|  |  |
| --- | --- |
| **LEA Name** |  |

|  | **Requirement** | **Approve** | **Revise** | **N/A** | **Status** | **Original Budget Comments** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | **CFM CORRECTIVE ACTION PLANS**If monitored in previous fiscal year, LEA has an approved FY20 CFM/ Title II, Part A Corrective Action Plan. (*Must be approved prior to budget approval.)* | CAPApproved[ ]  | CAP in Progress[ ]  | CAP N/A[ ]  |  |  |
| 2 | **FY21 Approved CLIP**LEA has an approved CLIP including Prayer Certification and GEPA 427. | CLIPApproved**☐** | Not Submitted **☐** |  |  |  |
| In Revision[ ]  |
| Ed-Flex WaiversApproved**☐** | State Waiver **☐** | N/A[ ]  | List Local Waivers: |
| Local Waiver[ ]  |
| Prayer Cert[ ]  | Not Submitted[ ]  |  |  |
| GEPA 427[ ]  | Not Submitted[ ]  |  |
|  |  |  |  |  |  |  |
| 3 | **100% TRANSFER (5000 930) – TRANSFER IN/ OUT**Review: (1) GaDOE notification of intent to transfer funds from Title II, Part A to another program or into Title IIA from another program has been indicated in the LEA’s CLIP **PARTIAL TRANSFER (5000 930) – TRANSFER IN/OUT**Review: (1) GaDOE notification of intent to transfer funds from Title II, Part A to another program or into Title IIA from another program has been indicated in the LEA’s CLIP and (2) all budget checklist items for LEA initiatives | Transfer indicated in Online/S-CLIPApproved[ ]  | Notification not included in CLIP[ ]  | N/A[ ]  | In [ ]  | Title IVA [ ]  |
| Out [ ]  | Program Transferred to:Choose an item. |
| 100% [ ] Partial [ ]  |  |
| Total Allocation$ |  |
| Amount Transferred$ |  |
| 4 | **100% CONSOLIDATION (Fund 150)**100% Funds used for consolidation – No private schools participate in equitable services.**Review for All Cohorts:** LEA selected sample of (1) Schoolwide Plan (2) Intent and Purpose statements (2) Fund 150 Allocations Attachment (all LEA schools included)**Review for New Cohorts Only:** LEA selected Fund 150 budgets from consolidating schools*LEA Selected Samples must represent:** *All grants consolidated*
* *Show the LEA-level requirements from program intents and purposes*
* *Schools across grade level bands*

