2021-2022

FY22 stART

Arts Education Grant

Grant Parameters and Application Instructions

Request for Application (RFA)

A discretionary grant program funded under Title IV, Part A through the Georgia Department of Education (GaDOE)

Deadline for Receipt of Applications: 10:00 am, October 15, 2021

Questions? Contact: stARTgrant@doe.k12.ga.us

Submit PDF of application template to: gadoe.org/IVA Competitive Grants

Issued by:

Georgia Department of Education

1562 Twin Towers

205 Jesse hill Jr. Drive, SE

Atlanta, GA 30334

GaDOE

Richard Woods, Georgia’s School Superintendent

“Educating Georgia’s Future”
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General Information

Introduction and Purpose

The Georgia Department of Education (GaDOE) has allocated Title IV, Part A funds for the FY22 stART Grant which is a GaDOE-administered, non-renewable, non-transferrable grant for up to ten thousand dollars ($10,000) used to create and/or develop arts initiatives that support arts education and significantly increase student access to the arts during the school day. The arts initiatives developed as a result of stART funds must be directly tied to fine arts standards, and sustainable, lasting beyond the grant period.

A maximum of 20 FY22 stART Grants will be awarded for the 2021–2022 school year (FY22) in the amount of up to ten thousand dollars ($10,000).

Eligible Applicants

Eligible FY22 stART Grant applicants must be public school local educational agencies (LEA) and charter LEAs that are eligible for the Federal Rural Education Achievement Program (REAP—Title V, Part B) as identified by FY22 RLIS or SRSA eligibility report from the U.S. Department of Education.

Additionally, previous Title IV, Part A Competitive Grant awardees must have fulfilled all past grant requirements to be eligible to apply. Applicants that did not meet the requirements of any previously awarded competitive grant funded through Title IV, Part A will be ineligible to receive the FY22 stART Grant.

Eligible non-public schools must be physically located and operated within the geographic boundaries of the aforementioned public school LEAs. An “eligible non-public school” is a non-public elementary school or secondary school that has a current non-profit status and is accredited or licensed or otherwise operates in accordance with State law.

A list of REAP districts is included in Appendices.

Providing Equitable Services

It is incumbent upon all eligible public school LEAs to communicate in writing the FY22 stART Grant availability to all geographically eligible non-public schools regardless of the public school LEA’s participation in this grant. The non-public school’s participation in this grant is not dependent upon its participation in any other federally funded equitable provisions.

Non-public schools must apply through the public school LEA where the grant funding will be awarded and administered. Awarded non-public schools will receive 100% of the grant funds.

For further information, see Appendix F.
Accountability and Monitoring the Use of Federal Funds

The GaDOE is responsible for:

a. establishing and monitoring the FY22 stART Grant application and scoring process;

b. distributing of funds to awardees;

c. monitoring progress towards meeting goals/objectives/intended outcomes,

d. review/monitor submitted closing documents/evidence for compliance

This grant award is made subject to the provisions of all applicable acts and regulations. To fulfill its monitoring responsibilities, the GaDOE requires awardees to submit appropriate fiscal and program documentation following guidance provided by the GaDOE program office.

Each applicant receiving funding through this RFA must:

☐ meet the eligibility requirements for the grant described herein,

☐ provide all required assurances that it will comply with all program implementation and reporting requirements established through this RFA.

☐ appropriately use these funds as described in this application package and on the SBOE approved plan.

☐ implement activities funded through this application within the timeline in which the funds provided are to be used.

☐ participate in four meetings (initial, midterm, pre-closeout, and final) to discuss goals and objectives, implementation procedures and progress, and programmatic success and effectiveness.

Program Requirements

Before applying for the FY22 stART Grant, please ensure the following criteria can be met by all applicable LEA leaders and program managers.

Programmatic Assurances

The Fine Arts Initiative/Activity must:

☐ supplement, not supplant, existing arts programming

☐ significantly increase access to arts education

☐ develop or supplement sustainable arts initiatives that support quality arts education

☐ serve as the foundation to excellence in arts instruction and the growth of dance, music, theatre, media, and visual arts programs in Georgia schools

☐ be implemented as a part of a graded Fine Arts course during the regular school day schedule. Awarded funds are specifically for graded arts courses that occur during the school day with a state-approved fine arts course number.

☐ address mode of instruction and assessment to include both face to face and virtual models of delivery. A virtual alternative model must be included in order for the application to be scored.

☐ be needs-based and directly related to measurable goals, objectives, and/or intended outcomes

☐ be regularly monitored and formally assessed for effectiveness
Period of Performance

Awardees are expected to fully implement the SBOE approved FY22 stART Grant plan during the period of performance.

- **Student-centric activities** must take place during the school day, be applicable to a state-approved course during the second semester of the 2021-2022 school year. Materials and/or resources required for student-centric activities must be in full use while the students are attending the assigned course.
- **Teacher-centric activities** may be scheduled after the last day of the 2021-2022 school year—the summer. However, these activities must be completed prior to September 2022. Please note that funds earmarked for teacher-centric summer activities may not be diverted if the activity does not take place.

