Title I, Part C
Education of Migratory Children

Annual Re-sign/Data and IDR Training
About this Training

This training is designed to provide school district migrant staff and contacts with an overview of the re-sign process, data collection and reporting requirements and IDR for the MEP.
Georgia MEP Regional Map
Contact Information

Region 1 Office
Rose McKeehan
Margarita Munoz
1-800-621-5217

Region 2 Office
Pearl Barker
Marisela Trejo
1-866-505-3182

State Data Collections Staff
Yesica Ordonez
404-463-1775

Iliana Garcia-Acevedo
1-800-238-7216

State IDR Coordinator
Bernardo Sanchez-Vesga
(404) 557-4363
The information in this training is taken from the U.S. Department of Education Office of Migrant Education’s Regulatory Guidance, 2010, (March 2017) and the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. (Being updated to reflect Federal Law changes from ESSA)
Family Education Rights and Privacy Act of 1974 (FERPA)
Check Your Knowledge

It is expected that MEP staff and MEP contacts comply with all FERPA requirements.

a. True
b. False
Delivery of Reports

- MEP reports are disseminated electronically to school districts via the GaDOE Portal Migrant Data Transfer Site (MDTS).
- MEP contacts and School Nutrition Directors need access to the portal.
- MEP contacts download reports and share with MEP staff, as needed.
- SSPs should talk with MEP Contacts to ensure reports are received.
Check Your Knowledge

What is the purpose of the portal migrant data transfer site (MDTS)?

a. To share copies of COEs with families
b. To give PFS information to the regional office.
c. To share migrant reports from the GaDOE MEP to the local district.
## MEP Color Code for Reports & Forms

<table>
<thead>
<tr>
<th>COLOR</th>
<th>REPORT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ivory</td>
<td>Grade Grid</td>
</tr>
<tr>
<td>Salmon</td>
<td>Information Change Form</td>
</tr>
<tr>
<td>Goldenrod</td>
<td>Departure Form</td>
</tr>
<tr>
<td>Yellow</td>
<td>PFS Report</td>
</tr>
<tr>
<td>Purple</td>
<td>Age/Grade Chart</td>
</tr>
<tr>
<td>Bright Green</td>
<td>PFS ID Form</td>
</tr>
<tr>
<td>Light green</td>
<td>Summer Supplemental Services</td>
</tr>
<tr>
<td>Gray</td>
<td>Quality Control</td>
</tr>
</tbody>
</table>
MEP Data Reports Cycle

- Re-Sign Process/ ID&R
- Current Enrollment Report
- Supplemental Services
- Priority for Services
Annual Re-Sign

Forms created from our COEstar database for each participant to determine which migrant participants (preschool, K-12, DO/OSY) are still residing in your district.
Annual Re-sign Procedures
Re-sign General Process

- Re-signs + PFS report
  - Loaded to the portal on the first day of school

- Re-signs Interviews
  - LEAs complete and mail completed re-signs to the Regional Office within the first two weeks of school.

- Regional Office
  - Update COEstar Database.

- CERs + PFS ID forms
  - Loaded CER and Green PFS ID forms after re-signs are completed.
District Staff

• Download re-sign reports from the portal on the first day of school.

• Create a plan to divide the reports to facilitate contact with families or youth.

• Make contact with families/youth:
  • Three attempts are required
  • Phone or in person
  • Varied times of day
  • Record attempts on the bottom of the form

• Use a red pen to write any changes and corrections directly on the form.

• Sign and date each form.
Questions that Must be Addressed

1. Are the participants listed still here in the school district?
2. Are the participants listed residing at a new address?
3. Have the participants changed grades and schools since last year?
4. If participants left the school district, when did they leave? Did they come back?
Re-sign Situation #1
Family has departed the school district

Make all corrections in RED.
Current Responsible Person: GARCIA, RAMON
Mother: GARCIA, MARIA
Address: 123 W TROMIK AVE, LITTLE ROCK, AR 77777

