

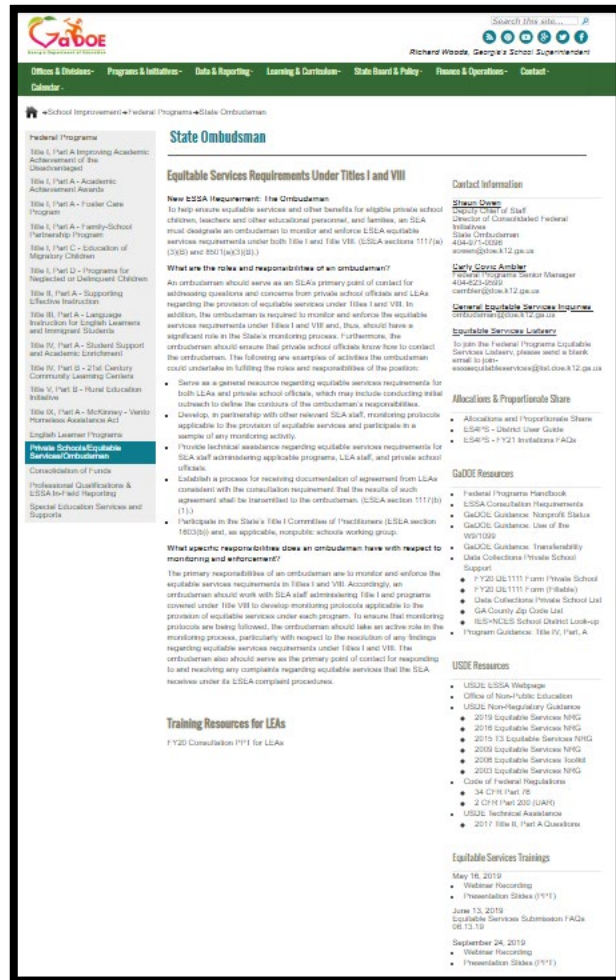
# ES4PS: Form A for FY21 Services FY20 Technical Assistance Webinar

10.21.19

[ombudsman@doe.k12.ga.us](mailto:ombudsman@doe.k12.ga.us)

# Equitable Services Resources

October 2019 ES4PS Form A Webinar



[www.gadoe.org](http://www.gadoe.org)

Contact Information & Listserv Registration

Allocation Information & ES4PS Support

GaDOE Resources (Handbook, DE1111, Private School List)

USDE Resources (Federal Law, Non-Regulatory Guidance)

Equitable Services Trainings

# ES4PS FAQs

## October 2019 ES4PS Form A Webinar

- Do districts and private schools have to complete Form A in ES4PS?
  - Yes. Beginning July 1, 2019 all equitable services notifications from districts to private schools (Invitations, Form A, and Form B) will be completed in ES4PS.
- How do districts access ES4PS?
  - ES4PS can be accessed through the district's SIS system in SLDS. The account manager for the SIS can provision district users.
- How do private schools access ES4PS?
  - Private schools may only access ES4PS through a temporary link called a 'token'. If expired a district may resend to activate a new link.

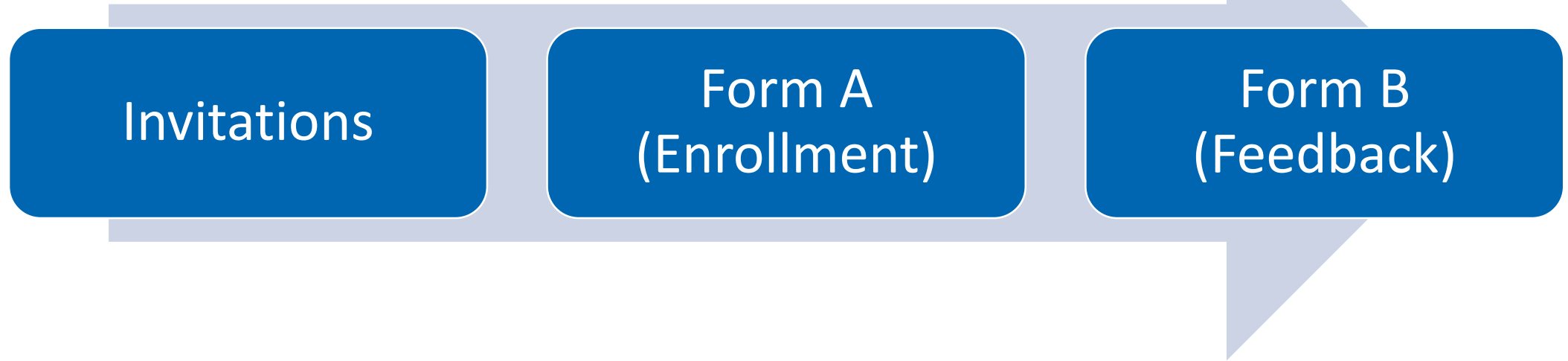
# ES4PS FAQs

## October 2019 ES4PS Form A Webinar

- What other support is available?
  - The ES4PS Manual is available on the GaDOE Ombudsman webpage.
- If a private school says they are interested in ongoing consultation, but does not complete Form A, can the private school participate?
  - No. A Form A must be on file in order to participate; however, LEAs must put forth a good faith effort to work with private schools that have indicated interest in participating in equitable services.
- What should a district do if a private school does not have an email address or internet access?
  - While rare, these circumstances sometimes exist. Please reach out to [ombudsman@doe.k12.ga.us](mailto:ombudsman@doe.k12.ga.us) and GaDOE staff can walk you through the process of assisting the schools in completing the form online in ES4PS.

# ES4PS Process

## October 2019 ES4PS Form A Webinar



Fiscal Year	Invitations	Form A	Form B
2017-2018	NA	Already submitted (Paper Forms) - Dec. 2016	Already submitted - Jan. 2019
2018-2019	NA	Already submitted (Paper Forms) - Dec. 2017	Will be Due in Dec. 2019
2019-2020	NA	Already submitted - Jun. 2019	Will be Due in Dec. 2020
2020-2021	Will be Due by Oct. 2020	Will be Due by June 30, 2020	Will be Due by Dec 15, 2021

# Equitable Services Initial Consultation Timeline

*Equitable Services for Different Fiscal Years Will Overlap*

2018						2019					
Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
FY18 Ongoing Consultation/Implementation				FY18 Form B Due							
FY19 Ongoing Consultation/Implementation											
FY20 Invitations		FY20 Initial Meeting		FY20 Ongoing Consultation/Planning						FY20 Form A Due	
2019						2020					
Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
FY19 Ongoing Consultation/Implementation				FY19 Form B Due							
FY20 Ongoing Consultation/Implementation											
FY21 Invitations		FY21 Initial Meeting		FY21 Ongoing Consultation/Planning						FY21 Form A Due	
2020						2021					
Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
FY20 Ongoing Consultation/Implementation				FY20 Form B Due							
FY21 Ongoing Consultation/Implementation											
FY22 Invitations		FY22 Initial Meeting		FY22 Ongoing Consultation/Planning						FY22 Form A Due	

