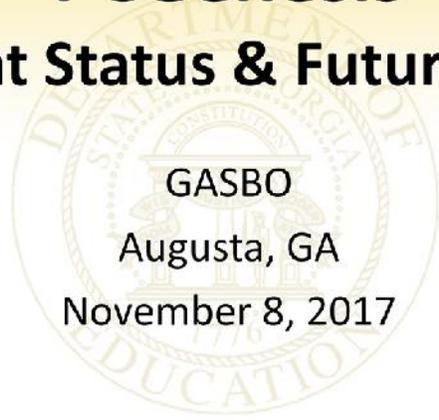


PCGenesis

Current Status & Future Plans



GASBO

Augusta, GA

November 8, 2017



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Agenda

- **Introduction**
- Upgrade to Micro Focus® Runtime 10.0.1
- Upgrade of PCGenesis Print Queue
- What's Next
- Getting Ready for 2018 GHI
- User Input



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PCGenesis
Current Status & Future Plans

PCGenesis Development Team

Steven Roache Director, Applications Development
Diane Ochala PCGenesis Lead Analyst/Developer
Angela Tennyson PCGenesis Senior Developer

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The slide features a yellow background with a large, faint watermark of the Georgia Department of Education seal in the center. The seal contains the text 'DEPARTMENT OF EDUCATION', '1776', and 'EDUCATION'. At the bottom left, there is a logo for the Georgia Department of Education (GaDOE) with the text 'Richard Woods, Georgia's School Superintendent' and the slogan 'Ensuring Georgia's Future'. At the bottom right, the date '11/10/2017' and the page number '3' are displayed.

- Good morning & welcome to the PCGenesis Current Status & Future Plans Session. Steve, Angela & I thank you for coming today. I would also like to introduce our manager, Steven Roache, who is attending GASBO this year as well.
- Please feel free to make comments or ask questions during the presentation. When we get to the future plans portion, we need your input to help us focus on your needs. So all of you, please join in the discussion.

PCGenesis Sessions/Training at GASBO

- **Session 1 – 8:40** *Wed 11/8/2017*
 – PCGenesis Current Status & Future Plans
- **Session 2 – 10:00** *Wed 11/8/2017*
 – PCGenesis Recent Enhancements & Changes
- **Session 3 – 11:00** *Wed 11/8/2017*
 – PCGenesis Roundtable – Payroll & Financial System
- **Session 4 – 2:10** *Wed 11/8/2017*
 – PCGenesis Open House
- **Session 5 – 3:30** *Wed 11/8/2017*
 – PCGenesis Payroll Training – Handling Payroll Issues
- **Session 6 – 9:00** *Thu 11/9/2017*
 – PCGenesis Financial Training - Financial Reports and the Year End Close
- **Session 7 – 10:20** *Thu 11/9/2017*
 – PCGenesis CPI Training
- **Session 8 – 11:20** *Thu 11/9/2017*
 – PCGenesis Open House



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We have a full schedule here at GASBO this year. We have our two standard PCG sessions this morning. We also have two open house sessions, one roundtable, and three payroll training sessions. Katie Green from the DOE help desk has kindly offered to do the three training sessions for PCGenesis. And I want to give a big “thank you” to Katie.

PowerPoints Available on Documentation Website

PCGenesis

Financial Accounting and Reporting System Operations Guide

Payroll System Operations Guide

Personnel System Operations Guide

Certified/Classified Personnel Information (CPI) System Operations Guide

Budget System Operations Guide

LIAS Manual

Technical System Operations Guide

Release Information

Release Information

Calendar Year 2017 Release Information

- Release 17.03.00 - Miscellaneous Updates / Installation Instructions
- Release 17.02.00 - Fiscal Year 2017 (FY17) Year-End Updates and Miscellaneous Changes / Installation Instructions
- Release 17.01.00 - Miscellaneous Updates / Installation Instructions

Calendar Year 2016 Release Information

- Release 16.04.00 – Calendar Year 2016 Year-End Closing Procedures / Miscellaneous Updates / Installation Instructions
- Release 16.03.01 – Calendar Year 2017 Georgia Health Insurance (GHI) Premium Updates/Miscellaneous Updates and Installation Instructions
- Release 16.03.00 – Upgrade to Micro Focus® Runtime 10.0.1 / Miscellaneous Changes / Installation Instructions
- Release 16.02.00 – Fiscal Year 2016 (FY16) Year-End Updates and Miscellaneous Changes / Installation Instructions
- Release 16.01.01 – ACA XML Transmission File Updates / Installation Instructions
- Release 16.01.00 - Miscellaneous Updates / Installation Instructions

2017 GASBO PowerPoints will be available on PCG documentation website

Calendar Year 2016 PowerPoints

- GASBO November 2016 - PCGenesis Current Status & Future Plans
- GASBO November 2016 - PCGenesis Recent Enhancements and Changes
- GASBO November 2016 - New PCGenesis Budget System
- GASBO November 2016 - Payroll Training – Payroll Tools

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All of today's PowerPoint presentations will be available on our documentation website under 'Release Information'. We will publish the PowerPoint along with the presenter's notes for future viewing.

PCGenesis Current Status

- The PCGenesis Development Team:
 - Diane Ochala
 - Angela Tennyson
 - Karen McArthur



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PCGenesis Current Status

- The PCGenesis development team reports to:
 - **Steve Roache**, Director, Applications Development
 - Steve Roache reports to **Bob Swiggum**, Chief Information Officer



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The PCG development team reports to two different branches at the DOE.

Angela and I directly report to the IT department. Our direct manager is Steve Roache and Steve reports to the Chief Information Officer, Bob Swiggum.

PCGenesis Current Status

- The PCGenesis development team provides updates to:
 - **Amy Rowell**, Director, Financial Review.
 - Amy Rowell reports to **Ted Beck**, Deputy Superintendent of Finance and Business Operations.



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The PCGenesis development team also provides updates to the DOE Financial Review Department, specifically Amy Rowell, the Director of Financial Review. Amy reports to Ted Beck, Deputy Superintendent of Finance and Business Operations.

PCGenesis Current Status

- In addition to the three developers, we have two help desk personnel.
 - Katie Green
 - Stephanie Smith
- The PCGenesis help desk reports to:
 - **Kathy Aspy**, Data Collections & Reporting Manager
 - Kathy Aspy reports to **Levette Williams**, Chief Privacy Officer and Technology Services Director



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PCGenesis also has two help desk personnel who report to Kathy Aspy, Katie Green, and Stephanie Smith. Kathy Aspy reports to Levette Williams, the Chief Privacy Officer and Technology Services Director.

PCGenesis User List

- The Ga DOE has created an e-mail user list for PCGenesis
- This is a discussion forum
- Users can broadcast an e-mail to all PCGenesis users enrolled in the group
- Thank you **Steve Phillips**, Terrell County, for the suggestion at GASBO!



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- This past year, the PCG team has implemented a new e-mail user list for PCGenesis.
- PCGenesis users can use the e-mail list to broadcast e-mails to all users enrolled in the group. The e-mail list can be used as a discussion forum.
- I want to thank Steve Phillips of Terrell County for providing the suggestion for the e-mail list at last year's GASBO. Thank you Steve!

PCGenesis User List

- We already have 209 registered users
- Any user involved with PCGenesis can join:
 - Financial Directors
 - Payroll Administrators
 - IT Specialists



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The PCGenesis e-mail list already has 209 registered users.

Any user involved with PCGenesis can join:

- Financial Directors
- Payroll Administrators
- IT Specialists

PCGenesis User List

- Those PCGenesis districts and RESAs that join the user list will be able to:
 - Share ideas
 - Discuss problems
 - Have many more resources available for gaining insight into PCGenesis operations



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The e-mail list can be used to:

- Share ideas
- Discuss problems
- The list provides many more resources for gaining insight into PCGenesis operations and everyday issues

PCGenesis User List

- Join by sending a blank e-mail to:
join-pcgenesis@list.doe.k12.ga.us
- After joining, users can take advantage of discussion forums by sending e-mails to:
pcgenesis@list.doe.k12.ga.us



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We include instructions for joining the PCGenesis User List when we send out PCGenesis releases, in the **Release Installation Instructions**.

- Join by sending a blank e-mail to:
join-pcgenesis@list.doe.k12.ga.us
- After joining, users can take advantage of discussion forums by sending e-mails to:
pcgenesis@list.doe.k12.ga.us

Agenda

- Introduction
- **Upgrade to Micro Focus® Runtime 10.0.1**
- Upgrade of PCGenesis Print Queue
- What's Next
- Getting Ready for 2018 GHI
- User Input



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Upgrade to Micro Focus® Runtime 10.0.1

- Release **16.03.00** delivered a major upgrade of the Micro Focus® runtime for PCGenesis software
- Latest, greatest Micro Focus® AcuCobol runtime software, published in 2015
- The GaDOE purchased for all PCG school districts, RESAs, and charter schools
- The cost? Approximately, **\$75,000**
- A significant investment into the future of PCGenesis



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- Release 16.03.00 sent out on September 30th, 2016, delivered a major upgrade of the Micro Focus runtime system.
- Some background... The PCGenesis software is built using the Micro Focus COBOL compiler and runtime.
- We discovered that PCG would NOT run on Windows Server 2012 or Windows 10 without upgrading this runtime layer of software
- So, the Georgia Department of Education purchased Micro Focus Extend 10 AcuCbl runtime for all PCG school districts, RESAs and charter schools
- This represents an investment of \$75,000 into the future of PCGenesis

Upgrade to Micro Focus® Runtime 10.0.1

- Windows Server 2012 and Windows Server 2016 are now supported.
- Workstation Windows 8 and Windows 10 are now supported.
- **Districts still running Windows Server 2003 should consider upgrading to at least Windows Server 2008.**



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- Here's the good news....
- All of the latest, greatest Microsoft operating systems are now supported!
- There will be no problem upgrading workstations to Windows 10
- And, there will be no problems upgrading servers to Windows Server 2012 or Windows Server 2016
- We highly recommend that any districts still running Windows Server 2003 should consider upgrading their server!

