Data Collections Updates

May 27, 2020
HEY! We’re Good and We Hope You Are Too!
### Data Collection Changes in **YELLOW**

<table>
<thead>
<tr>
<th>Collection</th>
<th>Cycle</th>
<th>Start Date / Count Date</th>
<th>Initial Transmission Deadline</th>
<th>Duplicate Record Deadline</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Class (SLDS profile)</td>
<td>1 (A)</td>
<td>Wednesday, July 17, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Friday, June 26, 2020</td>
</tr>
<tr>
<td>GUIDE</td>
<td>n/a</td>
<td>Thursday, July 11, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Friday, June 26, 2020</td>
</tr>
<tr>
<td>Pre-ID</td>
<td>2</td>
<td>Thursday, September 5, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Thursday, September 19, 2019</td>
</tr>
<tr>
<td>Pre-ID</td>
<td>3</td>
<td>Tuesday, January 7, 2020</td>
<td>n/a</td>
<td>n/a</td>
<td>Thursday, January 23, 2020</td>
</tr>
<tr>
<td>FTE Data Survey</td>
<td>1</td>
<td>Tuesday, September 10, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Tuesday, September 24, 2019</td>
</tr>
<tr>
<td>FTE</td>
<td>1</td>
<td>Tuesday, October 1, 2019</td>
<td>Tuesday, October 8, 2019</td>
<td>Tuesday, October 15, 2019</td>
<td>Tuesday, October 22, 2019</td>
</tr>
<tr>
<td>FTE</td>
<td>3</td>
<td>Thursday, March 5, 2020</td>
<td>Thursday, March 12, 2020</td>
<td>Thursday, March 19, 2020</td>
<td>Thursday, April 30, 2020</td>
</tr>
<tr>
<td>CPI</td>
<td>1</td>
<td>Tuesday, October 1, 2019</td>
<td>Tuesday, October 8, 2019</td>
<td>Tuesday, October 15, 2019</td>
<td>Tuesday, October 22, 2019</td>
</tr>
<tr>
<td>CPI</td>
<td>2</td>
<td>Thursday, March 5, 2020</td>
<td>Thursday, March 12, 2020</td>
<td>Thursday, March 19, 2020</td>
<td>Thursday, April 30, 2020</td>
</tr>
<tr>
<td>EOPA</td>
<td></td>
<td>Thursday, July 9, 2020</td>
<td>Thursday, July 16, 2020</td>
<td>n/a</td>
<td>Thursday, July 23, 2020</td>
</tr>
<tr>
<td>Student Class</td>
<td>Oct</td>
<td>Tuesday, September 24, 2019</td>
<td>Tuesday, October 8, 2019</td>
<td>n/a</td>
<td>Tuesday, October 22, 2019</td>
</tr>
<tr>
<td>Student Class</td>
<td>Mar</td>
<td>Thursday, February 27, 2020</td>
<td>Thursday, March 12, 2020</td>
<td>n/a</td>
<td>Thursday, April 30, 2020</td>
</tr>
<tr>
<td>Student Class - End of Year</td>
<td>Jun</td>
<td>Monday, May 18, 2020</td>
<td>Monday, May 25, 2020</td>
<td>n/a</td>
<td>Friday, June 19, 2020</td>
</tr>
<tr>
<td>Free &amp; Reduced Meal</td>
<td>1</td>
<td>Tuesday, November 5, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Wednesday, November 27, 2019</td>
</tr>
<tr>
<td>Private School - Cleanse</td>
<td>1</td>
<td>Tuesday, August 27, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Friday, June 26, 2020</td>
</tr>
<tr>
<td>Private School</td>
<td>1</td>
<td>Tuesday, November 5, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Wednesday, November 27, 2019</td>
</tr>
<tr>
<td>Student Record - Data Cleanse</td>
<td>1</td>
<td>Wednesday, September 4, 2019</td>
<td>n/a</td>
<td>n/a</td>
<td>Friday, December 13, 2019</td>
</tr>
<tr>
<td>Student Record</td>
<td>n/a</td>
<td>Wednesday, February 5, 2020</td>
<td>n/a</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Student</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, February 12, 2020</td>
<td>Wednesday, April 3, 2020</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Enrollment</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, February 12, 2020</td>
<td>Wednesday, April 3, 2020</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Special Education</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, February 19, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Student Safety</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, April 1, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Program</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, April 15, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>Address</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, April 22, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>System</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, April 22, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>School</td>
<td></td>
<td>Wednesday, February 5, 2020</td>
<td>Wednesday, April 22, 2020</td>
<td>n/a</td>
<td>Tuesday, June 16, 2020</td>
</tr>
<tr>
<td>EOPA</td>
<td>1</td>
<td>Opens following Student Class Signoff</td>
<td>n/a</td>
<td>n/a</td>
<td>Thursday, June 25, 2020</td>
</tr>
</tbody>
</table>