Should circumstances warrant any changes to the approved plan, the awardee must initiate an amendment request. It is important to note that the SBOE approved grant plan cannot be changed or altered by any party without an approved amendment. Furthermore, because the grant plan is approved by the SBOE, be aware that amending the budget and/or implementation plan will be limited. Please refer to the Title IV, Part A Handbook for further information.

The projected timeframe for the FY22 stART Grant applicants and awardees is:

<table>
<thead>
<tr>
<th>Action/Event</th>
<th>Due Date</th>
<th>Applicable Links/Required Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFA Released ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
<td>October 04, 2021, at 10 AM</td>
<td>gadoe.org/IVA Competitive Grants</td>
</tr>
<tr>
<td>Application Deadline ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
<td>Not Later Than 10 AM October 15, 2021</td>
<td>ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
</tr>
<tr>
<td>Notification of SBOE results via email to district superintendents and designee</td>
<td>December 9-10, 2021</td>
<td>Email from district Federal Programs Director or designee to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Acknowledgment/Acceptance of Award email</td>
<td>Not Later Than 5:00 PM December 20, 2021</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td>Attend virtual initiation/TA session with GaDOE</td>
<td>First Week in January</td>
<td>Initiate supply requisitions immediately</td>
</tr>
<tr>
<td>Budget submission/approved by GaDOE</td>
<td>Not Later Than 5:00 PM January 11, 2022</td>
<td>Initiate supply requisitions immediately</td>
</tr>
<tr>
<td>Initiate implementation of student-centric activities</td>
<td>The first week of February 2022</td>
<td>Initiate supply requisitions immediately</td>
</tr>
<tr>
<td>Submit midterm report</td>
<td>Not Later Than 5:00 PM May 2, 2022</td>
<td>Midterm Report to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Attend a virtual midterm status session with GaDOE</td>
<td>Approximately last week of April 2022</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td>Attend virtual pre-closeout/evaluation session with GaDOE</td>
<td>Approximately second week in July 2022</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td><strong>Grant closes—Full implementation of all student-centric activities must be complete.</strong></td>
<td>Before the last day of school in 2022.</td>
<td></td>
</tr>
</tbody>
</table>
Awardees are not required to expend 100% of the awarded funds; however, awardees are required to fully implement the SBOE approved RFA as written. If full implementation can be attained without expending 100% of the awarded funds, no action on the part of the district is required. Unused funds will be collected by GaDOE when the grant is closed. Expending less than 100% of awarded funds to fully implement the RFA will not negatively impact the district’s eligibility to participate in future competitive grants sponsored by Title IV, Part A.

**Reporting Requirements**

All awardee designated contacts must participate in GaDOE initiated training/status sessions (virtual or in person) and submit identified evidentiary and fiscal documents to GaDOE throughout the period of performance. While the school may designate a building-level program manager for the purposes of implementing activities in the classroom, the Awardee must designate an individual to be responsible to communicate with GaDOE regarding the grant. It is recommended that the district Title IV, Part A coordinator, and/or federal programs director serve as the designated contact. Many statutory requirements are within the scope of responsibilities of the aforementioned and successful grant completion is dependent upon a coordinated effort within the district to meet federal regulations.

**FY22 stART Grant** awardees will be required to complete and submit the following:

- Midterm Report Template
- Lesson Plan Template
  - Each Arts teacher involved in the grant project must develop a Lesson Plan using the GaDOE Fine Arts Template that focuses on at least one Georgia Standards of Excellence in a fine arts subject area that was part of the application Narrative and taught during the grant period. Non-public school teachers must develop and submit the required Lesson Plan following the non-public school’s instructional program requirements.
- Acceptable Artifacts
  - Photos
  - Videos
- Final Evaluation Summary Template
Detailed Expenditure Report—formatted as by the LEAs financial management system
Supporting documents for received goods/services—as per the LEAs internal procedures
Federal Inventory Report
Completion Report—PDF of Consolidated Application portal report

**Authorized Activities**

Applicants are encouraged to plan activities that are reasonable and attainable within the grant’s period of performance. Expenditure of funds after the period of performance is not allowable. Funds dedicated to an activity that did not occur may not be repurposed for other activities.