**PARTIAL CONSOLIDATION (Fund 150)**Funds used for consolidation AND LEA initiatives.Review for (1) consolidation (*see 100% consolidation* above) AND (2) All budget checklist items for LEA initiatives. | LEA selected Intent &PurposeApproved[ ]  |  I & P Not Uploaded[ ]  | I & P Needs Revision[ ]  | N/A[ ]  | 100% Fund150[ ] Partial<100 % Fund150[ ]  |  |
| LEA selected School-wide plansApproved[ ]  |  SWP Not Uploaded[ ]  | SWP Needs Revision[ ]  | N/A[ ]  |  |
| Fund 150Allocations AttachmentApproved[ ]  | Fund 150 Allocations Attachment Not Uploaded[ ]  | Fund 150 Allocations attachment NeedsRevision[ ]  | N/A[ ]  |  |
| NEW Cohort OnlyLEA selected Fund 150 BudgetApproved[ ]  | Fund 150 Budget Not Uploaded[ ]  | Fund 150 BudgetNeedsRevision[ ]  | N/A[ ]  |  |
|  |  |  |  |  |  |  |
| 5 | **PRIVATE SCHOOLS: EQUITABLE SERVICES** If applicable, Title II, Part A funds are budgeted for participating Private Schools located within the LEA’s geographic boundaries. Budget Entry Options:* Option 1: Equitable Services are budgeted by function and object code- each school is on a separate line
	+ Function Code- Object Code – Description PRIVATE SCHOOL Equitable Services with Name of Participating Private School – line item description
* Option 2: Equitable Services are budgeted by function and object code – multiple schools are included in a single line item, but costs per school are distinguished in the budget description
	+ Function Code – Object Code – Description PRIVATE SCHOOL Equitable Services with Name of Participating Private School – line item description and cost per school
 | Correct Amounts Budgeted for Equitable Services[ ]  | Revise Budget[ ]  | No Private Schools in LEA[ ] LEA has no participating privateschools[ ] LEA has participating privateschools[ ]  | State Charter: Private Schools not applicable[ ]  |  |
| 6 | **ATTACHMENT: PRIORITIZING FUNDS FOR COMPREHENSIVE & TARGETED SUPPORT AND IMPROVEMENT (CSI & TSI Schools)** All LEAs must prioritize Title II, Part A funds to schools that are (1) state identified [comprehensive (CSI) and /or targeted (TSI)] unless other available resources meet the needs of a CSI or TSI and Title II, Part A funds are not needed.*If prioritizing Title IIA funding for CSI/TSI schools, school names must be included in budget description.* *(ESSA Sec. 2102(b)(2)(C))* | School-Level Prioritization of Funds WorksheetUploaded[ ] **OR**District statement on how prioritization is addressed[ ]  |  Not Uploaded[ ]  | Needs Revision[ ]  | LEA Level No TSI/CSI[ ]  | LEA has CSI[ ]  |  |
| LEA has TSI[ ]  |  |
|  |  |  |  |  |  |  |
| 7 | **ATTACHMENTS: CLASS SIZE REDUCTION**If applicable, Title II, Part A funds budgeted for Class Size Reduction (CSR) Teachers are supported by required CSR attachments uploaded to the attachment tab of the Consolidated Application.  |  |  | CSRN/A[ ]  | CSR Funded[ ]  |  |
| * **CSR ATTACHMENT 1: CSR WORKSHEET**

A completed FY21 Title II, Part A Budget Attachment: Class Size Reduction.  | Approved[ ]  | NotUploaded[ ]  | NeedsRevision[ ]  |  | Attached[ ]  |  |
| * **CSR ATTACHMENT 2: MASTER SCHEDULE**

Corresponding schoolwide master schedules for each semester for each school funding CSR (must include student count for each delivery program – EIP, SpEd, Gifted, ESOL, REP).  | Approved[ ]  |  Not Uploaded[ ]  | Needs Revision[ ]  |  | Attached[ ]  |  |
| * **CSR ATTACHMENT 3: LEA CLASS SIZE VERIFICATION**

Official verification of LEA established class size maximums for 2020-2021. | Approve[ ]  |  Not Uploaded[ ]  | Needs Revision[ ]  |  | Attached[ ]  |  |
|  |  |  |  |  |  |  |
| 8 | **ATTACHMENT(S): FY21 TITLE II, PART A FUNDED POSITIONS**If applicable, job descriptions for all FY21 Title II, Part A funded positions, including mentors and excluding Class Size Reduction Teachers, are uploaded in the attachment tab of the Consolidated Application prior to budget approval. The percent of the position funded is included in the budget description. *(See Job Description Checklist below for criteria.)*  |  |  | No JobsFunded [ ]  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FY21 Title II, Part A Funded Positions** | **Job 1 Title** | **Job 2 Title** | **Job 3 Title** | **Job 4 Title** | **Job 5 Title** |
| **Title of Position** |  |  |  |  |  |
| **Job Description Criteria:*** Job title of attached description matches job title in budget description.
* Duties and responsibilities align with DIP, Equity Action Plan, CNA (see above)
* Duties/responsibilities supplemental to those the LEA would need to perform in absence of Title II, Part A funds.
* If position existed in FY20, it was funded using federal funds. (Check FY20 budget)
* Duties/responsibilities align to ESEA’s Title II, Part LEA Authorized Use of Funds.
* Description includes ‘other duties as assigned”. (Note: Position cannot be 100% funded by Title II, Part A if description includes ODA. ‘Other allowable Title II, Part A duties as assigned’ is an allowable revision.)
* If funded less than 100%, duties/responsibilities support percentage funded by Title II, Part A.
* Position lends itself to be measured for effectiveness.
* N/A Title II, Part A coordinator/director or clerical support.
 | Percent Funded |  | Percent Funded |  | Percent Funded |  | Percent Funded |  | Percent Funded |  |
| Description Attached | [ ]  | Description Attached | [ ]  | Description Attached | [ ]  | Description Attached | [ ]  | Description Attached | [ ]  |
| Position Approved | [ ]  | Position Approved | [ ]  | Position Approved | [ ]  | Position Approved | [ ]  | Position Approved | [ ]  |
| Revision Required | [ ]  | Revision Required | [ ]  | Revision Required | [ ]  | Revision Required | [ ]  | Revision Required | [ ]  |
| **Comments** |  |  |  |  |  |

