Cross-Functional Monitoring Training

FY22

October 8, 2021

For closed-captioning, please select [CC] Turn on live captions under the [•••]
CFM Document

• We will be reviewing the most recent and updated version on our website.

• [http://www.gadoe.org/School-Improvement/Federal-Programs/title-i/Pages/Title%20Programs%20Monitoring.aspx](http://www.gadoe.org/School-Improvement/Federal-Programs/title-i/Pages/Title%20Programs%20Monitoring.aspx)

• Please have this file open so you can follow along during today’s workshop.
## Presenters

<table>
<thead>
<tr>
<th>Federal Programs Division</th>
<th>Title I, Part A – Improving Academic Achievement of the Disadvantaged</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Title I, Part A - Family-School Partnership Program</td>
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<tr>
<td></td>
<td>Title I, Part C - Education of Migratory Children</td>
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<tr>
<td></td>
<td>Title I, Part D - Programs for Neglected or Delinquent Children</td>
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<tr>
<td></td>
<td>Title II, Part A – Supporting Effective Instruction</td>
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<td></td>
<td>Title III, Part A - Language Instruction for English Learners and Immigrant Students</td>
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<tr>
<td></td>
<td>Title IV, Part A - Student Support and Academic Enrichment</td>
</tr>
<tr>
<td></td>
<td>Title V, Part B - Rural Education Achievement Program (REAP)</td>
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<tr>
<td></td>
<td>Title IX, Part A - McKinney - Vento Homeless Assistance Act</td>
</tr>
</tbody>
</table>
## Presenters

<table>
<thead>
<tr>
<th>Division</th>
<th>Grants/Acts</th>
</tr>
</thead>
</table>
| School & District Effectiveness Division | School Improvement Grants - 1003(a)  
School Improvement Grants (SIG) - 1003(g) |
| Special Education Division            | Individuals with Disabilities Education Act of 2004 (IDEA)                 |
| Policy Division                       | Coronavirus Aid, Relief, & Economic Security (CARES);                        |
|                                       | Coronavirus Response & Relief Supplemental Appropriations (CRRSA);           |
|                                       | American Rescue Plan Act (ARP)                                              |
Schedule

8:00  Monitoring Overview - Overarching Indicators that Apply to All Programs
9:00  Individuals with Disabilities Education Act (IDEA)
9:30  Title I, Part A including Professional Qualifications
10:30 Title I, Part A – Parent and Family Engagement
11:00 Title I, Part A – Notice to Parents
11:15 School Improvement Grants
11:30  LUNCH BREAK
12:00 Specifics for LEAs Consolidating Funds in Schoolwide Programs
12:30 McKinney-Vento and Children in Foster Care
1:00  Neglected and Delinquent and Rural Education Initiative
1:30  Title IV, Part A
2:00  Title II, Part A
2:15  Title III, Part A
2:45  Title I, Part C
3:15  CARES, CRRSA, and ARP Grants
Agenda

• Setting the Context for Monitoring
• Monitoring Process
• Procedures for Submission of Documentation in Advance
• Local Educational Agency (LEA) Preparation for Monitoring
• Review Monitoring Document
  • Review of Descriptors and Required Documentation
  • Overarching Requirements
• Questions and Answers
Setting the Context
Purpose of Monitoring

• Monitoring of federal programs is conducted to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education.
• Monitoring emphasizes accountability for using federal resources wisely.
• Monitoring serves as a vehicle for the Department to help LEAs achieve high quality implementation of educational programs utilizing the LEAs’ federal allocations.

