Georgia Department of Education
Educational Facility
Site Application

School System:		*Superintendent:	
Mailing Address		Email Address:	
Address:		Contact Person:	
Address:		Phone Number:	
City:		Email Address:	
Zip Code:		Field Consultant:	

* For State and Commission Charter School, the Principal will sign for Superintendent.

Application for: Please Select

If Other Explain

I. Location of Proposed Site

Address of Proposed Site (if available and/or legal definition of the property):

Parcel Number -

Acreage in the proposed Site:	Clear Title Obtainable? Select
Acreage in 100 year flood plan:	
Does this acreage meet the minimum requirements: Select	This property will be Select by the school system
**Please attach a rationale and request by the local school board for requesting a variance to the minimum size requirement if the answer about is "NO"	**OR**
	This property will be Select by (WHO)
	and used for:

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II. Purposed educational facility to be located on this site

Name of the Proposed Facility :

Proposed Grades: Approximate Number of Students:

Number of Instructional Unites Proposed :

Is this the maximum size planned for this facility? Select

Is this facility being designed for future expansion? Select

IF expanded, Maximum Number of instructional units proposed in the future?

Estimate date the facility is to be completed and occupied:

Date:

Comments:

III. Utilities available on the proposed site

Utility	Currently Available?	Date Available?	Other Relevant Factors	
a. Electricity	Select		Voltage:	Phase:
b. Natural Gas	Select		Line Size	Line Pressure
c. Telephone	Select			
d. Cable	Select			
e. Water*				
	Public Select		Line Size	Line Pressure Attach FLOW TEST results *(see note below)
	Private Select		Line Size	Line Pressure Attach FLOW TEST results *(see note below)
f. Sewage*				
	Public Select			
	Private Select			

* If changes to the planned water or sewage systems indicates above are made, then the site must be resubmitted for approval and the

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IV. Miscellaneous Site Information

(For each item choose the appropriate response. If other is selected, please enter appropriate response)

	Choose One	If Other
a. Property Zoned	Select	
b. Adjacent development or existing community design	Select	
c. Traffic conditions around site	Select	
d. Topography	Select	
e. Grading for building	Select	
f. Rock excavation	Select	
g. Area available for parking	Select	
h. Vehicular access to site	Select	
i. Area available for athletic and recreation area development	Select	

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V. System Request for Site Approval

After having considered the findings from all studies completed and evaluating the potential sites available for this facility, the Board of Education requests approval of the proposed site identified on this form by official board action on (Date of Board Action)

An initial investigation has been conducted, a Phase I Environmental Site Assessment has been conducted, and a Risk Hazard Analysis has been completed. Costs associates with the development of this site, including grading, obtaining utilities, and road improvements have been evaluated.

Signature of Board Chairperson* Date

Signature of School Superintendent** Date

* For State and Commission Charter Schools, the charter board chair will sign this blank
** For State and Commission Charter Schools, the principal will sign in this blank

Signature of Consultant, Facilities Services Unit Date

Signature of Representative, Local Sewer Department Date

Signature of Representative, Local Building Code Official (If required) Date

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VI. Attachments

The following documents must be submitted to the Facilities Services Unit of the Georgia Department of Education to evaluate you system's request for approval of a proposed educational facility site:

- Preliminary site approval form with sections I-V completed;
- A copy of the letter of assurance from the Flood Plain Management Coordinator of the Georgia Department of Natural Resources stating that this proposed educational facility site is not in a flood plain or Coastal High Hazard Area;
- A copy of the rough plat of the proposed educational facility site
- A copy of the Flow Test results taken at the potable water hydrant nearest to the educational facility site;
- A copy of the Phase I - Environmental Site Assessment;
- A copy of the Risk Hazard Analysis;
- A copy of the letter to the Georgia Department of Transportation or local roads commissioner requesting a road study for this site be conducted;

The Facilities Unit of the Georgia Department of Education is authorized to request any additional information on any criteria (Section) when such information is needed to complete the evaluation of the proposed site.

Comments:

This section below is for the use by the Department of Education Facilities Section.
Based on our visual inspection of the site and/or evaluation of the documentation submitted by the school system, the decision of the GaDoe Facilities Section is:

☐ This educational facility is recommended for approval.

☐ This educational facility and documentation summitted by the schools system are approved with comments. See attachments

☐ This site is not recommended for approval.

_____ _____

Signature of Director, Facilities Service Unit Date

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