Upgrade to Micro Focus® Runtime 10.0.1

- The life of PCG will be extended for at least the next 5 to 10 years
- PCG will now have access to the latest, greatest tools and features of Extend 10.0.1
 - New and better graphical user interfaces
 - New Print Queue support
 - E-mail support



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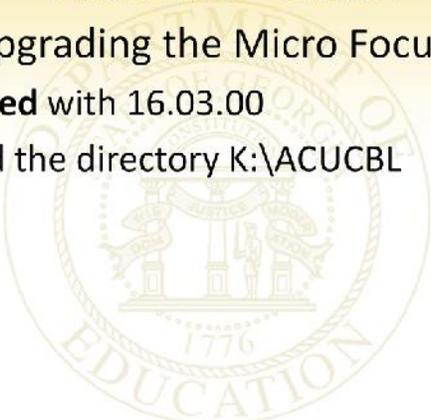
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- More good news... The life of PCG will be extended for at least the next 5 to 10 years
- PCG will also have access to the latest, greatest tools and features available in Extend 10.0.1
 - New and better graphical user interfaces
 - New Print Queue support
 - E-mail support

Upgrade to Micro Focus® Runtime 10.0.1

- **Step 1:** Upgrading the Micro Focus runtime
 - **Completed** with 16.03.00
 - Replaced the directory K:\ACUCBL



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- So, what is involved with the Micro Focus Runtime upgrade to Extend 10?
- Most of the updates took place “behind the scenes” and users might not be aware of the changes
- Even though you might not be aware of any benefits, these changes are BIG!
- **Step 1**, upgrading the runtime software was completed with Release 16.03.00 which was sent out on September 30th, 2016
- This step required replacing the directory K:\ACUCBL

Upgrade to Micro Focus® Runtime 10.0.1

- **Step 2:** Recompile all PCGenesis programs
 - Completed with 17.02.00
 - Now, PCG programs are taking advantage of the Micro Focus runtime 10.0.1
 - ALL programs were recompiled using the 10.0.1 software
 - This required a major effort to build the PCG program libraries from scratch



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- Most of the updates took place “behind the scenes” and users might not be aware of the changes
- **Step 2** will require that we recompile ALL PCG programs
- ALL programs must be recompiled using the Micro Focus Extend 10 software
- This step was completed with release 17.02.00 in June 2017
- This required a major effort to build the PCG program libraries from scratch

Upgrade to Micro Focus® Runtime 10.0.1

- **Step 2:** Recompile all PCGenesis programs
 - Completed with 17.02.00
 - Replaced K:\SYSTEM
 - Replaced K:\UNIACU\SHELL
 - Replaced K:\UTILITY
 - Required extensive testing to make sure all PCGenesis processes continued to work
 - Test on old and new Windows Server versions (2003, 2008, 2012, 2016)



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- Most of the updates took place “behind the scenes” and users might not be aware of the changes
- Delivery of this step was **June of 2017**, in release **17.02.00**
- The recompile meant that all modules in **K:\SYSTEM** and **K:\UNIACU\SHELL** and **K:\UTILITY** were replaced
- Replacing these directories required extensive QA testing to make sure all PCG processes continue to work
- We tested on all old and new Windows Server operating system versions

Agenda

- Introduction
- Upgrade to Micro Focus® Runtime 10.0.1
- **Upgrade of PCGenesis Print Queue**
- What's Next
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Upgrade of PCG Print Queue

- **Step 3:** Upgrade of PCG Print Queue processes

The screenshot shows a Windows Print Queue window titled 'Print Queue (Not Responding)'. The window contains a list of print jobs, all with the filename 'C:\SECOND\WPCW\PRT'. The selected job is previewed, showing a report titled 'EMPLOYEE COUNTS FOR 1004-C'. The report includes the following data:

EMP NO	SSN	NAME	START DATE	TERM DATE	RECORD DT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
87300	899-18-7337	FROST, MARGARET	12/01/2015	12/01/2015		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
87307	899-18-7337	HARTWIG, AMELIA											Y	Y	Y	Y	Y
87308	899-18-7338	BEYERLE, ANZEL				Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
87309	899-18-7339	WIS, BRADY											Y	Y	Y	Y	Y

- The DOE is happy to announce that we will be rolling out a major upgrade of the PCGenesis Print Queue!
- Recently, school districts upgrading to Windows Server 2012 and Windows Server 2016 have experienced problems using the old version of the print queue in printing their reports.
- Specifically, quite a few sites have problems with the reports printing in portrait and with a large font instead of landscape.
- Since the DOE does not own the source code for the existing print queue, we can't correct the issues.

Upgrade of PCG Print Queue

- The DOE has purchased the VerraDyne Print Manager for a cost of **\$25,000** to replace the existing PCGenesis print queue
- The new VerraDyne Print Manager will have much in common with the existing PCGenesis print queue because the same company created both systems



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- The PCGenesis development team will upgrade the PCG Print Queue processes
- The DOE has purchased the VerraDyne Print Manager for a cost of \$25,000 to replace the existing PCGenesis print queue
- The new VerraDyne Print Manager will have much in common with the existing PCGenesis print queue because the same company created both systems

Upgrade of PCG Print Queue

- The VerraDyne Print Manager system is designed to provide users with an easy to use print/e-mail manager for use in the windows environment
- It is designed to utilize the Windows print queues and printer functions
- It allows the user to interact with other applications in the foreground, while a print/e-mail job is running in the background
- Once a print file has been released it is passed to the Windows print queue, ready for printing



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- The VerraDyne Print Manager system is designed to provide users with an easy to use print/e-mail manager for use in the windows environment
- Just like our existing PCGenesis print queue, it is designed to utilize the Windows print queues and printer functions
- Just like our existing PCGenesis print queue, it allows the user to interact with other applications in the foreground, while a print/e-mail job is running in the background
- Once a print file has been released it is passed to the Windows print queue, ready for printing

Upgrade of PCG Print Queue

- The VerraDyne Print Manager (UCTQUEUE) stores its data in **SQL Server Tables** to which it connects using windows authentication
- The VerraDyne Print Manager uses the FREE version of **Microsoft SQL Server**



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- Unlike our existing PCGenesis print queue, the VerraDyne Print Manager (UCTQUEUE) stores its data in **SQL Server Tables** to which it connects using windows authentication
- The VerraDyne Print Manager uses the FREE version of **Microsoft SQL Server**

Upgrade of PCG Print Queue

- View and e-mail the documents in **PDF format**
- E-mail reports to specific user, or group of users
- Print reports to specific printer
- ReQueue reports after printing or emailing



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Some of the features of the new VerraDyne Print Manager system:

- You will be able to view and e-mail the documents in **PDF format**
- You will be able to e-mail reports to specific user, or group of users
- You will be able to print reports to specific printer
- Just like our existing PCGenesis print queue, you will be able to re-queue reports after printing or emailing

Upgrade of PCG Print Queue

- Archive reports to specific archive directories, based on individual users or file type
- View or requeue the archived files
- Full audit tracking of reports viewed and deleted by users
- Search archived reports



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Some of the features of the new VerraDyne Print Manager system:

- You will be able to archive reports to specific archive directories, based on individual users or file type
- You will be able to view or requeue the archived files
- Full audit tracking of reports viewed and deleted by users will be available
- You will be able to search archived reports using specific parameters

Upgrade of PCG Print Queue

File Name	Size	User	Device	Class	Copies	Disp	Form	Status	Date	Information	Output
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	38674	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\REG0001...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\PRINT000...	13389	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	ERROR	10/20/1709:40	Small Error K\UCTQUE...	E
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	953	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1701:02		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	10578	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1701:02		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	4276	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1701:02		P
K:\UCT\PRINT\ASPLPRT\REG0001...	16413	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1701:02		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	8331	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/27/1701:03		P
K:\UCT\PRINT\ASPLPRT\REG0001...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/27/1701:03		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	4276	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/27/1701:02		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	2758	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/27/1701:02		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	2431	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1701:03		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	15823	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1701:03		P
K:\UCT\PRINT\ASPLPRT\REG0001...	16413	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1701:03		P
K:\UCT\PRINT\ASPLPRT\PRINT000...	31682	DIANE OCHALA	HP-2285	A	1	REQUEST		HOLD	10/25/1709:40		P
K:\UCT\PRINT\ASPLPRT\PRINT0001...	115	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\PRINT0000...	31682	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0002...	1659	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0001...	1689	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0000...	371	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0002...	1689	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\REG00049...	16411	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCT\PRINT\ASPLPRT\REG00029...	16376	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCT\PRINT\ASPLPRT\REG00017...	16398	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P

- This is the VerraDyne Print Manager system
- It is very similar to the old PCGenesis Print Queue

Upgrade of PCG Print Queue

The screenshot shows the VerraDyne Queue Manager interface. At the top, it displays '123 Queued Files'. Below this is a table with columns: File Name, Size, User, Device, Class, Copies, Disp, Form, Status, Date, Information, and Output. A callout box points to the column headers and lists the following sortable columns:

- File Name
- Size
- User
- Device
- Class
- Copies
- Disposition
- Form
- Date
- Output

At the bottom of the screenshot, there is a logo for 'GaDOE Richard Woods, Georgia's School Superintendent' and the date '11/10/2017'.

