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| OVERARCHING – Indicator 1  LEA Monitoring of Schools and Programs |  | OVERARCHING – Indicator 1.1  LEA Monitoring of Schools and Programs   1. The LEA conducts monitoring of its programs and subgrantees (if applicable) sufficient to ensure compliance with Federal program requirements. |
| OVERARCHING – Indicator 1a  LEA Monitoring of Schools and Programs   1. Established cycle of monitoring for Title I, Part A; School Improvement 1003(a); School Improvement 1003(g) (SIG); ………. |  | OVERARCHING – Indicator 1b  LEA Monitoring of Schools and Programs   1. LEA to send to the Department monitoring policies and procedures that include a method for monitoring all critical ESEA/ESSA…………... |
| OVERARCHING – Indicator 1c  LEA Monitoring of Schools and Programs   1. Written description of the LEA monitoring process, including on-site procedures, timelines, schedules, data review, and the ………….. |  | OVERARCHING – Indicator 1d  LEA Monitoring of Schools and Programs   1. Data collection instruments (interview guides, documents review checklists). |
| OVERARCHING – Indicator 1e  LEA Monitoring of Schools and Programs   1. Sample of letters to schools, checklists, forms, etc. |  | OVERARCHING – Indicator 1f  LEA Monitoring of Schools and Programs   1. Process for identification of high risk schools. |
| OVERARCHING – Indicator 1g  LEA Monitoring of Schools and Programs   1. Process for follow-up/verification of implementation of required corrective action. |  | OVERARCHING – Indicator 1h  LEA Monitoring of Schools and Programs   1. Memos, reports, etc. |
| OVERARCHING – Indicator 1i  LEA Monitoring of Schools and Programs   1. Monitoring reports, corrective actions from the schools visited as part of the on-site review. |  | OVERARCHING – Indicator 1j  LEA Monitoring of Schools and Programs   1. Copies of reports, corrective actions, results of technical assistance. |
| OVERARCHING – Indicator 1k  LEA Monitoring of Schools and Programs   1. Evidence of technical assistance provided by the LEA as a result of issues identified through the monitoring process. |  | OVERARCHING – Indicator 1l  LEA Monitoring of Schools and Programs   1. Copies of the LEA's schedule for monitoring of schools. |
| OVERARCHING – Indicator 1m  LEA Monitoring of Schools and Programs   1. Minutes of board meeting approving the annual Grant Award Notification—SIG. |  | OVERARCHING – Indicator 1n  LEA Monitoring of Schools and Programs   1. Policies on Federal Grant Administration-- SIG. |
| OVERARCHING – Indicator 1o  LEA Monitoring of Schools and Programs   1. Policy checklists. |  | OVERARCHING – Indicator 1p  LEA Monitoring of Schools and Programs   1. Expenditure Detail reports. |
| OVERARCHING – Indicator 1q  LEA Monitoring of Schools and Programs  q. Completed plans--SWP, TA, School Improvement. |  | OVERARCHING – Indicator 1r  LEA Monitoring of Schools and Programs   1. Procedures for follow-up/verification of implementation of required corrective actions identified by the LEA. |
| OVERARCHING – Indicator 1s  LEA Monitoring of Schools and Programs   1. IDEA procedures to include: SST, Child Find, Evaluation/Reevaluation, Eligibility, and Discipline. |  | OVERARCHING – Indicator 2  Comprehensive LEA Improvement Plan |
| OVERARCHING – Indicator 2.1  Comprehensive LEA Improvement Plan   1. The LEA ensures that it complies with the provision for submitting an annual application to the SEA and revising the LEA's plans as … |  | OVERARCHING – Indicator 2.1a  Comprehensive LEA Improvement Plan   1. Review the approval process for SWP and TA including written procedures. (Review checklists, established schedule, and samples of correspondence with schools and other LEA |
| OVERARCHING – Indicator 2.1b  Comprehensive LEA Improvement Plan   1. Resolution procedures for unapproved SWP and TA plans. |  | OVERARCHING – Indicator 2.1c  Comprehensive LEA Improvement Plan   1. Guidance to schools and other LEA departments on submission of plan amendments. |
| OVERARCHING – Indicator 2.1d  Comprehensive LEA Improvement Plan   1. Evidence of timely SWP and TA plan approval and release of funds. |  | OVERARCHING – Indicator 2.1e  Comprehensive LEA Improvement Plan   1. Documentation to support the selection of evidence-based action steps in District Improvement Plan. |
| OVERARCHING – Indicator 3  Services to Eligible Private School Children |  | OVERARCHING – Indicator 3.1a  Services to Eligible Private School Children  ESSA   * 1. Evidence that the LEA provides for the equitable provision of services to …………… |
| OVERARCHING – Indicator 3.1b  Services to Eligible Private School Children  ESSA   * 1. Evidence that LEA provided initial consultation to private schools on their participation. |  | OVERARCHING – Indicator 3.1c  Services to Eligible Private School Children  ESSA   * 1. Evidence that participating private schools engage in ongoing consultation around the………… |
