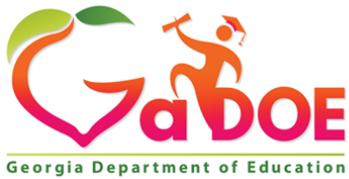


District Organizer 2015-2016



June 2015

Next Steps

Ensure that the mathematics teachers registered from your district attend the Mathematics Institutes.

Analyze formative and summative assessment data. What were the gains? What were the needs?

Brainstorm actions that need to be made to address student needs in 2015-2016.

What is the district's plan for a multi-tiered system of support? Are principals and teachers prepared to implement with fidelity?

Think About

What instructional strategies are being used effectively? How will new faculty be supported in using these strategies?

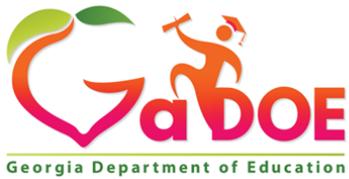
High Schools—Review 2015 sophomore PSAT data for AP placement.

CCRPI

Review CCRPI data. Identify root causes for weak areas.

Become familiar with the data within the portal and how it can be used to plan for student support.

Monday	Tuesday	Wednesday	Thursday	Friday
1 IDEAS Conference Data Sustainability Training	2 IDEAS Conference Math Institute—Macon	3 IDEAS Conference Math Institute—Macon	4 IDEAS Conference Math Institute—Macon	5 IDEAS Conference
8	9 Math Institute—Cartersville	10 Math Institute—Cartersville	11 Math Institute—Cartersville	12
15	16 Math Institute—Tifton	17 Math Institute—Tifton	18 Math Institute—Tifton	19
22 Portal Opens for CLIP and FLP	23 CCRPI Opportunity Schools—Macon Math Institute—Statesboro	24 CCRPI Opportunity Schools—Macon Math Institute—Statesboro	25 Math Institute—Statesboro	26
29	30 Math Institute—Sugar Hill	<ul style="list-style-type: none"> Student Record Sign-Off—Make sure that your data are correct before sign-off. Address issues with data accuracy. What needs to be done differently in 2015-2016? CCRPI Data Collection application will open to collect post data for Innovative Practices and for Personalized School Climate practices. 		



July 2015

Next Steps

Communicate with all stakeholders the instructional priorities of the year.

Schedule mathematics professional learning opportunities with those who attended institutes during the summer.

Review your online AP exam data and instructional reports.

Think About

How does the District Strategic Plan need to be modified based on the data review?

How will the faculty address excessive absences during the upcoming year? (Both students and teachers)

Ensure that every mathematics teacher in your district receives a hard copy of the 2015-2016 mathematics standards.

CCRPI

Identify SMART Goals to address 2-3 needs identified in the CCRPI.

Look at your acceleration options and ensure that talented students are given opportunities to move forward.

Most effective professional learning for mathematics teachers is focused on building teachers' content knowledge base.

Monday	Tuesday	Wednesday	Thursday	Friday
		1 Math Institute— Sugar Hill	2 Math Institute— Sugar Hill	3
		Title I FY16 Comparability Deadline	CLIP submission open	
6	7	8	9	10
Identify community businesses and professional organizations that might be able to support the district's improvement goals.			Ensure that all leaders and teachers have access to the SLDS. Schedule training for new staff.	
13	14	15	16	17
Ensure that the District TLE Electronic Platform Super User is scheduled to attend the Update in July.		Ensure that the District Implementation Timeline for TKES/LKES is communicated to all leaders and district staff.		
20	21	22	23	24
Special education student data due July 31. Portal dashboard. Timelines for identified, Placement by Age 3, Continuum of services, Preschool outcomes, Post-secondary Outcomes.				
27	28	29	30	31 Special Ed Data Due CLIP and FLP Due
<ul style="list-style-type: none"> Review SIS data for the upcoming school year. Communicate with staff actually entering the data before and during the entry process. CCRPI Data Collection application will close. 				



August 2015

Next Steps

Share student achievement data with leaders. Identify areas of needs and strengths.

Launch Professional Learning Plan.

Ensure that leaders have identified the strengths and needs of their schools.

Update your sophomore PSAT order; renew your AP Audit information.

Let school administrators know that the mathematics supervisor and/or RESA mentor will support their efforts to assist all mathematics teachers.

Think About

How does the District Strategic Plan need to be modified based on student achievement results?

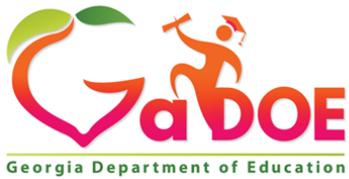
What types of interventions are needed for specific groups of students?

How can the district build capacity in teachers' use of course overviews, curriculum maps, and unit frameworks provided by the GaDOE.

