**Date:** MM/DD/YYYY [ ]  Information Change [ ]  Departure

|  |  |
| --- | --- |
| **School System** |        |

|  |  |
| --- | --- |
| **Staff Name** |       |

|  |  |  |
| --- | --- | --- |
| **Family Name** | **Father** | **Mother** |
|        |        |        |

**Please complete the appropriate sections and boxes for the children listed on this form.**

|  |  |  |
| --- | --- | --- |
| **Date of Departure** | MM/DD/YYYY | **Relocated to: County** **City** **State**  |

|  |  |
| --- | --- |
| 1. **Change of Schools**
 |  MM/DD/YYYY |
| 1. **Change of Address**
 |   |
| **Old Address:** |        |
| **New Address:** |        **New Phone #** |  |

Please list **ALL** children in family for whom this information applies.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Child's Name** | **Date of Birth**  | **MIS200ID#** | **Former School Name/Code** | **New School Name/Code** | **Enrollment Date** | **Grade Level** | **\*Graduation Code and Date** |
|        |        |       |       |       |       |       |        |
|        |        |        |       |       |       |       |       |
|        |        |        |       |       |       |       |       |
|        |        |        |       |       |       |       |       |
|        |        |        |       |       |       |       |       |
|        |        |        |       |       |       |       |       |
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|        |        |        |       |       |       |       |       |

 \*G = Graduation

 \*H = High School Equivalency/Diploma

|  |  |
| --- | --- |
|[ ]  Online MSIX Notification submitted (<https://msix.ed.gov>) | Date: MM/DD/YYYY |

**COMMENTS:**

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| --- |
|       |
|       |