| OVERARCHING – Indicator 3.1.1a  Services to Eligible Private School Children   1. Alphabetized list of private schools within the LEA’s geographic boundaries (Title II, Part A and Title IV, Part A)……………. |  | OVERARCHING – Indicator 3.1.1b  Services to Eligible Private School Children   1. Copies of all DE1111 forms submitted to LEA for the FY17 and FY18 school years (Title I, Part A and Title III, Part A)………….. |
| OVERARCHING – Indicator 3.1.1c  Services to Eligible Private School Children   1. Copies of private school letters for FY17 and FY18 with U. S. postal registration receipts inviting private ….. |  | OVERARCHING – Indicator 3.1.1d  Services to Eligible Private School Children   1. Evidence that consultation has occurred between the LEA and private school officials or its representatives regarding services for private…. |
| OVERARCHING – Indicator 3.1.1e  Services to Eligible Private School Children   1. The written affirmation and documentation of consultation from officials of private school or a representative. (All Federal… |  | OVERARCHING – Indicator 3.1.1f  Services to Eligible Private School Children   1. Evidence that the LEA regularly supervises the provision of Title I and Title III services to private school children. |
| OVERARCHING – Indicator 3.2  Services to Eligible Private School Children  IDEA |  | OVERARCHING – Indicator 3.2a  Services to Eligible Private School Children  IDEA  Requirements:   1. The LEA substantiates the number of private and home school students with disabilities that do not have Individual Educational Plans |
| OVERARCHING – Indicator 3.2.2a  Services to Eligible Private School Children  IDEA   1. Copy of procedures that the LEA uses to determine that the required consultation occurred. |  | OVERARCHING – Indicator 3.2.2b  Services to Eligible Private School Children  IDEA   1. Evidence that the LEA has met the requirement for consultation, written affirmation, and evaluation of the program. |
| OVERARCHING – Indicator 3.2.2c  Services to Eligible Private School Children  IDEA   1. Evidence that consultation has occurred between the LEA and stakeholders for eligible private and home school children. |  | OVERARCHING – Indicator 3.2.2d  Services to Eligible Private School Children  IDEA   1. The written affirmation from officials of private school or a representative or home school representatives. |
| OVERARCHING – Indicator 3.2.2e  Services to Eligible Private School Children  IDEA   1. Evidence that the LEA has met the requirement for financial record keeping related to services to private and home school or home school children that facilitate an…. |  | OVERARCHING – Indicator 3.2.2f  Services to Eligible Private School Children  IDEA   1. Evidence that the LEA has documentation when serving private school or home school children through contracts with a third party that ensures the third party is ………. |
| OVERARCHING – Indicator 3.2.2g  Services to Eligible Private School Children  IDEA   1. Evidence that the LEA regularly supervises the provision of IDEA services to private and home school children. |  | OVERARCHING – Indicator 3.2.2h  Services to Eligible Private School Children  IDEA   1. Evidence of service plans if applicable. |
| OVERARCHING – Indicator 3.2.2i  Services to Eligible Private School Children  IDEA   1. Evidence of Child Find activities to private schools. |  | FIDUCIARY RESPONSIBILITY – Indicator 4  Maintenance of Effort |
| FIDUCIARY RESPONSIBILITY – Indicator 4.1  Maintenance of Effort   1. The LEA ensures that it complies with--   The procedures for ensuring maintenance of effort (MOE) as outlined in §§1120A and 8521 of the.…….. |  | FIDUCIARY RESPONSIBILITY – Indicator 4.1.1  Maintenance of Effort   1. Documentation for ensuring maintenance of effort   (MOE) as outlined in §§1120A and 8521 of the ESEA listed below is required only for LEAs….. |
| FIDUCIARY RESPONSIBILITY – Indicator 4.1.2  Maintenance of Effort   1. Documentation for ensuring maintenance of effort (MOE) for IDEA as outlined in 34 CFR 300.203, 34 CFR 300.204, and 34 CFR 300.205.……… |  | FIDUCIARY RESPONSIBILITY – Indicator 4.1.3  Maintenance of Effort   1. Correction forms if applicable with supporting evidence verifying expenditures maintained by LEA. |
| FIDUCIARY RESPONSIBILITY – Indicator 4.2a  Comparability  a. Evidence that:  In cases where Title I schools are not comparable, documentation showing……. |  | FIDUCIARY RESPONSIBILITY – Indicator 4.2b  Comparability   1. Documentation to affirm LEA has fully and correctly implemented its approved RAMP in order to establish comparability if ………. |
