



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

June 1, 2015

MEMORANDUM

TO: System Test Coordinators

FROM: Tony Eitel
 Director for Assessment Administration

SUBJECT: 2015-2016 Assessment Webinar Schedule

The Assessment Division of the Georgia Department of Education (GaDOE) will be hosting various on-line webinars over the course of the 2015-2016 school year. Please refer to the table below for the schedule as of this date. Please be aware that sessions in addition to those listed below should be anticipated and that the schedule below is subject to change.

Date	Description	Program	Time
July 20, 2015	Fall 2015 EOC Mid-Month Test Administration System (TAS) Training	Georgia Milestones	1:00 pm – 4:00 pm
July 27, 2015	Fall 2015 EOC Mid-Month Test Administration System (TAS) Training (*)	Georgia Milestones	1:00 pm – 4:00 pm
August 12, 2015	Fall Assessment Conference General Session	All Programs	9:00 am – 12:00 pm
August 14, 2015	Fall Assessment Conference General Session (*)	All Programs	9:00 am – 12:00 pm
August 19, 20, 26, and 27, 2015	Georgia Alternate Assessment (GAA) Fall Pre-Administration Training Modules	GAA	1:00 pm – 4:00 pm
August 27, 2015	Georgia Kindergarten Inventory of Developing Skills	GKIDS	10:00 am – 11:30 am
September 1, 2015	Georgia Kindergarten Inventory of Developing Skills (*)	GKIDS	1:00 pm – 2:30 pm
September 3, 2015	Fall Assessment Conference – Program Updates	All Programs	1:00 pm – 4:00 pm
September 15, 2015	Fall Assessment Conference – Program Updates (*)	All Programs	1:00 pm – 4:00 pm
September 17, 2015	Fall Assessment Conference – Student Assessment Handbook Overview	All Programs	9:00 am – 12:00 pm
September 22, 2015	NAEP Pre-Administration (Sampled Systems/Schools Only)	NAEP	10:00 am – 12:00 pm

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September 23, 2015	ACCESS for ELLs Test Coordinator's Overview (WIDA will provide webinar log-in)	ACCESS for ELLs	11:30 am & Repeated live at 2:00 pm
September 24, 2015	NAEP Pre-Administration (*) (Sampled Systems/Schools Only)	NAEP	1:00 pm – 3:00 pm
September 30, 2015	ACCESS for ELLs Test Administrator's (Examiner's) Overview (WIDA will provide webinar log-in) (*)	ACCESS for ELLs	11:30 am & Repeated live at 2:00 pm
October 7, 2015	ACCESS for ELLs Technology Coordinator's Overview (WIDA will provide webinar log-in)	ACCESS for ELLs	4:00 pm – 6:00 pm
October 27, 2015	End of Course (EOC) Winter Pre-Administration	Georgia Milestones	10:00 am – 12:00 pm
October 28, 2015	End of Course (EOC) Winter Pre-Administration (*)	Georgia Milestones	1:00 pm – 3:00 pm
October 29, 2015	End of Course (EOC) Winter Pre-Administration (*)	Georgia Milestones	10:00 am – 12:00 pm
November 2, 2015	End of Course (EOC) Winter/Spring 2016 Mid-Month Test Administration System (TAS) Training (Tentative)	Georgia Milestones	1:00 pm – 4:00 pm
November 10, 2015	Alternate ACCESS for ELLs Pre-Administration	ACCESS for ELLs	10:00 am – 12:00 pm
November 12, 2015	ACCESS for ELLs Pre-Administration	ACCESS for ELLs	10:00 am – 12:00 pm
November 16, 2015	End of Course (EOC) Winter/Spring 2016 Mid-Month Test Administration System (TAS) Training (Tentative) (*)	Georgia Milestones	1:00 pm – 4:00 pm
January 7, 2016	ACCESS for ELLs Question & Answer Session	ACCESS for ELLs	TBD
February 3, 2016	Georgia Alternate Assessment (GAA) Mid-Administration Training	GAA	1:00 pm – 3:00 pm
February 4, 2016	Georgia Alternate Assessment (GAA) Mid-Administration Training (*)	GAA	1:00 pm – 3:00 pm
March 1, 2016	End of Grade (EOG) Spring 2016 Pre-Administration	Georgia Milestones	10:00 am – 12:00 pm
March 2, 2016	End of Grade (EOG) Spring 2016 Pre-Administration (*)	Georgia Milestones	1:00 pm – 3:00 pm
March 3, 2016	End of Grade (EOG) Spring 2016 Pre-Administration (*)	Georgia Milestones	10:00 am – 12:00 pm
March 7, 2016	End of Grade (EOG) & End of Course (EOC) Test Administration System (TAS) Training (Tentative)	Georgia Milestones	1:00 pm – 4:00 pm
March 8, 2016	Georgia Kindergarten Inventory of Developing Skills (GKIDS) Mid-Administration	GKIDS	10:00 am – 11:00 am

