Title I Parental Involvement Compliance Implementation Rubric

Using the Compliance Implementation Rubric

This Compliance Implementation Rubric should be used by Georgia Title I schools and districts to assist them in understanding and meeting Title I Parental Involvement Compliance monitoring requirements. In addition, the implementation rubric will help schools in carrying out effective and strategic parent involvement actions tied to compliance mandates in an effort to build parent leadership and capacity. To use:

1. Identify whether you are completing the Compliance Implementation Rubric from the school or district level by checking in the appropriate box.
2. Read the identified parental involvement requirement and review the listed compliance monitoring documentation - check the boxes for documentation your program maintains.
3. Review the implementation rubric to determine your program's level of implementation for the identified parental involvement requirement.
4. Rate each parental involvement requirement as not compliant, meets compliance, innovative implementation, or exceptional implementation.
5. Determine action steps to address each area that does not meet compliance and enhance current parent involvement plans to improve current compliance practices.

Compliance Implementation Rubric Rating System

Not Compliant

Use this rating if the LEA/school is unable to provide evidence that all requirements for the section have been met. This includes partial completion for a requirement.

Meets Compliance

Use this rating if the LEA/school is able to provide evidence and/or documentation that the requirement has been met. Evidence must be provided to be compliant.

Innovative Implementation

Use this rating if the LEA/School has met all requirements to be considered compliant and has used innovative practices to go a step above what is required.

Exceptional Implementation

Use this rating if the LEA/School has met all requirements to be considered compliant and has exceled above and beyond the required expectations for the section.

Adapted from New Jersey PIRC. (2010). *Title I Parent Involvement A Self-Evaluation Tool for New Jersey Schools*
Adapted from California Department of Education. (2011). *Family Engagement Framework: A Tool for California School Districts*

Elementary and Secondary Education Act (ESEA), Title I, Part A Section 1118 (a) (2) (E)

Annual Evaluation of Title I Parental Involvement Policy

☐ DISTRICT LEVEL ☐ SCHOOL LEVEL

The LEA must conduct, with the involvement of parents, **an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served under this part**, including identifying barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background), and **use the findings of such evaluation to design strategies for more effective parent involvement**, and to revise, if necessary, the parent involvement policies described in this section.

Compliance Documentation

- ❑ A section in the Title I Parent Involvement Policy which states the evaluation process
- ❑ Meeting agendas, minutes, sign-in sheets from evaluation meetings
- ❑ Copy of annual Title I Parent Involvement Survey with summary of results; or,
- ❑ Parent feedback from LEA/school parent evaluation meetings
- ❑ Receipts from postage used to mail surveys or phone call evaluation survey logs
- ❑ Flyers, Website announcements, message recordings, or other survey advertisements
- ❑ A revised parent involvement policy with revision month, date, and year

Meets Compliance	Innovative Implementation	Exceptional Implementation
• Survey families or collect other evaluation data annually to evaluate the **content and effectiveness** of the parental involvement policy. • Identify **barriers** to greater family participation, inclusive of hard to reach or diverse parents. • Use the findings of the evaluations to design more **effective** parent involvement strategies and **inform** school leadership and decision makers in the revision of the parent involvement policy annually.	• Invite parents to participate in the reviewing of the evaluation results and action planning. • Expand the collection of evaluation feedback to include feedback from all members of the school community throughout the year – inclusive of teachers, students, administrators, and community members. Share these results with parents. • Evaluation assessments or meetings are provided in a format and language that is transparent and easy for all parents to understand. • In addition to addressing barriers, acknowledge successes in the parent involvement policy.	• Provide all evaluation results to the school community, highlighting successes as well as how concerns will be addressed. • Conduct various combinations of evaluation methods – surveys, focus groups, and open discussion forums to provide parents with multiple ways to provide feedback on the parent involvement policy. • Include program evaluation within the parent involvement plan.

❑ Not Compliant	❑ Meets Compliance	❑ Innovative	❑ Exceptional
Notes:			