

IIS Toolbar

Five Steps or Less

Assessment Data

1. In **IIS**, the toolbar provides you with multiple options for working with the data.



2. The first icon, an arrow pointing left inside a blue circle, allows you to **hide the filters**.



With the next option, you can **modify the chart type**. Full Stacked Bar is the default chart type. Other options are Bar, Stacked Bar, Side By Side Stacked Bar, and Point.



The **type of summary data** displayed can be toggled between Count (default), % By Row Total, and % By Column Total.



Show Filters will display all filters currently applied to the data, while **Reset Filter** will restore filters to the defaults.



3. The next two options provide you with ways to share your data.

The **Publish to Wall** option saves the current chart and publishes it to your personal wall or your school or district wall.



The **Export As** option allows you to export the data to **Excel** or **PDF**.



4. Next, you can select the data with which you will work. Select the radio button for **Historical Data** or **Operational Data**. Historical Data is the default.



The **Get Like Mine** option allows you to view the data for schools or districts with demographics similar to your school or district.



5. The final icons allow you to **hide/show** portions of the screen. The down arrow inside a blue circle hides the chart, while the up arrow inside a blue circle hides the grid.