**Cancelled for 2020:**

- **EOPA**
- **CPI-3**
Only 2 more Data Collections to Go

Student Record General Information:

• The Student Record data collection has not changed for the FY2020. Please continue to utilize processes the district has in place for completing the Student Record collection.

• **Rejection Recovery**: Please review the ‘FY2020 Special Ed Rejected Records Recovery’ presentation for guidance on recovering rejected records. The presentation is located on the Data Collection documentation website under ‘Presentations, Webinars, and Miscellaneous Documentation’.
Only 2 more Data Collections to Go
Student Record General Information

• **Attendance**: Districts have flexibility for taking attendance. The district should use that and determine the district policy on how they count a student absent or present when that student is working remotely, or not on the Internet but working on a packet of assignments.

• For districts that do not already have an instructional day/year waiver the district may, without the necessity of authorization from the SBOE, elect not to complete, as make-up days, up to four additional days otherwise needed which are the result of days when school was closed due to emergency, disaster, act of God, civil disturbance, or shortage of vital or critical material, supplies, or fuel as provided in O.C.G.A. § 20-2-168(c)(3).”
SR FAQs

1. **Q:** I am getting errors that SWD students should have a Special Ed Event this year and there is not an event to report for the student. Are these errors relievable?

   **A:** Guidance on completing Special Ed Events due during the school closures: [https://www.georgiainsights.com/uploads/1/2/2/2/122221993/gadoe_clarification_on_timelines.pdf](https://www.georgiainsights.com/uploads/1/2/2/2/122221993/gadoe_clarification_on_timelines.pdf)

2. **Q:** What should I do about my E2567?

   **A:** If the district has a written records request from the gaining district OR the student has been claimed in GUIDE after the Withdrawal Date reported by the district – the error will be relievable with an error comment indicating which type of verification the district has.

   - If the district has neither of the acceptable forms of verification, the ‘T’ will need to be changed to a ‘U’ prior to SR sign off.

   - If the district discovers in FY2021 that the student has enrolled in another district (written records request, claimed in GUIDE, reported Active in FTE by the gaining district), the ‘U’ can be changed to a ‘T’.
SR FAQs

3. **Q:** We have several discipline tribunals from SY 19-20 that will not occur until August 2020 due to Covid 19. How will the district report the incident in Student Safety since the incident occurred in FY2020, but they will not be finalized until FY2021?

**A:** Report the Incident record in FY2020 SR as you normally would. If the DISCIPLINE PROCESS was not ‘completed’, the DISCIPLINE PROCESS will be ‘03’ – Neither.

4. **Q:** Students were given discipline the week prior to the COVID 19 shut down and the district was unable to provide due process including hearings and potential alternate ed placement. ‘30’ - *Out of School Suspension* is being reported in some instances because that is the recommendation by the school or is driven by Board policy. Adjustments are sometimes made after the hearing which could change the current action. This would impact the signed off data for SY2020.