CCRPI

Effective teaching has the greatest impact on student achievement. Focus on the quality of instruction.

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 Title Programs Regional Meeting— Forsyth County	5 Title Programs Regional Meeting— Forsyth County	6 Review diplomas choice for SWD. All students should be on a general education diploma track. SWD students required to participate in End of Course assessments.	7
10	11 Consider the priorities that you will communicate to parents, teachers, leaders, and community members.		13 Title Programs Regional Meeting— Brunswick	14 Title Programs Regional Meeting— Brunswick
17	18 All TKES/LKES Orientations should be complete. Teachers and Leaders complete Self-Assessments. SLO Submissions Due.			
24	25	26 Data Conference	27 Data Conference	28 Data Conference
31	<ul style="list-style-type: none"> Review any data error issues with school and district level data entry personnel to ensure that the correct data are submitted. Make sure the data entry staff knows the importance of accurate and punctual data entries on student information, attendance, and tardies. Summer Graduate application will open and close. Start pulling together documentation for students belonging to the 2015 cohort who withdrew with a transfer code. Identify students belonging to the 2015 cohort who are considered dropouts. Communicate with school and district leaders about the importance of accurate data entry. 			



September 2015

Next Steps

Review discipline data for first month of school. Are there specific students, teachers, time of day, location on campus, or schools that are of concern?

Consider every possible means of support for mathematics teachers who are new or were not successful in 2014-2015. Make sure these teachers are receiving on-going feedback and support.

High Schools—Register teachers for the GaDOE AP Regional workshops.

Think About

Does the master schedule allow for quality collaborative planning for teachers?

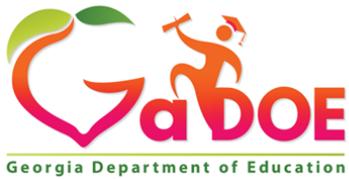
Consider a teacher mentor program for teachers new to the profession and new to the school.

How does attendance of students and staff impact student achievement? Discuss in collaborative planning meetings with leaders.

CCRPI

Implement diagnostic/formative assessments and analyze data for instructional purposes.

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
Identify mathematics teachers and district representatives to attend the October Georgia Mathematics Conference held at Rock Eagle.			Title Programs Regional Meeting—Houston County	Title Programs Regional Meeting—Houston County
7	8	9	10	11
Ensure that all leaders and teachers are familiar with GOFAR.		SWD—Ensure district is meeting excess cost requirement.		
14	15	16	17	18
Education for Homeless Children and Youth (EHCY) Annual Survey Due		Ensure that all pre-evaluation conferences have been completed.		
21	22	23	24	25
Plan for opportunities for leaders from across schools to meet to discuss what has worked and what has not worked. Encourage school visitations.				
28	29	30		
<ul style="list-style-type: none"> • Ensure that teachers verify rosters. Make corrections before Student Class window opens. • Cohort Withdrawal Update application will open and close. • Analyze district data regarding attendance (students and staff), failure rates, and discipline. Identify actions to address needs. • Run the TAPS formative rating distribution reports by school. Review with school leaders. 				



October 2015

Next Steps

Implement a leader “think tank” with scheduled monthly meetings to include representatives from every school to review data, identify root causes, and identify actions to take.

Schedule a time to review the Formative Instructional Practices (FIP) modules. Discuss at administrative meetings.

Think About

Make parent involvement a priority this month by establishing an ongoing parent forum aimed at discussing accomplishments and concerns.

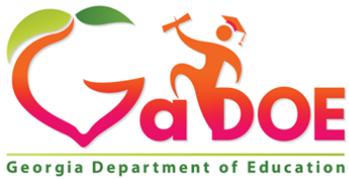
Provide specific supports for leaders who continue to struggle.

CCPRI

Make school visits a priority and communicate through your time commitment that quality instruction is important.

Take a look at students “in the middle” who are progressing reasonably well but could make greater gains. Think about growth as well as meeting the minimum standard.

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Title I Budget Due	2
	Verify all rosters during Student Class data collection. Ensure that all SLO 9 week post-scores are entered into			
5	6 Transmission for Student Class begins	7	8	9
	Ensure that students and parents are provided with specific information regarding the student’s academic achievement and attendance.			
12	13	14 PSAT Administration	15	16
19	20 Cross-Functional Monitoring Training Forsyth County BOE	21 Cross-Functional Monitoring Training Houston County BOE	22	23
			Check that school leaders have completed at least two walk-throughs on each teacher.	
26	27	28 Alternate PSAT administration	29	30 Deadline— Federal Completion Reports
	<ul style="list-style-type: none"> • Verify all rosters. • Assessment Matching application will be loaded with EOG and EOC assessments. • Non-Participation application will open. 			



November 2015

Next Steps

Enlist your district mathematics supervisor and/or RESA mathematics mentor to work with teachers who are struggling.

