

LEA Name:	FY21 Allocation:
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Information to confirm before approving a budget submission:

CFM (from previous year) If monitored in previous fiscal year what is the status of the monitoring? <i>(Must be approved prior to budget approval)</i>	CAP Approved <input type="checkbox"/>	CAP in Progress <input type="checkbox"/>	NOTES:
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FY21 CLIP Status	Approved <input type="checkbox"/>		In Revision <input type="checkbox"/>			Not Submitted <input type="checkbox"/>		
Budget Type	IVA Budget		IVA Budget with Ed-Flex		Transfer		Consolidation of Funds (CoF)	
	< \$30,000	<input type="checkbox"/>	State Waiver	<input type="checkbox"/>	IN	Full <input type="checkbox"/> Partial <input type="checkbox"/>	Full	<input type="checkbox"/>
	≥ \$30,000	<input type="checkbox"/>	Local Waiver	<input type="checkbox"/>	OUT	Full <input type="checkbox"/> Partial <input type="checkbox"/>	Partial	<input type="checkbox"/>

Consolidation of Administrative Funds	YES <input type="checkbox"/> NO <input type="checkbox"/>	Approved FY21 LEA Request Form Uploaded to Con App	YES <input type="checkbox"/> NO <input type="checkbox"/>
Equitable Services	No Private Schools in LEA <input type="checkbox"/>	LEA has no participating private schools <input type="checkbox"/>	LEA has participating Private Schools <input type="checkbox"/>

Information to complete during budget approval process:

IVA Budgets							
100% IVA Budget	Statute Minimums Met	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>	Funded Strategies (check all that apply):		Inventory Present in Budget? YES <input type="checkbox"/> NO <input type="checkbox"/> Total budgeted: \$
	Admin Costs (2%)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	REVISE <input type="checkbox"/>	<input type="checkbox"/> Family Engagement <input type="checkbox"/> SEL <input type="checkbox"/> Mental Health <input type="checkbox"/> STEM/STEAM <input type="checkbox"/> PBIS <input type="checkbox"/> Wraparound		
	Indirect Cost	YES <input type="checkbox"/>	NO <input type="checkbox"/>	REVISE <input type="checkbox"/>	Evidence base listed for all items?		YES <input type="checkbox"/> NO <input type="checkbox"/>
	ES Budgeted Correctly	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>	CLIP/SCLIP and budget aligned?		YES <input type="checkbox"/> NO <input type="checkbox"/>
Ed-Flex	Areas to Flex	<input type="checkbox"/> Focus Area Spending Requirements			<input type="checkbox"/> ET15% cap on		<input type="checkbox"/> Other: ex. Local waiver
	Admin Costs (2%)	YES <input type="checkbox"/>	NO <input type="checkbox"/>		Funded Strategies (check all that apply):		Inventory Present in Budget? YES <input type="checkbox"/> NO <input type="checkbox"/> Total budgeted: \$
					<input type="checkbox"/> Family Engagement <input type="checkbox"/> SEL <input type="checkbox"/> Mental Health <input type="checkbox"/> STEM/STEAM <input type="checkbox"/> PBIS <input type="checkbox"/> Wraparound		
	Indirect Cost	YES <input type="checkbox"/>	NO <input type="checkbox"/>	REVISE <input type="checkbox"/>	Evidence base listed for all items?		YES <input type="checkbox"/> NO <input type="checkbox"/>
ES Budgeted Correctly	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>	CLIP/SCLIP and budget aligned?		YES <input type="checkbox"/> NO <input type="checkbox"/>	

Information to complete during budget approval process:

IVA Budgets						
Transfer (5000/930)	Full In <input type="checkbox"/> Out <input type="checkbox"/>	From: Choose an item. To: Choose an item.	Amount Transferred: \$		For partial transfers, please use IVA Budget Row to provide details for remaining IVA funds.	
	Partial In <input type="checkbox"/> Out <input type="checkbox"/>	From: Choose an item. To: Choose an item.	Amount Transferred: \$			
Is letter uploaded to Con App or transfer identified in CLIP/SCLIP: YES <input type="checkbox"/> NO <input type="checkbox"/>						
Consolidation of Funds (1000/881)	FULL CONSOLIDATION (Fund 150) 100% Funds used for consolidation – No private schools participate in equitable services. Review for All Cohorts: LEA selected sample of (1) Schoolwide Plan (2) Intent and Purpose statements (2) Fund 150 Allocations Attachment (all LEA schools included) Review for New Cohorts Only: LEA selected Fund 150 budgets from consolidating schools <i>LEA Selected Samples must represent:</i> <ul style="list-style-type: none"> All grants consolidated Show the LEA-level requirements from program intents and purposes Schools across grade level bands 		I & Ps Approved <input type="checkbox"/>	I & Ps Not Uploaded <input type="checkbox"/>	I & Ps Needs Revision <input type="checkbox"/>	Full CoF <input type="checkbox"/>
			SWPs Approved <input type="checkbox"/>	SWPs Not Uploaded <input type="checkbox"/>	SWPs Needs Revision <input type="checkbox"/>	Amount: \$
			Fund 150 Attachment Approved <input type="checkbox"/>	Fund 150 Attachment Not Uploaded <input type="checkbox"/>	Fund 150 Attachment Needs Revision <input type="checkbox"/>	Partial CoF <input type="checkbox"/>
	PARTIAL CONSOLIDATION (Fund 150) Funds used for consolidation AND LEA initiatives. Review for (1) consolidation (see 100% consolidation above) AND (2) All budget checklist items for LEA initiatives. Equitable Services could be budgeted with remaining funds. Must Complete: CoF SWP IP Fund 150 Allocation Checklist and SY21 Intent and Purpose Template		Fund 150 Budget Approved <input type="checkbox"/>	Fund 150 Budget Not Uploaded <input type="checkbox"/>	Fund 150 Budget Needs Revision <input type="checkbox"/>	Amount: \$ Please use IVA Budget Row to provide details for remaining IVA funds