<table>
<thead>
<tr>
<th>Student Name / GID</th>
<th>COESTAR ID No.</th>
<th>DOB</th>
<th>Grade</th>
<th>Residency</th>
<th>Enrollment</th>
<th>School</th>
<th>Phone</th>
<th>OAD</th>
</tr>
</thead>
<tbody>
<tr>
<td>GARICA, EDWARD</td>
<td>XX00005-1</td>
<td>06/07/04</td>
<td>08</td>
<td>03/01/15</td>
<td>08/05/16</td>
<td>TROMIK MIDDLE SCHOOL (XXAAAM)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARICA, GLORIA</td>
<td>XX00004-1</td>
<td>06/18/08</td>
<td>03</td>
<td>03/01/15</td>
<td>08/05/16</td>
<td>TROMIK ELEMENTARY SCHOOL (XXAAAE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARICA, MARIA</td>
<td>XX00003-1</td>
<td>05/11/01</td>
<td>05</td>
<td>03/01/15</td>
<td>08/05/16</td>
<td>TROMIK ELEMENTARY SCHOOL (XXAAAM)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARICA, RAMON</td>
<td>XX00001-1</td>
<td>05/12/09</td>
<td>01</td>
<td>03/01/15</td>
<td>08/05/16</td>
<td>TROMIK ELEMENTARY SCHOOL (XXAAAE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GARICA, VICTOR</td>
<td>XX00002-1</td>
<td>07/27/99</td>
<td>10</td>
<td>03/01/15</td>
<td>06/05/18</td>
<td>TROMIK HIGH SCHOOL (XXAAAH)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- This family has made another qualifying move. A new COE is required.
- COE attached
- Send Recruit
- Contact made by: Phone

Moved From City: SALINAS, CA USA
- This family has moved from my district, destination: Richmond, VA
- Online MSG Notification submitted (https://msg.oea.gov) Date: 8/12/2017
- This family has NOT made another qualifying move.

Family not home, visit at: a.m./p.m. Date: Initiate:

Return to MEP because

MigrantStaff: Yuwond Title: SSP Date: 8/12/2017

8/12/2017 - Verified by Mr. Sanchez
Re-sign Situation #2:
Family is still here and has not left the school district since their last QAD

Friday, July 22, 2017
FY 2017-2018 RESIGNS

Make all corrections in RED.

Current Responsible Person: GARCIA, RAMON
Mother: GARCIA, MARIA
Address: 125 W TROMIK AVE, LITTLE ROCK, AR 77777

<table>
<thead>
<tr>
<th>Student Name / GTID</th>
<th>COGETSTAR ID No.</th>
<th>DOB</th>
<th>Grade</th>
<th>Residency</th>
<th>Enrollment</th>
<th>School</th>
<th>Phone</th>
<th>QAD</th>
</tr>
</thead>
<tbody>
<tr>
<td>GARCIA, EDWARD</td>
<td>XX00005-1</td>
<td>06/27/04</td>
<td>05</td>
<td>03/01/15</td>
<td>03/01/15</td>
<td>TROMIK Middleschool (XAAAAA)</td>
<td>770-333-3337</td>
<td>03/01/15</td>
</tr>
<tr>
<td>GARCIA, GLORIA</td>
<td>XX00001-1</td>
<td>06/18/08</td>
<td>05</td>
<td>03/01/15</td>
<td>08/08/15</td>
<td>TROMIK Elementary School (XAAAAE)</td>
<td>770-333-3337</td>
<td>03/01/15</td>
</tr>
<tr>
<td>GARCIA, MARIA</td>
<td>XX00003-1</td>
<td>05/11/06</td>
<td>05</td>
<td>03/01/15</td>
<td>08/08/15</td>
<td>TROMIK Elementary School (XAAAAE)</td>
<td>770-333-3337</td>
<td>03/01/15</td>
</tr>
<tr>
<td>GARCIA, RAMON</td>
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<td>05/12/09</td>
<td>05</td>
<td>03/01/15</td>
<td>08/08/15</td>
<td>TROMIK Middle School (XAAAAA)</td>
<td>770-333-3337</td>
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<tr>
<td>GARCIA, VICTOR</td>
<td>XX00002-1</td>
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<td>06</td>
<td>03/01/15</td>
<td>08/08/15</td>
<td>TROMIK High School (XAAAAH)</td>
<td>770-333-3337</td>
<td>03/01/15</td>
</tr>
</tbody>
</table>

☐ This family has made another qualifying move. A new COE is required.
☐ COE attached
☐ Send Recruiter

Contact made by: ☐ Phone ☐ In Person

☐ Family not home, visit at: a.m. / p.m. Date: Initials:

☐ Return to MEP because

Migrant Staff: [Signature]
Title: SSP
Date: 8/4/2017

8/4/17 - 1st visit - 4:00pm - family not at home
8/5/17 - 2nd visit - 10:00am - family not at home.
Situation #3: Family left school district and came back, making a qualifying move

Friday, July 22, 2017

FY 2017-2018 RESIGNS

LEA/District: TROMIK SCHOOL DISTRICT
Qualifying Activity: CLEANING POTATOES AT A PACKING COMPANY

Make all corrections in RED.