- This is the VerraDyne Print Manager system
- The data in the print queue can be sorted by any column at the top of the screen:
 - File Name, Size, User, Device, Class, Copies, Disposition, Form, Date, Output

Upgrade of PCG Print Queue

The screenshot shows the VerraDyne Queue Manager interface with a table of 123 queued files. The table columns include File Name, Size, User, Device, Class, Copies, Disp, Form, Status, Date, Information, and Output. A callout box points to the 'File Name' column with the following text:

Double-click File Name:
 • Allows the PCGenesis report to be displayed in PDF format

File Name	Size	User	Device	Class	Copies	Disp	Form	Status	Date	Information	Output
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	38674	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	953	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	10578	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	4276	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\REG0000...	16413	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	8331	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST					
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	4276	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:32		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	2758	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:32		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	2431	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:33		P
K:\UCT\PRINT\ASPLPRT\WUTILLOG...	15823	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:33		P
K:\UCT\PRINT\ASPLPRT\REG0000...	16413	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:33		P
K:\UCT\PRINT\ASPLPRT\REG0000...	31682	DIANE OCHALA	HP-2285	A	1	REQUEST		HOLD	10/25/1709:40		P
K:\UCT\PRINT\ASPLPRT\PRINT0001	115	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\PRINT0000	31682	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0002	1659	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0001	1689	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0000	371	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\ASPLPRT0002	1689	ADMINISTRATOR	HP-2285	A	1	REQUEST		HOLD	10/25/1709:37		P
K:\UCT\PRINT\ASPLPRT\REG00049	16411	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCT\PRINT\ASPLPRT\REG00029	16376	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCT\PRINT\ASPLPRT\REG00017	16398	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P

- This is the VerraDyne Print Manager system
- Double-click **File Name**: Allows the PCGenesis report to be displayed in **PDF format**

Upgrade of PCG Print Queue

PRNT0000@171030_0940041.PDF - Adobe Reader

REPORT DATE: 10/30/2017 09:33 BENEFIT DEDUCTION OPTION AND TIER REPORT PAGE 3
 Program ID: FAN27 Report of EMPLOYEE rates in effect from: 10/30/2017 To: 10/30/2017

Option	Tier	Description	From Date	To Date	Short Desc	Deduction Desc	PayChk Desc	Plan Amt
BCBS SILVER								
10		SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	BCBS SILVER SINGL	BCBS S SINGL	108.49
90		SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	BCBS SILVER SOL/T	BCBS S SOL/T	188.49
90		EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	BCBS SILVER SESP	BCBS S SESP	288.81
91		EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	BCBS SILVER SESP/T	BCBS S SESP/T	360.51
94		EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	BCBS SILVER SECH	BCBS S SECH	203.74
95		EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	BCBS SILVER SECH/T	BCBS S SECH/T	288.74
96		EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	BCBS SILVER FAMIL	BCBS S FAM	393.76
97		EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	BCBS SILVER FAM/T	BCBS S FAM/T	462.76
BCBS BRONZE								
10		SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	BCBS BRNZE SINGLE	BCBS B SINGL	41.94
40		SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	BCBS BRNZE SOL/T	BCBS B SOL/T	141.94
90		EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	BCBS BRNZE SESP	BCBS B SESP	200.50
91		EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	BCBS BRNZE SESP/T	BCBS B SESP/T	288.50
94		EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	BCBS BRNZE SECH	BCBS B SECH	136.54
95		EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	BCBS BRNZE SECH/T	BCBS B SECH/T	214.54
96		EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	BCBS BRNZE FAMIL	BCBS B FAM	271.08
97		EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	BCBS BRNZE FAM/T	BCBS B FAM/T	353.08
BCBS HMO								
10		SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	BCBS HMO SINGLE	BCBS H SINGL	188.82
90		SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	BCBS HMO SOL/T	BCBS H SOL/T	288.82
90		EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	BCBS HMO SESP	BCBS H SESP	288.82
91		EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	BCBS HMO SESP/T	BCBS H SESP/T	388.82
94		EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	BCBS HMO SECH	BCBS H SECH	136.54
95		EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	BCBS HMO SECH/T	BCBS H SECH/T	214.54
96		EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	BCBS HMO FAMIL	BCBS H FAM	271.08
97		EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	BCBS HMO FAM/T	BCBS H FAM/T	353.08
CIGNA STANDARD HMO								
10		SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	CIGNA STD SINGL	CIGNA S SINGL	188.82
90		SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	CIGNA STD SOL/T	CIGNA S SOL/T	288.82
90		EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	CIGNA STD SESP	CIGNA S SESP	288.82
91		EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	CIGNA STD SESP/T	CIGNA S SESP/T	388.82
94		EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	CIGNA STD SECH	CIGNA S SECH	136.54
95		EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	CIGNA STD SECH/T	CIGNA S SECH/T	214.54
96		EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	CIGNA STD FAMIL	CIGNA S FAM	271.08
97		EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	CIGNA STD FAM/T	CIGNA S FAM/T	353.08

File Name: KNUCTPRN...
 Double-click File Name:
 • Allows the PCGenesis report to be displayed in PDF format

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- This is the VerraDyne Print Manager system
- Double-click **File Name**: Allows the PCGenesis report to be displayed in **PDF** format

Upgrade of PCG Print Queue

The screenshot displays the VerraDyne Queue Manager interface. The main window shows a table of 123 queued files. A context menu is open over one of the rows, listing the following actions: Delete, Remove, Detail Info, and Email. A callout box points to the menu with the text: 'Right-click on the File Name allows the user to:'. Below this text is a list of four actions: Delete (delete file), Remove (remove file from queue), Detail Info (audit log information), and E-mail (e-mail PCG report to another user).

File Name	Size	User	Device	Class	Copies	Disp	Form	Status	Date	Information	Output
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	38674	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCTP\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCTP\PRINT\ASPLPRT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/20/1709:40		P
K:\UCTP\PRINT\ASPLPRT\REG0000...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...			2285	A	1						
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	16409	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	4276	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	2758	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	2431	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	15823	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	16413	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	31682	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:40		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	115	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	31682	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	1559	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	1889	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	371	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	1889	ADMINISTRATOR	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:37		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	16411	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	16376	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCTP\PRINT\ASPLPRT\WUTILLOG...	16398	DIANE OCHALA	HP-2285	A	1	QUEUE	LANDSCAPE	HOLD	10/25/1709:36		P

- This is the VerraDyne Print Manager system
- Right-click on the **File Name** allows the user to:
- Delete (delete file)
 - Remove (remove file from queue)
 - Detail Info (audit log information)
 - E-mail (e-mail PCG report to another user)

Upgrade of PCG Print Queue

The screenshot shows the 'Detail' window of the VerraDyne Print Manager. It displays a log of actions for a specific print file. A callout box labeled 'Detail Info:' points to the log, stating: 'Displays screen itemizing each action related to the print file' and 'For example, who has released the file for printing'. Below the log is a summary table with columns for Job Name, User, Device, Class, Copies, Status, and Date/Time.

Job Name	User	Device	Class	Copies	Status	Date/Time
K:\UCTPRINT\WSP\PRINT\REG00049	DIANE OCHALA	HP-2285	A	1	REQUEUE	10/25/17 09:36
K:\UCTPRINT\WSP\PRINT\REG00059	DIANE OCHALA	HP-2285	A	1	REQUEUE	10/25/17 09:36
K:\UCTPRINT\WSP\PRINT\REG00017	DIANE OCHALA	HP-2285	A	1	REQUEUE	10/25/17 09:36

This is the VerraDyne Print Manager system

Detail Info:

- The Detail Info displays a screen which itemizes each action related to the print file
- For example, who has released the file for printing

Upgrade of PCG Print Queue

Document Email

Send Cancel

From: DOCHALA@DOE.K12.GA.US Attachment: PPRINT0000@171030_0940041

To: rsmcathun@doe.k12.ga.us Requeue Pdf Password: Email Password

Subject: testing e-mail feature of new print queue

Message: testing e-mail feature of new print queue

Email:

- Allows the PCGenesis report to be e-mailed to other individuals

File Name	Size	User	Device	Class	Copies	Disp	Form	Status	Date	Information	Output
K:\UCTF\PRINT\#SPL\PRINT\UTIL\LOG...	38674	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:40		P
K:\UCTF\PRINT\#SPL\PRINT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:50		P
K:\UCTF\PRINT\#SPL\PRINT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:40		P
K:\UCTF\PRINT\#SPL\PRINT\REG0000...	16409	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/26/1709:50	Email from K:\UCTF\...	P
K:\UCTF\PRINT\#SPL\PRINT\REG0000...	16376	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P
K:\UCTF\PRINT\#SPL\PRINT\REG0001...	16398	DIANE OCHALA	HP-2285	A	1	REQUEST	LANDSCAPE	HOLD	10/25/1709:36		P

