



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

June 3, 2016

MEMORANDUM

TO: System Test Coordinators

FROM: Tony Eitel
 Director for Assessment Administration

SUBJECT: 2016-2017 Assessment Webinar Schedule

The Assessment Division of the Georgia Department of Education (GaDOE) will be hosting various on-line webinars over the course of the 2016-2017 school year. Please refer to the table below for the schedule as of this date. Please be aware that sessions in addition to those listed below should be anticipated and that the schedule below is subject to change.

Date	Description	Program	Time
July 26, 2016	Fall 2016 EOC Mid-Month INSIGHT/eDIRECT Training & EOC Enrollment Count Training	Georgia Milestones	1:00 pm – 4:00 pm
August 2, 2016	Fall 2016 EOC Mid-Month INSIGHT/eDIRECT Training & EOC Enrollment Count Training (*)	Georgia Milestones	1:00 pm – 4:00 pm
August 10, 2016	Fall Assessment Conference General Session	All Programs	9:00 am – 12:00 pm
August 12, 2016	Fall Assessment Conference General Session (*)	All Programs	9:00 am – 12:00 pm
August 15, 2016	Georgia Online Formative Assessment Resource (GOFAR) Overview	GOFAR	10:00 am – 12:00 pm
August 16, 2016	Georgia Online Formative Assessment Resource (GOFAR) Overview (*)	GOFAR	2:00 pm – 4:00 pm
August 17, 18, 24, and 25, 2016	Georgia Alternate Assessment (GAA) Fall Pre-Administration Training Modules	GAA	1:00 pm – 4:00 pm
August 23, 2016	Georgia Kindergarten Inventory of Developing Skills	GKIDS	10:00 am – 11:30 am
August 30, 2016	Georgia Kindergarten Inventory of Developing Skills (*)	GKIDS	1:00 pm – 2:30 pm

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September 1, 2016	Fall Assessment Conference – Program Updates	All Programs	1:00 pm – 4:00 pm
September 8, 2016	Fall Assessment Conference – Program Updates (*)	All Programs	1:00 pm – 4:00 pm
September 15, 2016	Fall Assessment Conference – Student Assessment Handbook Overview	All Programs	9:00 am – 12:00 pm
PENDING BY WIDA	ACCESS for ELLs Test Coordinator’s Overview (WIDA will provide webinar log-in)	ACCESS for ELLs	PENDING BY WIDA
PENDING BY WIDA	ACCESS for ELLs Test Administrator’s (Examiner’s) Overview (WIDA will provide webinar log-in)	ACCESS for ELLs	PENDING BY WIDA
PENDING BY WIDA	ACCESS for ELLs Technology Coordinator’s Overview (WIDA will provide webinar log-in)	ACCESS for ELLs	PENDING BY WIDA
September 22, 2016	NAEP Pre-Administration (Sampled Systems/Schools Only)	NAEP	10:00 am – 12:00 pm
September 27, 2016	INSIGHT Installation/eDIRECT Training	Georgia Milestones	10:00 am – 12:00 pm
September 27, 2016	NAEP Pre-Administration (*) (Sampled Systems/Schools Only)	NAEP	1:00 pm – 3:00 pm
October 4, 2016	INSIGHT Installation/eDIRECT Training (*)	Georgia Milestones	1:00 pm – 3:00 pm
October 18, 2016	End of Course (EOC) Winter Pre-Administration	Georgia Milestones	10:00 am – 12:00 pm
October 19, 2016	End of Course (EOC) Winter Pre-Administration (*)	Georgia Milestones	1:00 pm – 3:00 pm
October 20, 2016	End of Course (EOC) Winter Pre-Administration (*)	Georgia Milestones	10:00 am – 12:00 pm
October 31, 2016	Winter 2016 EOC Main/Spring 2017 Mid-Month eDIRECT Test Set-up Training	Georgia Milestones	1:00 pm – 4:00 pm
November 10, 2016	ACCESS for ELLs Technology Q & A	ACCESS for ELLs	10:00 am – 11:00 am
November 14, 2016	Winter 2016 EOC Main/Spring 2017 Mid-Month eDIRECT Test Set-up Training (*)	Georgia Milestones	9:00 am – 12:00 pm
November 15, 2016	Alternate ACCESS for ELLs Pre-Admin.	ACCESS for ELLs	10:00 am – 12:00 pm
November 17, 2016	ACCESS for ELLs Pre-Administration	ACCESS for ELLs	10:00 am – 12:00 pm
December 15, 2016	ACCESS Accommodations Q & A	ACCESS for ELLs	10:00 am – 11:00 am
January 5, 2017	eDIRECT Enrollment Count Training	Georgia Milestones	1:00 pm – 3:00 pm
January 9, 2017	eDIRECT Enrollment Count Training	Georgia Milestones	10:00 am – 12:00 pm
January 10, 2017	ACCESS for ELLs Question & Answer Session	ACCESS for ELLs	TBD
February 7, 2017	Georgia Alternate Assessment (GAA) Mid-Administration Training	GAA	1:00 pm – 3:00 pm
February 8, 2017	Georgia Alternate Assessment (GAA) Mid-Administration Training (*)	GAA	1:00 pm – 3:00 pm
February 14, 2017	INSIGHT Installation/eDIRECT Training	Georgia Milestones	1:00 am – 3:00 pm
February 21, 2017	INSIGHT Installation/eDIRECT Training (*)	Georgia Milestones	10:00 am – 12:00 pm

