

Title III, Part A Organization of Digital File Folders for Monitoring (Sample)

Eight Main Folders –























- ▼ Sample LEA Title III Monitoring File Folders
 - > Indicator 1 - LEA_Monitoring_Schools_Programs
 - > Indicator 3 - Services_Eligible_Private_Schl_Stdnts
 - > Indicator 5 - InternalControls_Expenditures_Inventory_Etc
 - > Indicator 19.1 - Entrance_Exit_Procedures
 - > Indicator 19.2 - Instructional_Programs
 - > Indicator 19.3- Professional_Development
 - > Indicator 19.4 - Other_Activities_Strategies
 - > Indicator 19.5 - Immigrant_Program

Sub-Folders in each Main Folder

Three Overarching Indicators:




































- ▼ Sample LEA Title III Monitoring File Folders
 - ▼ Indicator 1 - LEA_Monitoring_Schools_Programs
 - 1.1.a. Description - Narrative
 - 1.1.b. Implementation Evidence
 - ▼ Indicator 3 - Services_Eligible_Private_Schl_Stdnts
 - > 3.1.a. DE1111 forms
 - > 3.1.b. P. S. Invitation Letters
 - > 3.1.c. Consultation Evidence
 - > 3.1.d. Affirmation_Consultation Documentation
 - > 3.1.e. Supervision Evidence
 - 3.1.f. Non-Profit Status Documentation
 - ▼ Indicator 5 - InternalControls_Expenditures_Inventory_Etc
 - > 5.1. Internal Controls
 - > 5.2. Source Documentation
 - > 5.3. Inventory Controls
 - > 5.4. Equipment Management

Five Title III, Part A Indicators




































- ▼  Indicator 19.1 - Entrance_Exit Procedures
 -  19.1.a. Policy Procedures Processes
 -  19.1.c. EL Data Training Docs
- ▼  Indicator 19.2 - Instructional_Programs
 -  19.2.a. Narrative
 -  19.2.b. ELP Data Analysis
 -  19.2.c. Academic Achievement Data Analysis
- ▼  Indicator 19.3- Professional_Development
 -  19.3.a. Narrative
 - >  19.3.b. PD Plan_Needs_Goals
 - >  19.3.c. PD Content Docs
 - >  19.3.d. PD Implementation Docs
- ▼  Indicator 19.4 - Other_Activities_Strategies
 -  19.4.a. Narrative
 - >  19.4.b. EL Parent Communication Docs
 - >  19.4.c. EL Parent Outreach Activities
 -  19.4.d. EL Parent Invitation to Interview Letter
- ▼  Indicator 19.5 - Immigrant_Program
 -  19.5.a. Narrative
 - >  19.5.b. Carryover
 - >  19.5.c. System Detailed Immigrant Expenditure Reports
 - >  19.5.d. Immigrant Program Activities












Sub-Folders inside the Sub-Folders! (aka Sub-sub-folders)

Three Overarching Indicators

- ▼  Sample LEA Title III Monitoring File Folders
 - ▼  Indicator 1 - LEA_Monitoring_Schools_Programs
 -  1.1.a. Description - Narrative
 - ▼  1.1.b. Implementation Evidence
 -  FY18
 -  FY19
 - ▼  Indicator 3 - Services_Eligible_Private_SchL_Stdnts
 - ▼  3.1.a. DE1111 forms
 -  FY18
 -  FY19
 - ▼  3.1.b. P. S. Invitation Letters
 -  FY18
 -  FY19
 - ▼  3.1.c. Consultation Evidence
 -  FY18
 -  FY19
 - ▼  3.1.d. Affirmation_Consultation Documentation
 -  FY18
 -  FY19
 - ▼  3.1.e. Supervision Evidence
 -  FY18
 -  FY19
 -  3.1.f. Non-Profit Status Documentation
 - ▼  Indicator 5 - InternalControls_Expenditures_Inventory_Etc
 - ▼  5.1. Internal Controls
 -  FY18
 -  FY19
 - ▼  5.2. Source Documentation
 - >  FY18
 - >  FY19
 - ▼  5.3. Inventory Controls
 -  Written Procedures
 - ▼  5.4. Equipment Management
 - >  FY18 Inventory
 - >  FY19 Inventory

Five Title III, Part A Indicators

- ▼  Indicator 19.1 - Entrance_Exit Procedures
 - ▼  19.1.a. Policy Procedures Processes
 -  FY18
 -  FY19
 - ▼  19.1.c. EL Data Training Docs
 -  FY18
 -  FY19
- ▼  Indicator 19.2 - Instructional_Programs
 -  19.2.a. Narrative
 - ▼  19.2.b. ELP Data Analysis
 -  FY18
 -  FY19
 - ▼  19.2.c. Academic Achievement Data Analysis
 -  FY18
 -  FY19
- ▼  Indicator 19.3- Professional_Development
 -  19.3.a. Narrative
 - ▼  19.3.b. PD Plan_Needs_Goals
 -  FY18
 -  FY19
 - ▼  19.3.c. PD Content Docs
 -  FY18
 -  FY19
 - ▼  19.3.d. PD Implementation Docs
 -  FY18
 -  FY19
- ▼  Indicator 19.4 - Other_Activities_Strategies
 -  19.4.a. Narrative
 - ▼  19.4.b. EL Parent Communication Docs
 -  FY18
 -  FY19
 - ▼  19.4.c. EL Parent Outreach Activities
 -  FY18
 -  FY19
 -  19.4.d. EL Parent Invitation to Interview Letter

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- ▼  Indicator 19.5 - Immigrant_Program
 -  19.5.a. Narrative
 - ▼  19.5.b. Carryover
 -  FY18
 -  FY19
 - ▼  19.5.c. System Detailed Immigrant Expenditure Reports
 -  FY18
 -  FY19
 - ▼  19.5.d. Immigrant Program Activities
 -  FY18
 -  FY19