Current Responsible Person: GARCIA, RAMON
Mother: GARCIA, MARIA
Address: 123 W TROMIK AVE, LITTLE ROCK, AR 77777

Student Name / GTIN   COESTAR ID No.   DOB   Grade   Residency   Enrollment   School                        Phone   QAD
GARCIA, EDWARD  64444444444   08/07/04   06   03/01/14   08/05/16   TROMIK MIDDLESCHOOL (XXAAAM)  (111)222-3233  03/01/14
GARCIA, GLORIA  55555555555   06/16/06   03   03/01/14   08/05/16   TROMIK ELEMENTARY SCHOOL (XXAAM)  (111)222-3233  03/01/14
GARCIA, MARIA  77777777777   05/11/86   05   02/01/14   08/05/16   TROMIK ELEMENTARY SCHOOL (XXAAM)  (111)222-3233  03/01/14
GARCIA, RAMON  99999999999   05/12/98   04   03/01/14   08/05/16   TROMIK ELEMENTARY SCHOOL (XXAAM)  (111)222-3233  03/01/14
GARCIA, VICTOR  88888888888   07/27/98   10   03/01/14   08/05/16   TROMIK HIGH SCHOOL (XXAAM)  (111)222-3233  03/01/14

This family has made another qualifying move. A new COE is required.

COE attached   Send Recruiter

Contact made by:   Phone   In Person

Moved From City: SALINAS, CA USA

This family has moved from my district, destination
Online MSIX Notification submitted [https://msix.ed.gov] Date: 

This family has NOT made another qualifying move.

Family not home, visit at: a.m. / p.m. Dates: Initials:

Return to MEP because

Migrant Staff: Yeum And   Title: SSP   Date: 8/1/12
Situation #4:
Family reached end of eligibility and has not made a new qualifying move

For this situation, just write EOE, check the appropriate box, sign and date.

**Friday, July 22, 2017**

**FY 2017-2018 RESIGNS**

Make all corrections in RED.

Current Responsible Person: GARCIA, RAMON

Mother: GARCIA, MARIA

Address: 123 W TROMIK AVE, LITTLE ROCK, AR 77777

<table>
<thead>
<tr>
<th>Student Name / ID</th>
<th>COESSTAR ID No.</th>
<th>DOE</th>
<th>Grade</th>
<th>Residency</th>
<th>Enrollment</th>
<th>School</th>
<th>Phone</th>
<th>GAD</th>
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<tr>
<td>GARCIA, EDWARD</td>
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<td>08</td>
<td>03/01/14</td>
<td>08/05/15</td>
<td>TROMIK MIDDLE SCHOOL (XXAAAM)</td>
<td>(111)222-3333</td>
<td>02/01/14</td>
</tr>
<tr>
<td>GARCIA, GLORIA</td>
<td>XX00004-1</td>
<td>06</td>
<td>06</td>
<td>03/01/14</td>
<td>08/05/15</td>
<td>TROMIK ELEMENTARY SCHOOL (XXAAAE)</td>
<td>(111)222-3333</td>
<td>02/01/14</td>
</tr>
<tr>
<td>GARCIA, MARIA</td>
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<td>05</td>
<td>05</td>
<td>03/01/14</td>
<td>08/05/15</td>
<td>TROMIK ELEMENTARY (XXAAAM)</td>
<td>(111)222-3333</td>
<td>02/01/14</td>
</tr>
<tr>
<td>GARCIA, RAMON</td>
<td>XX00001-1</td>
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<td>01</td>
<td>03/01/14</td>
<td>08/05/15</td>
<td>TROMIK ELEMENTARY SCHOOL (XXAAAE)</td>
<td>(111)222-3333</td>
<td>02/01/14</td>
</tr>
<tr>
<td>GARCIA, VICTOR</td>
<td>XX00002-1</td>
<td>10</td>
<td>10</td>
<td>03/01/14</td>
<td>08/05/15</td>
<td>TROMIK HIGH SCHOOL (XXAAAH)</td>
<td>(111)222-3333</td>
<td>02/01/14</td>
</tr>
</tbody>
</table>

This family has made another qualifying move. A new COE is required.