**FY22 startART Grant** applicants can use funds to achieve the following items:

**Note—Ensure planned activities do not supplant activities funded through other sources and that they occur during the Period of Performance.**

- Plan, develop, and implement arts education curriculum, instruction, and assessment based on the [Georgia Standards of Excellence for Fine Arts](https://www.education.gaschools.gov/content/chespec/Arts.asp) or the non-public school’s Fine Arts Standards and/or curriculum.
- Hire certified or provisional arts educators, or similarly credentialed arts educators under a non-public school’s requirements, for the creation of new arts programs and supplementing existing arts programs. These funds can be used for full- or part-time positions.
- Provide content-specific professional development programs for arts specialists in dance, dramatic arts, media arts, music, and visual art and/or elementary classroom teachers who will be teaching music and art in their classroom.
- Provide funding for arts teachers to receive Advanced Placement certification in studio art, art history, or music theory. This funding can include in-state travel costs and substitute teachers.
- Purchase equipment needed for mastery of the Georgia Standards of Excellence or the non-public school’s Fine Arts Standards and/or curriculum in an arts subject area. Including but not limited to kilns, slab rollers, drying racks, instruments, microphones including lavaliers, and art supplies.
  - **SPECIAL NOTE:** Applicant must verify that building/classrooms can accommodate equipment requiring specialized locations (i.e. Kilns) as renovation costs are not allocable to Title IV, Part A competitive grants.

**Unauthorized Activities**

Applications will be screened for unallowable activities twice. The initial screening will be during the submission process, and applications found to be containing unallowable activities will be automatically disqualified (or eliminated) and not forwarded to the reader/scorer. After all applications have been read, reader/scorer comments will be reviewed. Should a reader/scorer have a question during the scoring process or find the application contains unallowable activities and/or activities that extend beyond the scope of the grant, the application will be reviewed by grant organizers to determine acceptability.
**FY22 stART Grant** funds may not be used:

- to support out-of-state travel, graduate-level courses, or professional memberships.
- for new/improvement construction or capital improvements to existing structures such as carpet, laminate coverings, renovations.
- to supplant, existing arts programming. In other words, the funds may not be used to pay for existing levels of activities or services if the costs of those activities or services would have otherwise been paid with state or local funds in the absence of the grant funds.
- to support after school or summer programs.
- for STEAM or arts integration programs.
- the purchase of technology infrastructure (computers, charging carts, printers, technology equipment).
- to purchase incentives such as food, toy prizes, treats, etc.
- for Administrative/Audit/Indirect Costs

**Application Submission**

**Procedures**

Please review the following directions very carefully prior to submitting the application into the portal:

- **APPLICATION PORTAL.** The deadline for submission is 10 AM, Friday, October 15, 2021. All applications must be submitted on or before the deadline via the online application portal at [gadoe.org/IVA Competitive Grants](mailto:gadoe.org/IVA Competitive Grants).

- **SUBMIT EARLY.** Applications cannot be accepted after the deadline. Please factor unexpected delays and/or technical issues at the point of origin. The GaDOE is required to enforce the established submission deadline to ensure fairness to all applicants. Faxed, emailed, or paper applications are not acceptable and will not be screened by the GaDOE or forwarded to the readers/scorers.

- **USE PROVIDED APPLICATION TEMPLATE.** Supplemental or revised application formats, attachments, or information, either from the applicant agency or other sources will not be accepted.

- **SUBMIT ONE DOCUMENT.** The MS WORD template is a fillable document to be submitted into the portal as a single PDF document. Submit one application into the portal at a time.

- **MULTIPLE SUBMISSIONS.** Due to the extremely high volume of submissions and to ensure that each submission is correctly identified and acceptable, file naming conventions are critical. Public school districts may have multiple submissions provided each is from a different school within the district.

- **SUBMIT PDFs ONLY IN THE ONLINE APPLICATION PORTAL.**

- **FILE NAMING CONVENTIONS.** Applicable to all files sent to GaDOE via application portal. To ensure accuracy when GaDOE downloads applications and to avoid confusion and potential mistakes in assigning scores, the file name must follow the name convention outlined below. File names are not case sensitive.
Step 1: **Name of the Public School District.** ALWAYS begin with the name of the public school district followed by an underscore—do not use abbreviations, initials, or include the words “County Schools” or “Charter School Academy”. Ex: APPLING_; PATAULA_; JEFF DAVIS_.

Step 2: **Official Full Name of the School (if applicable).** FOLLOWING the name of the district, insert the official full name of the school if applicable (when the district is submitting multiple building-level applications for different schools).

- If the district is submitting only one application for the district where funds will be distributed to all schools, do not include a school’s name.
- However, if the district is submitting only a single application, but the application is for a specific school in the district, please include the official full name of the school. Ex: APPLING_APPLING COUNTY ELEMENTARY SCHOOL; JEFF DAVIS_JANE MORRIS MIDDLE SCHOOL; BERRIEN_SUMPTER_BLANKENSHP COUNTYLINE COMPREHENSIVE HIGH SCHOOL; WARD 6TH GRADE ACADEMY.

Step 3: **Private School (if applicable).** If the district is submitting an application on behalf of a private school, enter the private school’s official full name as the building-level school. Ex: APPLING_ROGERS ACADEMY PRIVATE SCHOOL_

Step 4: **File Name.** End each file name by identifying the content of the file. Ex: APPLING_FULL NAME OF SCHOOL_APPLICATION APPLING_FULL NAME OF SCHOOL_MIDTERM REPORT APPLING_FULL NAME OF SCHOOL_LESSON PLAN APPLING_FULL NAME OF SCHOOL_ARTIFACT 1 APPLING_FULL NAME OF SCHOOL_FINAL SUMMARY

**Application Narrative Responses**

The primary goal of the proposed FY22 start ART Grant program/activity must be to significantly improve access to well-rounded education through fine arts and student achievement in the arts through curriculum, instruction, and assessment based on the implementation of the GSE or the non-public school’s Fine Arts Standards or their equivalent.

