Special Education - Rejected Events Overview

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Special Ed Rejected Records Recovery

Student Record Main Menu

- SR File Upload
- SR Validate Data
- SR Delete All System Data
- SR Delete Data By Record Type/By School
- SR Add/Edit/Delete Data
- Special Tools
- SR Reports Menu

Data have errors.

Special Tools Menu

- Student Record Updates

SR Primary Contacts

- SR Transmission List
- SR Transmission Status
Select ‘SE076 - Rejection Report’ to see all the events that have been rejected for the district.
# SE076a Rejection Report

## SYSTEM Level

### SE076a Transmission on 04/30/2018 02:00:43 am With Errors

<table>
<thead>
<tr>
<th>School ID</th>
<th>School Name</th>
<th>School Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1050</td>
<td>Alternates Elementary School</td>
<td>2</td>
</tr>
<tr>
<td>0277</td>
<td>Appling County Elementary School</td>
<td>1</td>
</tr>
<tr>
<td>0103</td>
<td>Appling County Middle School</td>
<td>2</td>
</tr>
<tr>
<td>0195</td>
<td>Appling County High School</td>
<td>0</td>
</tr>
<tr>
<td>0277</td>
<td>Appling County Primary School</td>
<td>0</td>
</tr>
<tr>
<td>5050</td>
<td>Appling District Elementary</td>
<td>3</td>
</tr>
</tbody>
</table>

**System Total**: 51

## SCHOOL Level

### Special Ed Records Rejected At Upload - School Level

<table>
<thead>
<tr>
<th>School ID</th>
<th>School Name</th>
<th>School Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1050</td>
<td>Alternates Elementary School</td>
<td>1</td>
</tr>
<tr>
<td>1070</td>
<td>Alternates Elementary School</td>
<td>1</td>
</tr>
<tr>
<td>1090</td>
<td>Alternates Elementary School</td>
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<tr>
<td>1060</td>
<td>Alternates Elementary School</td>
<td>1</td>
</tr>
<tr>
<td>1070</td>
<td>Alternates Elementary School</td>
<td>1</td>
</tr>
</tbody>
</table>

**School Total**: 11

**Description of the rejection reason codes**

- **R01**: Event is not within the current fiscal year.
- **R02**: Event has duplicate lookup number based on system code. (Events: 01-03, 10-14, 19-21)
- **R03**: Event has default lookup number based on system code. (Events: 01-03, 10-14, 19-21)
- **R04**: Event has lookup number based on system code. (Events: 01-03, 10-14, 19-21)
- **R05**: Event has look up number based on event code, system code, and event cause. (Events: 01-03, 10-14, 19-21)
- **R06**: Event is not within the look up number for the reporting school. (Events: 01-03, 10-14, 19-21)
- **R07**: Event is already rejected event is within the look up number for the reporting school. (Events: 01-03, 10-14, 19-21)
- **R08**: Event is rejected event is within the look up number for the reporting school. (Events: 01-03, 10-14, 19-21)
- **R09**: No system level record found for same system code, school code, and event cause. (Events: 01-03, 10-14, 19-21)

*For this data collection, data from May/April of prior fiscal year will be accepted.*

**NOTE**: "Data Missing" indicates that special education records were missing for the system/school/Student ID reported.
Select ‘Special Education Rejection Recovery’ to start the rejected record recovery process.
Special Education Rejection Recovery

The Special Education Rejection Recovery tool allows the district to ‘recover’ Special Education events that have been rejected.

- The user can ‘Select School’ from the drop-down, and then select the student from the list
- OR enter the student’s GTID.

Either, select the school from the drop-down

OR, enter the student’s GTID, then click ‘Get History’
After selecting a school, select the student from the drop-down list and then click, ‘Get History’.
Special Ed Rejected Records Recovery

1. To select rejected record(s) to move to Current History, click the check box of each record to be recovered.
2. Under ‘Enter comments for checked records’, select a comment from the drop-down, or select ‘Other’ and enter a comment.
3. Click the ‘Move Record’ button after the comment has been selected or entered.

Under ‘Enter comments for checked records, select a comment from the drop-down, or select ‘Other’ and enter a comment.
Special Ed Rejected Records Recovery

CHECK THESE TO POSSIBLY RECOVER

• **R01**: Event is not within the current fiscal year.

• **R03**: No Enrollment level record found for same **SYSTEM CODE, SCHOOL CODE, and GTID**. (Events 01-15)

• **R05**: Date of event is not within Enrollment dates for reporting school (**SYSTEM CODE, SCHOOL CODE, and GTID**). (Events 07-15)

DO NOT RECOVER (Events have already been reported and are in Special Education History)

• **R06**: Babies Can’t Wait event has already been reported. (Event 01)

• **R07**: Event already exists, but no exit event is reported. (Events 02-06, 14).

• **R08**: Event is already reported for the fiscal year (YYYY) and event month (MM). (Events 07-15). **Compares Month and Year Portion of Event Date**

DUPLICATES IN EXTRACT FILE (Contact Vendor)

• **R02**: Event has duplicate in upload file based on System Code.

• **R04**: Upload file has duplicate for **SYSTEM CODE, GTID, EVENT CODE, and EVENT DATE**. (Events 07-15)
Special Ed Rejected Records Recovery

- Special Ed Rejection Recovery provides a way to add a Special Ed Event that does not fit a perfect sequence of events.

- Online SR screens will indicate which Special Ed Event records were recovered.

- Recovered records **will not** be removed if another upload occurs.

- **Recovered** records can be modified using the Add/Edit/Delete option on the SR Main Menu.

- The validation process will check recovered records, but will skip edits that will cause issues:
  
  **E5804:** EVENT DATE reported is not within the enrollment period for this student
  
  **E578:** WITHDRAWAL DATE must be after the EVENT DATE reported for exit
  
  EVENT CODE ‘09’ or ‘10’