| FIDUCIARY RESPONSIBILITY – Indicator 4.3  Assessment Security |  | FIDUCIARY RESPONSIBILITY – Indicator 4.3  Assessment Security   1. The LEA has a system for ensuring and maximizing the quality, objectivity, utility, and integrity of assessment and accountability…… |
| FIDUCIARY RESPONSIBILITY – Indicator 4.3.3  Assessment Security   1. Copies of communication to local educators regarding the LEA’s test security policy/plan and consequences for violation. |  | FIDUCIARY RESPONSIBILITY – Indicator 5  Internal Controls |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1a  Internal Controls   1. Evidence that all LEA Internal Controls specific   To LEA expenditures required to be in writing by 2 CFR Part 200 (Allowability, Procurement, Time and Effort …. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1.1a  Internal Controls   * 1. Evidence that Internal Controls required to be in   writing by 2 CFR Part 200  1. Written Allowability Procedures - 2 CFR  §200.302(b)(7)……………… |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1b  Expenditures |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1b  Expenditures   1. Evidence that the LEA maintains accounting records that are supported by source documentation and costs are allowable under applicable laws and standards………. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1.1b  Expenditures   1. Copy of FY17 and FY18 Payroll & Expenditure   Detail Reports for every program organized by site, function and object (if applicable, with… |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1.1c  Expenditures   1. Copy of Source Documentation for all requested expenditures (purchase orders, invoices, contracts/contract deliverables, agendas …….. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1.1d  Expenditures   1. Copy of FY17 and FY18 Time and Effort Records. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1.1e  Expenditures   1. Copy of special approval documentation (capital expenses, etc). |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1.1f  Expenditures   1. Evidence that the Special Education Director’s salary is above the QBE allotment. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1.1g  Expenditures   1. Copy of A-133 audit reports for two years. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1.1h  Expenditures   1. Copy of Resource Allocation Method/Plan (RAMP) to meet Title I supplement not supplant. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.1.1i  Expenditures   1. Copy of FY17 Completion Report and FY17 general ledger for each federal program. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.1.1j  Expenditures   1. Copy of completed class size reduction worksheet and   teacher/grade level/content area schedule (if applicable) |  | FIDUCIARY RESPONSIBILITY – Indicator 5.2   1. Inventory Internal Controls |
| FIDUCIARY RESPONSIBILITY – Indicator 5.2a  Inventory Internal Controls   * + - * 1. Evidence that all LEA inventory internal controls required to be in writing by 2 CFR Part 200 are present and meet requirement for……. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.2.2a  Inventory Internal Controls  a. Written Procedures for Managing Equipment -  §200.313(d) |
| FIDUCIARY RESPONSIBILITY – Indicator 5.2.2a  Inventory Management |  | FIDUCIARY RESPONSIBILITY – Indicator 5.2a  Inventory Management   1. Evidence that the LEA manages equipment in a way that meets the following conditions   1. Use of the equipment for authorized purposes |
| FIDUCIARY RESPONSIBILITY – Indicator 5.2.2.1  Inventory Management  1. Copies of all purchase orders documenting purchases of equipment with federal funds. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.2.2.2  Inventory Management   * + - 1. Copy of inventory records with all required components. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.2.2.3  Inventory Management   * + - 1. Records/logs of dates that physical inventories were conducted at LEA and schools with date, and signatures of person conducting inventory. |  | FIDUCIARY RESPONSIBILITY – Indicator 5.2.2.4  Inventory Management   1. Copy of District Equipment Disposition Policy. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.3  Cash Management-Drawdowns |  | FIDUCIARY RESPONSIBILITY – Indicator 5.3a  Cash Management-Drawdowns   1. Evidence that all LEA cash management internal controls specific to the drawdown of funds required to be in writing by 2 CFR Part 200 are present and meet……… |
| FIDUCIARY RESPONSIBILITY – Indicator 5.3.3a  Cash Management-Drawdowns   * + - * 1. Written Cash Management Procedures -   §200.313(b)(6) |  | FIDUCIARY RESPONSIBILITY – Indicator 5.3b  Drawdown Records   1. Evidence that LEA minimizes the time elapsing between the transfer of funds and disbursement by the grantee or subgrantee………………. |
