

School Improvement Project Work Plan

**School improvement project work plans outline the action steps and performance measures utilized to implement and monitor school improvement plan initiatives.**



**March 26, 2019**

| **SCHOOL IMPROVEMENT PROJECT WORK PLAN** | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **NAME OF PROJECT:** | |  | | | | | | **DURATION:** | | | | |  | |
| **TEAM MEMBERS:** | |  | | | | | | **SPONSOR:** | | | | |  | |
| **SCHOOL IMPROVEMENT PLAN GOAL OR OTHER GOAL:** | | | | |  | |
| **OTHER STAKEHOLDERS INVOLVED:** | |  | | | | | | | | | | | | |
| **DRIVING QUESTION:** | |  | | | | | | | | | | | | |
| **EVIDENCE OF SUCCESS:** | |  | | | | | | | | | | | | |
| **ACTION STEPS** | | | | | | | | | | | | | | |
| **HOW?** | | | **WHAT WILL WE DO TO MAKE IT HAPPEN?** | | | | | **BY WHEN?** | | | | | **WHO WILL DO IT?** | |
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| **KICKOFF:**  **HOW WILL WE LAUNCH THIS PROJECT?** | | | | | | | **COMMUNICATION PLAN:**  **HOW WILL WE KEEP PEOPLE INFORMED?** | | | | | | | |
|  | | | | | | |  | | | | | | | |
| HOW WILL WE MEASURE RESULTS AT THE END OF THE PROJECT AND PROVE OUR EFFECTIVENESS?  **(SUMMATIVE)** | | **WEEKLY** | |  | | | | | | |  | | | |
| **MONTHLY** | |  | | | | | | |  | | | |
| **QUARTERLY** | |  | | | | | | |  | | | |
| **PERFORMANCE MEASURES**  **AND TARGETS** | | | | | | **HOW WE WILL COLLECT**  **PERFORMANCE DATA** | | | | | | **FINAL EVIDENCE OF**  **OUR SUCCESS** | | |
|  | | | | | |  | | | | | |  | | |
| **RESOURCES NEEDED** | **ON-SITE PEOPLE, FACILITIES, TIME:** | | | | |  | | | | | | | | |
| **EQUIPMENT/MATERIALS:** | | | | |  | | | | | | | | |
| **SUPPORT/FUNDING:** | | | | |  | | | | | | | | |
| **OTHER:** | | | | |  | | | | | | | | |
| REFLECTION METHODS | **INDIVIDUAL** | | | | **GROUP** | | | | **LARGER GROUP** | | | | | **WHOLE SCHOOL** |
|  | | | |  | | | |  | | | | |  |
| [HABITS OF MIND](https://www.chsvt.org/wdp/Habits_of_Mind.pdf)  TO BE APPLIED, MODELED, AND ASSESSED | | Persisting  Thinking Flexibly  Thinking About Thinking (Metacognition)  Striving for Accuracy  Questioning and Posing Problems  Remaining Open to Continuous Learning  Managing Impulsivity  Listening with Understanding and Empathy | | | | | | | | Creating, Imagining, Innovating  Taking Responsible Risks  Thinking and Communicating with Clarity and Precision  Thinking Interdependently  Applying Past Knowledge and New Solutions  Gather Data Though All Senses  Responding with Wonderment and Awe  Finding Humor | | | | |
| [21ST CENTURY SKILLS](http://www.p21.org/storage/documents/docs/P21_framework_0816.pdf) TO BE APPLIED, MODELED, AND ASSESSED | | Creativity and Innovation  Critical Thinking and Problem Solving  Communication and Collaboration  Information Literacy  Media Literacy  Technology Literacy | | | | | | | | Flexibility and Adaptability  Initiative and Self-Direction  Social and Cross-Cultural Skills  Productivity and Accountability  Leadership and Responsibility | | | | |

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Richard Woods, State School Superintendent

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