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March 10, 2016	Georgia Kindergarten Inventory of Developing Skills (GKIDS) Mid-Administration (*)	GKIDS	1:00 pm – 2:00 pm
March 21, 2016	End of Grade (EOG) & End of Course (EOC) Test Administration System (TAS) Training (Tentative) (*)	Georgia Milestones	1:00 pm – 4:00 pm
March 22, 2016	End of Course (EOC) Spring 2016 Pre-Administration	Georgia Milestones	10:00 am – 12:00 pm
March 23, 2016	End of Course (EOC) Spring 2016 Pre-Administration (*)	Georgia Milestones	1:00 pm – 3:00 pm
March 24, 2016	End of Course (EOC) Spring 2016 Pre-Administration (*)	Georgia Milestones	10:00 am – 12:00 pm
May 4, 2016	Alternate ACCESS for ELLs Post-Administration	ACCESS for ELLs	TBD
May 5, 2016	ACCESS for ELLs Post-Administration	ACCESS for ELLs	TBD
Early June 2016	Georgia Alternate Assessment Post-Administration	GAA	TBD

Please note that sessions marked with an asterisk (*) are anticipated as live redeliveries of a session of the same name that occurred on a previous date.

The majority of these events are required pre-administration trainings – the contents of which shall be redelivered to local School Test Coordinators and others. In addition, there are sessions designed to assist System Test Coordinators with the ordering of materials, preparations for online test administration, and other critical tasks. Representatives from the Georgia Department of Education, and in some instances GaDOE contractors, will conduct the workshops. Any additional sessions, or changes to this schedule, will be announced by email to System Test Coordinators.

All System Test Coordinators are expected to attend one of each set of webinars noted above. Each webinar will be recorded and available for participants who are unable to attend – but one must pre-register for the webinar to gain access to the recording. In most instances, the presentations will be posted on the GaDOE webpage for each specific assessment program.

IMPORTANT WEBINAR PLATFORM INFORMATION:

GaDOE's webinar platform requires pre-registration for each session. System Test Coordinators will receive the notification, and a link to use to pre-register for the webinars above, in advance through email. After pre-registering, System Test Coordinators will receive a unique link to use to log-in at the appointed time. Pre-registration will also generate automatic reminders prior to the session. System Test Coordinators will be able to share the invitation with others in their system that would benefit from a session. Additional attendees will be required to pre-register as well – and will receive their own unique URL after doing so. Recordings of each session will be available, but only for those who pre-register.

Please note the following details:

- After pre-registering, you will receive a unique link to use to enter the actual webinar session on its scheduled date/time. Your pre-registration will also generate automatic reminders (that will be sent to the email address you provide) prior to the session.

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- You will be able to share the invitation link with others in your office/system that may need to attend the session. They too will be required to pre-register – and upon doing so will receive their own unique link to enter the session.
- As a feature of the new webinar platform, users will be offered options in terms of audio availability (via headphones, computer speakers, or phone). It will be important to have any microphones/phones on mute to prevent disruptive audio feedback.
- Please check with your local technology team to ensure that your local email service allows for the following email addresses to pass through your local filters:
customercare@gotowebinar.com
customercare@gototraining.com
customercare@gotomeeting.com

If you have any questions, please contact Connie Caldwell at ccaldwel@doe.k12.ga.us or (404) 656-2668; (800) 634-4106.

cc: System Superintendents
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Matt Jones, Chief of Staff
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