§200.331
Cross-Functional Monitoring (CFM) Process
CFM Cycle

LEA creates and implements corrective action plan, if needed

LEAs Identified for CFM – cyclical or risk

Department provides report of visit via GaDOE portal

CFM requirements identified; LEAs trained

LEAs collect documentation

Department visit – onsite or desktop

LEA creates and implements corrective action plan, if needed
Federal Programs Monitored

• Title I, Part A - Improving the Academic Achievement of the Disadvantaged
• Title I, Part A - Parent and Family Engagement
• Title I, Part C - Education of Migratory Children
• Title I, Part D - Programs for Neglected or Delinquent Children
• Title I, School Improvement - 1003(a); 1003(g)
• Title II, Part A – Supporting Effective Instruction
• Title III, Part A - Language Instruction for English Learners and Immigrant Students
• Title IV, Part A - Student Support and Academic Enrichment (SSAE)
• Title IV, Part B – 21st Century Community Learning Centers
• Title V, Part B - Rural Education Achievement Programs (REAP)
• Title IX, Part A - Education for Homeless Children & Youth
• Individuals with Disabilities Education Act of 2004 (IDEA)
• CARES, CRRSA, and ARP Grants
6 Ways the Department Monitors

1. Review of program compliance requirements (CLIP)
2. Monitoring of budgets & expenditures
4. Virtual or on-site monitoring
5. Self-monitoring
6. Inventory monitoring
The Monitoring Process

• LEAs monitored on a four-year cycle (approximately 1/4 each year)  
  Note: Some federal programs monitor more frequently. McKinney-Vento grant and the 21st CCLC grant recipients are monitored annually.

• GaDOE is currently on cycle 3 of the four-year monitoring schedule.

• High-Risk LEAs added to current cycle
  ▪ Risk assessment is completed to determine if an LEA falls into the high-risk category.
The Monitoring Process

• The Department’s Office of Federal Programs defines high-risk as:
  ▪ LEAs showing evidence of serious or chronic compliance problems.
  ▪ LEAs with previous financial monitoring/audit findings.
  ▪ LEAs with a high number of complaints from parents and other stakeholders about program implementation.

• LEAs identified by FBO and State Audit Department

• Other LEAs as deemed necessary.
Preparing for Cross-Functional Monitoring
Federal Programs Handbooks

FEDERAL PROGRAMS HANDBOOK
Information Applicable to All Federal Programs
Fiscal Year

- FY22 CFM Rubric
- CFM Teams will review documents for FY22; payroll and expenditure reports will be from FY21 and FY22
- CFM Teams will review documents for FY21 when FY22 documents are not available

Example:
LEA has a monitoring date in December; however, FY22 time and effort documents have not been completed yet. The LEA will provide FY21 time and effort documentation.
Documentation for Monitoring

1. Emails
2. Memos
3. Dated meeting agendas
4. Dated sign-in sheets
5. Checklists with comments
6. Record of physical inventory of equipment and real property
7. Fiscal documentation
8. Websites
9. Other forms of documentation
Receiving CFM Results

- Approximately 30 days after your monitoring date
- Reports listed by program
Receiving CFM Results

- Met
- Met with Recommendations
- Did not Meet
- NA
Reviewing CFM Results

- Current Condition
- Documents Reviewed
- Citations

If documentation does not meet requirement:
- Questioned Cost
- Required Corrective Action
Acting on CFM Results

- Review recommendations and determine internal actions (no response to GaDOE)

- Required Corrective Actions:
  - Revise internal procedure handbooks
  - Collect documentation
  - Revise reports, budgets, completion reports, etc.
  - Upload documentation to the CFM application
LEA Preparation Prior to the Monitoring Date

• LEAs will provide supporting documentation that is not already available to the Department’s Cross-Functional monitoring team.

• Four weeks before the monitoring date, GaDOE will email the LEA CFM Contact with further details on documents to upload:
  • Federal Programs Procedures Handbook
  • List of Title I school program plans that will be reviewed
  • List of staff members where time and effort will be reviewed
  • List of school RAM/Ps that will be reviewed
  • List of schools for Title I inventory review
  • List of staff for PQ review
  • List of schools for parent family engagement document for review
  • List of schools to provide samples of Title I C occupational survey

*Uploading of these documents before the monitoring date is preferred, but not required.*
LEA Preparation Prior to the Monitoring Date

• Two weeks before the monitoring date, LEAs will upload:
  • FY21 and 22 detailed expenditure report for each federal program being monitored
  • FY21 and 22 payroll history report by account code for each federal program being monitored
  • Title III EL Data Roster (by MyGaDOE portal secure email)

