

**School-level 30-45 Day School Improvement Action Plan**



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**August 2, 2019**

**Short-Term Action Plan**

**GEORGIA’S SYSTEMS OF CONTINUOUS IMPROVEMENT**

**SCHOOL IMPROVEMENT PROCESS**

**Step 1:** [Identify Needs](http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Identify-Needs.aspx) – consult Many Sources to Determine What in the School Needs Improvement

* [GaDOE Educating the Whole Child Resource](http://www.gadoe.org/External-Affairs-and-Policy/communications/Pages/wholechild.aspx)

**Step 2:** [Select Interventions](http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Select-Interventions.aspx) – research many sources to determine the solutions that have a good chance of meeting the identified school needs

* [GaDOE Evidence-based Practices Guidelines](http://www.gadoe.org/External-Affairs-and-Policy/communications/Documents/Evidence%20Based%20Practices%20Guidance%20--%20GaDOE%206-2018.pdf)

**Step 3:** [Plan Implementation](http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Plan-Implementation.aspx) – develop a team and plan to implement the solutions that are most promising and can be carried out at the school

**Step 4:** [Implement Plan](http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Implement-Plan.aspx) – carry out the plan to implement the promising solutions, making real-time adjustments where/when needed

**Step 5:** [Examine Progress](http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Examine-Progress.aspx) – determine whether the implementation of the promising solutions is meeting the originally identified needs of the school

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| **School:** |  | **Date:** |  |
| **School Vision** | | **School Mission** | |
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| **District Goals** | | | |
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| **School SMART Goal**  **( Specific and Strategic, Measurable, Attainable, Results-Oriented, and Time-Bound)** | | | |
| **Goal 1:** | | | |

| **GSCI Systems and Structures** What systems and structures are being impacted directly as a result of implementing the action step? | **Action Steps**  What discrete action step will the team implement to direct the course of change? | **Resources**  What resources are or could be reasonably available to implement the action step? | **Timeline**  What is the timeline? | **Person(s) Responsible**  Who will be responsible for monitoring the action step? | **Evaluation of Implementation and Impact on Student Learning** | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Success Criteria for Implementation** What data will be used to evaluate the progress of implementation? | **Success Criteria for Impact on Achievement** What data will be used to evaluate the level of effectiveness and impact on student performance? | **Status** |
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| **School SMART Goal**  **( Specific and Strategic, Measurable, Attainable, Results-Oriented, and Time-Bound)** |
| **Goal 2:** |

| **GSCI Systems and Structures** What systems and structures are being impacted directly as a result of implementing the action step? | **Action Steps**  What discrete action step will the team implement to direct the course of change? | **Resources**  What resources are or could be reasonably available to implement the action step? | **Timeline**  What is the timeline? | **Person(s) Responsible**  Who will be responsible for monitoring the action step? | **Evaluation of Implementation and Impact on Student Learning** | | |
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| **Success Criteria for Implementation** What data will be used to evaluate the progress of implementation? | **Success Criteria for Impact on Achievement** What data will be used to evaluate the level of effectiveness and impact on student performance? | **Status** |
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**Directions:** Use the following checklist to examine each action step listed for each school goal in the most current School Improvement Plan. All boxes must be checked “Yes” to indicates a valid action step. If the leadership team determines one of the boxes should be checked as “No”, that action step is not valid. The leadership team should then re-examine why this action step was selected and determine an appropriate action step that will meet the criteria.

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| **Overarching Need #:** | | | |
| **Goal:** | | | |
| **Action Step #\_\_:** | | | |
| **Action Step Checklist:** | **Yes** | **No** | **Comments** |
| 1. Is the action step clearly and logically related to the goal? |  |  |  |
| 1. Is the action step for this goal attainable? |  |  |  |
| 1. Is the action step necessary to accomplish the goal? |  |  |  |
| 1. Does the action step identify and incorporate evidence-based strategies? |  |  |  |
| 1. Does the action step monitor for effective implementation? |  |  |  |
| 1. Does the action step include a clear and reasonable timeline for completion? |  |  |  |
| 1. Are the name(s) and/or position(s) of the person(s) responsible for accomplishing the action step clearly identified? |  |  |  |
| 1. Are supplemental action steps included to address specific subgroup needs (if necessary)? |  |  |  |

**Several online databases have been developed to assist schools with identifying evidence-based interventions. Below is a list of common databases:**

• [*Evidence for ESSA*](https://www.evidenceforessa.org/) from the Center for Research and Reform in Education at Johns Hopkins University

• [IES’s *What Works Clearinghouse*](https://ies.ed.gov/ncee/wwc/)

• [*Best Evidence Encyclopedia*](http://www.bestevidence.org/)

• [*Child Trends*](https://www.childtrends.org/)

• [The *Doing What Works Library*](https://dwwlibrary.wested.org/) *(DWW)*

• The National Center for Education Evaluation (NCEE) and Regional Assistance is one of four centers in the Institute of Education Sciences (IES).

• [*Results First Clearinghouse Database*](https://www.pewtrusts.org/en/research-and-analysis/data-visualizations/2015/results-first-clearinghouse-database)

• *Ask a Regional Educational Laboratory*

Additional resources can be found in the [*2018 GaDOE Evidence-Based Practice Guidelines*](http://www.gadoe.org/External-Affairs-and-Policy/communications/Documents/Evidence%20Based%20Practices%20Guidance%20--%20GaDOE%206-2018.pdf)

*Note:* This is not an exhaustive list. LEAs can utilize other reputable databases and identify other practices that are supported by studies/research.



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Richard Woods, State School Superintendent

*Educating Georgia’s Future*