Narrative responses must include both a face to face and virtual method on instructional delivery.

See attached FY22 start ART Grant downloadable application template.
Budget

The budget table is included in the application template. The budget calculations must be submitted with narrative response section as a single PDF document.

The budget portion of the application will not be assigned points; however, an inaccurate, unreasonable, unjustified, or non-itemized budget will result in the application being excluded from consideration. *See Authorized and Unauthorized Activities.*

The proposed budget must provide clear evidence that the expenditures are appropriate and justified to support the proposed programming/activities. If applicable, annotate additional funding (local/federal/in-kind) sources utilized to support planned program/activity.

**SPECIAL NOTE:** If applicable, all salary benefits must be included in application budget. Applicable benefits omitted from approved application budget cannot be added to budget after approval of grant.

<table>
<thead>
<tr>
<th>Goods or Service</th>
<th>Explain rationale for Purchase</th>
<th>Object Code</th>
<th>Costs</th>
<th>Describe any additional funding (local/federal/in-kind) sources and estimated dollar amount if applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
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</tr>
<tr>
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**Rubric: Scored Components**

All applications will be scored using the rubric. Each application will be read-scored by five different Readers/Scorers who will assign points based on the merit of the program/activity described. Each section has a maximum allowable number of points. Readers/Scorers will tally all earned points to render a raw score. GaDOE will verify the raw scores. The program manager will present only those applications receiving a final score of 70 or more points to the SBOE. Please refer to the [Title IV, Part A Handbook](#) for further information.

**Programmatic Basics (20)**

- Location
- Impacted state-approved Fine Arts course(s)
- Arts teachers, leaders and/or contracted service providers directly involved in the implementation of the program/activity. Include relevant qualifications and experience in the arts.
- Total number of students, and/or participants in the program
- Description of current arts programming
- Description of need/rationale for funding

**Proposed Arts Education Program/Activity Description (30)**

- Fully describe all significant components of the proposed program/activity. Ensure budget alignment.
Include instructional strategies, student assignments/tasks/assessments, performance requirements, and intent to involve stakeholders and community.

- Face to face component
- Virtual component (Virtual Alternative Option Required)

**Program Rigor (10)**
- Identify GA Standards of Excellence in Fine Arts (or the non-public school's equivalent).
- Explain program alignment to state-approved Fine Arts course number.

**Goals/Objectives/Intended Outcomes (30)**
- Articulate the program/activity’s goals/objectives/intended outcomes.
- Describe how activities will be measured for progress and effectiveness. Include type of data (standards) and methods of collection.

Address how funding will improve instructional quality and increase arts education access during the school day for all students.

**Sustainability (10)**
- Explain how programming/activities will be institutionalized after the end of the grant period.
- If applicable, annotate additional funding/support services that are intended to increase sustainability.

**Portal Closure**

At the designated deadline, the online portal will no longer accept submissions. Upon receipt of the applications, the GaDOE will review them to ensure they meet the basic eligibility criteria. Decisions are final and an appeal process is not available.

**Scoring and Funding Recommendations**

During the review process, each application will be reviewed and scored by five GaDOE approved and trained readers/scorers. Federal program departmental staff or the grant organizer may not be selected as readers/scorers.

The readers/scorers will individually assign and record points (1-100) using the scoring rubric. Readers/Scorers may ask grant organizers clarifying questions regarding allowability; however, grant organizers may not speculate or offer opinions regarding the applicant’s intent. Readers will annotate comments that support the ratings given to the applicant.

The highest and lowest raw scores will be dropped, the remaining three raw scores will be averaged, and a final score will be rendered. Based on the ratings, a list of applicants within the competitive range will emerge and a provisional list of recommendations will be created.

The Title IV, Part A program manager will verify all scores and only those applications receiving a final score of 70 or more points will be recommended for approval to the SBOE. In the likely event that the number of applications receiving a qualifying score exceeds the number of available grants, only the highest, rank-ordered applications will be recommended.
for funding. *In the event of a tied score and reaching maximum allowable grant awards, the
tie will be decided by which application has the earlier time stamp in the application portal.

All applicants whose application was scored will be notified via email after the State Board
has rendered a decision.

All applicants whose applications were scored may request a copy of the final scores and
anecdotal notes of readers/scorers by writing the grant organizer.

Decisions are final and an appeal process is not available.

**Grant Award Acknowledgement**

To ensure clarity and continuity of support services, awardees must formally acknowledge
receipt of, agree to the stated terms, and accept the award via email at
stARTgrant@doe.k12.ga.us.