• Due to FERPA regulations some information cannot be submitted via internet; therefore, these programs will utilize the MyGaDOE Portal email (unless otherwise directed by the program):
  • IDEA
  • Title III, Part A; Title I, Part C
Sharing Documents with GaDOE - SLDS

Consolidated LEA Improvement Plan (CLIP)

School Year: 2021 - 2022

District: Appling County
Sharing Documents with GaDOE - SLDS
Sharing Documents with GaDOE – SLDS
Sharing Documents with GaDOE – SLDS

• Documents should be uploaded by **9 AM** on your CFM date. (*Except the expenditure, payroll, and Title III EL reports.*)

• File names should reference the indicator number. *Ex: Indicator 8.3 Distribution Checklist*

• If you create your own folders in the SLDS CFM platform, please keep the names of the files short.
Sharing Documents with GaDOE – SLDS

• Note: Use of the SLDS CFM application is optional. If your LEA will provide documents to GaDOE by another platform, please email federalprograms@doe.k12.ga.us and be prepared to provide the team with access details.
Who should be available on your monitoring date?

LEA staff to be present/available during monitoring include this with responsibilities for:

- Title I, Part A - Improving the Academic Achievement of the Disadvantaged
- Title I, Part A - Parent and Family Engagement
- Title I, Part C - Education of Migratory Children
- Title I, Part D - Programs for Neglected or Delinquent Children
- Title I School Improvement - 1003(a); 1003(g)
- Title II, Part A – Supporting Effective Instruction
- Title III, Part A - Language Instruction for English Learners and Immigrant Students
- Title IV, Part A - Student Support and Academic Enrichment (SSAE)
- Title IV, Part B – 21st Century Community Learning Centers
- Title V, Part B - Rural Education Achievement Programs (REAP)
- Title X, Part C - Education for Homeless Children & Youth
- Individuals with Disabilities Education Act of 2004 (IDEA)
- CARES, CRRSA, and ARP Grants
Who should be available on your monitoring date?

Other LEA staff that also may need to be available are:

▪ Federal program director/coordinator
▪ LEA program staff assigned specific duties in any given federal program
▪ Financial persons responsible for federal grant budgets
▪ Human Resources designee
Preparation is Important!

Your district should:

- Meet with key LEA personnel and discuss programs and areas that will be reviewed; review CFM indicator document
- Organize monitoring documentation
- Conduct a mock monitoring visit ahead of time
- Review old monitoring reports
- Review LEA plans
  - Did you complete everything you said you would?
- Review audits - Including Single Audit (formerly known as the A-133 Compliance Audit)
- Be prepared to address any corrective action plans already created or implemented
FY 22 Monitoring Document Overview
FY22 Monitoring Indicators and Documentation

Overarching Requirements
Overarching Requirements

• Each Federal program will review their program specific sections within the overarching requirement sections

• Documentation for each program should be collected and organized in the overarching section files

• Each program will determine compliance with their program specific requirements in that overarching section
Overarching Requirements

Section 1
LEA Monitoring of Programs
Overarching Requirements

Section 2
Consolidated LEA Improvement Plan (CLIP) and Schoolwide/Targeted Assistance Plans
Overarching Requirements

Section 3
Services to Eligible Private School Children
Fiduciary Responsibility

Section 4
Maintenance of Effort
Comparability
Assessment Security
Fiduciary Responsibility

Section 5
Internal Control/Expenditures
Inventory
Drawdowns
Cost Principles
(ALL PROGRAMS)
Next Session:
Individuals with Disabilities Education Act (IDEA)

Indicators: 20, 21, and 22
## Indicator 22 IDEA/RDA

<table>
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<tr>
<th>Requirement</th>
<th>Documentation</th>
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<tbody>
<tr>
<td>2 CFR 200.328</td>
<td><strong>Two Components:</strong></td>
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<tr>
<td>34 CFR 300.300 - 300.306</td>
<td>1) <strong>Policies, Practices and Procedures</strong></td>
</tr>
<tr>
<td>34 CFR 300.320 - 300.324</td>
<td>Follows the GA Rules Outline found here:</td>
</tr>
<tr>
<td>34 CFR 300.160</td>
<td><strong>State Rules Outline</strong></td>
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<tr>
<td>34 CFR 300.106</td>
<td>2) <strong>Student Folder Review</strong></td>
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<tr>
<td>State Rule 160-4-7-.04</td>
<td>Follows the Due Process Checklist found here:</td>
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<td>State Rule 160-4-7-.06</td>
<td><strong>Due Process Checklist</strong></td>
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IDEA/RDA Compliance Review