|  | **Requirement** | **Approve** | **Revise** | **N/A** | **Status** | **Original Budget Comments** |
| --- | --- | --- | --- | --- | --- | --- |
| 9 | **ALLOWABILITY AND BUDGET CODING** All Title II, Part A budget items are entered in accordance with the Georgia LUA Chart of Accounts and Title II, Part A Function and Object Code Quick Guide. All budget item descriptions are detailed enough to * verify alignment with allowable Title II, Part A Local Use of Funds (including content/focus and intended participants of the professional learning or training – avoid acronyms)
* verify alignment with LEA goals/needs as outlined in
	+ **SLDS**: District Improvement Plan with Embedded LEA Equity Action Plan OR
	+ **S-CLIP**: 3 and 4.d Responses with attached LEA Equity Action Plan
* appear necessary, reasonable, allocable, and consistent with grant and CFR requirements
* confirm proration percentage of item/ activity/ job (for example: contracts, personnel, equipment, and software)
* verify compliance with supplement, not supplant
* verify evidence base for PD and CSR

*\*While budget items may appear allowable based on provided budget descriptions, Title II, Part A expenditures continue to be subject to allowability tests during monitoring.* | Approved☐ | Revise for Coding[ ] Revise for Allowability[ ] Revise for proration %[ ]  | [ ]  DIP Goal/Need 1Equity Gap Choose an item. |  |
| [ ]  DIP Goal/Need 2Equity Gap Choose an item. |  |
| [ ]  DIP Goal/Need 3Equity Gap Choose an item. |  |
| [ ]  DIP Goal/Need 4Equity Gap Choose an item. |  |
| S-CLIP☐Online CLIP[ ]  | Edit Line Items for Alignment[ ]  | [ ]  S-CLIP 3 |  |
| [ ]  S-CLIP 4.d |  |
| [ ]  S-CLIP Equity Gap 1 |  |
| [ ]  S-CLIP Equity Gap 2 |  |
|  |  |  |  |  |   |  |
| 10 | **TITLE II, PART A PROGRAM ADMINISTRATIVE COSTS** Program Administrative costs include all costs in function code 2230 and should not be charged to other function codes. Administrative costs must be reasonable and necessary to the administration of the grant. | Program Administrative Costs budgeted approved[ ]  | Revise amount reserved for Admin Costs to reflect reasonable and necessary[ ]  | Not Budgeted or Not Applicable[ ]  |  |  |
| **CONSOLIDATED ADMINISTRATIVE COSTS (2230 882) –** Administrative Costs must be reasonable, necessary, allocable under one or more of the contributing programs and 2 CFR Part 200. * The Consolidation of ESSA Administrative Funds-LEA Level Form has been uploaded in the attachment tab of the Consolidated Application
 | Document Uploaded[ ]  | Document Not Uploaded [ ]  | N/A[ ]  |  |  |
| Remove other 2230 items [ ]  |
| **GENERAL ADMINISTRATIVE COSTS**General Administrative costs include audit and indirect costs and should be charged in function code 2300* **AUDIT COSTS (2300-300)**
* **INDIRECT COST RATE (2300-880)**