Please include the following information in the acceptance email:

- Name, position, and contact information of individual(s) *(to be recognized by GaDOE
  at the official Designated Contact(s))*--
  - responsible to receive/send communication from/to GaDOE regarding the **FY22
    stART Grant** throughout the period of performance.
  - responsible to ensure all evidentiary and fiscal documentation will be
    submitted/emailed/uploaded as per terms of the RFA.

**Grant Award Notices (GANs)**

Grant Award Notices (GANs) will be uploaded into the LEAs Consolidated Application portal
by the program office summarizing the program, the amount and length of the award, and
any other relevant information.
Appendix A—Useful Links

Email communications: stARTgrant@doe.k12.ga.us

Title IV, Part A Webpage
Find
- IVA Handbook
- stART RFA
- Competitive Grant reporting templates
- Inventory Template
- Amendment template

Fine Arts Webpage
Find
- Fine Arts Lesson Plans template

Federal Program Handbook
Find information regarding the utilization of federal funds.

State Ombudsman
Find information regarding providing equitable services.
Appendix B—Definitions of Terms Used

Georgia Standards of Excellence for the Fine Arts - State standards adopted by the Georgia Department of Education and are available for all academic subject areas, including dance, media arts, music, theatre, and visual art.

Arts Education - The arts are taught as an academic subject that is graded and uses a state course number within the school day, such as a public school, private school, arts school, or a program administered by a nonprofit organization or government agency.

Arts Classes - Courses offered in various arts disciplines, including visual art, dance, music, theatre, and media arts.

Arts Integration - The integration of arts instruction with other academic subjects. Instruction should connect the art form with another subject in a way that meets standards and objectives for both the arts subject area and the non-arts subject.

Arts Educators/Specialists - Arts specialists are trained and certified to teach in an arts subject in a K-12 setting. Their training includes child development, pedagogy, and classroom management, in addition to advanced training in their art form.

Comprehensive Arts Program—A comprehensive sequential arts program includes dance, media arts, music, theatre, and visual arts based on the GSE for Fine Arts. The arts program articulates from kindergarten through twelfth grade and grows in the depth and scope of the arts form that is taught. Instruction in the arts is delivered by arts specialists. Arts specialists are teachers appropriately trained and licensed and certified by the state of Georgia to teach dance, music, theatre, or visual arts.

Evaluation—A description of the procedures and methods by which progress toward goals and objectives will be regularly assessed and monitored.
Appendix C—List of REAP Districts (not all LEAs on this list may be eligible)

1. Appling County
2. Atkinson County
3. Bacon County
4. Baker County
5. Baldwin County
6. Ben Hill County
7. Berrien County
8. Bleckley County
9. Brantley County
10. Brooks County
11. Bulloch County
12. Burke County
13. Butts County
14. Calhoun City
15. Calhoun County
16. Candler County
17. Charlton County
18. Chattahoochee County
19. Chattooga County
20. Clay County
21. Clinch County
22. Coffee County
23. Colquitt County
24. Cook County
25. Crawford County
26. Crisp County
27. Decatur County
28. Dodge County
29. Dooly County
30. Dublin City
31. Early County
32. Echols County
33. Elbert County
34. Emanuel County
35. Evans County
36. Fannin County
37. Franklin County
38. Gilmer County
39. Glascock County
40. Gordon County
41. Grady County
42. Greene County
43. Hancock County
44. Haralson County
45. Hart County
46. Heard County
47. Irwin County
48. Jasper County
49. Jeff Davis County
50. Jefferson County
51. Jenkins County
52. Johnson County
53. Lamar County
54. Laurens County
55. Lincoln County
56. Long County
57. Macon County
58. Madison County
59. Marion County
60. McDuffie County
61. Meriwether County
62. Miller County
63. Mitchell County
64. Montgomery County
65. Oglethorpe County
66. Pataula Charter Academy
67. Pelham City
68. Pierce County
69. Polk County
70. Pulaski County
71. Putnam County
72. Quitman County
73. Rabun County
74. Randolph County
75. Schley County
76. Scintilla Charter Academy
77. Screven County
78. Seminole County
79. Southwest Georgia S.T.E.M. Chart
80. Spring Creek Charter Academy
81. Stephens County
82. Stewart County
83. Sumter County
84. Talbot County
85. Taliaferro County
86. Tattnall County
87. Taylor County
88. Telfair County
89. Terrell County
90. Thomas County
91. Thomaston-Upson County
92. Thomasville City
93. Tift County
94. Toombs County
95. Towns County
96. Treutlen County
97. Trion City
98. Troup County
99. Turner County
100. Twiggs County
101. Union County
102. Vidalia City
103. Ware County
104. Warren County
105. Washington County
106. Wayne County
107. Webster County
108. Wheeler County
109. White County
110. Wilcox County
111. Wilkes County
112. Wilkinson County
113. Worth County
Appendix D—Grant Amendment Process

Awardees will have limited ability to change the program operating plan and scope of services as originally outlined in their approved grant application. Any changes subsequent to receiving the award will be required to go through a formal program or budget amendment and approval process.