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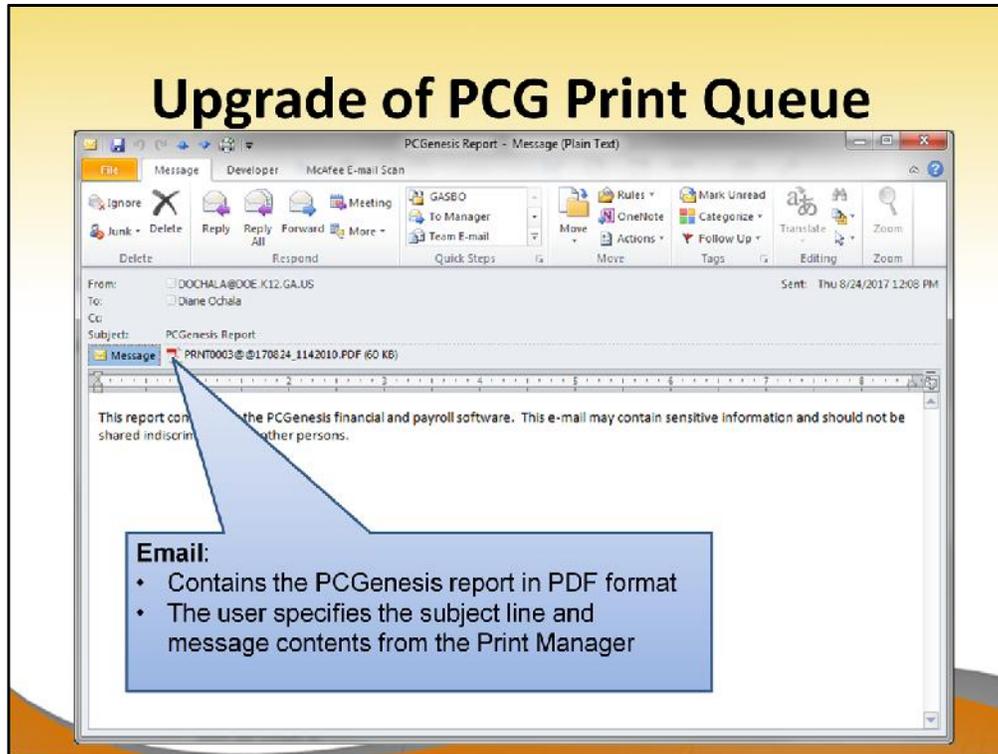
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This is the VerraDyne Print Manager system

Email:

- Allows the PCGenesis report to be e-mailed to other individuals

Upgrade of PCG Print Queue



This is the VerraDyne Print Manager system

Email:

- This screen shows an e-mail generated by the VerraDyne Print Manager
- The e-mail contains the PCGenesis report in PDF format
- The user specifies the subject line and message contents from the Print Manager

Upgrade of PCG Print Queue

- The **Spool Directory** which is where PCGenesis creates the reports
 - K:\SECOND\#DODPRT



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This is the VerraDyne Print Manager system
The **Spool Directory** which is where PCGenesis
creates the reports

K:\SECOND\#DODPRT

Upgrade of PCG Print Queue

- The **Print Directory** is the directory where the Print Manager stores the reports in the print queue
 - For example, the **Print Directory** may be K:\UCTPRINT\#DODPRT
 - The Print Manager will **MOVE** the PCG reports from the **Spool Directory** to the **Print Directory**
 - If there is an existing print file with the same name as a new print file, the Print Manager will rename the file and append a date/time stamp



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This is the VerraDyne Print Manager system

The **Print Directory** is the directory where the Print Manager stores the reports in the print queue

- For example, the **Print Directory** may be K:\UCTPRINT\#DODPRT
- The Print Manager will **MOVE** the PCG reports from the **Spool Directory** to the **Print Directory**
- If there is an existing print file with the same name as a new print file, the Print Manager will rename the file and append a date/time stamp

Upgrade of PCG Print Queue

New Volume (K:) > UCTPRINT > #DODPRT

Name	Date modified	Type	Size
PRNT0000@@@171025_0940025	10/25/2017 9:40 AM	File	31 KB
PRNT0000@@@170830_1503056	8/30/2017 3:03 PM	File	6 KB
PRNT0000@@@170830_1453015			
XFER0000@@@170825_1435011			
XFER0000			
PRNT0000@@@170825_0912036			
PRNT0000@@@170825_0905036			
PRNT0000			
PRNT0003@@@170824_1142010.PDF			
PRNT0003@@@170824_1142010			
PRNT0003@@@170824_1137006	8/24/2017 11:37 AM	File	250 KB
PRNT0003@@@170824_0946019	8/24/2017 9:46 AM	File	2 KB
PRNT0003	8/24/2017 9:29 AM	File	14 KB
PRNT0002	8/24/2017 9:28 AM	File	14 KB

Print Directory:

- Notice the print files will reside in **UCTPRINT**
- Notice the file name may be changed and the date/time stamp may be appended to the name

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This is the VerraDyne Print Manager system

The **Print Directory** is the directory where the Print Manager stores the reports in the print queue

- For example, the **Print Directory** may be **K:\UCTPRINT\#DODPRT**
- Notice the print files will reside in **UCTPRINT**
- The Print Manager will **MOVE** the PCG reports from the **Spool Directory** to the **Print Directory**
- If there is an existing print file with the same name as a new print file, the Print Manager will rename the file and append a date/time stamp
- Notice the file name may be changed and the date/time stamp may be appended to the name

Upgrade of PCG Print Queue

- The **Spool Directory** which is where PCGenesis creates the reports
 - K:\SECOND\#DODPRT
 - Print files will be deleted from the Spool Directory



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This is the VerraDyne Print Manager system
The **Spool Directory** which is where PCGenesis creates the reports

K:\SECOND\#DODPRT

Print files will be deleted from the Spool Directory

Upgrade of PCG Print Queue

- Archive reports to specific archive directories, based on individual users or file type
- View or requeue the archived files
- Full audit tracking of reports viewed and deleted by users
- Search archived reports



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Some of the features of the new VerraDyne Print Manager system:

- You will be able to archive reports to specific archive directories, based on individual users or file type
- You will be able to view or requeue the archived files
- Full audit tracking of reports viewed and deleted by users will be available
- You will be able to search archived reports using specific parameters

Upgrade of PCG Print Queue

The screenshot displays two windows from the VerraDyne Print Manager. The top window, 'Spool And Print Directory Maintenance', shows a table of print queues with columns for Spool Dir, Print Dir, User Id, Disposition, Class, Mode, Printer, Form, and Archive. The bottom window, 'Archive Directories Maintenance', shows a table of archive directories with columns for Archive Name, Archive Directory, and Archived Files.

Spool Dir	Print Dir	User Id	Disposition	Class	Mode	Printer	Form	Archive
K:\SECOND\#DODPRT	K:\UCTPRINT#\DODPRT	DIANE.OCHALA	QUEUE		HOLD		LANDSCAPE	DODARCH
K:\SECOND\#DOPRT	K:\UCTPRINT#\DOPRT	ADMINISTRATOR	QUEUE		HOLD		LANDSCAPE	ARCHIVE
K:\SECOND\#KTMFRT	K:\UCTPRINT#\KTMFRT	KAREN.MCARTHUR	QUEUE		HOLD		LANDSCAPE	KTMARCH
K:\SECOND\#PCWPRT	K:\UCTPRINT#\PCWPRT	PCW	QUEUE		HOLD		LANDSCAPE	DODARCH

Archive:

- Specify a permanent location for the PCG report archive

Archive Name	Archive Directory	Archived Files
ARCHIVE	K:\UCTARCH\ARCHIVE	39496
DODARCH	K:\UCTARCH\DODARCH	4
KTMARCH	K:\UCTARCH\KTMARCH	19

Some of the features of the new VerraDyne Print Manager system:

- You will be able to archive reports to specific archive directories, based on individual users or file type
- You will be able to specify a permanent location for the PCG report archive.
- In this example, separate archives have been set up for different users

Upgrade of PCG Print Queue

UCTSent - Archive View

Search: [] Exit [] About []

Email: [] Released: [] From Date: [] To Date: [] (MM/DD/YYYY)

Device: [] Document: [] Archive Name: [X1MARCH]

Search Context: [] All the beginning of Text will search for Exact Match of text entered, ~ will search all the files for any of the words contained in file.

Document	Date	Time	Device/Email	Released By	Location	Archive	Ret. Days
1 PRINT000	08/28/2017	08:45	HP-2275 /	KAREN.MCARTHUR	k:\ustandh\ktmarch\PRINT0000@...	KTMAARCH	0
2 PSCN000	...	13:07	HP-2275 /	KAREN.MCARTHUR	k:\ustandh\ktmarch\PSCN0000@...	KTMAARCH	0
3 PSCN000	08/25/2017	...	HP-2275 /	KAREN.MCARTHUR	k:\ustandh\ktmarch\ESCN0000@...	KTMAARCH	0
4 PSCN000	08/25/2017	13:00
5 PSCN000	08/25/2017	12:59	HP-2275 /
6 PSCN000	08/25/2017	12:55	HP-2275 /
7 PSCN000	08/25/2017	12:44	HP-2275 /
8 PSCN000	08/25/2017	12:25	HP-2275 /
9 VEND000	08/25/2017	11:19	HP-2275 /
10 OPEN000	08/25/2017	11:18	HP-2275 /
11 PRINT000	08/25/2017	11:08	HP-2285 /	D.ANE.DCHALA	k:\ustandh\ktmarch\PRINT0000@...	KTMAARCH	0
12 PRINT000	08/25/2017	11:04	HP-2285 /	D.ANE.DCHALA	k:\ustandh\ktmarch\PRINT0000@...	KTMAARCH	0
13 PRINT000	08/25/2017	11:03	HP-2285 /	D.ANE.DCHALA	k:\ustandh\ktmarch\PRINT0000@...	KTMAARCH	0
14 XFER000	08/25/2017	10:41	HP-2285 /	D.ANE.DCHALA	k:\ustandh\ktmarch\XFER0000@...	KTMAARCH	0
15 XFER000	08/25/2017	10:37	HP-2285 /	D.ANE.DCHALA	k:\ustandh\ktmarch\XFER0000@...	KTMAARCH	0
16 XFER000	08/25/2017	10:33	HP-2275 /	D.ANE.DCHALA	k:\ustandh\ktmarch\XFER0000.pdf	KTMAARCH	0
17 OPEN000	08/25/2017	10:21	HP /	D.ANE.DCHALA	k:\ustandh\ktmarch\OPEN0000.pdf	KTMAARCH	0

