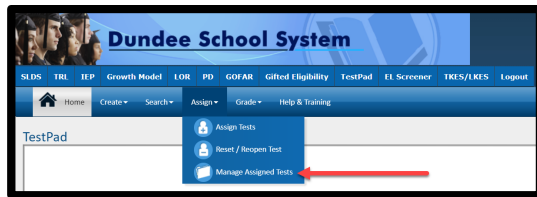


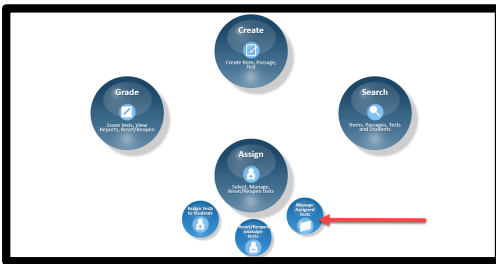
TestPad – Print Test Roster

The **Print Test Roster** option is only available to users who have already assigned a test to student(s).

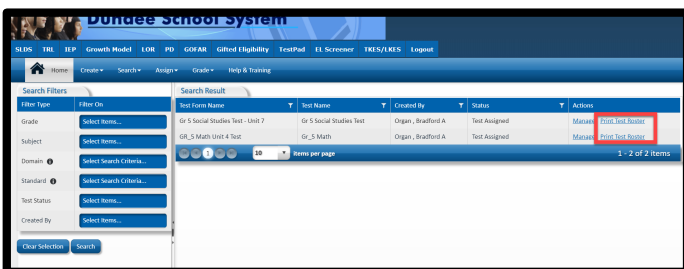
1. (a) Click **Manage Assigned Tests** from the **Assign** dropdown menu. **OR**



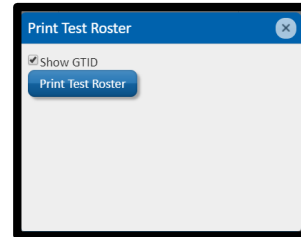
- (b) Click the **Assign** icon and then click **Manage Assigned Tests**.



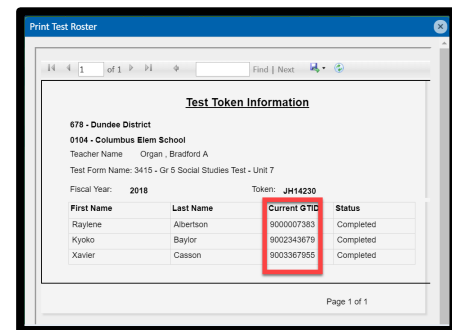
2. The **Search Results** window displays. From the **Actions** menu, click on the **Print Test Roster** link of the applicable test.



The following message is displayed.



3. If enabled, the **Show GTID** checkbox provides the user the student(s) GTID number(s) as part of the printout results.



4. Users can use the **Floppy Disk** icon to indicate which print format is preferred. In this instance, usually PDF or Word would be the preferred method(s).