| FIDUCIARY RESPONSIBILITY – Indicator 5.3.3b  Drawdown Records   1. Copies of all FY18 DE0147s for every federal program with supporting accounting records   Title I, Part A; Title I, Part C; Title I, Part, D;….......... |  | INDIVIDUAL FED PROGRAMS– Indicator 6  Title I, Part A – Within District Allocations  General LEA Selection & Allocation Requirements |
| INDIVIDUAL FED PROGRAMS– Indicator 6.1  Title I, Part A – Within District Allocations  General LEA Selection & Allocation Requirements   1. The LEA complies with the requirements with regard to:……………….. |  | INDIVIDUAL FED PROGRAMS– Indicator 6.1.1a  Title I, Part A – Within District Allocations  General LEA Selection & Allocation Requirements   1. Documentation, if applicable, that the LEA has a waiver of requirements for the determination of………………. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.1.1b  Title I, Part A – Within District Allocations  General LEA Selection & Allocation Requirements   1. LEA provides copy of free/reduced lunch count and directed certified report from the……………... |  | INDIVIDUAL FED PROGRAMS– Indicator 6.1.1c  Title I, Part A – Within District Allocations  General LEA Selection & Allocation Requirements   1. LEA provides documentation for residential treatment facilities (previously called Senate………………… |
| INDIVIDUAL FED PROGRAMS– Indicator 6.2  Title I, Part A – Within District Allocations  Rank Ordering & Allocation Procedures |  | INDIVIDUAL FED PROGRAMS– Indicator 6.2  Title I, Part A – Within District Allocations  Rank Ordering & Allocation Procedures   1. The LEA has procedure(s) to ensure that it meets requirements related to rank order. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.2.2a  Title I, Part A – Within District Allocations  Rank Ordering & Allocation Procedures   1. Copy of written procedures for identifying eligible students. |  | INDIVIDUAL FED PROGRAMS– Indicator 6.2.2b  Title I, Part A – Within District Allocations  Rank Ordering & Allocation Procedures   1. List of students by each content area served in rank order according to multiple, educationally. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.3  Title I, Part A – Within District Allocations  LEA Reservation of Funds |  | INDIVIDUAL FED PROGRAMS– Indicator 6.3  Title I, Part A – Within District Allocations  LEA Reservation of Funds   1. The LEA has procedure(s) to ensure that it meets reservation requirements annually. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.3.3a  Title I, Part A – Within District Allocations  LEA Reservation of Funds Evidence that:  a. The LEA has procedures to ensure that it has correctly calculated the amount of …. |  | INDIVIDUAL FED PROGRAMS– Indicator 6.4  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants |
| INDIVIDUAL FED PROGRAMS– Indicator 6.4  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants  4. The LEA has procedure(s) to ensure that it has correctly calculated the amount ……. |  | INDIVIDUAL FED PROGRAMS– Indicator 6.4.4  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants  4. Evidence that the LEA has written procedures to ensure that it has correctly calculated the…. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.4.4a  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants   1. Amount reserved for parent and family engagement--Families of private school.…. |  | INDIVIDUAL FED PROGRAMS– Indicator 6.4.4b  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants   1. Amount reserved for administrative costs for private school equitable services. |
| INDIVIDUAL FED PROGRAMS– Indicator 6.4.4c  Title I, Part A – Within District Allocations  Equitable Services for Private School Participants   1. Amount reserved for instructional and professional development services…………………………… |  | INDIVIDUAL FED PROGRAMS– Indicator 7  Title I, Part A – Notice to Parents |
| INDIVIDUAL FED PROGRAMS– Indicator 7.1  Title I, Part A – Notice to Parents   1. Notification in English and in a format and language the parents can understand. |  | INDIVIDUAL FED PROGRAMS– Indicator 7.1i-vii  Title I, Part A – Notice to Parents  Evidence of distribution of notification using at least one of the following methods… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.1  Title I, Part A – Parent & Family Engagement  Meaningful Consultation with Parents, Families….  Evidence of input into the School Parent and Family Engagement Policy, School-Parent Compacts, Building School Staff Capacity, if applicable, 1% set-aside for parent and family engagement activities |  | INDIVIDUAL FED PROGRAMS– Indicator 8.1a-d  Title I, Part A – Parent & Family Engagement  Meaningful Consultation with Parents, Families….  District-developed monitoring checklist of Title I Schools’ required documentation or the GaDOE Checklist for Input (8.1a-d) |