From the Archive View, double-click File Name:

- Allows the archived report to be displayed in PDF format

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From the **Archive View**, double-click **File Name**: The archived report to be displayed in **PDF format**

Upgrade of PCG Print Queue

PRNT0000@171030_0940041.PDF - Adobe Reader

REPORT DATE: 10/30/2017 09:33 BENEFIT DEDUCTION OPTION AND TIER REPORT PAGE 3
 Program ID: FAW27 Report of EMPLOYEE rates in effect from: 10/30/2017 To: 10/30/2017

Option Tier Description	From Date	To Date	Short Desc	Deduction Desc	PayChk Desc	Prem Amt
B1 SCBS SILVER			Short Desc: SCBS SILVER			
10 SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	SCBS SILVER SINGL	SCBS B SINGL	108.49
90 SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	SCBS SILVER SOL/T	SCBS B SOL/T	188.49
90 EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	SCBS SILVER SESS	SCBS B SESS	288.81
91 EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	SCBS SILVER SESSP/T	SCBS B SESSP/T	368.51
94 EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	SCBS SILVER SECH	SCBS B SECH	203.74
95 EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	SCBS SILVER SECH/T	SCBS B SECH/T	288.74
96 EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	SCBS SILVER FAMIL	SCBS B FAM	393.76
97 EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	SCBS SILVER FAM/T	SCBS B FAM/T	462.76
B2 SCBS BRONZE			Short Desc: SCBS BRONZE			
10 SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	SCBS BRNZE SINGLE	SCBS B SINGL	41.94
90 SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	SCBS BRNZE SOL/T	SCBS B SOL/T	141.94
90 EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	SCBS BRNZE SESS	SCBS B SESS	203.50
91 EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	SCBS BRNZE SESSP/T	SCBS B SESSP/T	288.50
94 EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	SCBS BRNZE SECH	SCBS B SECH	126.54
95 EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	SCBS BRNZE SECH/T	SCBS B SECH/T	211.54
96 EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	SCBS BRNZE FAMIL	SCBS B FAM	271.08
97 EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	SCBS BRNZE FAM/T	SCBS B FAM/T	351.08
B3 SCBS RMD			Short Desc: SCBS RMD			
10 SINGLE COVERAGE	01/01/2017	12/31/9999	SINGLE	SCBS RMD SINGLE	SCBS B SINGL	188.86
90 SINGLE COVERAGE TOBACCO SURCHARGE	01/01/2017	12/31/9999	SINGLE/T	SCBS RMD SOL/T	SCBS B SOL/T	368.86
90 EMPLOYEE & SPOUSE	01/01/2017	12/31/9999	SESP	SCBS RMD SESS	SCBS B SESS	468.86
91 EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SESP/T	SCBS RMD SESSP/T	SCBS B SESSP/T	548.86
94 EMPLOYEE & CHILD (REN)	01/01/2017	12/31/9999	SECH	SCBS RMD SECH	SCBS B SECH	288.86
95 EMP & CHILD (REN)/TOBACCO SURCHARGE	01/01/2017	12/31/9999	SECH/T	SCBS RMD SECH/T	SCBS B SECH/T	368.86
96 EMPLOYEE & SPOUSE & CHILD (REN)	01/01/2017	12/31/9999	FAMILY	SCBS RMD FAMIL	SCBS B FAM	428.86
97 EMP & SPOUSE & CHILD/TOBACCO SURCHARGE	01/01/2017	12/31/9999	FAMILY/T	SCBS RMD FAM/T	SCBS B FAM/T	508.86
B4 SCBS STANDARD RMD			Short Desc: SCBS STANDARD RMD			

Double-click File Name:
 • Allows the archived report to be displayed in PDF format

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From the **Archive View**, double-click **File Name**: The archived report to be displayed in **PDF format**

Upgrade of PCG Print Queue

UCTSent - Archive View

Search: [] Edit About

Email: [] Released: [] From Date: [] To Date: [] (MM/DD/YYYY)

Device: [] Document: [] Archive Name: [X]MARCH

Search Context: [] All the beginning of Text will search for Exact Match of text entered, ~ will search all the files for any of the words contained in file.

Document	Date	Time	Device/Email	Released By	Location	Archive	Ret. Days
1 PRINT000	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FRNT0000@...	KTMARCH	...
2 PSCN000	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
3 PSCN000	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
4 PSCN000	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
5 PSCN000	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
6 PSCN000	08/25/2017	12:55	...	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
7 PSCN000	08/25/2017	12:44	...	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000@...	KTMARCH	...
8 PSCN000	08/25/2017	12:25	HP-2275 /	KAREN.MCARTHUR	k:\uactarsh\ktmarch\FSCN0000.pdf	KTMARCH	...
9 VEND000	08/25/2017	11:19
10 OPEN000	08/25/2017	11:18
11 PRINT000	08/25/2017	11:08
12 PRINT000	08/25/2017	11:04
13 PRINT000	08/25/2017	11:03
14 XFER000	08/25/2017	10:41
15 XFER000	08/25/2017	10:37
16 XFER000	08/25/2017	10:33
17 OPEN000	08/25/2017	10:21

Right-click on the **File Name** allows the user to:

- Add to Queue as Spool
- Add to Queue as Hold
- Detail Info (audit log information)

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This is Archive View

Right-click on the **File Name** allows the user to:

- Add the archived file to Queue as **Spool**
- Add the archived file to Queue as **Hold**
- Display the Detail Info for the archived file (audit log information)

Upgrade of PCG Print Queue

The screenshot shows the 'Detail' window in UCTSent - Archive View. The window displays the following information:

FileName: k:\uctsarch\ktmarch\PRINT0000@e@170828_0845033.pdf
User: KAREN.MCARTHUR
Device: HP-2275
Form: EMAILKAREN
Size: 0 Class: A Copies: 0

Log of actions:

Date	User	Action
2017/10/30 12:12	DIANE.OCHALA	(Archive) File Viewed
2017/10/30 12:06	DIANE.OCHALA	(Archive) File Viewed
2017/08/28 08:45	KAREN.MCARTHUR	(Queue) File added to Queue
2017/08/28 08:45	KAREN.MCARTHUR	(Archive) File copied to Archive

A callout box titled 'Detail Info:' points to the log and contains the following text:

- Displays screen itemizing each action related to the archived file
- For example, who has viewed the file

The bottom of the screenshot features the logo for the Georgia Department of Education (GaDOE) and the text: 'Richard Woods, Georgia's School Superintendent "Ensuring Georgia's Future"'. The date '11/10/2017' and page number '45' are also visible.

This is Archive View

Detail Info:

- The Detail Info displays a screen which itemizes each action related to the archived file
- For example, who has viewed the file in the archive

Upgrade of PCG Print Queue

Search archive by:

- E-mail address
- User id who released the file
- From date / to date
- Printer device name
- Document name
- Archive name

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This is Archive View

You will be able to search the archive by:

- E-mail address
- User id who released the file
- From date / to date
- Printer device name
- Document name
- Archive name

Upgrade of PCG Print Queue

- We will look for several school districts to be a beta for the VerraDyne Print Manager software starting as soon as **January 2018**.
- With the information from the beta, we hope to define the ideal configuration for the VerraDyne Print Manager software that can be rolled out to all PCGenesis sites.
- We will look for a configuration that will give our districts additional functionality without being too complex and causing too much confusion



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Upgrade of PCG Print Queue

- Once the beta testing is complete, the development team hopes to distribute the software to all PCGenesis districts by either **March 2018** or **June 2018**

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Agenda

- Introduction
- Upgrade to Micro Focus® Runtime 10.0.1
- Upgrade of PCGenesis Print Queue
- **What's Next**
- Getting Ready for 2018 GHI
- User Input



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What's Next?

- **Modernize PCGenesis data structures**
 - Today: Problems with data reliability
 - Today: If a posting process is interrupted because of power failure, or network hiccup, etc, half of the PCG data files may be updated and half may not. This requires a DATA REPAIR.
 - Expected delivery possibly in 2019



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- **Modernize PCGenesis data structures**
- **Why go to all the trouble of converting the data files?**
- Updating the data files allows us to implement far better transaction processing
- Today, we have problems with data reliability
- Today, if a posting process is interrupted because of a power failure, or network hiccup, etc, half of the PCG data files may be updated (for instance the Receipt file) and half of the files may not be (for instance the AUDIT file).
- This requires a data repair!!
- If possible, we would like to deliver an upgrade of the PCGenesis data file in 2019

What's Next?

- **Modernize PCGenesis data structures**
 - Convert K:\SECOND
 - Today: Files are Vision version 3 – very, very OLD
 - The development team is researching possibilities:
 - Convert data to **SQL Server Database Tables**, or
 - Convert data to the more up-to-date **Vision version 6**



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- **Modernize PCGenesis data structures** – this means converting K:\SECOND
- Today PCG data files use Vision version **3** which is very OLD
- The PCGenesis development team is researching the possibilities for upgrading the data
- One possibility: we could upgrade to **Vision version 6**
- Vision version 6 will take each PCG data file and will split it into 2 separate files:
 - one file for the data indices and
 - one file for the actual data
- Accomplishing this will be a very tricky release installation because **all PCG data files will need to be converted at the same time!**
- Another possibility: we could convert the PCGenesis data to SQL Server database tables

What's Next?