# FY20 Collection Dates for FY21 Equitable Services

## October 2019 ES4PS Form A Webinar

Count Dates	Count Info	GaDOE Report	Private School Data	Federal Program
October 1, 2019 (Tuesday)	K-12 Enrollment	FTE	Enrollment Data	Title II, Part A & Title IV, Part A
November 1, 2019 (Tuesday)	K-12 Poverty from Eligible Attendance Zones	Free and Reduced Meal	Local Method for Determining Poverty	Title I
March 5, 2020 (Thursday)	K-12 EL Count (ELs must be screened)	FTE	EL Annual Screener Results	Title III, Part A EL
Spring 2020	K-12 Program Enrollment	21st CLCC Attendance Report	21st CLCC Attendance Report	Title IV, Part B
June 2020	Migrant Enrollment	MSIX Database	MSIX Database	Title I, Part C
<b>Always Captured in Current Year. Will Not Be Included in Form A.</b>				
October 1, 2020 (Tuesday)	K-12 Immigrant Student Count	FTE	Students who meet Federal Immigrant Definition	Title III, Part A Immigrant

# Understanding ES4PS Invitation Status –

## October 2019 ES4PS Form A Webinar

Geographic Location	⌵ School Name	⌵ Last Invitation Sent Date	⌵ Last Invitation Sent By	⌵ Invitation Status
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened

- SENT – Invitation has been sent, but not viewed by private school.
- OPENED – Invitation has been viewed by private school, but responses have not been saved and submitted.
- NOT ACCEPTED– Invitation has been viewed by private school and the private school has declined to participate in initial consultation and may or may not be interested in participating in equitable services.
- ACCEPTED – Invitation has been viewed by private school and the private school is interested in learning about equitable services in the initial consultation meeting and may or may not be committed to beginning the consultation process. This commitment will be determined during the initial consultation.

# Understanding ES4PS Invitation Status – Sent

October 2019 ES4PS Form A Webinar

Geographic Location	⌵ School Name	⌵ Last Invitation Sent Date	⌵ Last Invitation Sent By	⌵ Invitation Status
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened

- SENT – Invitation has been sent, but not viewed by private school.
  - NEXT STEP: Ensure reasonable attempts were made to reach out to private school through ES4PS and phone and/or district email. This is especially important for all schools who have participated or expressed interest in participation.

# Understanding ES4PS Invitation Status – Opened

## October 2019 ES4PS Form A Webinar

Geographic Location	⌵ School Name	⌵ Last Invitation Sent Date	⌵ Last Invitation Sent By	⌵ Invitation Status
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened

- OPENED – Invitation has been viewed by private school, but responses have not been saved and submitted.
  - NEXT STEP: Ensure reasonable attempts were made to reach out to private school through ES4PS and phone and/or district email. This is especially important for all schools who have participated or expressed interest in participation.

# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

Geographic Location	⌵ School Name	⌵ Last Invitation Sent Date	⌵ Last Invitation Sent By	⌵ Invitation Status
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened

- NOT ACCEPTED– Invitation has been viewed by private school and the private school has declined to participate in initial consultation and may or may not be interested in participating in equitable services.
  - NEXT STEP: Open responses to see answers to both questions and comments.

# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

Geographic Location	School Name	Last Invitation Sent Date	Last Invitation Sent By	Invitation Status	Actions	
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted	<a href="#">View</a>	<a href="#">History</a>
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent	<a href="#">View</a>	<a href="#">History</a>
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted	<a href="#">View</a>	<a href="#">History</a>
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened	<a href="#">View</a>	<a href="#">History</a>

# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

Invitation Details

School Name:

GA Christian School

Sent Date:

10/15/2019 12:00 PM

Sent By:

Ombudsman, GA

Details:

GA Christian School  
Georgia County  
Fiscal Year: 2020-2021

Private School Administrators,

Under the Every Student Succeeds Act of 2015, school districts are required to reach out to all eligible private schools regarding the provision of equitable services. For Title I, Part A LEAs must invite private schools (located within or outside of the district and the state) with students residing within the local district's geographical boundaries. For Title VIII (Title I, Part C; Title II, Part A, Title III, Part A, Title IV, Part A, and Title IV, Part B), the private school must be located in the district's geographical boundaries. For Title IV, Part B, non-LEAs may reach outside the geographical boundaries depending on the service area listed in the contract.

As the Director of Federal Programs for the Georgia County School District, I wish to extend an invitation to you to discuss private school participation, equitable services, for the 2020-2021 school year. The initial consultation meeting will be held at the Georgia County Board of Education, 710 W. Pine Street, Local, GA 31545 on Thursday, October 17, 2019, at 3:00 p.m. We will meet in the BOE Curriculum Room.

As you respond to this invitation online, please do not hesitate to reach out to the District to answer questions, provide any program specific information or update any information.

Sincerely,

Ombudsman, GA

Federal Programs Director

Please click the link below to provide a response to the District. This link will expire in two weeks.

[Click Here](#)

# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

Does the private school plan to attend the initial consultation with this district?



If unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?



**Equitable Services 4 Private Schools (ES4PS)**

Private School Name: GA Christian School      District Name: Georgia County  
Private School Address: 4265 Norwich St.      LEA Official: GA Ombudsman  
Private School Official: Pri'Vate Schooladmin

**Invitation Questions**

**Initial Consultation**

Does the private school plan to attend the initial consultation with this district? \*

☐ Yes      ☒ No      **NO**

Comments

**Participation in Federal Programs**

If unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?

☐ Yes      ☒ No      **NO**

Comments

thank you



Comments



# Understanding ES4PS Invitation Status – Not Accepted

October 2019 ES4PS Form A Webinar

Does the private school plan to attend the initial consultation with this district?



If unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?



**Equitable Services 4 Private Schools (ES4PS)**

Private School Name: GA Christian School  
Private School Address: 4265 Norwich St.  
Private School Official: Pri'Vate Schooladmin

District Name Georgia County  
LEA Official: GA Ombudsman

**Invitation Questions**

**Initial Consultation**

Does the private school plan to attend the initial consultation with this district? \*

☐ Yes  
☒ No **NO**

Comments

**Participation in Federal Programs**

if unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?

☒ Yes  
☐ No **YES**

Comments

thank you

Treat this response like a 'Yes' or 'Accepted'



