



**Georgia Department of Education  
Title I Committee of Practitioners**

**FY14 Title I Committee of Practitioners**

**The Georgia Title I Committee of Practitioners (COP)  
As Established Under Section 1903**

State Administration of Title I of the Elementary and Secondary Education Act of 1965 (ESEA) amended by No Child Left Behind Act of 2001, is directed to be substantially involved in the review and comment on any proposed or final State rules, regulations, and policies relating to Title I prior to their publication.

Committee members are provided with an update on national education reform activities, changes in Title I legislation and regulations, and other pertinent state and federal information.

Presently, the 30 member COP includes representatives from local educational agencies administrators, teachers, including vocational educators, parents, members of local boards of education, representatives of private school children, representatives of charter schools, and pupil services personnel.

Members are nominated for three year terms by the Office of School Improvement (SI) and approved by the Georgia State Board of Education. Nominated candidates represent the required representative groups and each Congressional District in the State. Vacancies are replaced with individuals from similar representative groups and regions of the state.

This committee meets two times during the regular school year with additional sub-committee meetings as appropriate. Actions required by the membership determine the need to postpone or convene additional meetings.

A Title I designee acts as the Executive Secretary and develops meeting agendas with input from the Title I Programs Director, the COP chairperson, and membership. Documentation of all meetings, agendas, and other pertinent data are maintained at the GaDOE.



**Georgia Department of Education  
Title I Committee of Practitioners**

**Title I Committee of Practitioners Guidelines**

Membership:

**Section 1903 Elementary and Secondary Education Act**

1. Representatives from local school districts (majority of members)
2. Administrators, including the administrators of federal programs
3. Teachers, including vocational educators
4. Parents
5. Members of local school boards
6. Representative of private school children
7. Pupil services personnel

**GaDOE Recommendation**

8. GaDOE Title I Representative
9. GaDOE School Improvement Representative

Duties:

Duties are related to the implementation of Title I of ESEA

**Section 1903 Elementary and Secondary Education Act**

1. The duties of the committee shall include a review, before publication, of any proposed or final state rule or regulation. In an emergency situation where such rule or regulation must be issued with a very limited time to assist local school districts with the operation of the program under Title I, the GaDOE may issue a regulation without prior consultation, but shall immediately thereafter convene the state Committee of Practitioners to review the emergency regulation before issuance in final form.

**GaDOE Recommendation**

2. Advise the GaDOE on other pertinent issues related to Title I.

Term Limits:

**GaDOE Recommendation**

1. Members will be nominated for three years by the Office of School Improvement (SI).
2. Final approval will be made by the State Board of Education.
3. The State Superintendent of Schools will make nominations for vacated terms to the State Board of Education each year.
4. Vacated terms will be replaced with individuals from similar representative groups.



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### Meeting Schedule:

#### **GaDOE Recommendation**

1. Membership shall convene generally once every November and April. Membership may determine the need to postpone or convene meetings as needed.
2. A Title I designee shall act as the Executive Secretary and shall develop meeting agendas with input from membership and maintain documentation of all meetings, agendas, and other pertinent data at the GaDOE.

### Member Reimbursement:

#### **GaDOE Recommendation:**

1. Committee of Practitioner member will be reimbursed for travel, lodging and meals when attending meetings.
  - The member must complete and submit a Consultant Expense Form within 30 days of the meeting.
  - Original lodging receipts with a “zero” balance must be provided with the Consultant Expense Form.

The GaDOE Title I Education Program Specialists and other organizations that have working knowledge of Title I throughout the state were asked to make nominations from all areas required by the law. The concern of the GaDOE is to assure that the committee:

- Include as a majority of its members, representatives from local educational agencies as required by ESEA.
- Have statewide representation.
- Remain manageable in size.