1. **What type of funds are these?**
   These are reimbursable funds, which means the funding must be spent first by the school systems before requesting reimbursement.

2. **Is a match required?**
   No.

3. **For what purposes can these funds be used?**
   The purpose of this appropriation is to provide funds to local school systems for school security needs/enhancements. These funds cannot be used for ongoing expenses (such as salaries, rent, monthly charges, admin costs, etc.), phones, or vehicles.

4. **When can I start using this funding?**
   Invoices must be dated after March 10, 2023 (HB18’s effective date). Any invoices dated prior to this date will not be eligible for payment. Your budget must be approved in the Consolidated Application before you request reimbursement for the items identified in its budget narrative. You cannot start requesting reimbursement until July 1, 2023.

5. **Do we have to allocate $50,000 per allocated school?**
   Yes.
   Each district has been awarded $50,000 for each school identified and appropriated in the budget by the legislature to address security needs/enhancements.

6. **Which schools are covered?**
   The schools on the allocation list created by the legislature. GaDOE will distribute a list to each system showing the schools the legislature allocated funds to.

7. **Can we use these funds for non-allocated schools, offices or facilities?**
   No, the district must use the funds on the schools identified in the allocation.

8. **What LUA Chart of Account Codes should be utilized?**
   Fund 100, Revenue Source 3800, Expenditure Function Code 2600, Program Code 1695. There may be exceptions, depending on the activity. Please contact Financial Review with questions about the financial reporting.

9. **How do I submit for reimbursement and what documents are required?**
   You cannot start requesting reimbursement until July 1, 2023. You cannot submit for reimbursement until your budget is approved through the Consolidated Application. Once your budget is approved, school systems will submit their
requests through Grants Applications in the GaDOE portal. Invoice and a purchase detail form must be submitted to receive payment.

10. When do these funds expire?
   June 30, 2024, but systems must submit their reimbursement requests for GaDOE review no later than March 1, 2024. Districts are encouraged to request reimbursement on these funds in as timely a manner as possible, please communicate with GaDOE if these dates cannot be met.

11. Who can I contact at GaDOE with questions?
   Mike Sanders, Director, Facilities and Pupil Transportation: 404-656-4556, michael.sanders@doe.k12.ga.us
   Sarah Morris, Assistant Director, Facilities and Pupil Transportation: 404-617-9409, smorris@doe.k12.ga.us