Comments

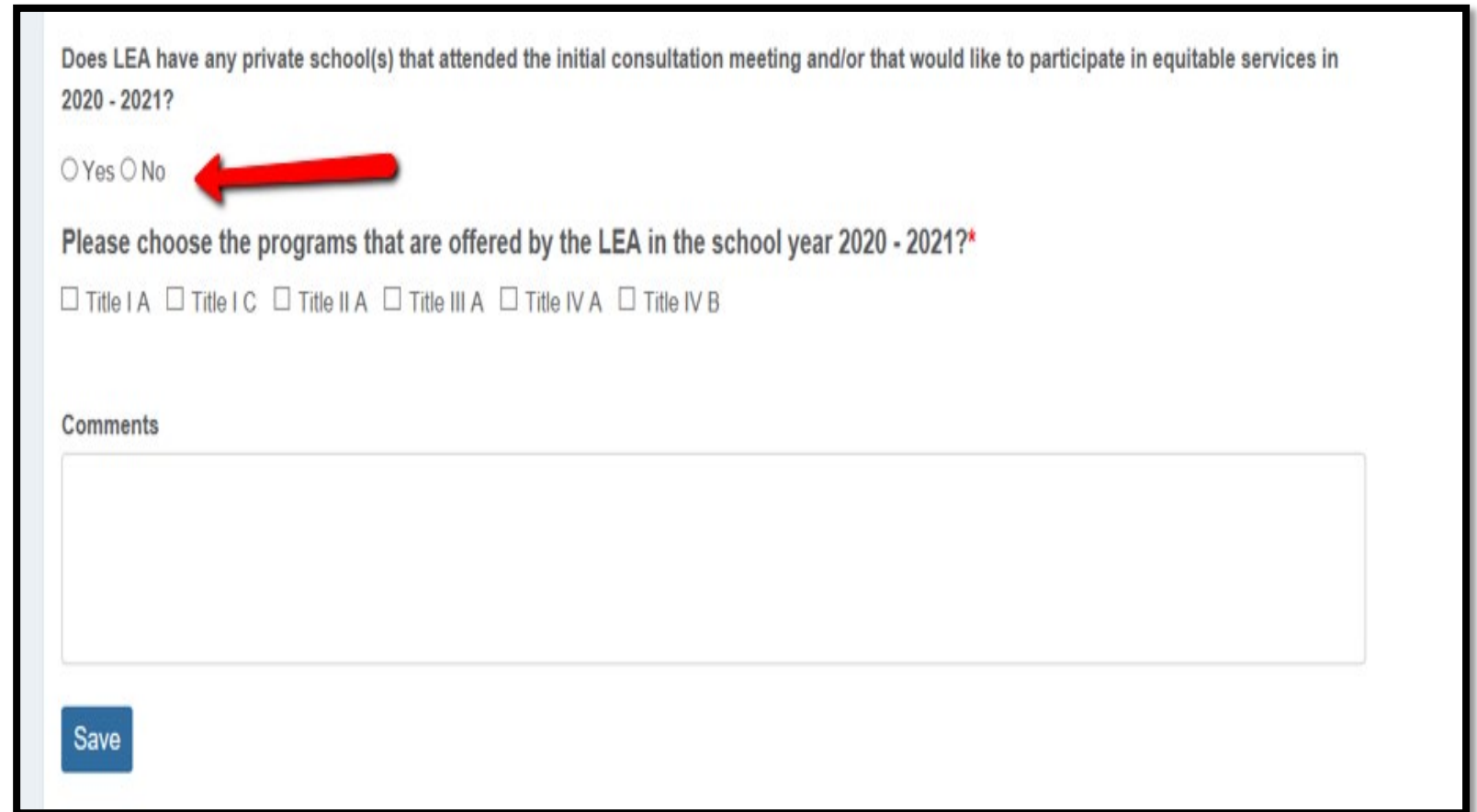


# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

If all schools say 'No' to both questions, you can move on to Form A.

Once you open 'Form A Manager', it will ask if you have participating private schools. You can select 'No' there.



Does LEA have any private school(s) that attended the initial consultation meeting and/or that would like to participate in equitable services in 2020 - 2021?

☐ Yes ☐ No

Please choose the programs that are offered by the LEA in the school year 2020 - 2021\*

☐ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

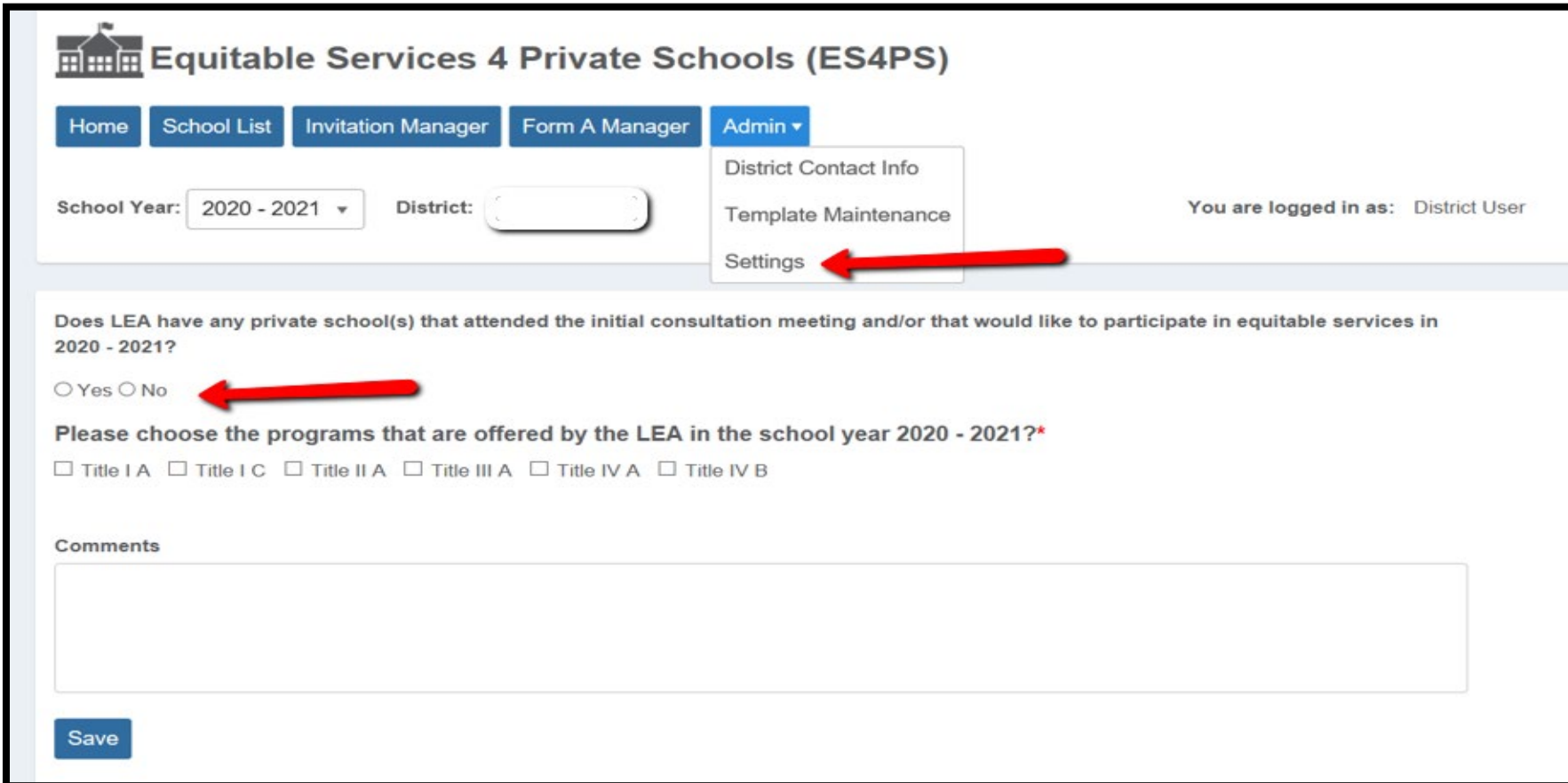
Comments

Save

# Understanding ES4PS Invitation Status – Not Accepted

October 2019 ES4PS Form A Webinar

The other place to indicate no private school participation is in the 'Admin' section under 'Settings'.