| INDIVIDUAL FED PROGRAMS– Indicator 8.1i  Title I, Part A – Parent & Family Engagement  Meaningful Consultation with Parents, Families….  Recommended Primary Method:  i. In-person or online meetings |  | INDIVIDUAL FED PROGRAMS– Indicator 8.1ii-iv  Title I, Part A – Parent & Family Engagement  Meaningful Consultation with Parents, Families….  ii-iv. Suggested Secondary Methods to reach parents who could not attend the in-person or online meetings… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.2  Title I, Part A – Parent & Family Engagement  LEA Technical Assistant to Schools  Copy of its written procedures on how it will deliver technical assistance to schools in planning and implementing effective parent and family engagement practices… |  | INDIVIDUAL FED PROGRAMS– Indicator 8.2i-iii  Title I, Part A – Parent & Family Engagement  LEA Technical Assistant to Schools  More than one meeting with the dated meeting agendas and dated sign-in sheets with….… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.3  Title I, Part A – Parent & Family Engagement  Distribution in Multiple Ways & Accessibility |  | INDIVIDUAL FED PROGRAMS– Indicator 8.3a-c  Title I, Part A – Parent & Family Engagement  Distribution in Multiple Ways & Accessibility  District-developed monitoring checklist or the GaDOE Checklist for Distribution of LEA/District Parent and Family Engagement Policy, School Parent and Family Engagement Policy, and School-Parent Compact by November 1st |
| INDIVIDUAL FED PROGRAMS– Indicator 8.3i  Title I, Part A – Parent & Family Engagement  Distribution in Multiple Ways & Accessibility  Evidence must include:  i. Annual Title I Parent Meeting with… |  | INDIVIDUAL FED PROGRAMS– Indicator 8.3ii  Title I, Part A – Parent & Family Engagement  Distribution in Multiple Ways & Accessibility  ii. Another in-person meeting or an online meeting on a different day or time than the Annual Title I Meeting… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.3  Title I, Part A – Parent & Family Engagement  Distribution in Multiple Ways & Accessibility  For School-Parent Compacts, samples of completed signatures sheets or sections signed and dated by November 1st… |  | INDIVIDUAL FED PROGRAMS– Indicator 8.4  Title I, Part A – Parent & Family Engagement  School Parent & Family Engagement Policy/Plan |
| INDIVIDUAL FED PROGRAMS– Indicator 8.4  Title I, Part A – Parent & Family Engagement  School Parent & Family Engagement Policy/Plan  The LEA / School must provide evidence that the School Parent and Family Engagement includes all required content components… |  | INDIVIDUAL FED PROGRAMS– Indicator 8.5  Title I, Part A – Parent & Family Engagement  School-Parent Compact |
| INDIVIDUAL FED PROGRAMS– Indicator 8.5i-vi  Title I, Part A – Parent & Family Engagement  School Parent Compact  Evidence of content that the school-parent compact includes all required content components… |  | INDIVIDUAL FED PROGRAMS– Indicator 8.5vii  Title I, Part A – Parent & Family Engagement  School-Parent Compact  Section of the school-parent compact or a separate signature sheet… to sign and date in agreement of the compact… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.6  Title I, Part A – Parent & Family Engagement  Building Capacity |  | INDIVIDUAL FED PROGRAMS– Indicator 8.6a  Title I, Part A – Parent & Family Engagement  Building Capacity of **School Staff**  District-developed monitoring checklist of Title I Schools’ required documentation or the GaDOE Checklist for Building Capacity of **School Staff** |
| INDIVIDUAL FED PROGRAMS– Indicator 8.6a.i  Title I, Part A – Parent & Family Engagement  Building Capacity of **School Staff**  i. School Staff Capacity - At least 2 or more options per semester… in-person or online faculty meetings as primary method of building school staff capacity….. |  | INDIVIDUAL FED PROGRAMS– Indicator 8.6a.ii  Title I, Part A – Parent & Family Engagement  Building Capacity of **School Staff**  ii. School Staff Capacity - Continuous communications with faculty such as emails with links to articles… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.6b  Title I, Part A – Parent & Family Engagement  Building Capacity of **Parents**  District-developed monitoring checklist of Title I Schools’ required documentation or the GaDOE Checklist for Building Capacity of **Parents** |  | INDIVIDUAL FED PROGRAMS– Indicator 8.6b.i  Title I, Part A – Parent & Family Engagement  Building Capacity of **Parents**  i. Parent Capacity - In-Person meeting such as the Annual Title I meeting or online options as the primary method… |
| INDIVIDUAL FED PROGRAMS– Indicator 8.6b.ii  Title I, Part A – Parent & Family Engagement  Building Capacity of **Parents**  ii. Parent Capacity - Continuous communications with parents such as using the parent portal, social media postings… |  |  |
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