Awardees must obtain the prior approval of GaDOE via an amendment whenever any of the following actions are anticipated:

1. Revisions of the scope or objectives of the project (regardless of whether there is an associated budget revision).
   a. Note: Revisions are limited in scope due to the award being approved by the State Board of Education. Amendments will be considered on a case by case basis.
2. A request for prior approval of any budget revision resulting in a 5% variance of a given function and/or object code.
   a. Unbudgeted expenses, items, change in salary rate, number of personnel, change in nature of expense, responsibility and other significant situations will also require a budget amendment.
3. A downloadable Competitive Grant RFA/Budget Amendment form can be found [HERE](#). See sample below.

<table>
<thead>
<tr>
<th>Competitive Grant Amendment Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Grant Language in SDOE Approved RFA and/or Budget</td>
</tr>
<tr>
<td>Required Signature</td>
</tr>
<tr>
<td>Superintendent</td>
</tr>
<tr>
<td>Program/Project Manager</td>
</tr>
<tr>
<td>School Principal</td>
</tr>
<tr>
<td>Title IV, Part A District Coordinator</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GaDOE Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant Officer</td>
</tr>
<tr>
<td>Title IV Program Manager</td>
</tr>
</tbody>
</table>
Appendix E—Declination of awarded competitive grant funds

Once the Georgia State Board of Education has approved the RFA and awarded funds to the awardee, the total amount of the award can be returned. Once funds are declined, they cannot be reallocated during the fiscal year of the declined grant. Districts may apply for future grants the following fiscal year provided the grant is being offered and the district maintains all eligibility requirements.

Competitive grant funds may be declined if the district does not intend to fully implement the grant as approved. In the event that expenditures have been charged to the grant prior to declining funds, the district will be required to initiate a return of all funds to the grant account. The district’s superintendent must submit a letter (on district letterhead) formally declining the funds to the GaDOE, Title IV, Part A program manager. Once the letter has been received, the program manager will initiate the collection of 100% of the grant award via GAORS.
Appendix F—Provisions for Equitable Services

It is incumbent upon all eligible public school LEAs to communicate in writing to via ES4PS all Title IV, Part A Competitive Grant opportunities to all geographically eligible non-public schools regardless of the public school LEA’s participation. The non-public school’s decision to participate in any competitive grant opportunity is not dependent upon its participation in any other federally funded equitable provisions.

To submit an application, the non-public school must adhere to all published application processes; however, the application must be submitted by the designated public school official to be known as the Co-applicant. The non-public school designated official must provide to the LEA Co-applicant an application package which will be submitted by the LEA into the application online portal on behalf of the non-public school(s). The LEA Co-applicant is not responsible for the development or review of the private school’s application.

Non-public school applicants must coordinate with the Co-applicant and establish an internal process to submit the application into the online portal as required within the designated timeframe. Applications not submitted to GaDOE via the application online portal will not be accepted.

During the application process, the non-public school applicant is encouraged to contact the Title IV, Part A program manager directly to ascertain the parameters of allowability when constructing the required budget. For further information, contact Dawna Hatcher at dhatcher@doe.k12.ga.us.

The co-applicant will be responsible for notifying the non-public school entity of published SBOE resulting awards.

Non-public school receives a grant award allocation

Awarded non-public schools will receive 100% of the grant funds specifically awarded to the non-public school. The LEA will be designated as the LEA Fiscal Agent for the non-public school Awardee. To ensure clarity and continuity of support services, the non-public school Awardee must formally acknowledge receipt of, agree to the stated terms, and accept the award in collaboration with the Fiscal Agent via email at startgrant@doe.k12.ga.us.

Please include the following information in the email:

- Name, position, and contact information of individual(s) (to be recognized by GaDOE at the official Designated Contact)—
  - Non-Public School Awardee Official—responsible to:
    - receive/send communication from/to GaDOE regarding the competitive grant throughout the period of performance. GaDOE/Grant Organizers will communicate directly with the Non-Public School Awardee Official. The LEA Fiscal Agent will be copied on all correspondence.
    - ensure the SBOE approved application is fully implemented.
    - ensure all evidentiary documentation will be submitted/mailed/uploaded as per terms of the RFA.
  - LEA Fiscal Agent Representative—responsible to:
- ensure requirements requiring access to the Consolidated Application Portal (budgets, expenditures, Completion Report) will be submitted/uploaded as per terms of the RFA.
- execute processes and maintain applicable to federal fiscal and physical rules and regulations (as per the LEAs internal procedures and the Federal Programs Handbook).
- ensure all fiscal documentation not accessible to the Non-Public School Awardee will be submitted/emailed/uploaded as per terms of the RFA.

Grant Award Notices (GANs) will be uploaded into the LEA Fiscal Agent’s Consolidated Application portal by the program office summarizing the program, the amount and length of the award, and any other relevant information. The Non-Public School Awardee Official will also receive a copy.