The screenshot shows the 'Equitable Services 4 Private Schools (ES4PS)' web application. At the top, there is a navigation bar with buttons for 'Home', 'School List', 'Invitation Manager', 'Form A Manager', and 'Admin'. The 'Admin' button is highlighted with a dropdown menu showing 'District Contact Info', 'Template Maintenance', and 'Settings'. A red arrow points to the 'Settings' option. Below the navigation bar, there is a section for 'School Year: 2020 - 2021' and 'District:'. To the right, it says 'You are logged in as: District User'. The main content area contains a question: 'Does LEA have any private school(s) that attended the initial consultation meeting and/or that would like to participate in equitable services in 2020 - 2021?'. Below this question are two radio buttons: 'Yes' and 'No'. A red arrow points to the 'No' radio button. Below the radio buttons is another question: 'Please choose the programs that are offered by the LEA in the school year 2020 - 2021?'. Below this question are several checkboxes: 'Title I A', 'Title I C', 'Title II A', 'Title III A', 'Title IV A', and 'Title IV B'. At the bottom of the form is a 'Comments' section with a text area and a 'Save' button.

# Understanding ES4PS Invitation Status – Not Accepted

## October 2019 ES4PS Form A Webinar

If you prefer, you can create a Form A for each private school and select 'No' at the top.

Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: XYZ Private School

Private School Address: 111 Private School Street Address, Somewhere, GA 11111

Private School Official: Pri'Vate Schooladmin

District Name: Equitable County

LEA Official: Di Stricthelp

Does the private school intend to participate in equitable services?\*

☐ Yes

☒ No

Save

Cancel

Does the private school intend to participate in equitable services?\*

☐ Yes

☒ No

You selected No for this Question. No other Information is required.

Save

Cancel

# Understanding ES4PS Invitation Status –Accepted

## October 2019 ES4PS Form A Webinar

Geographic Location	⌵ School Name	⌵ Last Invitation Sent Date	⌵ Last Invitation Sent By	⌵ Invitation Status
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened

ACCEPTED – Invitation has been viewed by private school and the private school is interested in learning about equitable services in the initial consultation meeting and may or may not be committed to beginning the consultation process. This commitment will be determined during the initial consultation.

# Understanding ES4PS Invitation Status –Accepted

## October 2019 ES4PS Form A Webinar

Geographic Location	School Name	Last Invitation Sent Date	Last Invitation Sent By	Invitation Status	Actions	
Georgia County (111)	GA Christian School (211)	10/15/2019 12:00 PM	Ombudsman, GA	Not Accepted	<a href="#">View</a>	<a href="#">History</a>
Georgia County (111)	Georgia Academy (218)	10/15/2019 12:00 PM	Ombudsman, GA	Sent	<a href="#">View</a>	<a href="#">History</a>
Neighboring GA County (115)	GA Montessori (235)	10/15/2019 12:00 PM	Ombudsman, GA	Accepted	<a href="#">View</a>	<a href="#">History</a>
Distant GA County (121)	Georgia Bright Students (191)	10/15/2019 12:00 PM	Ombudsman, GA	Opened	<a href="#">View</a>	<a href="#">History</a>

# Understanding ES4PS Invitation Status –Accepted


## October 2019 ES4PS Form A Webinar

Does the private school plan to attend the initial consultation with this district?



If unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?



 **Equitable Services 4 Private Schools (ES4PS)**

Private School Name: GA Christian School

District Name Georgia County

Private School Address: 4265 Norwich St.

LEA Official: GA Ombudsman

Private School Official: Pri'Vate Schooladmin

Invitation Questions

Initial Consultation

Does the private school plan to attend the initial consultation with this district? \*

☒ Yes

☐ No

YES

Comments

Participation in Federal Programs

if unavailable for initial consultation, does the private school wish to participate in equitable services under ESSA?

☒ Yes

☐ No

YES

\*OKAY IF BLANK\*

Comments

thank you



Comments



# Create Form A – Defining Programs (Pop Up)

October 2019 ES4PS Form A Webinar

The first time a district opens Form A in ES4PS, the program will ask if the district had any participating schools and what programs are being offered. This directly informs the programs available to be listed on Form A. It is critical this is completed accurately.

Is District Participating in LEA

Does LEA have any private school(s) that attended the initial consultation meeting and/or that would like to participate in equitable services in 2020-2021 ?  
☐ Yes ☐ No

Please choose the programs that are offered by the LEA in the school year 2020-2021 ?\*  
☐ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

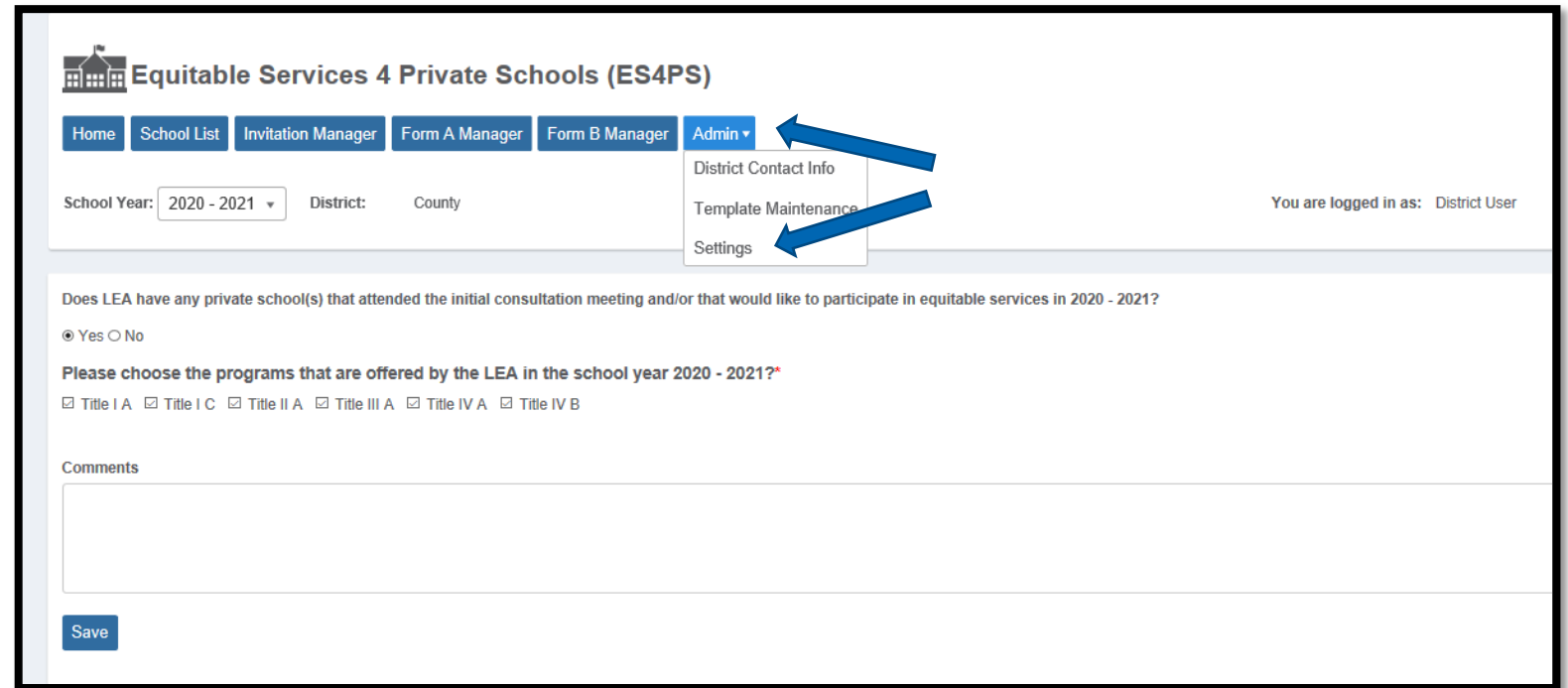
Comments

Save

# Create Form A – Defining Programs (Admin)

October 2019 ES4PS Form A Webinar


If after completing the pop-up the district needs to make an adjustment, this can be done in the Admin section of ES4PS under settings. Once the first Form A is sent, no updates can be made. You will need to contact [ombudsman@doe.k12.ga.us](mailto:ombudsman@doe.k12.ga.us) if a Form A is sent without available programs. Resetting Form A means it will need to be sent again to the private school once corrected.