**A:** Report the Incident record in FY2020 SR as you normally would. If the DISCIPLINE PROCESS was not ‘completed’, the DISCIPLINE PROCESS will be ‘03’ – Neither.
SR FAQs

5. **Q:** We had several students that had discipline events that occurred in FY2020. OSS/ISS days were either forgiven or deferred to be served in FY2021. How does district need to report these discipline events?

**A:** The NUMBER OF DAYS of ISS/OSS should be reported. The Incident should be reported as it normally would. *There are no changes to the reporting requirements for Student Safety Incidents.*

6. **Q:** If an Incident occurs during the time the district is out due to COVID 19, does the INCIDENT CODE need to be reported?

**A:** Yes the INCIDENT CODE does need to be reported. *There are no changes to the reporting requirements for Student Safety Incidents.*

7. **Q:** If the district decides to end the school year early, does the district need to modify the calendar to reflect the reduced number of enrollment days?

**A:** The district does not need to update the FTE Survey. The district should leave the district calendar end date as originally reported.
Student Class Changes:

- **STUDENT CLASS UPDATE:**

To reduce the data reporting burden placed upon school districts at the end of the school year, we will not be collecting Student Class in its entirety. Course completion data is needed for federal reporting purposes and therefore we will collect final grade data for middle and high schools (grades 6 - 12) only. We have already spoken to each of the SIS vendors and they have confirmed that the best and easiest way to handle this is by utilizing the current Student Class file layout. Also, please note that the SIS vendors asked that this modified Student Class collection be completed before end-of-year rollover.

The adjusted timeline for this reporting will be **May 18, 2020** and sign-off required by **June 19, 2020**.

What we need: This Student Class file format has been modified to indicate all the data elements that will be validated and you will be happy to know that this modified SC collection has eliminated over 70% of the business rules that are normally applied to this data collection. Many of the Student Class reports have been deactivated due to the modified collection. We are asking that you extract and upload the SC file layout as you would normally.

This is for the regularly scheduled courses for the 2019-2020 school year.
Validations with FTE Survey: Updates to FTE Survey are not required for this collection. A final grade of ‘P’ (Passing) will be allowed for all Middle School students. Therefore, you do not need to modify your Grades Data in FTE Survey. The school calendar as well as the Marking Period end dates will not be used for validations in this data collection.

What we will validate: This layout is the same as the layout used in the first two Student Class collections this year, FY20-1 (October 2019) and FY20-2 (March 2020). The SIS vendors have not modified the data extract and the file generated by the SIS will look the same. The difference in this data collection is that once the SC file is uploaded to DOE, only some of the records will be validated and stored in our database.

- The Student Class, Modified End-of-Year Grades data collection is required only for Grades 6-12.
- ALPHA GRADE of ‘P’ (Pass) is accepted for grade levels 6-8 without any changes to the FTE Survey alpha grade definitions.
- Districts can extract K-12 without any issues, but only grades 6-12 will be displayed for errors and reports. K – 5 SC records will be ignored if they are uploaded.
- Reports that will be populated are:
  - A – Student Report – SC012 Student Duplication Report
  - B – Grade Report – SC022 Final Grade Report
  - C – Dual Enrollment Report – SC008 Dual Enrollment Report
  - D – Student Class Delivery Model Report – SC053 Gifted Delivery Model Report
Student Class Changes:

- Student Class Modified Layout is posted inside the Student Class Portal.

- The Transmission Dates document has been updated to reflect Modified End of Year Student Class Cycle 3 and is posted to the Data Collection Website under Student Class Resources.

- https://www.gadoe.org/Technology-Services/Data-Collections/Pages/FY2020-Student-Class-Resources.aspx
Student Class Changes:

Because the purpose of this modified, end-of-year SC data collection is for Accountability (Pathway Completers) and Federal Reporting (Perkins V Reporting):

• If you are a charter system and only have grades PK-5, you do not have to send any SC end-of-year records.

• If you are a charter system and only have grades PK-8, AND you do not offer any HS classes for HS credit, you do not have to send any SC end-of-year records.