*Non-Public School Awardee Responsibilities*

As an awardee, the Non-Public School Awardee Official is responsible to meet all grant components, requirements, and criteria. Grant Organizers will systematically communicate, collaborate, and monitor programmatic implementation and progress.

The Non-Public School Awardee Official will be required to participate in the meetings outlined in the RFA, independently implement all approved activities, and fulfil all programmatic reporting/monitoring/effectiveness requirements. In the event that the Non-Public School Awardee is unable to meet the outlined requirements and/or implementation criteria, all grant award funds will be returned to GaDOE.

As required by law, the GaDOE has a designated state ombudsman appointed to monitor and enforce the equitable services requirements. The ombudsman also will serve as the primary point of contact for responding to and resolving any complaints regarding equitable services that the SEA receives under its ESEA complaint procedures. Further information can be found in the GaDOE Equitable Services Consultation Guide and Handbook.
The stART, Arts Education Grant is a discretionary grant program funded under Title IV, Part A through the Georgia Department of Education.

Deadline for Receipt of Applications: **10 AM, October 15, 2021**

Review the RFA instructions carefully prior to submitting a PDF copy of this application. Submit application responses using only this template. Altered applications and/or attachments will not be accepted.

Please print/save a copy of this document for your files.

☐ Mark the box to indicate this application is being submitted by the LEA on behalf of an eligible non-public school.

<table>
<thead>
<tr>
<th>LEA/District:</th>
<th>The Non-Public School Applicant Official is responsible to complete this application as required. All applicable parties must sign the Signature Page applicable to the provisions of Equitable Services found at the end of this application.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent Name/Contact Info</td>
<td></td>
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<tr>
<td>Title IV, Part A District Coordinator Name/Contact Info</td>
<td></td>
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<tr>
<td>Official Full Name of School Address/Phone</td>
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<tr>
<td>Funding Amount Requested (not to exceed $10,000):</td>
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</tbody>
</table>

Teacher responsible for implementing activities with students Name(s) and Contact Info

Building-Level Administrators where implementation will occur Name(s) and Contact Info

Stakeholder and/or Community involvement/participation Name(s) and Contact Info
If this application is for the entire district and multiple schools will be served with a single grant award, please list the school or schools that will be served. Please include both public and non-public schools, as applicable.

<table>
<thead>
<tr>
<th>SCHOOL NAME</th>
<th>SCHOOL ADDRESS</th>
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<td>2.</td>
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**Narrative Responses Section**

**Describe Programmatic Basics (20 possible points)**
- Location
- Impacted state-approved Fine Arts course(s)
- Arts teachers, leaders and/or contracted service providers directly involved in the implementation of the program/activity. Include relevant qualifications and experience in the arts.
- Total number of students, and/or participants in the program
- Description of current arts programming
- Description of need/rationale for funding

Type narrative response in this box.

**Describe Proposed Arts Education Program/Activity Description (30 possible points)**
- Fully describe all significant components of the proposed program/activity. Ensure budget alignment.
- Include instructional strategies, student assignments/tasks/assessments, performance requirements, and intent to involve stakeholders and community.
- Fully describe the virtual instructional alternative model.
  (Virtual model must be included in order for the application to be scored.)

Type narrative response in this box.

Type narrative response for Virtual Model in this box (REQUIRED).

**Describe Program Rigor (10 possible points)**
- Identify GA Standards of Excellence in Fine Arts (or the non-public school’s equivalent).
- Explain program alignment to state-approved Fine Arts course number.

Type narrative response in this box.

**Identify Goals/Objectives/Intended Outcomes (30 possible points)**
- Articulate the program/activity’s goals/objectives/intended outcomes.
- Describe how activities will be measured for progress and effectiveness. Include type of data (standards) and methods of collection.
Address how funding will improve instructional quality and increase arts education access during the school day for all students.

Applicant must provide a narrative that provides a clear and concise overview of how the additional funds will be utilized to promote and strengthen fine arts learning. Include all information required in the Request for Application section titled Grant Goals and Objectives: Program Rigor

how they will significantly improve access to fine arts and student achievement in the arts through curriculum, instruction, and assessment based on the implementation of the GSE or the non-public school’s Fine Arts Standards or their equivalent.

Plan For Sustainability (10)
- Explain how programming/activities will be institutionalized after the end of the grant period.
- If applicable, annotate additional funding/support services that are intended to increase sustainability.