The screenshot displays the 'Equitable Services 4 Private Schools (ES4PS)' web application. At the top, there is a navigation bar with buttons for 'Home', 'School List', 'Invitation Manager', 'Form A Manager', 'Form B Manager', and 'Admin'. The 'Admin' button is highlighted with a blue arrow pointing to it. Below the navigation bar, there is a dropdown menu for 'Admin' with three options: 'District Contact Info', 'Template Maintenance', and 'Settings'. A blue arrow points to the 'Settings' option. Below the dropdown menu, there is a form with the following fields: 'School Year' (set to '2020 - 2021'), 'District', and 'County'. To the right of these fields, it says 'You are logged in as: District User'. Below the form, there is a question: 'Does LEA have any private school(s) that attended the initial consultation meeting and/or that would like to participate in equitable services in 2020 - 2021?'. Below this question, there are radio buttons for 'Yes' and 'No'. Below the radio buttons, there is a question: 'Please choose the programs that are offered by the LEA in the school year 2020 - 2021?'. Below this question, there are checkboxes for 'Title I A', 'Title I C', 'Title II A', 'Title III A', 'Title IV A', and 'Title IV B'. Below the checkboxes, there is a 'Comments' field. At the bottom left of the form, there is a 'Save' button.

# Create Form A – Form A Dashboard

October 2019 ES4PS Form A Webinar

 **Equitable Services 4 Private Schools (ES4PS)**

[Home](#) [School List](#) [Invitation Manager](#) [Form A Manager](#) [Form B Manager](#) [Admin](#) [Log Out](#)

School Year: 2020 - 2021 District: County You are logged in as: District User

Form A Fiscal year 2020 - 2021 these will be due June 2020

[Export to Excel](#)

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	N/A	N/A	N/A		N/A	N/A	N/A	No	<a href="#">Create Form A</a>
Georgia County (111)	Georgia Academy (218)	N/A	N/A	N/A		N/A	N/A	N/A	No	<a href="#">Create Form A</a>
Neighboring GA County (115)	GA Montessori (235)	N/A	N/A	N/A		N/A	N/A	N/A	No	<a href="#">Create Form A</a>
Distant GA County (121)	Georgia Bright Students (191)	N/A	N/A	N/A		N/A	N/A	N/A	No	<a href="#">Create Form A</a>

# Create Form A – Form A Dashboard

October 2019 ES4PS Form A Webinar

Created Date	Date the LEA creates Form A for an individual private school.
Form A Sent Date	Date the LEA sent Form A for an individual private school.
Form A Sent By	The name of the staff member who sent the most recent version of Form A to a private school.
Status	The status of Form A: Created, Sent, Revision Requested, Saved, School Signed Off, District Signed Off
Form A School Sign-Off	Reflects the status of the private school in the Form A process: Sent, Opened, Saved, Completed; N/A until any action is taken
Form A District Sign-Off	Reflects the status of the LEA in the Form A process: Completed; N/A until any action is taken
Is Participating	Reflects whether the initial consultation occurred and if the school intends to continue the consultation process. Reflects N/A until private schools selects 'Yes' or 'No'.
Contains No	Reflects whether the initial consultation occurred and if the school intends to continue the consultation process. Reflects N/A until private schools selects 'Yes' or 'No'.

# Create Form A –Top of Form A

October 2019 ES4PS Form A Webinar

Does the private school intend to participate in equitable services? A 'yes' is required in order to access the remainder of the form.

Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: XYZ Private School

Private School Address: 111 Private School Street Address, Somewhere, GA 11111

Private School Official: Pri'Vate Schooladmin

District Name: Equitable County

LEA Official: Di Stricthelp

Does the private school intend to participate in equitable services?\*

☐ Yes

☐ No

Save

Cancel

# Create Form A

## October 2019 ES4PS Form A Webinar

The remainder of the form will ask:

- If the private school is within the LEA's geographic boundaries in order to show applicable programs
- If the initial consultation has occurred
- If the private school intends to participate in ongoing consultation

Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: XYZ Private School

Private School Address: 111 Private School Street Address, Somewhere, GA 11111

Private School Official: Pri'Vate Schooladmin

District Name: Equitable County

LEA Official: Di Stricthelp

Does the private school intend to participate in equitable services?\*

☒ Yes  
☐ No

Is the private school within the geographic boundary of the county? \*

☐ Yes  
☐ No


Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☐ Title I A ☐ Title I C

District Information

Timely and Meaningful Consultation Affirmation

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School? \* ☒ Yes ☐ No

Initial Consultation date:  

Comments

Notification of Intent to Participate in 2020-2021 Services

Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: XYZ Private School

Private School Address: 111 Private School Street Address, Somewhere, GA 11111

Private School Official: Pri'Vate Schooladmin

District Name: Equitable County

LEA Official: Di Stricthelp

Does the private school intend to participate in equitable services?\*

☒ Yes  
☐ No

Is the private school within the geographic boundary of the county? \*

☐ Yes  
☐ No

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☐ Title I A ☐ Title I C

District Information

Timely and Meaningful Consultation Affirmation

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School? \* ☒ Yes ☐ No

Initial Consultation date:

Comments

Please note that IC is only available to schools within geographic boundaries

Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: XYZ Private School

Private School Address: 111 Private School Street Address, Somewhere, GA 11111

Private School Official: Pri'Vate Schooladmin

District Name: Equitable County

LEA Official: Di Stricthelp

Does the private school intend to participate in equitable services?\*

☒ Yes  
☐ No

Is the private school within the geographic boundary of the county? \*

☒ Yes  
☐ No

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☐ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

District Information

Timely and Meaningful Consultation Affirmation

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School? \* ☒ Yes ☐ No

Initial Consultation date:

Comments

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☒ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☒ Title I A ☒ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☒ Title I A ☒ Title I C ☒ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Title II, Part A, Title IV, Part A: Verified Private School Enrollment K-12 (Oct 2019 FTE)

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☒ Title I A ☒ Title I C ☒ Title II A ☒ Title III A ☐ Title IV A ☐ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Title III, Part A: Verified Private School EL Count K-12 (March 2020 FTE)

Title II, Part A, Title IV, Part A: Verified Private School Enrollment K-12 (Oct 2019 FTE)

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☒ Title I A ☒ Title I C ☒ Title II A ☒ Title III A ☒ Title IV A ☒ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Title III, Part A: Verified Private School EL Count K-12 (March 2020 FTE)

Title II, Part A, Title IV, Part A: Verified Private School Enrollment K-12 (Oct 2019 FTE)

Title IV, Part B: Verified Private School Enrollment Count K-12 (Spring 2020 Data Certification)

Program intent, enrollment and applicable counts can only be entered by LEAs who will have determined the interest of the private schools and gathered the counts through the consultation process.

