

#### 2015 CTAE Winter Conference EOPA On-Line Application Submission Process

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## FY2015 EOPA Data Submission Process



#### Webinar Training Dates:

- Thursday, February 19, 2015 @ 2:00 pm
- Thursday, May 7, 2015 @ 2:00 pm
- Links to participate have been sent electronically

#### Participants:

- CTAE Administrators
- Student Record Coordinators
- GaDOE Technology Services Help Desk Personnel
- Other Personnel

# Topics Covered



- <u>Complete overview of the EOPA On-Line</u> <u>Application Process</u>
- How student data is pre-populated in the EOPA Application
- Error review
- Overview of the EOPA Eligibility Report
  - Available at the end of March
  - Utilizing the report
  - "In Progress" Status
- Manual adds, uploads and other items

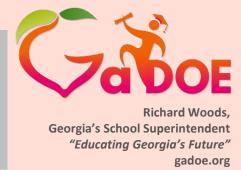
# Topics Continued



#### • Superintendent Sign-Off

- Required in the EOPA On-Line Application
- Superintendent should have portal access and be provisioned to sign off on EOPA On-Line Application
- Only the superintendent can sign off and submit
- Superintendent sign off required for all local educational agencies
- Local Security Officer can provision superintendent for sign off

### EOPA On-Line Application Submission Dates



#### • <u>Submit between June 1 – 30, 2015</u>

- Only after local system has signed off on Student Records Data
- Student Records Sign Off Period:
  - June 1-17, 2015
- Re-opening EOPA On-Line Application after submitting
  - Possible until June 30, 2015
  - Superintendent must request re-open
  - Superintendent must sign off again and resubmit

# Pre-Testing



- Vendor Alert!!!!
- Pre-testing is not required
- Pre-testing is permissible during second course, or at the end of second course
- EOPA State Guidance does not allow for pretesting during the last course of the pathway
  - A number of pre-tests and post-tests are the same
  - Not all systems can afford pre-testing
- Practice tests are permissible in any course

## EOPA On-Line Testing Format



- Exam delivery method is referenced on Assessment Information Sheets
- Vast majority of exams given online
- Very few exceptions to utilize paper exams
- Ensure that test site coordinators are ordering on-line formats

# NOCTI Security Issues



- Avoid **security inquiries** from NOCTI by ensuring that:
  - No instructors are given access to the NOCTI Client Services Center
  - Training is provided to your test site coordinator for dispensing NOCTI exams
    - NOCTI Test Coordinator 101 Training:
      - Wednesday, February 11, 2015 @3:00 pm
      - Thursday, February 24, 2015 @10:00 am
      - Thursday, March 12, 2015 @ 2:00 pm
      - Wednesday, March 25, 2015 @ 9:00 am
    - Link: <a href="http://www.nocti.org/WebinarRegistration.cfm">http://www.nocti.org/WebinarRegistration.cfm</a>

# Testing Security



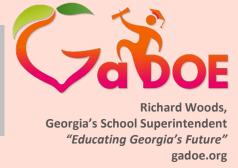
- Test Security Violations as referenced in the EOPA State Guidance Document:
  - fails to follow security regulations set forth by the testing agency for on-line testing;
  - <u>fails to properly secure administrative passcodes</u> <u>and usernames dispensed by the testing agency</u> <u>to test site coordinators;</u>
  - <u>fails to properly secure pass codes and</u> <u>usernames supplied by testing agencies to be</u> <u>used by examinees</u>;

# **Updated Assessment Information Sheets**



- Refer back to Updated Assessment Information Sheets before placing orders
  - Vendor price increases; prices increased after Assessment Information Sheets were posted
    - NOCTI Exam Prices
    - MBA Research Exam Prices
  - New exams added to the inventory
  - Links that have changed since Assessment Information Sheets were posted
  - CTAE Assessment Web Page Link:
    - <a href="http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx">http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx</a>

#### w3schools HTML & HTML5



#### • Web & Digital Design Pathway:

- Assessment Information Sheet updated with correct ordering information & email addresses
- Must utilize PayPal or a credit card to pay for exams
- One system reported relative ease in ordering and dispensing the exams
- Email correspondence
- Five additional EOPA exam options available for this pathway

## NCCER Level 1 Certifications



- EOPA Exam Options for Certified Programs
- Level 1 Certifications in:
  - Carpentry
  - Electrical
  - HVACR
  - Masonry
  - Plumbing
  - Sheet Metal
  - Welding
- End of Module performance reported on NCCER Form 200
- Documentation available from NCCER database