- [ ] COE attached
- [x] Send Recruiter

Contact made by: [x] Phone  [ ] In Person

Moved From City: SALINAS, CA USA

- [ ] This family has moved from my district, destination
- [x] Online MSDF Notification submitted (https://msdf.ed.gov) Date: __________
- [x] This family has NOT made another qualifying move.

- [ ] Family not home, visit at: ______ a.m./p.m. Date: ______ Initials: ______

- [ ] Return to MEP because: ________________________________

Migrant Staff: [Signature] Title: SSP Date: 9/2/2013
Situation #5:
Family has not made a new move, children have reached EOE, and only one student was approved for continuation of services (COS)

Friday, July 22, 2017

Make all corrections in RED.

Current Responsible Person: GARCIA, RAMON
Mother: GARCIA, MARIA
Address: 123 W TROMIK AVE, LITTLE ROCK, AR 77777

DY 2017-2018 RESIGNS

LEA/District: TROMIK SCHOOL DISTRICT
Qualifying Activity: CLEANING POTATOES AT A PACKING COMPANY

□ This family has made another qualifying move. A new COE is required.
□ This family has moved from my district, destination
□ Online MSIX Notification submitted (https://msix.ed.gov) Date: __________
□ This family has NOT made another qualifying move.

Moved From City: SALINAS, CA USA
□ Family not home, visit at: __________________________ a.m. / p.m. Date: __________ Initials: __________
□ Return to MEP because ________________________________ Date: __________

Migrant Staff: __________ Title: __________ Date: __________
Submitting the Re-signs

• Re-signs should be mailed in numerical order to the regional office upon completion.

• Larger districts should mail in groups of 100
  • Numerical order
  • Keep track of what is submitted

• Re-signs are due to the regional office two weeks after you receive them (or sooner).
Reminders

- Re-signs will be uploaded to the portal on the first day of school.
- Make three attempts to contact – various times of day.
- Make changes on each form with a red pen.
- Make sure to write COS for those to whom it applies and don’t forget to update their information.
- If they are EOE, check to see if they have made a new qualifying move.
- Attach any new COEs directly to the re-sign document. Do not send them separate.
- Keep track of re-sign forms submitted to the regional office and those still in the LEA waiting for parent/youth contact.
- Accuracy during this process will make your job and our job much easier during the school year!
Next Steps

• Continue with normal migrant duties (recruiting, tutoring, etc.)

• First Current Enrollment Report will be uploaded to the portal after re-signs are completed.

• Green PFS ID forms will be uploaded to the portal with CER.
Check Your Knowledge

Migrant tutoring services stop during the re-sign period

a. True
b. False
Check Your Knowledge

What should you do if a child left while the rest of the family stayed?

a. Re-sign the whole family.

b. Cross out that child’s line and make the necessary changes to the other children on the form.

c. Cross out the whole family and send the re-sign back to regional office.
Check Your Knowledge

Which of the following are true about re-signs:

a. Re-signs are loaded to the portal on the first day of school.

b. LEAs are required to make contact with the families (by phone or in person at the home) for each form.

c. LEAs should start re-sign process prior to the district’s first day of school for the students.