Budget Section

<table>
<thead>
<tr>
<th>Goods or Service</th>
<th>Explain rationale for Purchase</th>
<th>Object Code</th>
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<td>Supplies/Equi</td>
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<td>federal</td>
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<td></td>
<td>inventory</td>
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<tr>
<td>Costs</td>
<td>Not to exceed requested</td>
<td>grant funding amount</td>
</tr>
<tr>
<td>Describe any additional funding (local/federal/in-kind) sources and estimated dollar amount if applicable</td>
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The projected timeframe for the **FY21 stART Grant** applicants and awardees is:

<table>
<thead>
<tr>
<th>Action/Event</th>
<th>Due Date</th>
<th>Applicable Links/Required Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFA Released ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
<td>October 04, 2021, at 10 AM</td>
<td><a href="http://www.gadoe.org/IVA">gadoe.org/IVA Competitive Grants</a></td>
</tr>
<tr>
<td>Application Deadline ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
<td>Not Later Than 10 AM October 15, 2021</td>
<td>ONLINE SUBMISSIONS ONLY See file naming conventions in RFA</td>
</tr>
<tr>
<td>Notification of SBOE results via email to district superintendents and designee</td>
<td>December 9-10, 2021</td>
<td>Email from district Federal Programs Director or designee to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Acknowledgement/Acceptance of Award email</td>
<td>Not Later Than 5:00 PM December 20, 2021</td>
<td>Email from district Federal Programs Director or designee to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Attend virtual initiation/TA session with GaDOE</td>
<td>First Week in January</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td>Budget submission/approved by GaDOE</td>
<td>Not Later Than 5:00 PM January 11, 2022</td>
<td>Initiate supply requisitions immediately</td>
</tr>
<tr>
<td>Initiate implementation of student-centric activities</td>
<td>The first week of February 2022</td>
<td></td>
</tr>
<tr>
<td>Submit midterm report See file naming conventions in RFA</td>
<td>Not Later Than 5:00 PM May 2, 2022</td>
<td>Midterm Report to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Attend virtual midterm status session with GaDOE</td>
<td>Approximately last week of April 2022</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td>Attend virtual pre-closeout/final evaluation session with GaDOE</td>
<td>Approximately second week in July 2022</td>
<td>Webinar link TBA</td>
</tr>
<tr>
<td><strong>Grant closes—Full implementation of all student-centric activities must be complete. Teacher-centric activities scheduled during the summer can continue until September 30, 2021</strong></td>
<td>Before the last day of school in 2022.</td>
<td></td>
</tr>
<tr>
<td>Closeout documents submitted to GaDOE See file naming conventions in RFA</td>
<td>FY22 stART Grant closes September 30, 2022. Awardees must have correctly and completely submitted required close out documentations/evidence not later than October 30, 2022</td>
<td>Send all documents to <a href="mailto:stARTgrant@doe.k12.ga.us">stARTgrant@doe.k12.ga.us</a></td>
</tr>
</tbody>
</table>
Please check that your application packet includes the required components.

☐ The LEA has met all requirements relating to the applicable provisions for providing Equitable Services outlined in the RFA, Title IV, Part A Handbook, Federal Programs Handbook, and GaDOE Equitable Services Consultation Guide and Handbook.

☐ I acknowledge that I have read and understand the eligibility requirements.

☐ I acknowledge that awarded funds cannot be transferred or carried over.

☐ I acknowledge that I must formally accept awarded funds as per RFA.

☐ Application signed by all parties—Required

I hereby certify that I am the authorized signatory of the fiscal agent for which the application is submitted, and that the information contained in this application template is, to the best of my knowledge, complete and accurate. I further certify, to the best of my knowledge, that any ensuing program and activity will be conducted in accordance with all applicable federal, state, and local laws and regulations, application guidelines and instructions, assurances, and certifications. I also certify that the requested budget amounts are necessary for the implementation of the program described in the application packet.

Signature Section

________________________________________
Title IV, Part A District Coordinator Contact—Signature/Date (required)

________________________________________
Superintendent—Signature/Date (required)
**Signature Page applicable to the provisions of Equitable Services**

<table>
<thead>
<tr>
<th>Checkboxes</th>
<th>Text</th>
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<tbody>
<tr>
<td>☐</td>
<td>The <strong>LEA Co-Applicant</strong> has met all requirements relating to the applicable provisions for providing Equitable Services outlined in the RFA, Title IV, Part A Handbook, Federal Programs Handbook, and GaDOE Equitable Services Consultation Guide and Handbook.</td>
</tr>
<tr>
<td>☐</td>
<td>I (Non-Public School Official) acknowledge that I have read and understand the eligibility requirements.</td>
</tr>
<tr>
<td>☐</td>
<td>I (Non-Public School Official) acknowledge that the LEA Co-Applicant is not responsible for the content of the application being submitted on my behalf into the GaDOE application portal.</td>
</tr>
<tr>
<td>☐</td>
<td>I (Non-Public School Official) acknowledge that I must formally accept awarded funds as per RFA.</td>
</tr>
<tr>
<td>☐</td>
<td>Application signed by all parties—Required</td>
</tr>
</tbody>
</table>

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**Non-Public School Official**—Signature/Date (required)

---

**LEA Co-Applicant**—Title IV, Part A District Coordinator Contact—Signature/Date (required)

---

**LEA Co-Applicant**—Superintendent—Signature/Date (required)