Folder Review:

- 2 Preschool
- 2 Elementary
- 2 Middle
- 5 High School (age 16 and older)
- 2 GNETS
- 2 Residential, if applicable
IDEA/RDA Monitoring

• Completed in the special education dashboard in the portal
• Student names selected and available to LEA 4 weeks prior to scheduled date; data and LEA policies must be uploaded no later than 2 weeks prior
• Any additional information needed will be requested same day as scheduled monitoring
LEA Preparation

- Technical assistance document available on website:
- Federal Programs Monitoring Documents
- Transition Plan Review embedded in the CFM review
- Additional information in Collaborative Community meetings
- Office Hours
IDEA Monitoring Staff Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amber McCollum</td>
<td><a href="mailto:amccollum@doe.k12.ga.us">amccollum@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Lynn Holland</td>
<td><a href="mailto:lholland@doe.k12.ga.us">lholland@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Malissa Roberts</td>
<td><a href="mailto:mroberts@doe.k12.ga.us">mroberts@doe.k12.ga.us</a></td>
</tr>
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</table>
Next Session: Title I, Part A

Indicators: 6 and 7
<table>
<thead>
<tr>
<th>Title I Region</th>
<th>Specialist</th>
<th>Traditional</th>
<th>COF (if different date)</th>
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<tbody>
<tr>
<td>Metro 1 &amp; 2 Traditional</td>
<td>Brittan Ayers/Patty Robinson</td>
<td>Oct. 28</td>
<td>10:00-12:00</td>
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<tr>
<td>Metro 1 &amp; 2 Charters</td>
<td>Patty Robinson/Brittan Ayers</td>
<td>Oct. 21</td>
<td>10:00-12:00</td>
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<tr>
<td>NW 1</td>
<td>Anne Marie Wiseman</td>
<td>Oct. 21</td>
<td>9:30-11:30</td>
</tr>
<tr>
<td>NW 2</td>
<td>Sherri Minshew</td>
<td>Oct. 21</td>
<td>9:30-11:30</td>
</tr>
<tr>
<td>NW 3</td>
<td>Clarice Howard</td>
<td>Oct. 21</td>
<td>1:00-4:00</td>
</tr>
<tr>
<td>NE 1</td>
<td>Tammy Wilkes</td>
<td>Oct. 21</td>
<td>1:00-4:00</td>
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<tr>
<td>NE 2</td>
<td>Grace McElveen</td>
<td>Nov. 2</td>
<td>9:00-12:00</td>
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<tr>
<td>NE 3</td>
<td>Kathy Pruett</td>
<td>Nov. 2</td>
<td>9:00-12:00</td>
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<tr>
<td>SE 1 Traditional</td>
<td>JaBra Harden Fuller</td>
<td>Nov. 2</td>
<td>9:00-12:00</td>
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<td>SE 2</td>
<td>Sunita Holloway</td>
<td>Oct. 28</td>
<td>9:00-12:00</td>
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<td>SE 3</td>
<td>Ginger Crosswhite</td>
<td>Oct. 27</td>
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<td>SW 1</td>
<td>Kelly Herman-Roberts</td>
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<td>SW 2</td>
<td>Kim Ezekiel</td>
<td>Oct. 20</td>
<td>9:00-12:00</td>
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<tr>
<td>SE 1 COF Districts</td>
<td>JaBra Harden Fuller</td>
<td>Oct. 28</td>
<td>1:00-3:30</td>
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</tbody>
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# Contact Information