- **Modernize PCGenesis data structures**
 - Converting data to **SQL Server Database Tables** would be a giant leap forward for PCGenesis
 - The cost?
 - Approximately **\$100,000** to convert I/O routines in the COBOL code to SQL
 - Approximately **\$50,000** to purchase the Micro Focus AcuSQL Runtime for every school district and RESA



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- **Modernize PCGenesis data structures** – this means converting K:\SECOND
- Converting data to **SQL Server Database Tables** would be a giant leap forward for PCGenesis
- **6 Advantages** of a Database Management System over a File System:
 1. **Concurrency:** Much more control over **multi-user** access to the data
 2. **Rich Query Set:** There is database language called SQL. It provides a rich, industry-standard query set to manipulate the database contents.
 3. **Indexing:** Indexing is the process of ordering database entries. It helps to improve the speed of data retrieval operations. Indexing makes searches quicker. It is one of the big advantages of a database management system over a simple file system.
 4. **Transaction Processing:** The transaction is the sequence of operations to be carried out in a single logical work unit. Transaction processing provides data reliability.
 5. **Client Supportive:** Users or clients can query the database regardless of whatever programming languages are being used. For example, data in a database can easily be queried using Crystal Reports.
 6. **Database management tools:** Lots of database management tools are available, especially for backups, database monitoring, and security.
- Database processing is the industry standard and would significantly improve data reliability
- The cost?

- Approximately **\$100,000** to convert I/O routines in the COBOL code to SQL
- Approximately **\$50,000** to purchase the Micro Focus AcuSQL Runtime for every school district and RESA

Site Recommendations

- Upgrade any server > 3-5 years old
- Implement “Terminal Server” Access!!!!
- Full system backup of K:*.* (Retain 3 weeks)
- Backup data (K:\SECOND) to CD/DVD/USB nightly
- Document restore procedures from backup

- Add PCGReorg.bat to scheduled tasks
- 2008 Server (64 bit) is OK
- **We now support 2012 Server or Windows 10**



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- We highly recommend that you upgrade any server that is greater than 3-5 years old
- We highly recommend that you implement “Terminal Server” Access!!!!
- Full system backup of K:*.* (**Retain 3 weeks**)
- Backup data (K:\SECOND) to CD/DVD/USB nightly
- Document your restore procedures from backup

- Add PCGReorg.bat to scheduled tasks
- 2008 Server (64 bit) is OK
- **We now support 2012 Server or Windows 10**

What's Next?

- These are very exciting changes for PCGenesis!

Questions?



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- We are very excited about the upgrades for PCGenesis
- Questions?

Agenda

- Introduction
- Upgrade to Micro Focus® Runtime 10.0.1
- Upgrade of PCGenesis Print Queue
- What's Next
- **Getting Ready for 2018 GHI**
- User Input



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Getting Ready for 2018 GHI

- GHI options B1, B2, B3, B6, H1, H2, and K1 are the same
- GHI tiers 10, 40, 90, 91, 94 – 97 are the same.
- Many GHI premium rates have changed for 2018.



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The GHI options B1, B2, and B3 are still available for BCBS Gold, Silver and Bronze plans.

The GHI option B6 has been added for BCBS HMO.

The GHI option H1 has been added for United HealthCare HMO.

The GHI option H2 has been added for United HealthCare HDHP.

The GHI option K1 has been added for Kaiser HMO.

Almost all GHI premium amounts have changed for 2018.

Getting Ready for 2018 GHI

The screenshot shows a personnel data form with a 'Select GHI Code' dialog box open. The dialog box contains the following table:

Opt	Tier	Long Description	Short Desc
BB		TRICARE SUPPLEMENT	TRISUP
B1		BCBS GOLD	BCBS GOLD
B2		BCBS SILVER	BCBS SILVER
B3		BCBS BRONZE	BCBS BRONZE
B6		BCBS HMO	BCBS HMO
H1		UHC HMO	UHC HMO
H2		UHC HDHP	UHC HDHP
K1		KAISER HMO	KAISER HMO
NC		NO COVERAGE OR COVERAGE WAIVED	WAIVED
NE		NOT ELIGIBLE FOR COVERAGE	NOT ELIGIBLE

A callout box labeled 'GHI Option from Benefit File' points to the 'GHI Option' field in the background form, which is set to 'BCBS GOLD'.

This is a complete list of the 2018 GHI options.

Blue Cross/Blue Shield, United Healthcare, Kaiser and TriCare Supplement make up the available options for employees.

Getting Ready for 2018 GHI

PG Dist#8991 Rel#130300 11/04/2013 DOD 001 SW C/DEVSYS C/SECOND GREEN

Display/Update Personnel Data

Status **A** -- Active ABSEU, ET36N
 Emp. no. 88942 Pay Loc 382 Location 00002 Class 14 FOOD SERVICE
 Sex Code E Work Loc 292 Location 00002 Job 114 FOOD SERVICE
 Mar Stat U SSN 992 08 8942 FE0-5 Job 016 Service Marker
 FE0-5 Ethnic 2 WHITE

NAME First **ET36N** Middle _____ Prefix _____
 Last **0836U** Suffix _____

Address **2872 MAIN STREET** Certificate Type 00 Race (Select all that apply)
 Address L2 _____ ES1 Job (From CPI) 419 Yes No Indian Alaskan
 City/State **SMITH** GA Include on CPI? Yes No Black
 Zip Code **33333** County **160** Sick Bank ? Yes No White
 Phone **(999)555-1058** Out of State Substitute rank _____ Yes No Asian
 _____ Yes No Hawaiian

PG Select GHI Code

GHI Tier	Long Description	Short Desc.
B1 10	SINGLE COVERAGE	SINGLE
B1 40	SINGLE COVERAGE TOBACCO SURCHARGE	SINGLE/T
B1 90	EMPLOYEE & SPOUSE	EESP
B1 91	EMPLOYEE & SPOUSE/TOBACCO SURCHARGE	EESP/T
B1 94	EMPLOYEE & CHILD(REN)	EECH
B1 95	EMPL & CHILD(REN)/TOBACCO SURCHARGE	EECH/T
B1 96	EMPLOYEE & SPOUSE & CHILD(REN)	FAMILY
B1 97	EMPL & SPOUSE & CHILD/TOBACCO SURCHAR	FAMILY/T

GHI Tier from Benefit File

TRSDOE Paid ERCON ?
 Health ins Flag
 Participate in GHI ?
 GHI Option **B1** **0836U** GOLD
 GHI Tier **90** EESP
 GHI Ded Cd **8**
 SS, Phone, etc. _____
 Loading Code **9** Amt/% **.00**
 Loading Code **9** Amt/% **.00**
 10.00.00

Done Cancel

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- GHI tiers 10, 40, 90, 91, 94 – 97 are the same.

Getting Ready for 2018 GHI

How to Install 2018 GHI

- 1) Install PCGenesis Release 17.03.01. This release will automatically upload the new 2018 GHI premium amounts into the Benefit Plan/Option/Tier Maintenance File.
- 2) Download the DCH open enrollment file.
- 3) Import State Health Options & Tiers from DCH File.
- 4) Set State Health Deduction Amount For Active Employees.



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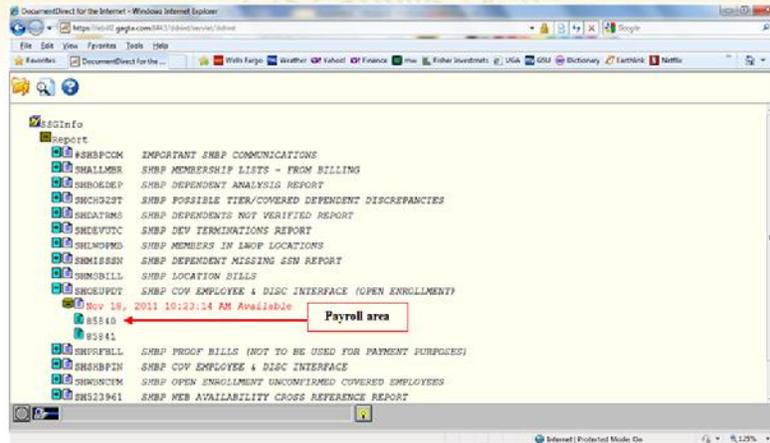
Several steps are necessary to get ready to process GHI in 2018. Before your December payroll, you will be able to install the 17.03.01. This release will contain the 2018 GHI premiums. The new premiums will be uploaded automatically by the release.

After open enrollment is completed, the new employee GHI elections must be downloaded from the DCH website before the enrollment data can be imported into the PCG personnel screen.

Once the GHI elections have been finalized, the last step is to update the employees' deduction screen with the 2018 premium amounts for the GHI deductions based upon the employees' GHI option and tier information on the personnel screen.

Getting Ready for 2018 GHI

- Download the DCH open enrollment file



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The most difficult part of this process is downloading the enrollment data from DCH. It seems that every year the DCH website changes and honestly, I don't know what to expect this year with the new ADP interface.

