Title III Monitoring
2018 – 2019

Title III Regional Specialists
Dr. Adria Griffin, Northeast Region
Dr. Meg Baker, Northwest Region
Ms. Dely Roberts, Mid-Region
Ms. Tammie Smith, South Region

June 14  8:00 - 9:00 am & 11:40 - 12:40 pm
Today’s Topics

- ✔ 2018-19 Cross-Functional Monitoring (CFM) List
- ✔ Know Your Regional Contact!
- ✔ Will My Title III Program Be Monitored?
- ✔ Monitoring Notification Letter
- ✔ How to Prepare
- ✔ Documents to Submit for Title III
<table>
<thead>
<tr>
<th>2018 – 2019 CFM List</th>
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<tbody>
<tr>
<td>Atlanta Public Schools</td>
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<td>Barrow County</td>
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<td>Bryan County</td>
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<td>Rabun County</td>
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<td>Spalding County</td>
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<td>State Charter Schools:</td>
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<td>Georgia Cyber Academy</td>
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<td>Toombs County</td>
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<td>Twiggs County</td>
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<td>Wayne County</td>
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<td>Whitfield County</td>
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*This is a Subset of the CFM List. These LEAs Qualify to be Title III-Monitored.*
Title III
Regional Service Areas FY18

Title III Regional Contacts

Green – Dr. Meg Baker (5)
Pink – Dr. Adria Griffin (6)
Yellow – Ms. Dely Roberts (4)
Blue – Ms. Tammie Smith (5)
Richard Woods, Georgia’s School Superintendent
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City Systems: Atlanta Public Schools (M3), Bremen City (NW2), Buford City (M1), Calhoun City (NW1), Carrollton City (NW2), Cartersville City (NW1), Chickamauga City (NW1), Commerce City (NE3), Dalton City (NW1), Decatur City (M1), Dublin City (SE3), Gainesville City (NE2), Jefferson City (NE3), Marietta City (M2), Pelham City (SW2), Rome City (NW1), Social Circle City (NE3), Thomasville City (SW2), Tifton City (NW1), Valdosta City (SE1), Vidalia City (SE3), Tifton City (NW1), Valdosta City (SE1), Vidalia City (SE3)
Charter Schools: Atlanta Heights (M3), Brookhaven (M3), Cherokee Charter (NW2), Citrus Academy Charter (NW5), Coastal Plains Charter High

* Metro 3 City Systems and Charter Schools are designated below as M3.

Revised 12/1/2017
# 2017-18 1st Week Schedule

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<tr>
<th>District</th>
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<tr>
<td>Atlanta City</td>
<td>1/23/2018</td>
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<td>Bartow County</td>
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<td>Dalton City</td>
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<td>Whitfield County</td>
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<td>Murray County</td>
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<td>Marietta City</td>
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<td>Floyd County</td>
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<td>State Charter Schools-Utopian Academy</td>
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<td>Buford City</td>
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<td>Dodge County</td>
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<td>Talbot County</td>
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<td>Brooks County*</td>
<td>1/23/2018</td>
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<td>Toombs County*</td>
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<td>Early County*</td>
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<td>McIntosh County</td>
<td>1/25/2018</td>
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<tr>
<td>Turner County</td>
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Will You Be T3 Monitored This Year?

YES, if your LEA is on *Slide 3*

However... due to the likelihood that your specialist will be double-booked, some visits will be scheduled as **DESKTOP for Title III** and not held onsite with the rest of the Cross-Functional Team.

*We will not know of double-bookings until the Title I Specialists submit the final schedule for **EVERY** Title I region for which your Title III specialist is responsible.*
Why Title I’s schedule matters

Olufunke, Sherri and/or Ann Marie may happen to schedule their CFM visits on the SAME DAY. (i.e. Olufunke in APS on March 2; Ann Marie in Whitfield on March 2. Meg, who covers ALL of their regions, cannot be in both Whitfield and APS at the same time. Thus, one will be chosen as Desktop for Title III.
How Do We Know If We’re Desktop?

**July/Aug:**
- Your **Superintendent** will receive an email from John Wight.
- Attached to the email will be an official *Notification of Monitoring*.
- **Onsite and Desktop Monitored** LEAs receive identical letters.

The Superintendent is asked to forward the letter to **ALL** of his/her Directors of those Federal Programs listed on it.

**Aug:** Review the Title III **Desktop** Submission Requirements.

**Sept:** The Title III Specialist will contact the Title III Director to inform whether the visit will be **Desktop** or **Onsite**.
How Should I Prepare?

- **June**: Attend this Monitoring Session at the Federal Programs Conference!
- **July**: Go to the Title III webpage on the GaDOE site and review “Title III Program Management Guidance” and “Title III Monitoring Documents”
- **Aug-Oct**: Attend the Web Trainings: GaDOE Federal Programs (August) and Title III-Detailed (September/October)
- **Nov**: Meet with your ESOL Teachers, Data, Assessment staff, as needed, to review EL student data provided by GaDOE Title III for correctness. Complete spreadsheets by updating the EL information.
- **30 days prior to visit**: Submit completed Title III flash drive to GaDOE.
July: Title III Webpage

Title III: Language Instruction for English Learners and Immigrant Students

Title III is part of the federal Elementary and Secondary Education Act. It awards eligible Local Education Agencies with funding to provide language instruction educational programs to English Learners (ELs). School districts with large English Learner populations receive direct Title III allocations, while school districts with lower incidence populations are grouped into the "Georgia Title III Consortium." The Title III Consortium allows these "low-incidence" districts to participate in Title III activities similar to districts with large numbers of ELs. Upon attainment of English language proficiency, as measured by the "ACCESS for ELLs Grade 8" assessment, EL students will be released to language support services.

