

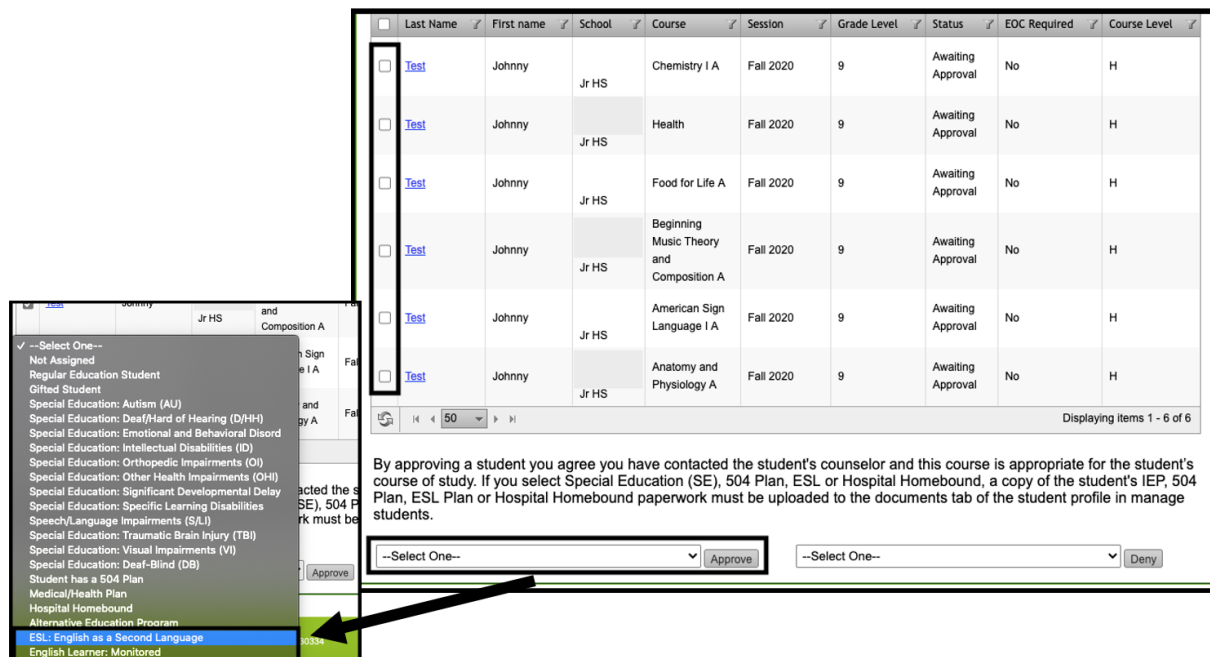
English Learners in Georgia Virtual School Course Application Process

Step 1: Identify English learner student's classification or status.

The Georgia Virtual School facilitator at each local school approves all course applications for students and must identify English learner and English learner monitored students taking Georgia Virtual School courses. During the approval process, facilitators can approve or deny course applications.

If approving an application, the facilitator should:

1. Choose the application(s) to approve.
2. From the dropdown menu, correctly identify the student classification (i.e. EL status) for each application.
 1. English as a Second Language (EL=Yes/ESOL=Yes students)
Or
 2. English Learner: Monitored (EL=1 and EL=2 students)
3. Approve the application(s).



<input type="checkbox"/>	Last Name	First name	School	Course	Session	Grade Level	Status	EOC Required	Course Level
<input type="checkbox"/>	Test	Johnny	Jr HS	Chemistry I A	Fall 2020	9	Awaiting Approval	No	H
<input type="checkbox"/>	Test	Johnny	Jr HS	Health	Fall 2020	9	Awaiting Approval	No	H
<input type="checkbox"/>	Test	Johnny	Jr HS	Food for Life A	Fall 2020	9	Awaiting Approval	No	H
<input type="checkbox"/>	Test	Johnny	Jr HS	Beginning Music Theory and Composition A	Fall 2020	9	Awaiting Approval	No	H
<input type="checkbox"/>	Test	Johnny	Jr HS	American Sign Language I A	Fall 2020	9	Awaiting Approval	No	H
<input type="checkbox"/>	Test	Johnny	Jr HS	Anatomy and Physiology A	Fall 2020	9	Awaiting Approval	No	H

By approving a student you agree you have contacted the student's counselor and this course is appropriate for the student's course of study. If you select Special Education (SE), 504 Plan, ESL or Hospital Homebound, a copy of the student's IEP, 504 Plan, ESL Plan or Hospital Homebound paperwork must be uploaded to the documents tab of the student profile in manage students.