d. Both A and B.
### CURRENT ENROLLMENT REPORT

**TROMIK ELEM (PK-5) (GA9999)**  
8 school children listed.

<table>
<thead>
<tr>
<th>COESTAR ID</th>
<th>Name</th>
<th>Ethnic</th>
<th>DOB</th>
<th>Age</th>
<th>Sex</th>
<th>Gra</th>
<th>DO</th>
<th>GAD</th>
<th>DOG</th>
<th>Current Address/Parents</th>
<th>Phone</th>
<th>Enroll</th>
<th>Withdraw</th>
<th>Depart</th>
<th>Gr</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>M1333333-2</td>
<td>Grau, Alexa</td>
<td>E</td>
<td>06/15/10</td>
<td>11</td>
<td>F</td>
<td>F</td>
<td>11</td>
<td>03</td>
<td>17</td>
<td>J000 Castillo Drive</td>
<td>(678)422-5555</td>
<td>08/07/17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M1333333-3</td>
<td>Capeta, Fiano</td>
<td>M</td>
<td>02/14/09</td>
<td>11</td>
<td>F</td>
<td>F</td>
<td>11</td>
<td>03</td>
<td>17</td>
<td>1234 Grande Dr</td>
<td>(404)423-5678</td>
<td>08/07/17</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M1333333-4</td>
<td>Messiah, Ezekiel</td>
<td>M</td>
<td>06/18/13</td>
<td>11</td>
<td>F</td>
<td>F</td>
<td>11</td>
<td>03</td>
<td>17</td>
<td>5669 Grange Cir</td>
<td>(470)422-5620</td>
<td>P4</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Monday, September 04, 2017**

The information contained on this Georgia Migrant Education Program Current Enrollment Report (CER) has been received and reviewed for accuracy. Based on the information contained on the CER, the following action(s) has/have been taken:

- **All needed corrections and/or program eligibility updates to the school system’s SIS have been made.**
- **This document was mailed to the regional office with corrections in red ink.**
- **No corrections are needed and the regional data specialist was contacted by email.**

Report reviewed by: ____________________________ Date: ____________________________

This signed CER should be maintained for program audit purposes with the recipient’s Georgia Migrant Education Program documents.
Current Enrollment Report Process

- The CER provided to the district monthly. The district will review the report and provide updates to GaDOE.
- Local staff will follow these steps:
  - Review all information carefully. Use **red** ink for any changes that need to be reported. Draw one line through the incorrect information, write the correct information above the line, and initial the change.
  - Complete the bottom of the form with the appropriate check mark.
    - If changes are required, please mail the form back to the regional Migrant office within **two weeks**.
    - If no changes are required, check the appropriate part of the verification portion, retain the report at the LEA, and simply **email** the regional data specialist so we may record the actions taken by the district.
- The CER should be used to ensure the local student information (SIS) is updated to correctly code children as migrant.
New revised Green PFS ID Form

This form is used by LEAs to identify children who meet the academic risk indicators for PFS. This form is completed for new MEP eligible participants in grades k-12, DO/OYS.
Reports provided after the CERs

• New Participant Report (NPR).....monthly

• End of Eligibility (EOE) List .....monthly

• Three-Year Old List .....monthly
Immunization and Other Health Records

• Immunization and other health records must be on file at the LEA.

• Georgia is required to report to the Migrant Student Information Exchange (MSIX) that these records are available at the local district.

• This is to ensure immunization and other health records are quickly available for migrant students enrolling in schools.
Immunization and Other Health Records

In order to meet the US ED requirement for student immunization and other health records, LEAs have two options for getting this information to the MEP regional offices:

1. LEAs create a query from the local SIS by GTID, Migrant = Y, and Y or N indicating immunization and other health records are on file. The MEP Contact will email this file to Yesica Ordonez, GaDOE MEP Data Coordinator, via the portal (not Outlook).

2. LEAs fax or mail (not email) a copy of the GaDOE MEP immunization form to the regional office for data entry. This form is found on the GaDOE MEP website.
Immunization and Other Health Records

- LEAs are asked to provide these reports as follows:
  - September 15 each year
  - Monthly based on the MEP New Participant Report (NPR)
  - Any other time LEAs need to provide updates to the MEP
# Immunization Form

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<table>
<thead>
<tr>
<th>NAME</th>
<th>SSN</th>
<th>COE/SSN ID</th>
<th>DOB</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**MEP Contact Signature**

**Directions:**
1. Fax or mail this document to the MEP regional office by September 15.
2. Fax or mail this document to the MEP regional office after new enrolled students are in the district based on the monthly GaDOE MEP New Participant Report.