For more information asked Georgia's ESSL Program (including Eligibility and Exit Criteria) follow this link to the State ESSL Program Website:

Title III in the ESSA
- Title III in ESSA informational webinar
- ESSA Title III AMAO Accountability FAQs

New for Districts
- 2017-18 Title III Allocations by LEA
- Title III ESLQ PROAK Program
- "What do Evidence-Based Practices Look Like Under ESSA?" Guide
- 2017-18 Title III Educational Field Trip Approval Form
- 2017-18 Title III Recruitment of Title-I-Limited English Learners Form
- FAQ's on Title I Family Engagement and ELLs
- Exception from Title I law on EL Parent Engagement (as seen below)

Contact Information
Regional Center List by State Name or Alphabetically by IDA

Curt Alston
Program Manager, Title III EL SCL
404-486-4539
calston@dcoe.k12.ga.us
Kim Longwell
Title III Administrative Assistant
404-486-3065
klongwell@dcoe.k12.ga.us

Regional Specialists:
Dr. Andrea Griffin
Title III Program Specialist - Northeast Region
agriggin@dcoe.k12.ga.us
706-439-2719
Ms. Deby Roberts
Title III Program Specialist - Mid Region
droberts@dcoe.k12.ga.us
470-421-0618
Dr. Meng Guan
Title III Program Specialist - Northwest Region
guan@dcoe.k12.ga.us
706-794-3065
Tawnya Smith
Title III Program Specialist - South Region
smitht@dcoe.k12.ga.us
706-794-5657

Specialist of the Month:
Mr. Tara Pasha
Title III Parent Outreach Specialist
tpasha@dcoe.com
404-333-2318

Title III Resources
- Title III Program Management Guidance
- Title III Reporting Documents
- Federal Resources
- 2017-18 Title III LEA Annual Report
- Complaint/Complaints
Aug./Oct.: **Web Trainings:**

**August XX** - **ALL Federal Programs training session**
- Day-long, live, statewide web training
- Each Federal Program is given a timeslot
- Programs give a general overview of their monitoring process
- Questions submitted by LEAs via Text function

**September/October** – **Title III Monitoring Prep training session**
- 1 ½ hour long, live, small-group web session
- Led by YOUR regional specialist, who will monitor YOUR Title III program
- Step-by-step walkthrough of data submission requirements
- Live, by phone/text, Q & A time
## Nov.: Receive EL Data from GaDOE

### EL Code

### ELA & ESOL Teachers

### GTID, Name, Grade, School

### Language

### ESOL Status, Segments, Model, Course Name

### Screener Date & Score (2018 forward)
Nov.: “Clean up” and Update GaDOE Data

Ensure data is correct and current *(especially that of KK students).*

Verify that newly enrolled ELs are on spreadsheet.
30 Days Prior: Complete Submission Checklist & Submit Flash Drive

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Download and complete this document. Include the hardcopy with your flash drive mailed to the GaDOE.

I. LEA Monitoring of Schools and Programs

Indicator 1. The LEA conducts monitoring of its programs and subgrantees (if applicable) sufficient to ensure compliance with Federal program requirements. (Overarching requirement of all Federal programs)
ESEA Title II, Sec. 1004

Review Questions:

- What is the LEA's process for monitoring the Title II programs in its schools?
- How are schools made aware of Title II requirements concerning supplement, not supplant, inventory and use of materials, student identification timelines, attendance and exit procedures?
- What technical assistance has been provided to schools to correct non-compliance findings made by LEA Title II monitors?

The LEA should:

- Ensure that the required LEA monitoring process policy, including on-site procedures, timelines, schedule, data review, and the monitoring and corrective action procedures includes informative, procedures, timelines, schedules and data to be reviewed relative to the LEA's Title II program.
- Follow established policies and procedures in self-monitoring its Title II programs, recording findings and ensuring implementation of school-level Title II corrective action plans.

Documents to Support Compliance:

- [ ] Copy of LEA federal program monitoring policy that includes Title II program monitoring procedures
- [ ] Copy of school-level Title II monitoring report/compliance reviews, any corrective actions assigned to schools in receipt of Title II funds, and evidence of implementation of corrective actions.

III. Private Schools

Indicator 3. The LEA contacts officials of private schools in a timely and meaningful manner to make available equitable Title II, Part A services to eligible limited English proficient and immigrant children attending private schools located within the LEA's geographical boundaries. (Compliance requirement of all Federal programs)
ESEA Title IV, Sec. 1003

Review Questions:

- How does the LEA contact private schools to determine participation?
- How are ELs and immigrant students and youth who attend private schools identified and assessed?
- How does the LEA consult with private schools in a timely, meaningful and ongoing manner to determine the needs of ELs and immigrant children and what services are provided?
- Does the LEA maintain title II and an inventory of Title II purchases made for use by private schools?
Team Contact Info

Dr. Jacqueline Ellis – *General ESOL Program*
(jellis@doe.k12.ga.us)

**Title III Specialists**

Dr. Meg Baker – **NorthWest** Region
(mbaker@doe.k12.ga.us)

Dr. Adria Griffin – **NorthEast** Region
(agriffin@doe.k12.ga.us)

Ms. Dely Roberts – **Mid** Region
(droberts@doe.k12.ga.us)

Ms. Tammie Smith – **South** Region
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Questions?
Suggestions?