Georgia Department of Education (GaDOE)

Title I, Part C – Education of Migratory Children

**Local Identification and Recruitment (ID&R) Plan**

School District: *Enter your school district name here* School Year: *2020-2021*

*All school districts in Georgia follow the state and regional GaDOE MEP ID&R Plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.*

**I. ID&R Planning and Implementation**

1. How often will the MEP Contact meet with the local Student Service Provider (SSP) or local recruiter to monitor the implementation of this ID&R plan (minimum of once a semester and summer)? *Enter your answer here*
2. How will the district manage and coordinate year-round (regular school year and summer) and ongoing recruitment efforts for enrolled and out-of-school youth (OSY) including pre-school aged children? How will staff’s schedules be flexible during peak periods of agricultural activity, visits to seasonal and temporary work sites such as; farms, packing sheds, and processing plants that work with poultry, beef, or wood. Include narrative that ensures the use of the ID&R Activities checklist to guarantee all ID&R activities are taking place at the appropriate time with required documentation. *Enter your answer here*
3. How will the district coordinate with GaMEP staff (regional recruiters) for identifying and contacting potential eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed within two days? *Enter your answer here*
4. How will the district contact current migratory families and youth to determine if new qualifying moves have occurred and ensure COEs are completed? *Enter your answer here*
5. How will the district ensure the occupational survey (which is completed by all students during new student registration and back-to-school registration) is gathered, reviewed, and prioritized for further follow-up to identify potential migratory children and youth? Include a reference to training local school registration staff on the process. *Enter your answer here*
6. How will the district coordinate with other agencies, organizations, and/or gather resources to build a recruitment network to identify potential eligible migratory participants? *Enter your answer here*

**II. School District/Local Agricultural Information**

1. How will the district create and/or maintain a current local agricultural or employment locations map containing profiles of employers, **if applicable** include agricultural activities, crops and/or growing seasons in your area? Explain how this information will be updated during the year (each semester minimum). *Enter your answer here*
2. How will the district create and/or maintain a local residential map that includes the areas/neighborhoods and labor camps/apartment complexes where migratory families may reside? Explain how this information will be updated during the year (each semester minimum). *Enter your answer here*
3. What is the district’s plan for contacting employers within its boundaries regarding hiring practices, crops and growing seasons in order to identify potential new eligible migratory families? *Enter your answer here*
4. The district’s list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Ensure to keep all this information current and on file). *Enter your answer here*

***DISCLAIMER***

***The GaMEP IDR and Data Collections Handbook is the primary source of information for all aspects of ID&R.***

**Reminders**

* All quality control procedures must follow the GaMEP IDR and Data Collections Handbook quality control descriptors. Click here for the [IDR/Data Handbook](https://www.gadoe.org/School-Improvement/Federal-Programs/Documents/Migrant%20Education%20Program/FY20%20IDR_Data%20Collections%20Handbook_IDR.pdf)
* The GaMEP State Agricultural Activities map is a starting point when creating your local agricultural map. Click here for the agricultural map: [Migrant Education Program Website](http://www.gadoe.org/School-Improvement/Federal-Programs/Pages/Identification-and-Recruitment.aspx)
* Remember that your local agricultural map must include information unique to your area and compliment the Ga MEP State agricultural map with information not currently identified/found in it.

Submitted by: *Enter name here* Date: *Enter name here*