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**GaDOE Department of Education**

Richard Woods, Georgia’s School Superintendent

“Educating Georgia’s Future”

gadoe.org
Check Your Knowledge

Does the regional office need a copy of the immunization records or other health records for a migrant participant?

a. Yes
b. No
GaMEP Eligibility

Under the Every Student Succeeds Act (ESSA)

Revisions to the GaMEP Certificate of Eligibility (COE)

The Every Student Succeeds Act takes full effect in the 2017-18 school year
Objectives

• Basic introduction and overview of ESSA changes that will effect ID&R eligibility determinations.
• Become familiar with OME’s March 2017 Non-Regulatory Guidance on Child Eligibility (Chapter II).
• Accurately apply these requirements, in accordance with the Department’s Guidance, using eligibility scenarios.
• Understand the changes to the GaMEP COE and its revised instructions.
• Apply eligibility scenarios to become familiar with how changes to eligibility requirements are reflected on the revised COE
Legal References

Statute
Sections 1115(b) and (c), 1304(c)(2), and 1309 of the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act (ESSA) of 2015

Code of Federal Regulations
34 C.F.R. 200.81, 200.103, and 200.89(c)

National Certificate of Eligibility (COE) Instructions (OMB Control Number 1810-0662)

Guidance
Chapter II of the Non-Regulatory Guidance for the Title I, Part C Education of Migratory Children (March 2017)
Important Note

Many (if not most) of the eligibility determinations you will make after the ESSA changes are implemented will be identical to the way you have understood eligibility in the past.
ESSA Changes

• The removal of “seek or obtain” creates changes on the definition of:
  • Qualifying Move
  • Migratory Child
  • Migratory Worker

• Note: In some cases, these changes expand eligibility to include those children who didn’t travel with the worker to the place where eligibility took place.
ESSA-Qualifying Move

A qualifying move is:
1. made due to economic necessity; and
2. from one residence to another residence; and
3. from one school district to another school district.*

In order to obtain qualifying work
ESSA-Migratory Child

1. The child is not older than 21 years of age; and
2. The child is entitled to a free public education (through grade 12) under State law, or the child is not yet at a grade level at which the LEA provides a free public education, and
3. The child made a qualifying move in the preceding 36 months as a migratory agricultural worker or a migratory fisher, or did so with, or to join a parent/guardian or spouse who is a migratory agricultural worker or a migratory fisher; and
4. The child moved due to economic necessity from one residence to another residence, from one school district to another.
ESSA-Migratory Agricultural Worker

Person who:
1. in the preceding 36 months, made a qualifying move and,
2. after doing so, engaged in new temporary or seasonal employment or personal subsistence in agriculture (which may be dairy work or the initial processing of raw agricultural products).
Major changes in new law

• The qualifying move doesn’t have to be to seek or obtain qualifying work
• The child doesn’t need to accompany the worker to seek or obtain qualifying work*
• The worker doesn’t need to move to seek or obtain qualifying work. The worker only needs to move to engage in qualifying work

*The child still needs to move for economic necessity
Major changes in new law

• Under the new law, the qualifying move and the qualifying work is (can be) separate and distinct components
• The worker can establish his or her status as an agricultural worker during a move, then during a later move, can make a qualifying move according to the new guidance (unrelated to qualifying work or activity).
• (Worker can establish agricultural worker status on his or her own)
Worker Did Not Engage in New Qualifying Employment

If an individual did not engage in new employment soon after a qualifying move, such an individual may be considered a migratory agricultural worker if the individual-

1. Actively sought such new employment, and,
2. Has a recent history of moves for temporary or seasonal agricultural employment
Note on “Did Not Engage” rule

No supporting documentation is required beyond worker’s statement and the recruiters use of the comments section
Actively Sought

• Means that the worker took positive actions to seek work
• If the worker moved reasonably believing work would be available, this is a basis for “actively sought”
• Must have taken place within 60 days of the move (soon after)
• Worker’s statement is sufficient to establish that they actively sought (must be documented in the comment section)
Recent History of Moves

• An individual may qualify through a recent history of moves if those moves were made with, or to join, a parent/guardian or spouse who was the migratory worker (An emancipate youth inherits his or her previous migrant worker’s history)
• Worker’s statement is sufficient basis to establish recent history of moves
• Recent history should not exceed 36 months
• As “moves” is plural, at least 2 moves must have been made
• Do not have to be qualifying moves (from one district to another)
ESSA-Additional Factors

• Remove “Other Credible Evidence”
• “Soon after” window has been expanded from 30 days to 60 days and it is applicable to all scenarios.
• Trees- Initial processing of trees is now a recognized qualifying activity. Previously, this area was confined to cultivation and harvesting.
Initial Processing of Trees