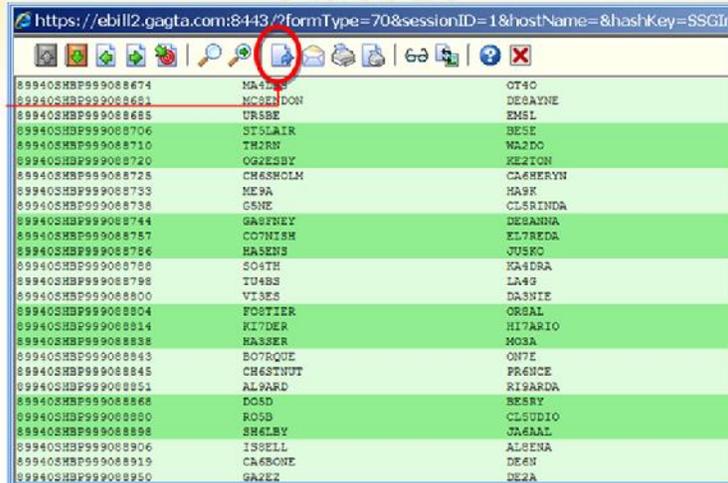
Typically, SHBP will send all districts an e-mail which identifies the correct SHOEUPDT file which contains the open enrollments. You must know the exact name and date of this file from SHBP or you will download an incorrect file!

In this example, the correct file was SHOEUPDT dated November 18, 2011.

Select the correct file.

Getting Ready for 2018 GHI

- Download the DCH open enrollment file



The screenshot shows a web browser window with the URL <https://ebill2.gagta.com:8443/?formType=70&sessionID=1&hostName=8&hashKey=SSGI>. The browser toolbar has a red circle around the download icon. Below the toolbar is a table with three columns: a long alphanumeric ID, a name, and a shorter alphanumeric ID. The table contains 20 rows of data.

89940SHBP999088674	MAZES	OT40
89940SHBP999088681	MCSENDON	DECAINE
89940SHBP999088685	URSBE	EMSL
89940SHBP999088706	STSLAIR	BESE
89940SHBP999088710	THORN	WALDO
89940SHBP999088720	OGZESBY	KEZTON
89940SHBP999088728	CHASNCOLM	CAGHERYN
89940SHBP999088733	ME9A	HASK
89940SHBP999088738	G5NE	CL5RINDA
89940SHBP999088744	GASFNEY	DESANNA
89940SHBP999088757	CO7NISH	EL7REDA
89940SHBP999088786	HASENS	JUSKO
89940SHBP999088788	SO4TH	KA4DRA
89940SHBP999088798	TU4BS	LA4G
89940SHBP999088800	VI3ES	DASNIE
89940SHBP999088804	FOSTIER	OR8AL
89940SHBP999088814	KI7DER	HI7ARIO
89940SHBP999088838	HASSER	MO3A
89940SHBP999088843	BO7RQUE	ON7E
89940SHBP999088845	CH6STNUT	FR6NCE
89940SHBP999088851	AL9ARD	RI9ARDA
89940SHBP999088868	DGSD	BE5NY
89940SHBP999088890	RO5D	CL5UDIO
89940SHBP999088898	SH6LBY	JH6ALL
89940SHBP999088906	IS0ELL	AL5ENA
89940SHBP999088919	CA6BONE	DE6N
89940SHBP999088950	GAZ2Z	DE2A



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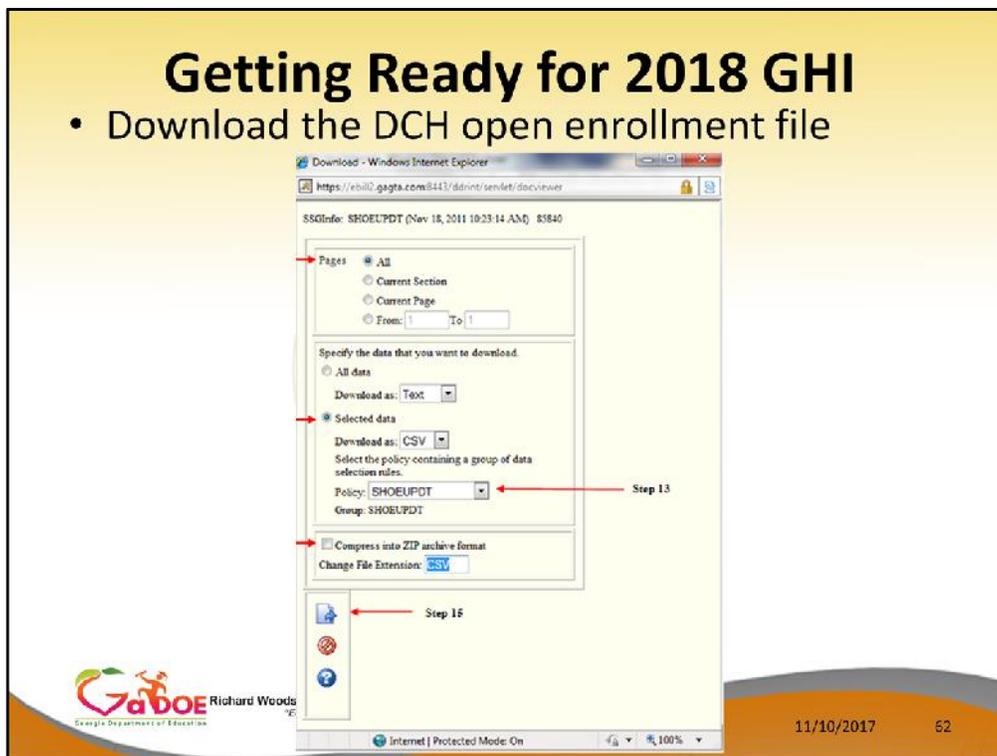
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The open enrollment file is displayed.

Select the download icon.

Getting Ready for 2018 GHI

- Download the DCH open enrollment file



The following dialog box will be displayed. It is important to enter the selections as shown above:

- All pages
- Selected data
 - Download as CSV
 - Policy SHOEUPDT
- Do NOT compress the file

Then select the download icon.

Getting Ready for 2018 GHI

- Download the DCH open enrollment file



Select SAVE to save the file to your C drive.

Getting Ready for 2018 GHI

- Download the DCH open enrollment file

The screenshot shows a Notepad window titled "Enroll2012.csv - Notepad". The window contains a CSV file with the following data:

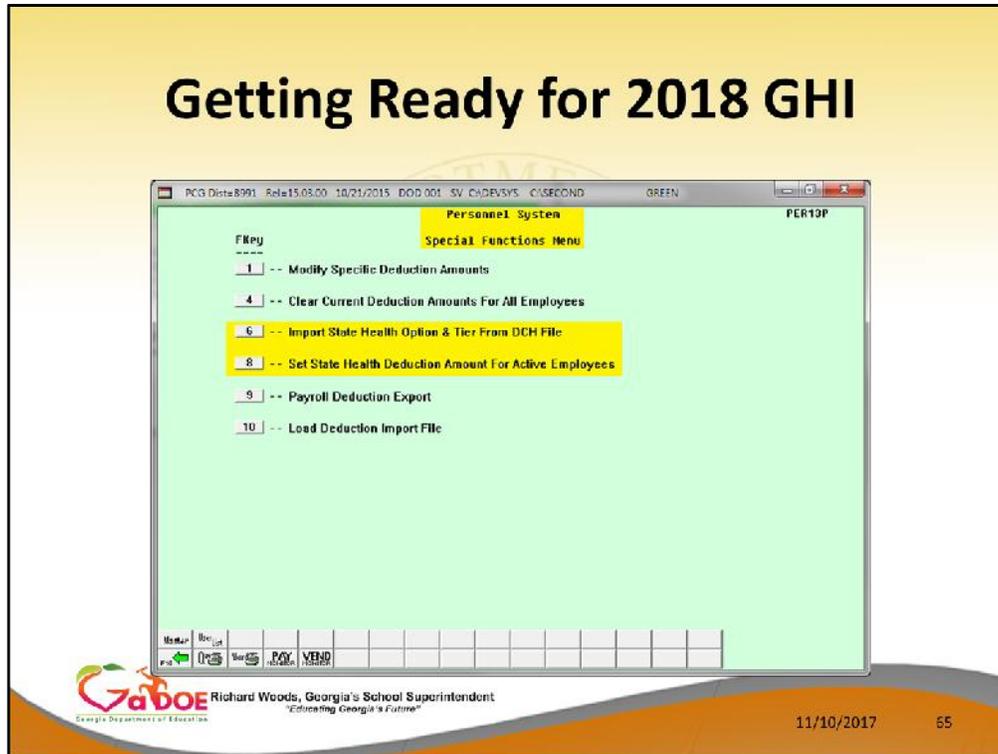
ID	Name	Last Name	Initial
"89990SHBP999087069	PAARIS	DI4LON	M
"89990SHBP999087070	PR3SSLEY	J43I	
"89990SHBP999087071	SC2REIBER	TH2NH	L
"89990SHBP999087072	WH9ATLEY	JEBLENE	P
"89990SHBP999087073	BURDEN	FR8NCES	J
"89990SHBP999087074	HE7M	M3LL7E	S
"89990SHBP999087075	LA6GHLIN	EL8ZA3ETH	D
"89990SHBP999087076	MC5REGOR	M9LO7Y	
"89990SHBP999087077	OG4E	T059	R
"89990SHBP999087078	BE3MAN	CE4ES0INA	
"89990SHBP999087079	BO2IE	K4I HLE8N	B
"89990SHBP999087080	BR9SCOE	NA7MA	A
"89990SHBP999087081	P48IS	JEBN15ER	D
"89990SHBP999087082	SN7WDEN	SA3A	E
"89990SHBP999087083	WA6EFIELD	SUZAN	E
"89990SHBP999087084	BA5KSDALE	M48ION	E
"89990SHBP999087085	BE4ULIEU	PA3RI6IA	A

A callout box with a blue background and white text points to the file, stating: "Do NOT edit the open enrollment file in Microsoft Excel®. Editing the file in Excel causes the formatting of the file to change."