Communicate with leaders about the upcoming state assessments. Link the assessments to the instruction that has been occurring.

High Schools—Complete your AP Teacher Grant application.

Think About

What support measures are needed for leaders and/or teachers who continue to struggle?

Review the growth reports of individual students and teachers. Discuss with school/district leaders how to use these data to improve individual achievement.

Are students with disabilities, EL students, and students from poverty getting access to rigorous courses?

CCRPI

Identify students who are not on track for graduation. Meet with students, parents, and teachers to develop a plan of action.

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	Schedule mid-year conferences with all leaders. SLO Spreadsheet for Special Reporting Situations due. 2nd semester SLO submission window opens.		12 Student Class Data Collection Ends	13 Deadline—Submit Title I On-line Comparability Report
16	All teachers should sign off on Roster Verification in the True North Logic Platform.			
23	24	25	26	27
30	<ul style="list-style-type: none"> • Assessment Matching application will close. • Non-Participation application will close. • Ensure that the data entry staff are aware of the importance of accurate data input regarding TKES/LKES and the CCRPI. • Engage leaders in the analysis of their school's student achievement data. • Check data for accuracy. 			



December 2015

Next Steps

Celebrate successes of the first semester.

Review district's priorities and actions. Make adjustments in practice if the actions are not aligned with the priorities.

Continue to monitor attendance, failure rates, and discipline.

Identify the resources being used by schools and identify additional resources (local and state) that may be effective.

Think About

How are leaders and teachers using the information in the SLDS and Teacher Resource Link? Have the teachers maximizing these resources share with colleagues.

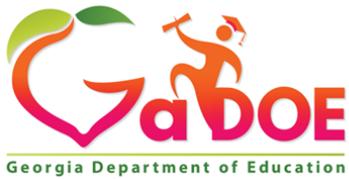
What do the data from PSAT reports say about rigor in the classroom? How might adjustments be made?

CCRPI

Effective teaching has the greatest impact on student achievement. Focus on the quality of instruction.

Enlist your leaders to develop a school-wide plan for spring assessment schedules and preparation for state assessments.

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Title I Comparability Due	2 PBIS Conference Georgia State University	3 PBIS Conference Georgia State University	4
7	8 Complete mid-year conferences with all leaders. Ensure that leaders have completed first formative assessment on all teachers.			11
14	15 Review 1st semester SLO submitted "post score" results. Ensure that all students have a score and course number.			18
21	22 Review 2nd semester SLO submitted "pre score" results. Ensure that all students have a score and course number.			25
28	29	30	31 Title I Deadline to Demonstrate Comparability	
<ul style="list-style-type: none"> Check that data from first semester is accurate and ready for review. Make any needed corrections. 				



January 2016

Next Steps

Review first semester data and make mid-year corrections if needed.

Identify leaders who need additional support. Conference with each and identify action steps.

Review attendance data for students and staff. Conference with individuals and identify action steps.

Review failure rates and discipline data with school leaders. Identify trends, root causes, and interventions.

Think About

How are schools providing challenging opportunities to students based on the PSAT results?

Do students, parents, teachers, and leaders understand the concept of the student growth percentile as it relates to student learning?

CCRPI

Have mathematics department review Effective Instructional Practices Guide at the grade band webpages of <https://www.georgiastandards.org/Common Core/pages/Math.aspx>

Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5	6	7	8
Ensure that all SLO second semester pre-assessment scores are entered into the SIS.		Ensure completion of Mid-Year conferences with all teachers and leaders.		
11	12	13	14	15
Check to make sure that schools are building master schedule around SWD, EL, and other high needs students first.				
18	19	20	21	22
Host a meeting for parents and community members to explain the components of the CCRPI.				
25	26	27	28	29
<ul style="list-style-type: none"> Examine first semester data to begin development of 2016-2017 master schedule. Focus on students with disabilities, EL, and other student groups that need access to rigorous courses. 				



February 2016

Next Steps

Begin to identify successes of the District Strategic Plan and the areas that will continue to need support.

Identify professional learning needs of the district. Begin planning for the 2016-2017 school year.

High Schools—Register teachers for AP Summer Institutes.

Think About

Meet with leaders to discuss successes and areas of concern. Identify areas for professional growth.

What can be learned from monitoring data on attendance, discipline, and failure rate?

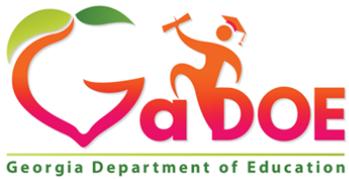
CCRPI

Make school visits a priority and communicate through your time commitment that quality instruction is important.

Effective teaching has the greatest impact on student achievement. Focus on the quality of instruction.

Ensure that effective teaching consistently takes place in each classroom.

