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Dr. John D. Barge, State School Superintendent

**March 21, 2013**

**MEMORANDUM**

**TO:** System Test Coordinators  
System Curriculum Coordinators

**FROM:** Tony Eitel  
Director, Assessment Administration

**SUBJECT:** Nominations of Educators for Georgia End-of-Course Tests (EOCT) Data Review

The Georgia Department of Education (GaDOE) is seeking recommendations for highly qualified educators to participate in our upcoming Georgia End-of-Course Tests (EOCT) Data Review event. This meeting is scheduled for **Tuesday – Thursday, July 9 – 11, 2013**. The sessions will be held from 8:30 a.m. to 4:00 p.m., at a hotel in the Atlanta area. Mathematics and ELA participants will be required to attend all 3 days of the event. Science and Social Studies participants will be required to attend the first 2 days of the event. Participants must commit to attending the full duration of the event as applicable to their content area. The sessions will consist of reviewing data from items that have been field tested for possible inclusion on future EOCT assessments. This is a vitally important process to ensure the validity and reliability of Georgia's End-Of-Course Tests. We need your best educators.

To ensure that an adequate representation of educators from around Georgia is selected, System Test Coordinators and/or System Curriculum Coordinators should submit the names of highly qualified teachers in Ninth Grade Literature and Composition, American Literature and Composition, Biology, Physical Science, Economics/Business/Free Enterprise, US History, CCGPS Coordinate Algebra and Mathematics II. We are also seeking highly qualified educators in special education and ESOL. Please submit up to 3 nominations per system. Please consider educators from your system who:

- 1) Demonstrate depth of knowledge in their content area
- 2) Demonstrate instructional expertise
- 3) Increase student achievement through the use of proven research-based practices
- 4) Participate in ongoing professional learning including CCGPS training
- 5) Provide leadership among their colleagues
- 6) Represent the ethnic and regional diversity of your system

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- 7) Teach diverse and/or exceptional student populations, including vision and hearing impaired students
- 8) Receive recognition for their contributions to teaching and learning
- 9) Bring a fresh perspective to the EOCT development process

To ensure a balanced, representative committee, not all nominees will be selected. Those nominees not selected for the meeting will be included in a pool from which the Assessment Administration Division staff may select individuals for participation in other future events related to the EOCT. Systems are encouraged to nominate first time participants. All nominees should be approved by a School Administrator and the System Testing Coordinator before registering for the workshop.

**Please submit nominations April 1 – April 19, 2013.** To nominate educators, go to the online registration site CVENT by following the link:

[Nominations: Georgia EOCT, Data Review July 2013](#)

Participants will be notified the week of April 29, 2013 if they are selected to participate in this event. Once selected, participants will be contacted with hotel and registration information. Nominees not selected to participate will also be notified once the participation list is finalized. Until such time, they are alternates for participation.

Reimbursements for substitute teachers or honoraria for participants, mileage at the rate of \$0.565 per mile, accommodations, and per diem expenses will be provided for qualifying participants. Breakfast and lunch will be provided to participants. The dinner reimbursement cost is capped at \$20.00.

Thank you for your help with this important part of the EOCT program.

If you have any questions regarding nominations or the meetings, please contact Melissa Faux at [mfaux@doe.k12.ga.us](mailto:mfaux@doe.k12.ga.us) or (404) 656-5975.

If you have questions regarding the use of the registration site, CVENT, please contact Robin Jindrich-Cecil at [robin.jindrich-cecil@pearson.com](mailto:robin.jindrich-cecil@pearson.com) or (888) 705-9414 ext 216973.

cc: System Superintendents  
Dr. John D. Barge, State School Superintendent  
Dr. Mike Buck, Chief Academic Officer  
Martha Reichrath, Ph.D., Deputy Superintendent for Curriculum, Instruction, and Assessment  
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