At the bottom left of the slide is the logo for the Georgia Department of Education (GaDOE) with the text "Richard Woods, Georgia's School Superintendent" and "Ensuring Georgia's Future". At the bottom right, the date "11/10/2017" and the page number "64" are displayed.

Once the open enrollment file has been downloaded, do NOT edit the file in Excel! Editing the file in Excel causes the formatting of the file to change. Instead, make any changes using NOTEPAD.

Getting Ready for 2018 GHI



Now the final two steps of the GHI Open Enrollment process:

- 1) Import State Health Option & Tier from DCH File = F6
- 2) Set State Health Deduction Amount For Active Employees = F8

You must execute BOTH of these steps!!!

Getting Ready for 2018 GHI

Open Enrollment – Import GHI Option and Tier Elections

- Personnel System (F3)
- Special Functions Menu (F13)
- Import State Health Option & Tier from DCH File (F6)



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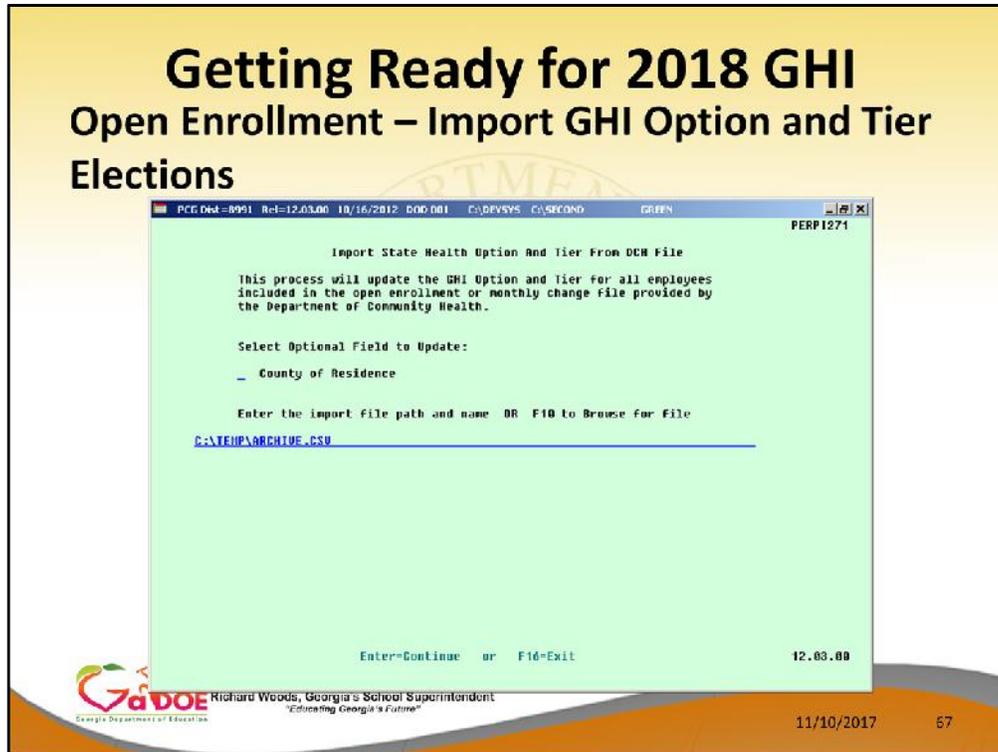
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Personnel and deduction screens must be updated for the December payroll with the new options that the employee selected during open enrollment.

The file downloaded from SHBP can be imported into PCGenesis.

Getting Ready for 2018 GHI Open Enrollment – Import GHI Option and Tier Elections



Use F10 to browse for the file.

Importing the County is optional.

Using this process only enters the **option** and **tier** from the imported file to the personnel screen. It does NOT update any amounts on the deduction screen.

Getting Ready for 2018 GHI

Set GHI Deduction Amounts

- Personnel System (F3)
- Special Functions Menu (F13)
- Set State Health Deduction Amount For Active Employees (**F8**)



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After the correct option and tier is entered (or imported) on the personnel screen for each employee, the premium can be updated on the deduction screen using this procedure.

The premium was not updated with the prior import, so this procedure must also be completed.

Getting Ready for 2018 GHI Set GHI Deduction Amounts

Set State Health Deduction Amount For Active Employees
(All substitutes are skipped)

trial mode to verify changes prior to updating? **N**
 Reduce premium amount by normal employer paid share? **N**
 Split premium according to employee's pay schedule? **N**

Set deductions to rates in effect on: 01/01/2018

The following SHBP system deductions will be modified by this process:

Ded Code	Ded Desc	Emplr Ind	Emplr Amt
8	NONCERTIFIED MERIT	N	
9	CERTIFIED MERIT	N	
42	SUPER SHBP	V	945.00

ENTER = Validate PF16 = Exit

17.01.00

After running in trial mode make sure to finish by running in **FINAL** mode by entering **'N'**

Make sure to set the date to **01/01/2018**

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Before running this procedure, the new option and tier choices should be entered on the personnel screen. It is also important to have the correct GHI deduction code entered on the personnel screen.

This procedure should be run in trial mode first. The trial mode will not update the deduction screen, but a report will be produced that contains all of the changes that will be made.

Review the report to make sure it is correct and then run the update again with the **trial mode flag** switched to **N**. **This will update all of the employee premiums on the deduction screen** to match the premiums set in the GHI Plan/Option/Tier maintenance file.

Getting Ready for 2018 GHI

Set GHI Deduction Amounts

REPORT DATE: 10/27/2009 10:17
 Program ID: PER0150

SHBP DEDUCTION UPDATE REPORT
 *** TRIAL MODE - NO UPDATES ***

Emp Num	Employee Name	Work Loc	Pay Class	Ded Periods	Ded Code	Plan Option	Plan Tier	Old Amount	Old Flg	New Amount	New Flg
087909	OG4E, BO41S	0188	06	12	09	58	10	0.00	Y	8.60	Y
089366	OG4E, EMARSON	0188	03	12	08	31	99	162.58	Y	210.50	Y
080500	OL5ARV, PASULA	8012	66	12	08	58	91	207.10	Y	252.40	Y
080740	OM6LLEY, EF60IH	0010	55	12	09	NE	00	0.00		0.00	
087836	OR2ELAS, CO2EWHN	0103	70	12	08	50	90	167.10	Y	192.40	Y
087827	OR2URKE, DE2A	8012	67	12	08	58	90	167.10	Y	192.40	Y
089937	PA2SON, DE2ETRIUS	0188	58	12	08	58	96	176.70	Y	203.00	Y
088474	PA2SON, LE2ISHA	0103	06	12	09	03	90	128.90	Y	150.40	Y
088105	PA2UETTE, 022E	0103	06	12	09	58	10	0.00	Y	8.60	Y
089605	PA3MELL, AD3NA	0103	09	12	09	03	94	120.80	Y	141.50	Y
089242	PA3ROTT, JO3RS	4050	62	12	08	58	40	40.00	Y	68.60	Y
088693	PA4LSEN, ST4RLING	0188	02	12	24	58	96	90.60	Y	116.90	Y
089894	PA4LSON, EL4ON	0196	26	12	09	03	90	128.90	Y	150.40	Y
087180	PA3LAN, DO3IA	2050	09	12	09	03	96	137.00	Y	159.30	Y
080361	PI2KENS, TI2AHV	4050	02	12	09	07	97	0.00		0.00	
** ERROR ** SHBP Option/Tier 07/97 not found in Benefit deduction file											
087379	PI4T, CL4SSIE	2050	28	12	09	55	10	0.00	Y	8.60	Y
087941	PO2DER, TI2M	0103	56	12	09	05	96	137.00	Y	159.30	Y



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Verify the enrollment data and premium data on this report before running the process in FINAL mode.

Agenda

- Introduction
- Upgrade to Micro Focus® Runtime 10.0.1
- Upgrade of PCGenesis Print Queue
- What's Next
- Getting Ready for 2018 GHI
- **User Input**



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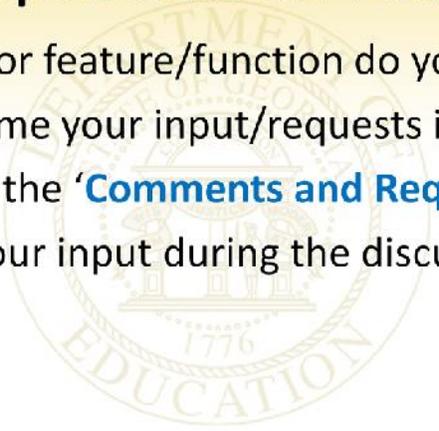
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Future Plans

Help us focus our efforts

- What major feature/function do you need?
- We welcome your input/requests in writing
- Complete the '**Comments and Requests**' today
- Provide your input during the discussions



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- In order for the PCGenesis development team to focus our efforts, we would greatly appreciate your input.
- We welcome your requests in writing – you can complete the 'Comments and Requests' forms today.
- We also welcome your input during the roundtable discussions which are on the GASO schedule.

User Input

**Please attend the open houses,
roundtables, and training!!**



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Again, please attend the **open houses, roundtables, and training!**

PCGenesis Documentation



<http://www.gadoe.org/Technology-Services/PCGenesis/Pages/default.aspx>



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PCGenesis Documentation

Home → Technology Services → Technology Services → PCGenesis

PCGenesis

Financial Accounting and Reporting System Operations Guide

Payroll System Operations Guide

Personnel System Operations Guide

Certified/Classified Personnel Information (CPI) System Operations Guide

Budget System Operations Guide

LUAS Manual

Technical System Operations Guide

Release Information

PCGenesis

- Financial Accounting and Reporting System Operations Guide
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- Release Information



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Questions?



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Thank you for attending!



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