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
	Check on the use of the SLDS and Teacher Resource Link . Determine if additional professional learning is needed to use these resources.			
8	9	10	11	12
	Meet with business partners about accomplishments of schools. Explore ways that local businesses can assist in increased student achievement.			
15	16	17	18	19
	Continue with formative observations and feedback conferences.			
22	23	24	25	26
	Host a community forum for parents and community members to share the role of state assessments in identifying student achievement and school accountability.			
29				
				<ul style="list-style-type: none"> • Ensure that all data for second semester are accurate. • Check teacher rosters for accuracy. • Continue to monitor all data points for each school.



March 2016

Next Steps

Begin to reflect on the district strategic plan. Identify those actions that were implemented with fidelity. Assess their effectiveness.

Identify those actions that were not fully implemented. Explore reasons for the lack of implementation and include action steps for the remainder of the year.

Think About

Provide a leader and teacher survey to ascertain needs for professional learning. Use the survey data as one source in planning next year's professional learning.

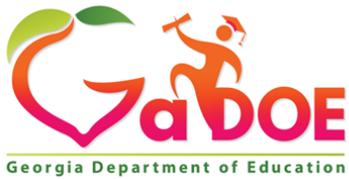
CCRPI

Effective teaching has the greatest impact on student achievement. Focus on the quality of instruction.

Begin to prepare the documents that need to be submitted for Innovative Practices.

Keep the expectation that quality teaching is a priority.

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3 Student Class Data Collection begins	4
7	8	9	10	11
Ensure that all students and teachers are prepared for the state assessments. Communicate with students, parents, and community about the importance of attendance.				
14	15	16	17	18
Ensure completion of third and fourth walk-throughs on each teacher.				
21	22	23	24	25
28	29	30	31	
<ul style="list-style-type: none"> Verify all rosters during the Student Class count. Review and make needed corrections regarding any codes or roster information in preparation for TKES/LKES applications. 				



April 2016

Next Steps

Analyze student achievement, teacher success, discipline, and attendance data. Look for trends and outliers.

Identify priorities for the 2016-2017 District Strategic Plan

Work with school leaders on priorities for the 2016-2017 year. Identify supports needed and the barriers that inhibit success.

Think About

How can you effectively communicate with students and parents about the priority of student achievement?

Is there a strong understanding of the student growth percentiles and how they differ from the academic achievement data?

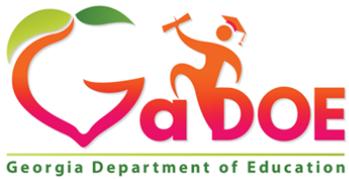
Do teachers and leaders understand the Low Growth, Expected Growth, High Growth used in TKES/LKES?

CCRPI

Take time to review all data and ensure that all data are accurate and will be ready for sign off.

Ensure that the CCRPI components are understood by parents, teachers, leaders, and community members.

Monday	Tuesday	Wednesday	Thursday	Friday
	<p>Ensure that all teachers have a TAPS summative assessment entered into the True North Logic platform by the deadline. All ten standards should be rated.</p>			1
4	5	6	7 Student Class Data Collection Ends	8
11	12	13	14	15
<p>Ensure completion of second Formative Assessment on each teacher. Ensure completion of Summative Assessments on each teacher. Ensure Summative Conferences conducted with each teacher.</p>				
18	19	20	21	22
<p>Ensure completion of Summative Assessment on each leader. SLO data collected through GaDOE Data Collections. SLO Spreadsheet for Special Reporting Situations due April 15.</p>				
25	26	27	28	29
<ul style="list-style-type: none"> • Verify all rosters during the Student Class count. • Review and make needed corrections regarding any codes or roster information in preparation for TKES/LKES applications. 				



May 2016

Next Steps

Review annual data on attendance, discipline, and student failure rates.

Identify if there were interventions in place to address weak areas. If so, were the interventions successful? If not, what needs to be done next year?

Think About

How were resources such as the SLDS, GeorgiaStandards.org, Teacher Resource Link, FIP, GOFAR and other supports effectively used by teachers?

What needs to be done in preparation for the 2016-2017 school year to better utilize these resources?

How can the school calendar, scheduled meetings, professional learning, and conferencing be improved to support increased student achievement?

CCRPI

Monitor that effective teaching continues through the last day of school.

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	Conduct summative conference with each leader.		12 Student Class Data Collections begin	13
16	Ensure that all SLO "post scores" are entered in the SIS. If scores are missing, ensure that the correct coding is provided.			20
23	Complete second formative assessment on each teacher, complete summative assessment and hold summative conference with each teacher.			27
30	31	<ul style="list-style-type: none"> • Verify that all SIS data are correct. • What professional learning does the data entry staff need to be more effective in the 2016-2017 school year?. 		