Count Dates	Count Dates	Count Info
Title IA	Nov. 1, 2019	K-12 Poverty from Eligible Attendance Zones
Title IC	Jun. 2020	Migrant Enrollment
Title IIA & IVA	Oct. 1, 2019	K-12 Enrollment
Title IIIA EL	Mar. 5, 2020	K-12 EL Count (ELs must be screened)
Title IVB	Spring 2020	K-12 Program Enrollment

# When can Form A be submitted for 2020-2021?

October 2019 ES4PS Form A Webinar

Form A can be submitted for a school in ES4PS as soon as the official count information is complete for each program in which the private school intends to participate.

To ensure accurate information for per pupil allocations for both public and private school students, the form should NOT be submitted prior to official count information being collected.

Discuss deadlines and timeline for communication with private schools.

**HARD DEADLINE: June 30, 2020.**

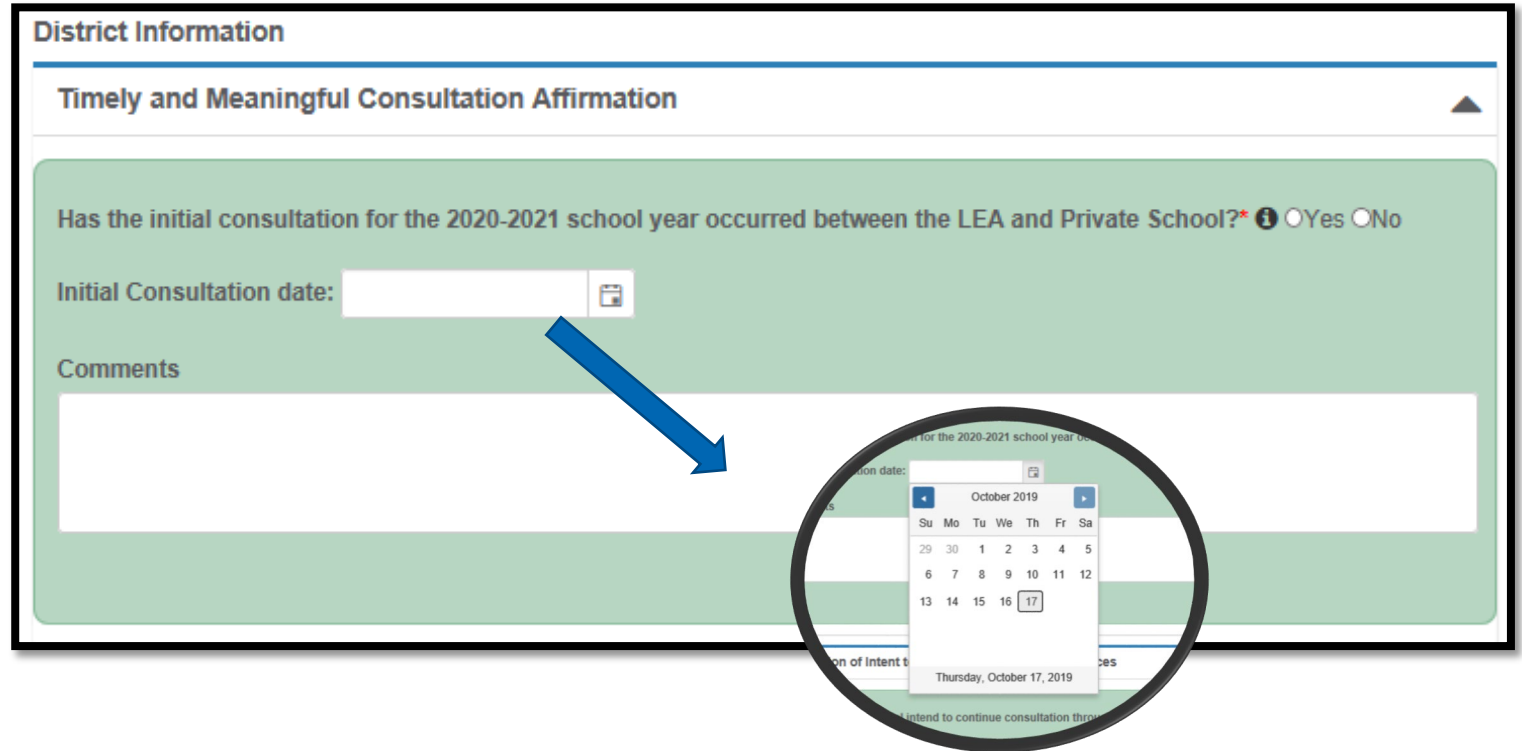
# Create Form A – Date of Initial Consultation

## October 2019 ES4PS Form A Webinar

Date is specific to each private school. Some LEAs hold on different days, while others meet with schools as a group on one day.

This should be completed after the meeting was held. Dates in the future cannot be selected.

LEAs can include any applicable information in the comments. Comments can be seen by both parties.



The screenshot shows a web form titled "District Information" with a sub-header "Timely and Meaningful Consultation Affirmation". The form contains a question: "Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School?" with radio buttons for "Yes" and "No". Below this is a text input field for "Initial Consultation date:" with a calendar icon. A blue arrow points from this field to a circular inset showing a date picker for October 2019, with the 17th selected. Below the date field is a "Comments" section with a large text area.

District Information

Timely and Meaningful Consultation Affirmation

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School?\* ☐ Yes ☐ No

Initial Consultation date:

Comments

October 2019

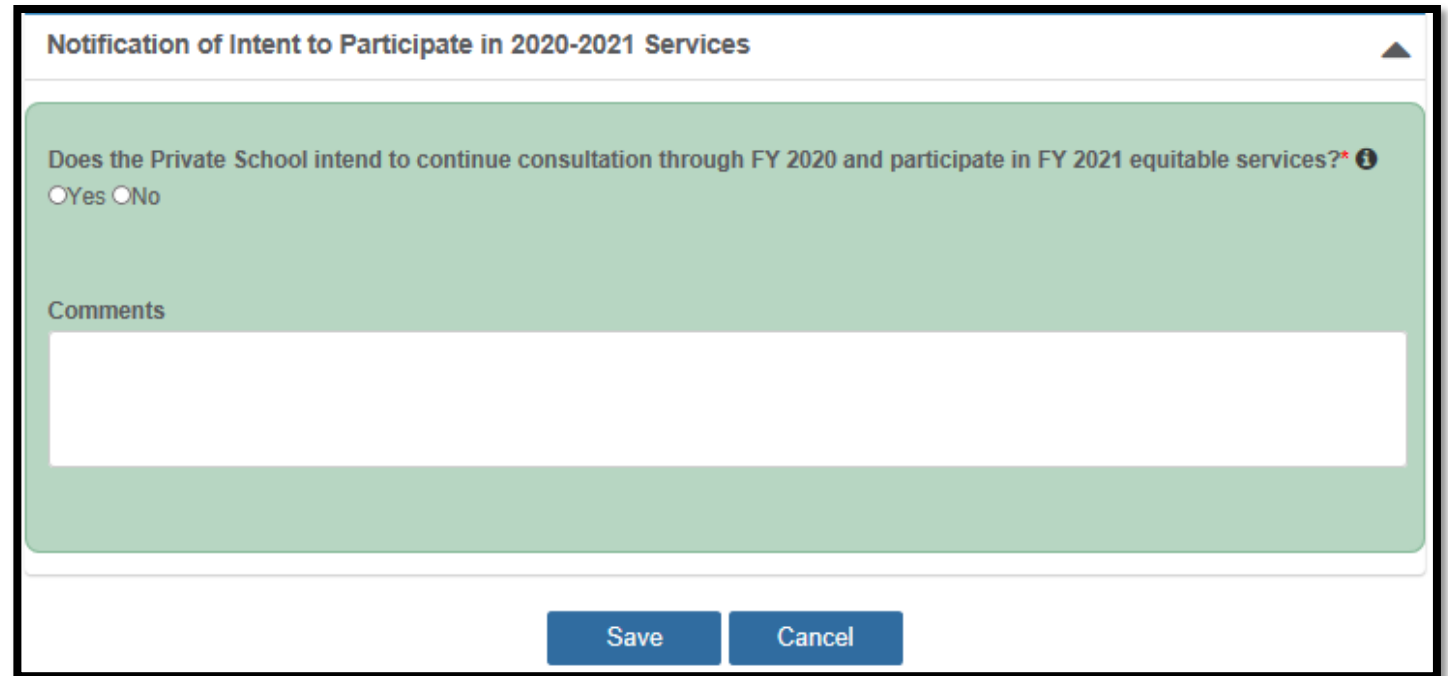
Su	Mo	Tu	We	Th	Fr	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19

