



## Title I Schoolwide Planning Timeline

Action	Time
1. Local Educational Agency (LEA establishes schoolwide eligibility	Prior to planning year
2. LEA notifies school of eligibility	Spring prior to planning year
3. School consults with stakeholders and makes decision to become schoolwide	Prior to August 15 of the planning year
4. LEA sends Letter of Intent or Intent Form to notify State Education Agency (SEA) of plan to develop schoolwide	By August 15 prior to the planning year
<ul style="list-style-type: none"> <li>• Designates high quality technical assistance provider/s – can be internal or external</li> </ul>	July-August of planning year
<ul style="list-style-type: none"> <li>• Identifies writing team members</li> </ul>	August of planning year
<ul style="list-style-type: none"> <li>• Develops comprehensive needs assessment</li> </ul>	August – November of planning year
5. LEA engages in planning and writing process	November – March of planning year
6. LEA sends draft of schoolwide plan to Title I Education Program Specialist	By April 30 of planning year
7. Title I Education Program Specialist reviews plan and responds to LEA	By May 30 of planning year
8. LEA submits edited/revised plan to Title I Education Program Specialist	By June 30 of planning year
9. SEA sends school program approval letter to LEA	By August 1 of implementation year
<ul style="list-style-type: none"> <li>• This approval serves as notification to include schoolwide status in Consolidation Application</li> </ul>	
10. SEA sends schoolwide program approval letter from SEA to LEA	By August 1 of implementation year
11. School begins implementation of schoolwide	By August 1 of implementation year