<table>
<thead>
<tr>
<th>Name</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Ken Banter</td>
<td><a href="mailto:kbanter@doe.k12.ga.us">kbanter@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Brittan Ayers</td>
<td><a href="mailto:brittan.ayers@doe.k12.ga.us">brittan.ayers@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Patty Robinson</td>
<td><a href="mailto:probinson@doe.k12.ga.us">probinson@doe.k12.ga.us</a></td>
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<tr>
<td>Anne Marie Wiseman</td>
<td><a href="mailto:amwiseman@doe.k12.ga.us">amwiseman@doe.k12.ga.us</a></td>
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<tr>
<td>Sherri Minshew</td>
<td><a href="mailto:sminshew@doe.k12.ga.us">sminshew@doe.k12.ga.us</a></td>
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<td><a href="mailto:choward@doe.k12.ga.us">choward@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Tammy Wilkes</td>
<td><a href="mailto:twilkes@doe.k12.ga.us">twilkes@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Grace McElveen</td>
<td><a href="mailto:gmcelveen@doe.k12.ga.us">gmcelveen@doe.k12.ga.us</a></td>
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<tr>
<td>Kathy Pruett</td>
<td><a href="mailto:kpruett@doe.k12.ga.us">kpruett@doe.k12.ga.us</a></td>
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<tr>
<td>JaBra Harden Fuller</td>
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<tr>
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<td><a href="mailto:sunita.holloway@doe.k12.ga.us">sunita.holloway@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Ginger Crosswhite</td>
<td><a href="mailto:ginger.crosswhite@doe.k12.ga.us">ginger.crosswhite@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Kelly Roberts</td>
<td><a href="mailto:kelly.herman-roberts@doe.k12.ga.us">kelly.herman-roberts@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Kim Ezekiel</td>
<td><a href="mailto:kezekiel@doe.k12.ga.us">kezekiel@doe.k12.ga.us</a></td>
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<tr>
<td>Karen Cliett</td>
<td><a href="mailto:kcliett@doe.k12.ga.us">kcliett@doe.k12.ga.us</a></td>
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</tbody>
</table>
Next Session: Title I, Part A Parent and Family Engagement

Indicator: 9
## Contact Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Susan Holcomb</td>
<td><a href="mailto:sholcomb@doe.k12.ga.us">sholcomb@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Dawn Scott</td>
<td><a href="mailto:dscott@doe.k12.ga.us">dscott@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Mandi Griffin</td>
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<tr>
<td>Megan Roedl</td>
<td><a href="mailto:megan.roedl@doe.k12.ga.us">megan.roedl@doe.k12.ga.us</a></td>
</tr>
</tbody>
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Next Session: Title I, Part A
Notice to Parents

Indicator: 8
## Contact Information

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Susan Holcomb</td>
<td><a href="mailto:sholcomb@doe.k12.ga.us">sholcomb@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Dawn Scott</td>
<td><a href="mailto:dscott@doe.k12.ga.us">dscott@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Mandi Griffin</td>
<td><a href="mailto:mgriffin@doe.k12.ga.us">mgriffin@doe.k12.ga.us</a></td>
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<tr>
<td>Megan Roedl</td>
<td><a href="mailto:megan.roedl@doe.k12.ga.us">megan.roedl@doe.k12.ga.us</a></td>
</tr>
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Next Session:
School Improvement Grants

Indicators: 10 and 11
# Contact Information

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Gary Wenzel</td>
<td><a href="mailto:gwenzel@doe.k12.ga.us">gwenzel@doe.k12.ga.us</a></td>
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<tr>
<td>Patty Rooks</td>
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<tr>
<td>Shawn Keim</td>
<td><a href="mailto:skeim@doe.k12.ga.us">skeim@doe.k12.ga.us</a></td>
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</table>
LUNCH BREAK

Next session starts at:

Specifics for LEAs Consolidating Funds in Schoolwide Programs
## Contact Information

<table>
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<tbody>
<tr>
<td>Carly Ambler</td>
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<tr>
<td>Kathleen Yarbrough</td>
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<tr>
<td>Scott James</td>
<td><a href="mailto:scott.james@doe.k12.ga.us">scott.james@doe.k12.ga.us</a></td>
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</tbody>
</table>
Next Session: McKinney-Vento and Children in Foster Care