*(This does not apply to State Schools, DOC, DJJ and Charter Schools open less than 3 years).**\*Refer to Title II, Part A Calculated Indirect Cost document located on the Title II, Part A Resources webpage.* | Audit Costs budgeted approved[ ]  | Revise amount reserved for Audit Costs to reflect reasonable and necessary[ ]  | Audit Cost Not Budgeted or Not Applicable[ ]  |  |  |
| Indirect Costs budgeted approved[ ]  | Budgeted costs exceed allowable Indirect Costs[ ]  | Indirect Cost Not Budgeted or Not Applicable[ ]  |
|  |  |  |  |  |  |  |
| 11 | **PROGRAM DATA COLLECTION FORMS**Title II, Part A Budget Tab: FY Budgeted Funds* Title II, Part A annually collects information entered at the BOTTOM of the form to determine the number of positions funded in part or in whole by Title II, Part A. The staff data entered at the bottom of the form must align with the funded positions in the budget.
* **New for FY21:** Effectiveness determinations and next steps are collected on prior year Title II, Part A funded activities. This replaces the Title II, Part A Budget Attachment: Effectiveness completed in FY20.

Title II, Part A Budget Tab: Program Implementation/EffectivenessTitle II, Part A annually collects information entered for Current FY LEA Prioritized Needs, Professional Learning, Effectiveness, CSR, and Program Administration. | FormsSubmitted[ ]  | Rev. Required[ ]  |  |  |  |
| Coord. Must Submit[ ]  |
| Supt. Must Submit[ ]  |
|  |  |  |  |  |  |  |
| 12 | **CARRYOVER FUNDS**If applicable, LEA budgeted amounts meet the requirements of allowability, alignment with needs, and correct budget coding.**CARRYOVER FUNDS – EQUITABLE SERVICES**If applicable, budgeted amounts for equitable services must align with the Title II, Part A Equitable Services Worksheet published on the Ombudsman webpage. | Approved[ ]  | Revise Budget[ ]  | No Carryover Funds[ ]  | Carryover amount$xxx |  |
| Equitable Services CarryoverNeeds Revision[ ]  | Equitable Services N/A[ ]  | Carryover amount for Equitable Services$xxx |
| Transfer of Funds [ ]  | Carryover amount transferred$xxx | Transfer In[ ]  | Title IVA [ ]  |
|  | Transfer Out [ ]  | Transfer to: Choose an item. |
|  |  |  |  |  |  |  |
| 13 | **CHANGE IN ALLOCATION: REALLOCATION/ADDITION/REDUCTION** If applicable, LEA budgeted amounts meet the requirements of allowability, alignment with needs, and correct budget coding.**EQUITABLE SERVICES**If applicable, budgeted amounts for equitable services must align with the Title II, Part A Equitable Services Worksheet published on the Ombudsman webpage. | Approved[ ]  | Revise Budget[ ]  | No Additional or Reduction of Funds[ ]  | Reallocation,Additional or Reduction amount$xxx |  |
| Revise Equitable Services Amount[ ]  | Equitable Services N/A[ ]  | Reallocation or additional equitable services amount$xxx |
| Transfer of Funds[ ]  | Reallocation or additional amount transferred$xxx | Transfer In [ ]  | Title IVA [ ]  |
| Transfer Out [ ]  | Transfer to: Choose an item. |

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| **Original Budget** | **GaDOE Reviewer** |  |
| Date Submitted |  | Date Approved |  |
| Date(s) Revision Requested |  |
| Internal Review Notes |  |
| Revision Comments |  |