The sawmill process from forest to sawn wood product

Infeed and size sorting

Debarking

Timber sorting, stickering, stacking

Sawing

Bark

Chips

Shavings

Destacking, trimming and grading

Loading

Warehousing

Wrapping, packaging
GaMEP ESSA COE

WHAT IS NEW/DIFFERENT ABOUT THE ESSA COE
Revised Titles and Instructions

- NCLB COE
  - Male Parent/Guardian and Female Parent/Guardian
  - Parent/Guardian/Spouse/Worker

- Qualifying Move and Work Section

- ESSA COE
  - Parent/Guardian 1 and Parent/Guardian 2
  - Interviewee

- Qualifying Moves and Work Section
Alignment to MSIX Minimum Data Elements (MDEs)

- Past COE
- Residency Date instruction: write dash (-) or “N/A” if same as QAD
- Birth Date Verification Code (Code): last two of four digits of NCES code

- Revised COE
- Residency Date instruction: write residency date, even if same as QAD
- Birth Date Verification Code (Code): all four digits of NCES code but States may choose to abbreviate by using last two digits
### Georgia Department of Education - Migrant Education Program

#### Certificate of Eligibility (COE)

<table>
<thead>
<tr>
<th>Parent/Guardian 1</th>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Parent/Guardian 2</th>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Address:</td>
<td>Street:</td>
<td>State:</td>
<td>Zip Code:</td>
<td>Telephone:</td>
<td>Home Base City/Town:</td>
<td>State:</td>
<td>Country:</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>Street/P.O. Box</td>
<td>State:</td>
<td>Zip Code:</td>
<td>School Name:</td>
<td>School Name/School ID:</td>
<td>State:</td>
<td>Enrollment Date:</td>
</tr>
</tbody>
</table>

#### Qualifying Moves & Work

1. The child(ren) listed on this form moved due to economic necessity from a residence in
   - School district / City
   - State / Country

2. The child(ren) moved (complete both a. and b.):
   a. Yes, as the worker, OR the worker, OR I, to join or precede the worker.
   b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.
   i. (Complete if “to join or precede” is checked in #2a.) The child(ren) moved on __________.
      The worker moved on __________. (Provide comment)

3. The Qualifying Arrival Date was __________.

4. The child(ren) moved due to economic necessity on __________, from a residence in School District / City
   - State / Country
   - to a residence in School District / City
   a. Yes, engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
   b. No, actively sought new qualifying work

5. The Qualifying work, __________, was: (Select one in both a. and b.):
   a. seasonal OR temporary employment
   b. agricultural OR fishing work
   c. personal substantiation (provide comment), OR
   d. State documentation for __________.

6. (Complete if “temporal” is checked in #5a) The work was determined to be temporary employment based on:
   a. worker’s statement (provide comment), OR
   b. employer’s statement (provide comment), OR
   c. State documentation for __________.

#### Comments

<table>
<thead>
<tr>
<th>(Migrant history)</th>
</tr>
</thead>
</table>

#### Interviewee Signature

| Relationship to the child | Date |

#### Eligibility Data Certification

I certify that based on the information provided, the child is eligible for the Migrant Education Program. I further certify that all information provided is true and correct.

| Date |

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**Form Last Updated:** 05/09/2017
Qualifying Moves and Work Section

1. The child(ren) listed on this form moved due to economic necessity from a residence in __________School district / ___________ to a residence in __________School district / ___________.

2. The child(ren) moved (complete both a. and b.):
   a. □ as the worker, OR □ with the worker, OR □ to join or precede the worker.
   b. The worker, ______ is □ the child or the child’s □ parent/guardian □ spouse.
      i. (Complete if “to join or precede” is checked in #2a.) The child(ren) moved on: MM/DD/YY.
         The worker moved on: MM/DD/YY (provide comment)

3. The Qualifying Arrival Date was ______

4. The worker moved due to economic necessity on _____________, from a residence in ______/______/_____ USA to a residence ______/______/_____.
   a. □ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
   b. □ actively sought new qualifying work after the move AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work,* __________________ was (make a selection in both a. and b.):
   a. □ seasonal OR □ temporary employment
   b. □ agricultural OR X fishing work
      *If applicable, check: □ personal subsistence (provide comment)