Indicators: 12 and 15
## Contact Information

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Melanie Barner</td>
<td><a href="mailto:melanie.barner@doe.k12.ga.us">melanie.barner@doe.k12.ga.us</a></td>
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<tr>
<td>Eric McGhee</td>
<td><a href="mailto:emcghee@doe.k12.ga.us">emcghee@doe.k12.ga.us</a></td>
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<tr>
<td>Whitney Mitchell</td>
<td><a href="mailto:wmitchell@doe.k12.ga.us">wmitchell@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Maria Davis</td>
<td><a href="mailto:maria.davis@doe.k12.ga.us">maria.davis@doe.k12.ga.us</a></td>
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Next Session: Neglected and Delinquent and Rural Education Initiative

Indicators: 13, 14 and 17
# Contact Information

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<tbody>
<tr>
<td>Melanie Barner</td>
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<tr>
<td>Cathy Buescher</td>
<td><a href="mailto:cbuesche@doe.k12.ga.us">cbuesche@doe.k12.ga.us</a></td>
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Next Session: Title IV, Part A

Indicator: 16
## Contact Information

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<thead>
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<th>Name</th>
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<tbody>
<tr>
<td>Dawna Hatcher</td>
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</table>
Next Session:
Title II, Part A
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<tbody>
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</table>
Next Session: Title III, Part A

Indicator: 18
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</tbody>
</table>
Next Session: Title I, Part C

Indicator: 19
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</tr>
</tbody>
</table>
Next Session: CARES, CRSSA, ARP

Indicator: 23
Indicator 23
Elementary and Secondary School Emergency Relief- Construction

### Requirement

- The LEA submitted all required documentation complying with state law regarding Public Works Construction Projects. O.C.G.A. 36-91-20, 36-91-21, and 36-91-22

- The LEA revised or withdrew any state capital outlay funded projects where ESSER funding was utilized.

- The construction project is on schedule to be complete or is completed by the end of the grant period.

- The LEA submitted required documentation adhering to the Davis Bacon Wage Requirement for all federal contracts and subcontract over $2,000 for construction; alterations; repairs, painting and decorating.

- The LEA submitted applicable required documents that followed federal construction regulations. 34 CFR75.600-617

- The LEA provided a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under the CRRSA Act and ARP Act. 2 CFR 200.322

### Documentation

- **Submitted to ESSER Grants Team**
  - Signed Expenditure Pre-Approval Form
  - GaDOE Construction Assurance Form- Per facility annotating scope of work

- **State Board Rule 160-5-4-15**: Applies to all public-school construction projects regardless of funding source unless exempt by O.C.G.A. 36-91-22.
  - The local board of education shall submit to the department for approval all planning and construction documents for design and/or modification of any facility or structure that will house public school children or that will be utilized to provide services for public school children.

- **Plans & Specifications**- plans must have been approved by GaDOE Facility Service Unit, all Capital Outlay Applications have been revised to remove ESSER funding projects.

- **Contractual Agreement**- pre-approval that ESSER funds will be applied to the full cost of the project.

- **Architectural Contract & Certificate of Liability Insurance**

- **Proof of Advertisement per OCGA 36-91-20**

- **Certified Tabulation of Bids/ or Evaluation Score Sheet**

- **Construction Contract**- includes Davis Bacon Wage and Domestic Preference for Procurement- Submit addendum if needed

- **Contractor’s Certificate of Liability Insurance**
### Indicator 23
Elementary and Secondary School Emergency Relief - Construction

#### Requirement
- The LEA submitted all required documentation complying with state law regarding Public Works Construction Projects. O.C.G.A. 36-91-20, 36-91-21, and 36-91-22
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#### Documentation
- **Reimbursement Request** - (with Davis Bacon Wage payroll documentation) - WH-347

- **Change Orders**
- **Close Out Documents**
## Contact Information

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Helpful Resources

- [Georgia Department of Education – Division of Federal Programs](#)
- [Office of Management and Budget (OMB) Circulars (Omni Circular December 2013)](#)
- [Uniform Grants Guidance, 2 C.F.R., Part 200 which includes Education Department General Administrative Regulations (EDGAR)](#)
## Contact Information

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Add your questions to the chat box or send an email to

federalprograms@doe.k12.ga.us