--Select One--
 --Select One--

Dropdown menu options:

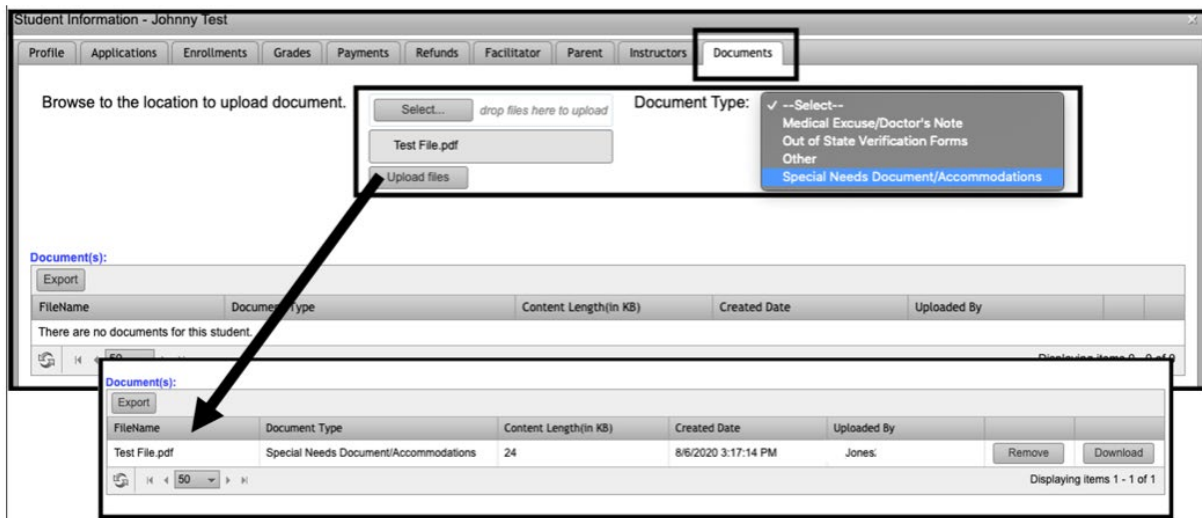
- Select One--
- Not Assigned
- Regular Education Student
- Gifted Student
- Special Education: Autism (AU)
- Special Education: Deaf/Hard of Hearing (D/HH)
- Special Education: Emotional and Behavioral Discord
- Special Education: Intellectual Disabilities (ID)
- Special Education: Orthopedic Impairments (OI)
- Special Education: Other Health Impairments (OHI)
- Special Education: Significant Developmental Delay
- Special Education: Specific Learning Disabilities
- Speech/Language Impairments (S/LI)
- Special Education: Traumatic Brain Injury (TBI)
- Special Education: Visual Impairments (VI)
- Special Education: Deaf-Blind (DB)
- Student has a 504 Plan
- Medical/Health Plan
- Hospital Homebound
- Alternative Education Program
- ESL: English as a Second Language
- English Learner: Monitored



Step #2: Upload Documentation

After approving an application for an English learner (EL), the most recent Access for ELLs test score results, signed and dated EL/TPC form, and English Language Development (ELD) Plan, when available, should be uploaded to the **student profile** in the Georgia Virtual School registration system:

1. In the student profile, navigate to the Documents tab.
2. Click select to choose the document to upload.
3. Choose the document type from the dropdown menu.
4. Click the upload files button.
5. Once uploaded, the file will display under the documents list.



When documentation is uploaded, the Georgia Virtual School student learning services team is notified. The documentation will be reviewed, and the online classroom teachers will be notified of the classroom and assessment accommodations that need to be implemented in their course for the English learner. During the placement process, it is important to consider that Georgia Virtual School provides classroom and assessment accommodations per the student's EL/TPC and applicable to the online course(s) in which the student is enrolled. The local public school will need to provide required ESOL language instruction services.

For more information, please contact:
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