### MINUTES

#### Call to Order and Introductions

**Lynn Howard**, COP Chairperson

Review and Approval of FY 2018 Summary Minutes

**Robyn Planchard**, Title I, Part A Area Specialist

These summary minutes are posted on the Title I website. Lynn Howard then called for questions and followed by Motion to Accept Minutes- first made by Norma Nunez-Cortez followed by a second by Robert Greene. Motion passed.

#### PRESENTATION – ESEA/ESSA Report Card Requirements

- Review Session – Group review
- Questions

**Ken Banter**, Title I, Part A Program Manager

Jordan Dasher and Rosaline Tio presented on information provided to the state. The Report Card must be widely disseminated. This is found in Law 1111-1 for federal (due 12-31) and 1111-2 for state (due 12-1) there was a passionate discussion about the Letter Grade that it found on the page; committee didn’t like the scale for the letter grade or the size and it’s proximity. Suggestions were made to not link the letter grade.

#### PRESENTATION – English Learners and Title I

- Review Session – Group review
- Questions

**Randy Phillips**, Title I, Part A Program Manager

**Meg Baker**, Title III, Part A Interim Manager

Title III is a subgrant that must be supplemental servicers. Parent Outreach must be done. For non-Title I schools, can use Title III funds for parent outreach. Looked over templates for tracking information.

#### PRESENTATION – GEPA 427 – Definition of Quality

- Review Session – Group review
- Questions

**John Wight**, Federal Programs Director

GEPA 427-all LEAs and others getting federal funds have to complete; Three examples that were submitted; discussion in groups about what is required; COPs membership gave specific feedback; this will be revisited later after we get ready to have this as part of the Consolidated Application like the Prayer Certification

#### PRESENTATION – Distinguished Schools and Reward Schools

- Review Session – Group review
- Questions

Identified top 5%; the Grant is a grant you have to apply for showing how you have made progress; each applicant is read 3 times and scores are averaged to get the top 2 schools; In FY2020, we
**Randy Phillips, Title I, Part A Program Manager**

will do Distinguished Schools (top 5%) and Reward Schools (closing the gap) Since Only Title I money can be used for Title I schools some other money will have to fund the schools needing extra help both Title I and non-Title I

<table>
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<tr>
<th>General Updates</th>
<th>Regional meetings: lighten the load of attending meetings for Equitable Services for both the LEA and the private schools; this enables everyone to hear it the same way; the following meeting would then be individualized; Data Collection: DE1111 is required; Professional Qualifications: Be ready to explain; Equity Plan; can change qualifications by requesting Revision of CLIP; be sure CPI data is entered accurately Evidenced-based—logic model if cannot find any required research Strong—scientifically bases</th>
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<tbody>
<tr>
<td>Shaun Owen, State Ombudsman</td>
<td>Private School Regional Meetings Private School Data Collection</td>
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<td>Randy Phillips, Title I Program Manager</td>
<td>Professional Qualification (PQ) Requirements</td>
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<td>Chris Leonard, Title II, Part A Program Specialist</td>
<td>Evidence-based and ESSA</td>
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<td>Ken Banter, Title I Program Manager</td>
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**Final Remarks and Closing**  
**Lynn Howard, COP Chairperson**

Travel form discussed;

**Next Steps**  
**Lynn Howard, COP Chairperson**

Discussed having the March Meeting be a Go To Meeting and the majority were in favor.

**Adjourn**  

Lynn asked for a motion to adjourn. It was made by Norma Cortez and seconded by Katrina Thompson. The meeting was adjourned.

Respectfully Submitted,

**Robyn S. Planchard, Title I Program Specialist**

11-05-2018

Robyn you do such a great job with this. I had a few other notes that we need to make sure we address for the next meeting. (like to invite Carly to the spring meeting and get info from Meg about combining letter into one)

ESSA Report Card requirement - LEA has to have on district website, DO NOT have to be on the school websites - but it is best practice.
Group wanted to make sure that the Spring agenda addresses the inexperienced teachers being reported on report cards - invite Carly

Title III - Input from the group was to see if OCR required letter to notify parents that child is in ESOL and the Title I letter of supplemental language notification. Could these be combined into one letter?

Private school consultation - Reminder that if private schools did not attend the large consultation supported by DOE it is still the responsibility of the District to meet with the private schools.

Thanks
Lynn