1. New Hires – Make sure they are set up in the SIS
2. Teachers changing schools or leaving the district
   a. Moving within the district – Change location in TLSD Platform and SIS
   b. Moving to another district – Delete
   c. Not moving to another district - Deactivate
3. Adding Remediation plans
4. Mid-Year Conferences with PSC Mid-Year Progress
   a. Teacher Mid-Year – sign off on Assurances
5. LKES Formatives
6. LKES MID YEAR – Leader Assurances are being moved to Summative Conference
7. Component Ratings
   a. LKES Combination of Additional Data (Optional this year)
8. Reports
   a. Evaluation Detail Status
   b. Evaluation Observation
   c. PSC component
   d. TEM and LEM – Superintendent
9. User Guides
10. New Release Notes
    a. Observation Progress Report
    b. Component Rating
    c. Evaluation Detail Status Report
    d. Evaluation Observation Report
    e. SGP MGP Report for school year 2018
    f. LKES Formative Assessment status display fix