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February 28, 2017	End of Grade (EOG)/End of Course (EOC) Spring 2017 Pre-Administration	Georgia Milestones	10:00 am – 12:00 pm
March 1, 2017	End of Grade (EOG)/End of Course (EOC) Spring 2017 Pre-Administration (*)	Georgia Milestones	1:00 pm – 3:00 pm
March 2, 2017	End of Grade (EOG)/End of Course (EOC) Spring 2017 Pre-Administration (*)	Georgia Milestones	10:00 am – 12:00 pm
March 6, 2017	Spring/Summer 2017 EOG & EOC eDIRECT Test Set-up Training	Georgia Milestones	1:00 pm – 4:00 pm
March 8, 2017	Georgia Kindergarten Inventory of Developing Skills (GKIDS) Mid-Administration	GKIDS	10:00 am – 11:00 am
March 13, 2017	Spring/Summer 2017 EOG & EOC eDIRECT Test Set-up Training (*)	Georgia Milestones	9:00 am – 12:00 pm
March 14, 2017	Georgia Kindergarten Inventory of Developing Skills (GKIDS) Mid-Administration (*)	GKIDS	1:00 pm – 2:00 pm
May 4, 2017	Alternate ACCESS for ELLs Post-Administration	ACCESS for ELLs	TBD
May 9, 2017	ACCESS for ELLs Post-Administration	ACCESS for ELLs	TBD
Early-Mid June 2017	Georgia Alternate Assessment Post-Administration	GAA	TBD

Please note that sessions marked with an asterisk (*) are anticipated as live redeliveries of a session of the same name that occurred on a previous date.

The majority of these events are required pre-administration trainings – the contents of which shall be redelivered to local School Test Coordinators and others. In addition, there are sessions designed to assist System Test Coordinators with the ordering of materials, preparations for online test administration, and other critical tasks. Representatives from the Georgia Department of Education, and in some instances GaDOE contractors, will conduct the workshops. Any additional sessions, or changes to this schedule, will be announced by email to System Test Coordinators.

All System Test Coordinators are expected to attend one of each set of webinars noted above. Each webinar will be recorded and available for participants who are unable to attend – but one must pre-register for the webinar to gain access to the recording. In most instances, the presentations will be posted on the GaDOE webpage for each specific assessment program.

IMPORTANT WEBINAR PLATFORM INFORMATION:

GaDOE's webinar platform requires pre-registration for each session. System Test Coordinators will receive the notification, and a link to use to pre-register for the webinars above, in advance through email. After pre-registering, System Test Coordinators will receive a unique link to use to log-in at the appointed time. Pre-registration will also generate automatic reminders prior to the session. System Test Coordinators will be able to share the invitation with others in their system that would benefit from a session. Additional attendees will be required to pre-register as well – and will receive their own unique URL after doing so. Recordings of each session will be available, but only for those who pre-register.

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Please note the following details:

- After pre-registering, you will receive a unique link to use to enter the actual webinar session on its scheduled date/time. Your pre-registration will also generate automatic reminders (that will be sent to the email address you provide) prior to the session.
- You will be able to share the invitation link with others in your office/system that may need to attend the session. They too will be required to pre-register – and upon doing so will receive their own unique link to enter the session.
- As a feature of the webinar platform, users will be offered options in terms of audio availability (via headphones, computer speakers, or phone). It will be important to have any microphones/phones on mute to prevent disruptive audio feedback.
- Please check with your local technology team to ensure that your local email service allows for the following email addresses to pass through your local filters:
customercare@gotowebinar.com
customercare@gototraining.com
customercare@gotomeeting.com

If you have any questions, please contact Connie Caldwell at ccaldwel@doe.k12.ga.us or (404) 656-2668; (800) 634-4106.

cc: System Superintendents
Richard Woods, State School Superintendent
Matt Jones, Chief of Staff
Melissa Fincher, Ph.D., Deputy Superintendent for Assessment & Accountability