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| **Amendment #1** | **GaDOE Reviewer** |  |
| Must Equitable Services budgeted amount be revised? | Yes [ ] No [ ]  NA[ ]  | Date Submitted |  |
| If prioritizing to schools (CSI/TSI) are changes in LEA allocation reflected in worksheet? | Yes [ ] No[ ]  NA[ ]  | Date(s) Revision Requested |  |
| Must job description(s) be uploaded/revised and % funded included in budget description? | Yes [ ] No[ ]  NA[ ]  | Date Approved |  |
| Are new items aligned to CLIP? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are items allowable? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are budget codes correct? | Yes [ ] No [ ]  NA[ ]   |  | Are budget codes correct? |
| Internal Review Notes |  |
| Revision Comments |  |

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| **Amendment #2** | **GaDOE Reviewer** |  |
| Must Equitable Services budgeted amount be revised? | Yes [ ] No [ ]  NA[ ]  | Date Submitted |  |
| If prioritizing to schools (CSI/TSI) are changes in LEA allocation reflected in worksheet? | Yes [ ] No[ ]  NA[ ]  | Date(s) Revision Requested |  |
| Must job description(s) be uploaded/revised and % funded included in budget description? | Yes [ ] No[ ]  NA[ ]  | Date Approved |  |
| Are new items aligned to CLIP? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are items allowable? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are budget codes correct? | Yes [ ] No [ ]  NA[ ]   |  | Are budget codes correct? |
| Internal Review Notes |  |
| Revision Comments |  |

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| **Amendment #3** | **GaDOE Reviewer** |  |
| Must Equitable Services budgeted amount be revised? | Yes [ ] No [ ]  NA[ ]  | Date Submitted |  |
| If prioritizing to schools (CSI/TSI) are changes in LEA allocation reflected in worksheet? | Yes [ ] No[ ]  NA[ ]  | Date(s) Revision Requested |  |
| Must job description(s) be uploaded/revised and % funded included in budget description? | Yes [ ] No[ ]  NA[ ]  | Date Approved |  |
| Are new items aligned to CLIP? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are items allowable? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are budget codes correct? | Yes [ ] No [ ]  NA[ ]   |  | Are budget codes correct? |
| Internal Review Notes |  |
| Revision Comments |  |

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| **Amendment #4** | **GaDOE Reviewer** |  |
| Must Equitable Services budgeted amount be revised? | Yes [ ] No [ ]  NA[ ]  | Date Submitted |  |
| If prioritizing to schools (CSI/TSI) are changes in LEA allocation reflected in worksheet? | Yes [ ] No[ ]  NA[ ]  | Date(s) Revision Requested |  |
| Must job description(s) be uploaded/revised and % funded included in budget description? | Yes [ ] No[ ]  NA[ ]  | Date Approved |  |
| Are new items aligned to CLIP? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are items allowable? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are budget codes correct? | Yes [ ] No [ ]  NA[ ]   |  | Are budget codes correct? |
| Internal Review Notes |  |
| Revision Comments |  |

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| **Amendment #5** | **GaDOE Reviewer** |  |
| Must Equitable Services budgeted amount be revised? | Yes [ ] No [ ]  NA[ ]  | Date Submitted |  |
| If prioritizing to schools (CSI/TSI) are changes in LEA allocation reflected in worksheet? | Yes [ ] No[ ]  NA[ ]  | Date(s) Revision Requested |  |
| Must job description(s) be uploaded/revised and % funded included in budget description? | Yes [ ] No[ ]  NA[ ]  | Date Approved |  |
| Are new items aligned to CLIP? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are items allowable? | Yes [ ] No [ ]  NA[ ]  |  |  |
| Are budget codes correct? | Yes [ ] No [ ]  NA[ ]   |  | Are budget codes correct? |
| Internal Review Notes |  |
| Revision Comments |  |