Program or School Application Process

Alternative/Non-traditional Education
Purpose

The purpose of revising the Site Application Process:

➢ To provide a succinct and efficient process for districts to secure a site code for an Alternative School or Program.
➢ To ensure adherence to the GA Board Rule 160-4-8.12
➢ To ensure alignment of services to the GA Standards for Alternative/Non-traditional Education
District Request for a Site Code

Districts request a Site Code for the following 3 reasons:

1) Creating a New Alternative/Non-traditional Education Program or School
2) Converting an Alternative/Non-traditional Education Program into a school
3) Converting an Alternative/Non-traditional Education School into a Program
Securing a Site Code

The Approval Structure for Districts includes 3 phases:

➢ Alternative School or Program Approval
➢ Facilities Services Approval
➢ School or Program Code Assignment
Georgia Board Rule 160-4-8.12

Phase 1

The Georgia Board Rule 160-4-8.12 provides definitions and requirements for districts to follow when operating an Alternative/Non-traditional Education Program or School - https://www.gadoe.org/External-Affairs-and-Policy/State-Board-of-Education/SBOE%20Rules/160-4-8-.12.pdf

Complete the District Checklist for Creating or Converting an Alternative School or Program and submit for approval to: https://shealy-my.sharepoint.com/:w:/g/personal/debra_white_doe_k12_ga_us/Eco8Ms-5Ff1MqOoAk-OO5MgBCdrd40FthvPcuWQOfrViaA?e=OOXBel
Facilities Services Approval

Phase 2

Complete the **REQUEST FOR SCHOOL or PROGRAM CODE** and submit for approval to:

- Education Research and Evaluation Specialist
  Georgia Department of Education Facilities Services Unit,
  _kwaldrep@doe.k12.ga.us_

https://shealy-my.sharepoint.com/:b:/g/personal/debra_white_doe_k12 Ga_us/Ed-2LFwvnwtFpFajSZmPE78BjvZ2YuW00MBUHO2ZVQbGuA?e=CKgixR

https://shealy-my.sharepoint.com/:b:/g/personal/debra_white_doe_k12 Ga_us/EasBeu7gGt5IpYQFkT90KxwB-f2TlzBSW_R0osjczVcH3Q?e=Uh19kr
School or Program Code Assignment

Phase 3

School or Program Code Assignment

- A school or program code will be assigned at the completion of these steps and an email of confirmation sent to the requestor

- Georgia Department of Education Divisions will utilize the school or program data for various state and national reporting purposes
Alternative/Non-traditional Education

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