Thursday, October 17, 2019

# Create Form A – Ongoing Consultation

October 2019 ES4PS Form A Webinar

The district will select whether the private school intends to participate in more than the initial consultation.



The screenshot shows a web form titled "Notification of Intent to Participate in 2020-2021 Services". The form has a light green header and a white body. The main question is "Does the Private School intend to continue consultation through FY 2020 and participate in FY 2021 equitable services?\*" with radio buttons for "Yes" and "No". Below this is a "Comments" section with a large text area. At the bottom right are "Save" and "Cancel" buttons.

Notification of Intent to Participate in 2020-2021 Services

Does the Private School intend to continue consultation through FY 2020 and participate in FY 2021 equitable services?\*

☐ Yes ☐ No

Comments

Save Cancel

# Create Form A – Status Dashboard

October 2019 ES4PS Form A Webinar

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	N/A	N/A	Created	Yes	No	<a href="#">View Form A</a> <a href="#">Send Form A</a> <a href="#">View History</a>

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	10/17/2019 9:32AM	AMBLER , CARLY	Sent	Yes	No	<a href="#">View Form A</a> <a href="#">Send Form A</a> <a href="#">View History</a>

# Create Form A – History View

October 2019 ES4PS Form A Webinar

Form A history				
Geographic Location	School Name	Form A Sent to	Form A Sent Date	Form A Sent By
Georgia County	GA Christian School	admin@privateschool.org	10/17/2019 9:32AM	AMBLER , CARLY

## History:

Helps keeps track of who sent Form A, to whom, when, and how many times

Form A history				
Geographic Location	School Name	Form A Sent to	Form A Sent Date	Form A Sent By
Georgia County	GA Christian School	<a href="mailto:admin@privateschool.org">admin@privateschool.org</a>	10/17/2019 9:40AM	AMBLER , CARLY
Georgia County	GA Christian School	<a href="mailto:admin@privateschool.com">admin@privateschool.com</a>	10/17/2019 9:32AM	AMBLER , CARLY

## Reasons to send Form A again:

- Link Expired
- Different Contact
- New Contact
- Wrong Email Address

# Sending Form A – Private School View

October 2019 ES4PS Form A Webinar

ESSA Equitable Services Form A Invitation - Bibb County - ...



ombudsman@doe.k12.ga.us

To Carly Ambler



9:41 AM

School Name: Georgia Military College Prep.

District Name: Bibb County

Fiscal year : 2020

Private School Administrators,

In alignment with the requirements for the provision of equitable services under the Every Student Succeeds Act, 2015, this email is being sent to confirm your school's participation and enrollment information. If your school is interested in participating in equitable services, please use the link to access the form and indicate the programs in which you would like to participate, such as Title I, Part A, Title I, Part C, Title II, Part A, Title III, Part A, Title IV, Part A, and/or Title IV, Part B.

Please click the link below to provide a Form A response to the District. This link will expire in two weeks.

For general inquiries about equitable services under the Every Student Succeeds Act (ESSA) please visit the GaDOE State Ombudsman Webpage or reach out to GaDOE at [ombudsman@doe.k12.ga.us](mailto:ombudsman@doe.k12.ga.us).

[Click Here](#)



Equitable Services 4 Private Schools (ES4PS)

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Equitable Services.

Private School Name: [XYZ Private School](#)

Private School Address: [111 Private School Street Address, Somewhere, GA 11111](#)

Private School Official: [PriVate Schooladmin](#)

District Name: [Equitable County](#)

LEA Official: [Di Stricthelp](#)

Does the private school intend to participate in equitable services?\*

☒ Yes

☐ No

Is the private school within the geographic boundary of the county? \*

☒ Yes

☐ No

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☐ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Is this count correct? ☐ Yes ☐ No

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Is this count correct? ☐ Yes ☐ No

Title III, Part A: Verified Private School EL Count K-12 (March 2020 FTE)

Is this count correct? ☐ Yes ☐ No

Title II, Part A, Title IV, Part A: Verified Private School Enrollment Count K-12 (Oct 2019 FTE)

Is this count correct? ☐ Yes ☐ No

Title IV, Part B: Verified Private School Enrollment Count K-12 (Spring 2020 Data Certification)

Is this count correct? ☐ Yes ☐ No

**Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\***

☒ Title I A   ☒ Title I C   ☒ Title II A   ☒ Title III A   ☒ Title IV A   ☒ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)

Title III, Part A: Verified Private School EL Count K-12 (March 2020 FTE)

Title II, Part A, Title IV, Part A: Verified Private School Enrollment K-12 (Oct 2019 FTE)

Title IV, Part B: Verified Private School Enrollment Count K-12 (Spring 2020 Data Certification)



**Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\***

☒ Title I A   ☒ Title I C   ☒ Title II A   ☒ Title III A   ☒ Title IV A   ☒ Title IV B

Title I, Part A: Verified Private School Poverty Enrollment Count K-12 (Nov 2019 FRL)   
Is this count correct? ☐ Yes ☐ No

Title I, Part C: Verified Private School Migrant Count K-12 (June 30, 2020)   
Is this count correct? ☐ Yes ☐ No

Title III, Part A: Verified Private School EL Count K-12 (March 2020 FTE)   
Is this count correct? ☐ Yes ☐ No

Title II, Part A, Title IV, Part A: Verified Private School Enrollment K-12 (Oct 2019 FTE)   
Is this count correct? ☐ Yes ☐ No

Title IV, Part B: Verified Private School Enrollment Count K-12 (Spring 2020 Data Certification)   
Is this count correct? ☐ Yes ☐ No

Poverty should not exceed enrollment.

# Question 1: Initial Consultation



**District Information**

**Timely and Meaningful Consultation Affirmation**

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School? \* ☐ Yes ☐ No

Initial Consultation date:

Comments

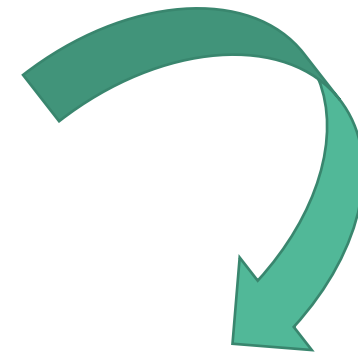
District entry will be **green** and private school response will be **purple**.

