnel with certification in an area of locally identified need who are not certified in special education or psychology may be hired with prior approval from the Division for Exceptional Students and the fiscal agent.~~

~~(d**c**) At a minimum, -employ or contract with one fulltime individual, or two parttime individuals that equal a fulltime position, on a twelve-month basis to serve as the primary GLRS program contact(s). The primary GLRS program contact(s) will be required to possess, at a minimum, a level five professional renewable certificate in special education or school psychology. Leadership certification, in addition to the required certification, is a preferred qualification. As appropriate the GaDOE may participate in the selection process for the key staff responsible for implementing the GLRS program. Provide and maintain adequate and accessible physical facilities for the GLRS program.~~

~~(ed) -Provide and maintain adequate and accessible physical facilities and operating equipment, at no cost to the GLRS program. Submit reports of fund expenditures and assure accurate accounting and reporting of program budgets.~~

~~(fe) -Submit reports of fund expenditures and assure accurate accounting and reporting of program budgets. Establish administrative policies and procedures for staff and program operation consistent with state requirements, with GLRS board input.~~

~~(gf) -Establish administrative policies and procedures for staff and program operation consistent with state and federal internal control regulations for fiscal management, location, operations, and personnel. Develop a job description for the GLRS director and any other personnel consistent with GLRS program objectives.~~

~~(hg) -Develop a job description for the GLRS program contact and any other personnel consistent with GLRS program objectives. Establish and implement procedures for objective evaluation of GLRS program services, staff performance and program effectiveness.~~

~~(ih) -Establish and implement procedures for objective evaluation of the GLRS program services, staff performance and program effectiveness. Report, periodically, fiscal and other matters pertaining to program operation to the GLRS Advisory Board, GaDOE/DES, participating systems and to other agencies as necessary and appropriate.~~

~~(i) Report, periodically, fiscal, and other matters pertaining to program operation to the GLRS Advisory Board, GaDOE/ DSESS participating systems and to other agencies as necessary and appropriate.~~

~~(34) -THE GLRS ADVISORY BOARD SHALL:~~

~~(a) -Assist the fiscal agent in developing written program policies regarding location, operation, personnel, funding priorities and other matters relating to the program.~~

~~(b) -Advise the GLRS ~~Director~~ program contact of ~~local~~ regional priorities for expenditure of available GLRS funds ~~in accordance with state, regional and federal requirements~~.~~

~~(c) -Advise the GLRS ~~personnel~~ program contact of ~~identified special education~~ other identified needs in ~~staff development~~ professional learning, ~~materials/media, information, and other needs identified by LEAs and other agencies~~.~~

~~(d) -Provide input to the fiscal agent ~~in~~ during the development and review of administrative policies for the GLRS program that will provide ~~optimum~~ optimal services to all ~~systems~~ LEAs served.~~

(e) -Provide ~~advice regarding ongoing constructive-~~ feedback for improved operations regarding GLRS program activities ~~and provide constructive feedback for improved operations.~~

(f) -Assist the fiscal agent in devising procedures for performance evaluation of GLRS personnel.

~~—(g) Elect, from among its membership, a GLRS board chairperson and recorder.~~

~~—(h) Attend meetings of the GLRS Advisory Board.~~

(ig) -Assure compliance with state and federal regulations in planning and implementing GLRS programs and services.

~~—(4) This rule shall become effective July 1, 2007.~~

Authority O.C.G.A. § 20-2-152; 20-2-240; 20-2-270; 20-2-270.1; 20-2-273; 20-2-274.

Adopted: June 14, 2007

Effective: July 1, 2007