Please have your superintendent email me and copy Kathy Aspy to let us know. We will by-pass the sign-off requirement for your district (emails on last slide).
SC FAQs

1. **Q**: Do I need to add a letter grade of ‘P’ to my district’s letter grade definitions in the FTE Survey?
   
   • **A**: No, the Alpha grade of ‘P’ will be allowed without having to change anything in the FTE Survey.

2. **Q**: Colleges are awarding the students a grade of ‘I’ for incomplete and said that they could finish during the Summer if they wanted. Can we change the incomplete to a ‘Z’?
   
   • **A**: If the college issued grade of ‘I’ it should stay an ‘I’ for incomplete. Incomplete means they can finish the class and ‘Z’ mean they will not get a grade at all for the class.

3. **Q**: For the SC Modified End-Of-Year collection are we supposed to upload to Student Class 2020-A?
   
   • **A**: Yes
SC FAQs

4. Q: Will the Student Class Sign Off report be different.
   • A: The format will be the same, but only the data elements we are collecting will be displayed. For example, under the Sub-Populations header, there will not be a separate record count for ESOL, Special Ed or EIP students and totals listed. There will not be a count of records with Additional Teachers, a count of PK records, or a count of records with Delivery Models of EIP, Special Ed, and ESOL because these data elements are not being collected, validated, and stored.

5. Q: We are getting E918 - The valid NUMERIC GRADE range is '0' - '110', or blank. We have students with numeric grades of 112, 115 etc. Can this be relieved?
   • A: No, for state reporting purposes please use GaDOE grading scale of ‘0’–’110’.
SC FAQs

6. Q: Can I use the alpha grade of ‘S’ for Satisfactory?
   • A: No, please see the Student Class Data Element Detail for Alpha Grading scale. For middle school student only, if you are using the ‘S’ then you would need to convert it to the appropriate Alpha Grade or P. The only letter grades allowable for HS course are ‘I’ (incomplete) and ‘Z’ (no grade will be given).

7. Q: Where can I find the layout for this modified, end-of-year SC collection.
   • A: The layout is posted in the Portal, in the SC data collection.
What we envisioned for FY2020

The Year of 2020 Vision

What we got in 2020

Quarantined
FY2021

• We will get data collections changes to the SIS vendors at the beginning June, followed by a webinar to explain changes.

• We will have a webinar to explain changes to District Data Coordinators before mid-July.

• Layouts will be posted by August 1.

• FTE Survey will open in mid-July. Sign-off will be the end of August. If changes occur after sign-off, the district coordinator can request a re-open without penalty of being considered late.

• The FY21 Data Collections Transmission Dates document will be posted next week.
In the Wise Words of Colonel Sherman Potter

Here's to the new year. May she be a damn sight better than the old one and may we all be home before she's over.

safe to leave our
# Data Collection Team

<table>
<thead>
<tr>
<th>Name</th>
<th>Title and Responsibilities</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Levette Williams</td>
<td>Chief Privacy Officer, Director of Technology Management (Data Collections &amp; Reporting, Customer Support, Database Administration)</td>
<td><a href="mailto:lewillia@doe.k12.ga.us">lewillia@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Kathy Aspy</td>
<td>Data Collections Manager (Data Collections &amp; Reporting)</td>
<td><a href="mailto:kasley@doe.k12.ga.us">kasley@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Patty Miller</td>
<td>GTID Administrator (GUIDE, Private School Collection)</td>
<td><a href="mailto:pmiller@doe.k12.ga.us">pmiller@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Carl Garber</td>
<td>Data Collections Specialist (Student Record)</td>
<td><a href="mailto:cgarber@doe.k12.ga.us">cgarber@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Sharon Armour</td>
<td>Data Collections Specialist (Student Class, Course Table Maintenance, Pre-ID)</td>
<td><a href="mailto:sarmour@doe.k12.ga.us">sarmour@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Katie Green</td>
<td>Data Collections Specialist (CPI, Free and Reduced Meal)</td>
<td><a href="mailto:kagreen@doe.k12.ga.us">kagreen@doe.k12.ga.us</a></td>
</tr>
<tr>
<td>Irish Saxton</td>
<td>Data Collections Specialist (FTE, End Of Pathway Assessment)</td>
<td><a href="mailto:irish.saxton@doe.k12.ga.us">irish.saxton@doe.k12.ga.us</a></td>
</tr>
</tbody>
</table>
Resources!