PRIMARY REQUIREMENTS

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Are all activities allowable based on IVA statute, regulation, non-regulatory guidance, or the GaDOE program handbook?
<input type="checkbox"/>	<input type="checkbox"/>	Do the line items include the correct Category/focus area selection ?
<input type="checkbox"/>	<input type="checkbox"/>	Do the Function and Object codes align with the line item?
<input type="checkbox"/>	<input type="checkbox"/>	Were spending caps exceeded for administrative costs, indirect costs or infrastructure (ET15%)?

ALLOWABILITY

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Do any activities relate to capital outlay ? LEAs cannot use IV/A funds to build, renovate, or repair school facilities; pour concrete; affix items to buildings; or, erect permanent or semi-permanent structures, such as greenhouses and enclosed outdoor classrooms.
<input type="checkbox"/>	<input type="checkbox"/>	Do any activities relate to school security or policing ? Generally, these activities are unallowable. Please reach out to your program specialist if you are interested in retaining school resource officers.
<input type="checkbox"/>	<input type="checkbox"/>	Does the budget include technology purchases ? If so, the LEA should describe how the technology purchases align with the intents and purposes of the related activity.
<input type="checkbox"/>	<input type="checkbox"/>	Are job descriptions for district and contracted positions uploaded for GaDOE to verify allowability?
<input type="checkbox"/>	<input type="checkbox"/>	Do activities meet the “supplement, not supplant” provision? For more information, please consult the Federal Programs Handbook.

BUDGET COMPLIANCE

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	If field trips are identified in the LEA budget, is the Field Trip Pre-Approval tab completed in the Con App? GaDOE cannot sign off on budgets until forms are approved.
<input type="checkbox"/>	<input type="checkbox"/>	Will your LEA purchase multiple units of the same item , such as software subscriptions or curriculum materials? If so, please include the item amount and unit cost in the Con App budget.
<input type="checkbox"/>	<input type="checkbox"/>	Does the budget include supplies and expendable equipment? If so, please list the supplies and equipment in the budget description or upload the list as a Con App attachment.
<input type="checkbox"/>	<input type="checkbox"/>	Will your LEA fund staff development for school employees ? LEAs may code staff development as stipends or out-of-contract payments. Please note that providing stipends to school employees requires evidence of effectiveness, including redelivery of content learned during staff development.
<input type="checkbox"/>	<input type="checkbox"/>	Will your LEA support travel and conference registrations for staff development? If so, please remember to code travel (580) and registrations (810) separately.
<input type="checkbox"/>	<input type="checkbox"/>	Does your LEA plan to budget for administrative costs? If so, the funds need to be used solely for the direct administration of the Title IV, Part A grant.

OBSERVATIONS FROM THE TITLE IV, PART A TEAM

Equitable Services

- LEAs providing equitable services to eligible nonpublic schools should code private school teacher travel for conferences and workshops as 2213/300, not 2213, 580.
- Activities funded through equitable services require evidence levels.

Inventoriable Items

- Technology, including but not limited to computers, printers, monitors, tablets, graphing calculators, and cameras
- Classroom equipment, including Smart Boards, overhead projectors, and digital panels
- Musical instruments
- Science equipment, such as STEM kits, Bunsen burners, and scales

Professional Learning

- LEAs may code staff development one of four ways: 1000/110, 1000/116; 2213/116 and 2213/199.
- Object Code 116 is for stipends. LEAs should consider how to track redelivery of content learned during staff development before offering stipends.
- Staff development is distinct from instructional personnel creating curricula and instructional materials.

STEM/STEAM

- LEAs can code educator professional learning as WR or ET.
- Computer science activities are currently unallowable based on state requirements enacted through [Senate Bill 108](#) (2019)

Virtual Learning

- LEAs may code blended or virtual learning activities as WR or ET.