6. (Complete if “temporary” is checked in #5a) The work was determined to be temporary employment based on:
   • a. □ worker’s statement (provide comment), OR
   • b. □ employer’s statement (provide comment), OR
   • c. □ State documentation for ________Employer__________.
COE General instructions

• There are the same instructions as before plus:

• If the recruiter completes a COE for a family, the recruiter must fill out a separate COE for any child who has a different qualifying arrival date (QAD), Residency Date, or for any child who has different eligibility criteria than the rest of the children in the family, such as an out-of-school youth (OSY) who may have moved as the worker.
GaMEP ESSA COE Instructions

Section III. Qualifying Moves & Work Section.
LET’S PRACTICE !!!

(Scenarios)
Scenario #1

Amanda Lopez, age 11, lived with his parents in Cornelia, GA. Her father Edgar Lopez, who is a mechanic by trade, lost his job and moved on his own to Lyons, GA, on November 17, 2016, where he immediately starts work planting onions. Amanda’s father returned to Cornelia, on December 28, 2016. Shortly thereafter, Amanda’s mother was able to find work at a hotel in Atlanta, GA. So, the whole family moved from Cornelia to Atlanta on January 26, 2017. A GaMEP recruiter interviews Amanda’s parents on July 1, 2017.

Is Amanda eligible for the MEP?
If she is eligible, what is the QAD?
Scenario #1
Is Amanda eligible for the MEP?

YES

• Is the child under age 22 and still entitled to a free public education (through grade 12) in the State? YES

• Did the child move in the preceding 36 months, on his own OR with, or to join, a parent/guardian or spouse who is a migratory agricultural worker (MAW)? YES – with parent/guardian who is a MAW

• Was the child’s move with the parent/guardian or spouse a “qualifying move”- i.e., due to economic necessity, from one residence to another, and from one school district to another? YES

• Is the parent/guardian or spouse with whom the child moved a “migratory agricultural worker” or “migratory fisher”? YES. The child’s father is a migratory agricultural worker because he made a qualifying move in the preceding 36 months, soon after which he engaged in new qualifying work.
Scenario #1 What is the QAD?

• Is the parent/guardian or spouse with whom the child moved a “migratory agricultural worker” or “migratory fisher”? **YES.** The child’s father is a migratory agricultural worker because he made a qualifying move in the preceding 36 months soon after which he engaged in new qualifying work.

• On November 17, 2016, the father moved from Cornelia to Lyons where he start work immediately planting onions.

• On **January 26, 2017**, Amada move with her father, who is a migratory agricultural worker, from Cornelia to Atlanta.
1. The child(ren) listed on this form moved due to economic necessity from a residence in School district /Cornelia/ GA to a residence in School district / Atlanta / GA.

2. The child(ren) moved (complete both a. and b.):
   a. □ as the worker, OR ☑ with the worker, OR □ to join or precede the worker.
   b. The worker, Edgar Lopez is □ the child or the child’s ☑ parent/guardian □ spouse.
      i. (Complete if “to join or precede” is checked in #2a.) The child(ren) moved on: MM/DD/YY.
          The worker moved on: MM/DD/YY (provide comment)

3. The Qualifying Arrival Date was 01/26/17.

4. The worker moved due to economic necessity on __11/17/16__, from a residence in School District/ Cornelia/ GA/ USA to a residence in School District/ Lyons/ GA, and:
   a. ☑ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
   b. □ actively sought new qualifying work after the move AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work,* _Planting onions_ was (make a selection in both a. and b.):
   a. ☑ seasonal OR □ temporary employment
   b. ☑ agricultural OR □ fishing work *If applicable, check: □ personal subsistence (provide comment)

6. (Complete if “temporary” is checked in #5a) The work was determined to be temporary employment based on:
   • a. □ worker’s statement (provide comment), OR
   • b. □ employer’s statement (provide comment), OR
   • c. □ State documentation for _________ Employer __________.
Questions?

Thank you!
Contact Information

Region 1 Office
Rose McKeehan
Margarita Munoz
1-800-621-5217

Region 2 Office
Pearl Barker
Marisela Trejo
1-866-505-3182

State Data Collections Staff
Yesica Ordonez
404-463-1775

Iliana Garcia-Acevedo
1-800-238-7216

State IDR Coordinator
Bernardo Sanchez-Vesga
(404) 557-4363