• This site contains the most up-to-date guidance for school districts along with resources for parents and families.


Superintendent Woods: "School buildings are closed, but the hearts of educators remain open" and "we must choose compassion over compliance"

COVID-19 (Coronavirus) and Schools

The Georgia Department of Education (GaDOE) is working closely with the Office of the Governor, the Georgia Department of Public Health (GaDPH), and other agencies to ensure local school districts, parents, and students have the most accurate and up-to-date information regarding COVID-19 (commonly called
Resources!

>> Trending K-12 Topics >>

- [GaDOE Guidance](#): Grades/course completion, promotion/retention, graduation requirements, SBOE waivers for districts
- [Georgia Home Classroom](#)
- [Graduating Seniors](#)
- [Public WiFi locations](#) (interactive map)
- [Testing Guidance](#)
- [Serving Students with Disabilities Online](#)
- [Georgia Aquarium's At-home Learning Resources](#)
- [COVID-19 Emotional Support Resources](#)

**Georgia’s COVID-19 Hotline**

The State of Georgia has a new COVID-19 hotline. If you believe that you are experiencing symptoms of COVID-19 or have been exposed to the novel coronavirus, please contact your primary care doctor, an urgent care clinic, or your local federally qualified healthcare center. Please do not show up unannounced at an emergency room or health care facility.

- Hotline (844) 442-2681

**K-12 CARES Act Funding**

$411 million to support Georgia’s schools

- At-risk student populations
- Learning materials
- Special education
- Distance/Remote learning
- Electronic home computers
- After-school and summer programs
- Additional pay for substitute teachers
- Transportation

**Supplemental Learning**

- Professional development
- Social-emotional learning
- Employee wellness

**School Meals**

-夏学校餐计划
- School officials

**Mental and Physical Health**

- Counseling
- School health
- School-based services

**Transportation**

- Bus services
- Transportation

**Learn more** about the K-12 CARES Act funding used to support Georgia’s schools.
This document answers many of the FAQs we have been getting.

Federal Programs Resources
CARES Coronavirus Aid, Relief, and Economic Security Act
Federal Programs FAQs

Federal Programs FAQs About School Closures 2020

The following frequently asked questions about federal ESSA and IDEA programs are provided here as a resource for our LEA partners. Additional questions will be added over the coming days. Please check back for updates.

If you have additional questions, please submit to:

ESSA Program: John/Right (jright@doedstate.gsu.edu)
IDEA Program: Zelma Smith Duvan (zdw@doedstate.gsu.edu)

- Overlapping ESSA and IDEA Programs
- FY21 Consolidated LEA Improvement Plan (CLIP)
- FY20 CTE Standards Monitoring (CSM) and Program Monitoring
- McKinney-Vento (21st CCLC)
- Title I, Part A Including Family Engagement
- Title I, Part A Foster Care Education
- Title I, Part A 21st Century School Improvement
- Title I, Part C
- Title I, Part D Neglected and Delinquent
- Title II, Part A
- Title III, Part A
- Title IV, Part A
- State English to Speakers of Other Languages (ESOL) Program
- Title IV, Part A
- Title IV, Part B 21st Century Community Learning Centers (21st CCLC)
- Title IV, Part B Rural Education Initiative
- Title I, Part A McKinney-Vento
- Individuals with Disabilities Education Act (IDEA) - NEW
- Equitable Services for Private School
- Consolidation of Funds

Richard Woods, Georgia’s School Superintendent | Georgia Department of Education | Educating Georgia’s Future