**School Response**

Is this Correct? \* ☐ Yes ☐ No

School Comments

## Question 2: Ongoing Consultation



Notification of Intent to Participate in 2020-2021 Services

Does the Private School intend to continue consultation through FY 2020 and participate in FY 2021 equitable services?\* ⓘ
  
☐ Yes ☐ No

Comments

Save Cancel

School Response

Is this Correct? \* ⓘ ☐ Yes ☐ No

School Comments

District entry will be **green** and private school response will be **purple**.



Private School MUST sign off for District to be able to submit to GaDOE.

Sign Off

District Comments

LEA Official Name:

Title:

Date:

School signed by

School Official Name:

Title:

Date:

Comments:

Save

Sign Off

Cancel

Sign Off

School Comments

School Official Name:

Title:

Date:

Save

Sign Off

Cancel

# Overseeing Form A – Status Dashboard

October 2019 ES4PS Form A Webinar

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	10/17/2019 9:32AM	AMBLER , CARLY	Sent			Yes	No	<a href="#">View Form A</a> <a href="#">Send Form A</a> <a href="#">View History</a>

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	10/17/2019 9:40AM	AMBLER , CARLY	Signed Off By School		Completed	Yes	No	<a href="#">View Form A</a> <a href="#">Request Revisions</a> <a href="#">View History</a>

# Overseeing Form A – Status Dashboard

October 2019 ES4PS Form A Webinar

Actions

View Form A

Send Form A

View History

Actions

View Form A

Request Revisions

View History

Status Form A District Sign Off Form A School Sign Off Is Participating?

Approved By District Completed Completed

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	10/17/2019 9:40AM	AMBLER, CARLY	Approved By District	Completed	Completed	Yes	No	<a href="#">View Form A</a> <a href="#">Request Revisions</a> <a href="#">View History</a>

# Overseeing Form A – Status Dashboard

October 2019 ES4PS Form A Webinar

Form A Fiscal year 2020 - 2021 these will be due June 2020

Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County (111)	GA Christian School (211)	10/17/2019 9:17AM	10/17/2019 9:40AM	AMBLER , CARLY	Approved By District	Completed	Completed	Yes	No	<a href="#">View Form A</a> <a href="#">Request Revisions</a> <a href="#">View History</a> <a href="#">View Form A</a>
Georgia County (111)	Georgia Academy (218)	10/17/2019 10:14AM			Non Participation District Sign Off					

Status

Approved By District

Non Participation District Sign Off

Actions

[View Form A](#)

[Request Revisions](#)

[View History](#)

[View Form A](#)

# Overseeing Form A – Status Dashboard

October 2019 ES4PS Form A Webinar

Form A Fiscal year 2020 - 2021 these will be due June 2020

											<a href="#">Export to Excel</a>
Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions	
Georgia County	GA Christian School	10/17/2019 10:28AM	10/17/2019 10:30AM	AMBLER , CARLY	Signed Off By School		Completed	Yes	Yes	<a href="#">View Form A</a> <a href="#">Request Revisions</a> <a href="#">View History</a>	

Contains No?

Yes

# Overseeing Form A – Requesting Revision

October 2019 ES4PS Form A Webinar

Form A Fiscal year 2020 - 2021 these will be due June 2020

										Export to Excel
Geographic Location	School Name	Created Date	Form A Sent Date	Form A Sent By	Status	Form A District Sign Off	Form A School Sign Off	Is Participating?	Contains No?	Actions
Georgia County	GA Christian School	10/17/2019 10:28AM	10/17/2019 10:30AM	AMBLER , CARLY	Signed Off By School		Completed	Yes	Yes	<a href="#">View Form A</a> <a href="#">Request Revisions</a> <a href="#">View History</a>

Contains No?

Yes



Actions

[View Form A](#)

[Request Revisions](#)

[View History](#)



Form A Revision Request

Remarks\*

Format

Do you want to send Form A again for revision & sign off?

Yes No



Actions

[View Form A](#)

[Request Revisions](#)

[View History](#)



Create Form A

FY 2020 Private School Initial Consultation and Notification of Intent for FY 2021 Provision of Services.

Private School Name: Georgia Military College Prep.

Private School Address: 201 E. Greene St., Milledgeville, GA, 31061

Private School Official: Budrys, Taylor

District Name: Bibb County

LEA Official: Davis, Scott

Does the private school intend to participate in equitable services? \*

Yes

No

Is the private school within the geographic boundary of the county? \*

Yes

No

Please select the ESSA program(s) Administered by the LEA for which the private school intends to consult for equitable services.\*

☐ Title I A ☐ Title I C ☐ Title II A ☐ Title III A ☐ Title IV A ☐ Title IV B

District Information

Timely and Meaningful Consultation Affirmation

Has the initial consultation for the 2020-2021 school year occurred between the LEA and Private School? \*

Yes

No

Initial Consultation date:

Comments

# Using the ES4PS Main Page to Oversee Form A Status

October 2019 ES4PS Form A Webinar

Form A Summary	
Total Form A Created:	0
Total Form A Sent:	0
Form A District Revision Requested:	0
Form A School Saved:	1
Form A School Signed Off:	0
Form A School & District Signed Off:	0
Percentage School & District Signed Off:	0%

Form A Summary	
Total Form A Created:	6
Total Form A Sent:	5
Form A District Revision Requested:	0
Form A School Saved:	5
Form A School Signed Off:	4
Form A School & District Signed Off:	1
Percentage School & District Signed Off:	16%

Form A School Saved:	5
Form A School Signed Off:	4

# Last Step – Submit to State

October 2019 ES4PS Form A Webinar

Form A Summary	
Total Form A Created:	6
Total Form A Sent:	5
Form A District Revision Requested:	0
Form A School Saved:	5
Form A School Signed Off:	4
Form A School & District Signed Off:	1
Percentage School & District Signed Off:	16%

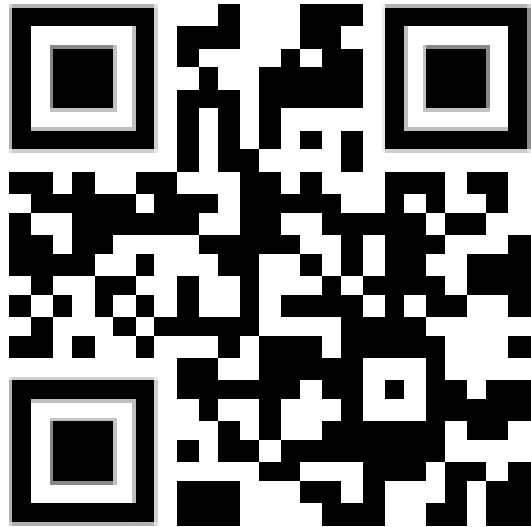
Once all created Form A's have been signed off by the school and district – submit to the state. GaDOE will use to determine allocations.

**HARD DEADLINE: June 30, 2020**

# Feedback - ombudsman@doe.k12.ga.us

October 2019 ES4PS Form A Webinar

Please provide us with feedback by completing our short survey.  
The survey can be access by QR code or the abbreviate link below.



OR

<https://bit.ly/2LephaM>

Open your phone's camera and hold up until you can see QR code. Your phone will prompt you to access a website – allow access.

# Preparing students for life.

[www.gadoe.org](http://www.gadoe.org)

   @georgiadeptofed

 [youtube.com/c/GeorgiaDepartmentofEducation](https://youtube.com/c/GeorgiaDepartmentofEducation)



Georgia Department of Education

